



JUDICIAL COUNCIL
OF CALIFORNIA

TRIAL COURT BUDGET
ADVISORY COMMITTEE

www.courts.ca.gov/tcbac.htm
tcbac@jud.ca.gov

TRIAL COURT BUDGET ADVISORY COMMITTEE
REVENUE & EXPENDITURE SUBCOMMITTEE

MINUTES OF OPEN MEETING

July 7, 2015

8:00 a.m. to 11:16 a.m.

Judicial Council of California, 455 Golden Gate Avenue, San Francisco

Advisory Body Members Present: Judges: Hon. Marsha Slough (Co-Chair), Hon. Dodie A. Harman, Hon. Elizabeth W. Johnson, Hon. Cynthia Ming-mei Lee, Hon. Paul M. Marigonda, and Hon. Winifred Younge Smith.

Executive Officers: Ms. Sherri R. Carter (Co-Chair), Mr. José Octavio Guillén, Mr. Shawn C. Landry, Mr. Stephen H. Nash, Ms. Kim Turner, and Mr. David H. Yamasaki.

Advisory Body Members Absent: Ms. Rebecca Fleming

Others Present: Hon. Laurie M. Earl, Mr. Mark Dusman, Mr. Curt Soderlund, Mr. Zlatko Theodorovic, Mr. Steven Chang, Mr. Colin Simpson, Ms. Lucy Fogarty, Mr. Jeffrey Wong, Ms. Virginia Sanders-Hinds, Ms. Renea Stewart, Ms. Diana Earl, and Ms. Daphne Light.

OPEN MEETING

Call to Order and Roll Call

The meeting was called to order at 8:00 a.m. and roll was taken.

Approval of Minutes

The May 27, 2015 meeting minutes were approved unanimously.

Public Comment

No written comments were received and there were no requests to speak during the public comment portion of the meeting.

DISCUSSION AND ACTION ITEMS

Item 1

2015–2016 Allocation of New Funding to the State Trial Court Improvement and Modernization Fund for the Telecommunications Program (Action Item)

Action: A motion was made, seconded, and approved unanimously to (1) allocate an additional \$5.5 million for the Telecommunications Program in fiscal year 2015–2016 from the \$5.5 million in additional General Fund transfer into the IMF provided in the Budget Act of 2015 to be spent in accordance with the Budget Change Request submitted to the Department of Finance and (2) request that the Judicial Council Information Technology office report back to the subcommittee on the estimated cost of the program after the office has finished its survey and analysis.

Item 2

2015–2016 Allocations from the State Trial Court Improvement and Modernization Fund (Action Item)

Action: A motion was made, seconded, and approved unanimously to adopt two recommendations of the Ad Hoc Working Group:

1. Recommend that the Judicial Council direct staff to provide an annual report by September 30th of each year to TCBAC of outstanding encumbrances for all programs funded from the TCTF or IMF that support the trial courts. The report should identify the amount of each encumbrance, the purpose of the encumbrance, the name of the vendor/contractor for which the funds are encumbered, the equipment or services related to each encumbrance, and estimated timeframes for expenditure or disencumbrance.
2. Recommend that the Judicial Council direct staff to provide an updated encumbrance report by March 31st of each year to TCBAC, containing the same information as the September report. This report should update the TCBAC on the status of encumbrances contained in the September report as well as any new encumbrances that have occurred since the previous September. This updated information will be considered by the TCBAC as it undertakes its review of funds available to support trial court activities in the next Fiscal Year.

Action: A motion was made, seconded, and approved unanimously to have the Ad Hoc Working Group report back to the subcommittee on July 29 regarding reducing the 2015–2016 allocation for the Phoenix, California Courts Technology Center, and Enterprise Planning and Policy programs by \$4.681 million through aligning the 2015–2016 allocations with the costs that will be incurred in 2015–2016, subject to further adjustment, and the continued assessment of the accounting and contractual issues related to modifying the length of the Oracle contract and/or the current encumbrance practice.

Action: A motion was made, seconded, and approved unanimously to recommend that the fiscal year 2015–2016 allocation for the California Courts Protective Order Registry (CCPOR) be increased by \$145,560 for costs associated with the California Law Enforcement Telecommunications program's infrastructure that is used by the CCPOR program.

A D J O U R N M E N T

There being no further business, the meeting was adjourned at 11:16 a.m.

Approved by the advisory body on July 29, 2015.