

**Advisory Committee on Civil Jury Instructions**  
**Annual Agenda<sup>1</sup>—2023–2024**  
**Approved by Rules Committee: [Date]**

**I. COMMITTEE INFORMATION**

<b>Chair:</b>	Hon. Adrienne M. Grover, Associate Justice of the Court of Appeal, Sixth Appellate District
<b>Lead Staff:</b>	Eric Long, Attorney, Legal Services
<b>Committee’s Charge/Membership:</b> <p><a href="#">Rule 10.58</a> of the California Rules of Court states the charge of the Advisory Committee on Civil Jury Instructions, which is to make recommendations to the Judicial Council for updating, amending, and adding topics to the <i>Judicial Council of California Civil Jury Instructions</i> (CACI).</p> <p><a href="#">Rule 10.58</a> sets forth the membership position of the committee. The Advisory Committee on Civil Jury Instructions currently has 22 members (a majority of which must be judges). Under <a href="#">rule 10.58</a>, the Committee must include at least 1 member from each of the following categories: (1) appellate court justice; (2) trial court judge; (3) lawyer whose primary area of practice is civil law; and (4) law professor whose primary area of expertise is civil law. The current committee <a href="#">roster</a> is available on the committee’s web page.</p>	
<b>Subcommittees/Working Groups<sup>2</sup>:</b> <p>The advisory committee has three subcommittees (referred to internally as working groups). Each working group is made up exclusively of committee members. Each working group reviews approximately one third of the proposed meeting agenda before the full committee meeting and makes recommendations to the committee regarding each proposal. The 3 working groups are (and are so numbered because the committee’s original 6 working groups were consolidated into 3):</p> <ol style="list-style-type: none"><li>1. Working Group 12</li><li>2. Working Group 34</li><li>3. Working Group 56</li></ol>	

<sup>1</sup> The annual agenda outlines the work a committee will focus on in the coming year and identifies areas of collaboration with other advisory bodies and the Judicial Council staff resources.

<sup>2</sup> California Rules of Court, rule 10.30 (c) allows an advisory body to form subgroups, composed entirely of current members of the advisory body, to carry out the body’s duties, subject to available resources, with the approval of its oversight committee.

**Meetings Planned for 2023–2024<sup>3</sup> (Advisory body and all subcommittees and working groups)**

Date/Time/Location or Teleconference:

Three working group meetings: on or about the week of December 4, 2023, 10:00 a.m.–2:00 p.m., Videoconference

Advisory committee meeting: on or about January 25, 2024, 10:00 a.m.–4:00 p.m., San Francisco (and/or videoconference)

Three working group meetings: on or about the week of June 3, 2024, 10:00 a.m.–2:00 p.m., Videoconference

Advisory committee meeting: on or about July 18, 2024, 10:00 a.m.–4:00 p.m., San Francisco (and/or videoconference)

Due to the nature of the advisory committee’s work and the detailed drafting that is required to write civil jury instructions that are legally accurate and understandable to the average juror, 2 in-person meetings, rather than only 1, have been authorized in prior years. The advisory committee will again seek an exception for 2 in-person meetings.

Check here if exception to policy is granted by Executive Office or rule of court.

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<sup>3</sup> Refer to [Operating Standards for Judicial Council Advisory Bodies](#) for governance on in-person meetings.

## II. COMMITTEE PROJECTS

#	New or One-Time Projects <sup>4</sup>
1.	<div style="display: flex; justify-content: space-between;"> <div data-bbox="176 277 1608 383">None</div> <div data-bbox="1608 277 1976 321"><i>Priority n/a<sup>5</sup></i></div> </div> <div style="display: flex; justify-content: space-between; margin-top: 5px;"> <div data-bbox="176 326 1608 383"></div> <div data-bbox="1608 326 1976 383"><i>Strategic Plan Goal n/a<sup>6</sup></i></div> </div>
	<p data-bbox="176 396 478 431"><b><i>Project Summary<sup>7</sup></i></b>: n/a</p> <p data-bbox="176 472 443 508"><b><i>Status/Timeline</i></b>: n/a</p> <p data-bbox="176 545 562 581"><b><i>Fiscal Impact/Resources</i></b>: n/a</p> <p data-bbox="176 589 1902 659"><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p data-bbox="176 699 646 735"><b><i>Internal/External Stakeholders</i></b>: n/a</p> <p data-bbox="176 773 470 808"><b><i>AC Collaboration</i></b>: n/a</p>

<sup>4</sup> All proposed projects for the year must be included on the Annual Agenda. If a project implements policy or is a program, identify it as *implementation* or a *program* in the project description and attach the Judicial Council authorization/assignment or prior approved Annual Agenda to this Annual Agenda.

