



## RULES COMMITTEE

### MINUTES OF ACTION BY EMAIL

Thursday, January 29, 2026

**Advisory Body Members Present:** Hon. Joan K. Irion (Chair), Hon. Tamara L. Wood (Vice-Chair), Hon. Ryan Davis, Mr. Charles Johnson, Hon. Jeffrey C. Kauffman, Hon. Ricardo R. Ocampo, Mr. Darrel E. Parker, Mr. Craig M. Peters, Hon. Michael Rhoads, and Ms. Dena Stone

**Advisory Body Members Absent:** Hon. Bunmi O. Awoniyi and Ms. Rachel W. Hill

**Advisory Body Staff:** Kristin Burford, Benita Downs, and Eric Long

#### ACTION BY EMAIL

As provided in the California Rules of Court, rule 10.75(o)(1)(B), the chair concluded that prompt action was needed. This action by email concerned matters that would otherwise be discussed in an open meeting; therefore, in accordance with rule 10.75(o)(2), public notice and the proposal were posted on Monday, January 26, 2026, to allow at least one complete business day for public comment before the committee took action. No public comments were received.

#### ACTION ITEMS (ITEM 01)

##### Item 01

##### **Rules and Forms: Technical Form Revisions to Reflect Federal Poverty Guidelines**

The committee reviewed a recommendation from Judicial Council staff that the Judicial Council revise four forms, effective March 1, 2026, to reflect the 2026 federal poverty guidelines, ensuring their continued accuracy. Additionally, staff recommended revising a fee waiver information sheet to correct a citation.

***Action: The committee approved the recommendation from Judicial Council staff, which is to go to the Judicial Council for action at the February council meeting.***

#### CLOSURE OF ACTION

The action by email concluded on Thursday, January 29, 2026, at 1:00 p.m.

Approved by the advisory body on March 17, 2026.