<sup>5</sup> For non-rules and forms projects, select priority level 1 (must be done) or 2 (should be done). For rules and forms proposals, select one of the following priority levels: 1(a) Urgently needed to conform to the law; 1(b) Urgently needed to respond to a recent change in the law; 1(c) Adoption or amendment of rules or forms by a specified date required by statute or council decision; 1(d) Provides significant cost savings and efficiencies, generates significant revenue, or avoids a significant loss of revenue; 1(e) Urgently needed to remedy a problem that is causing significant cost or inconvenience to the courts or the public; 1(f) Otherwise urgent and necessary, such as a proposal that would mitigate exposure to immediate or severe financial or legal risk; 2(a) Useful, but not necessary, to implement statutory changes; 2(b) Helpful in otherwise advancing Judicial Council goals and objectives.

<sup>6</sup> Indicate which goal number of The Strategic Plan for California’s Judicial Branch the project most closely aligns.

<sup>7</sup> A key objective is a strategic aim, purpose, or “end of action” to be achieved for the coming year.

#	Ongoing Projects and Activities <sup>4</sup>	
1.	<i>Maintenance—Case Law</i>	<p><i>Priority 1<sup>5</sup></i></p> <p><i>Strategic Plan Goal IV<sup>6</sup></i></p>
<p><b>Project Summary<sup>7</sup>:</b> Review new case law affecting jury instructions to determine whether changes to any civil jury instructions are required. Draft and present proposed changes for council approval.</p> <p><b>Status/Timeline:</b> Ongoing, with delivery of any changes requiring Judicial Council approval to the council at its May and November meetings; delivery of any changes requiring only Rules Committee approval to Rules Committee as needed.</p> <p><b>Fiscal Impact/Resources:</b> None.</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p><b>Internal/External Stakeholders:</b> None.</p> <p><b>AC Collaboration:</b> Each Working Group reviews, considers, and makes recommendations to the AC regarding each proposal.</p>		
2.	<i>Maintenance—Legislation</i>	<p><i>Priority 1<sup>5</sup></i></p> <p><i>Strategic Plan Goal IV<sup>6</sup></i></p>
<p><b>Project Summary<sup>7</sup>:</b> Review new legislation affecting jury instructions to determine whether changes to any civil jury instructions are required. Draft and present proposed changes for council approval. Make any necessary citation revisions to statutes cited under Sources and Authority.</p> <p><b>Status/Timeline:</b> Ongoing, with delivery of any changes requiring Judicial Council approval to the council at its May and November meetings; delivery of any changes requiring only Rules Committee approval to Rules Committee as needed.</p> <p><b>Fiscal Impact/Resources:</b> <i>Include JCC staff/fiscal resources (e.g., potential BCP), fiscal impact to JCC/trial court (e.g., IT contract), and other relevant resource needs.</i></p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p><b>Internal/External Stakeholders:</b> None.</p>		

#	<b>Ongoing Projects and Activities<sup>4</sup></b>	
	<i>AC Collaboration:</i> Each Working Group reviews, considers, and makes recommendations to the AC regarding each proposal.	
3.	<i>New Instructions and Expansion into New Subject Matter Areas</i>	<i>Priority 1<sup>5</sup></i> <i>Strategic Plan Goal IV<sup>6</sup></i>
	<p><i>Project Summary<sup>7</sup>:</i> Review new legislation, case law, and suggestions received from jury instruction users; draft and propose new civil jury instructions, including new series of instructions in an entirely new subject area, as appropriate.</p> <p><i>Status/Timeline:</i> Ongoing, with delivery of any changes requiring Judicial Council approval to the council at its May and November meetings.</p> <p><i>Fiscal Impact/Resources:</i> None.  <input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p><i>Internal/External Stakeholders:</i> None.</p> <p><i>AC Collaboration:</i> Each Working Group reviews, considers, and makes recommendations to the AC regarding each proposal.</p>	
4.	<i>Maintenance—Comments from Users</i>	<i>Priority 1<sup>5</sup></i> <i>Strategic Plan Goal IV<sup>6</sup></i>
	<p><i>Project Summary:</i> Review suggestions received from jury instruction users, including the bench and bar; draft and propose changes and refinements, as appropriate, based on user suggestions.</p> <p><i>Status/Timeline:</i> Ongoing, with delivery of any changes requiring Judicial Council approval to the council at its May and November meetings; delivery of any changes requiring only Rules Committee approval to Rules Committee as needed.</p> <p><i>Fiscal Impact/Resources:</i> None.  <input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p><i>Internal/External Stakeholders:</i> None.</p>	

#	<b>Ongoing Projects and Activities<sup>4</sup></b>	
	<i>AC Collaboration:</i> Each Working Group reviews, considers, and makes recommendations to the AC regarding each proposal.	
5.	<i>Maintenance—Sources and Authority</i>	<i>Priority 1<sup>5</sup></i> <i>Strategic Plan Goal IV<sup>6</sup></i>
	<p><i>Project Summary:</i> Add quotations excerpted from new cases to Sources and Authority as appropriate once source is final.</p> <p><i>Status/Timeline:</i> Ongoing, with delivery of any changes requiring Judicial Council approval to the council at its May and November meetings; delivery of any changes requiring only Rules Committee approval to the Rules Committee as needed.</p> <p><i>Fiscal Impact/Resources:</i> None.</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p><i>Internal/External Stakeholders:</i> None.</p> <p><i>AC Collaboration:</i> Each Working Group reviews, considers, and makes recommendations to the AC regarding each proposal.</p>	
6.	<i>Maintenance—Secondary Sources</i>	<i>Priority 1<sup>5</sup></i> <i>Strategic Plan Goal IV<sup>6</sup></i>
	<p><i>Project Summary:</i> Update Secondary Source citations to ensure that the secondary sources included in CACI are up to date.</p> <p><i>Status/Timeline:</i> Ongoing, with delivery of any changes requiring Judicial Council approval to the council at its May and November meetings; delivery of any changes requiring only Rules Committee approval to Rules Committee as needed.</p> <p><i>Fiscal Impact/Resources:</i> None.</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p><i>Internal/External Stakeholders:</i> None.</p> <p><i>AC Collaboration:</i> Each Working Group reviews, considers, and makes recommendations to the AC regarding each proposal.</p>	

#	Ongoing Projects and Activities <sup>4</sup>	
7.	<i>Technical Corrections</i>	<p data-bbox="1619 185 1974 224"><i>Priority 1<sup>5</sup></i></p> <p data-bbox="1619 240 1974 279"><i>Strategic Plan Goal IV<sup>6</sup></i></p>
<p data-bbox="176 305 1390 337"><b>Project Summary<sup>7</sup>:</b> Make any necessary corrections or editing changes to the jury instructions.</p> <p data-bbox="176 386 1873 451"><b>Status/Timeline:</b> Ongoing, with delivery of any changes requiring Judicial Council approval to the council at its May and November meetings; delivery of any changes requiring only Rules Committee approval to Rules Committee as needed.</p> <p data-bbox="176 500 600 532"><b>Fiscal Impact/Resources:</b> None.</p> <p data-bbox="176 540 1902 605"><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p data-bbox="176 654 684 686"><b>Internal/External Stakeholders:</b> None.</p> <p data-bbox="176 727 1789 760"><b>AC Collaboration:</b> Each Working Group reviews, considers, and makes recommendations to the AC regarding each proposal.</p>		

### III. LIST OF 2022–2023 PROJECT ACCOMPLISHMENTS

#	Project Highlights and Achievements
1.	<b>Maintenance—Case Law, Legislation, and Comments from Users:</b> Reviewed case law, new legislation affecting jury instructions, and comments from users to determine whether changes to the civil jury instructions are required. Releases presented to Judicial Council for approval on May 12, 2023, and to be presented to the Judicial Council on or about November 17, 2023. Release 42 (approved by the council in December 2022) included revisions to 9 instructions and verdict forms to bring them up to date, and release 43 (approved by the council in May 2023) included revisions to 9 instructions to bring them up to date.
2.	<b>New Instructions and Expansion into New Subject Matter Areas:</b> Reviewed new legislation, case law, and suggestions received from jury instruction users and proposed new civil jury instructions as appropriate. Releases presented to Judicial Council for approval on May 12, 2023, and to be presented to the Judicial Council on or about November 17, 2023. Release 42 (approved by the council in December 2022) included 12 new instructions in the Labor Code Actions series concerning rest break violations and meal break violations, and release 43 (approved by the council in May 2023) included 2 new verdict forms in the Labor Code Actions series concerning meal break violations.
3.	<b>Maintenance—Sources and Authority:</b> Reviewed case law and new legislation and proposed inclusion of excerpts and citations from new sources and authority. Updates to the Sources and Authority presented to Judicial Council for approval on May 12, 2023, and to be presented to the Judicial Council on or about November 17, 2023, and through a delegation of authority to the council’s Rules Committee in August 2022 and April 2023.
4.	<b>Maintenance—Secondary Sources:</b> Updated citations in CACI’s Secondary Sources. Releases presented to Judicial Council for approval on May 12, 2023, and to be presented to Judicial Council on or about November 17, 2023, and other secondary sources updated through a delegation of authority to the council’s Rules Committee in August 2022 and April 2023.
5.	<b>Technical Corrections:</b> Made necessary corrections or editing changes to the jury instruction publication. Releases presented to Judicial Council for approval on May 12, 2023, and to be presented to Judicial Council on or about November 17, 2023, and other technical corrections made through a delegation of authority to the council’s Rules Committee in August 2022 and April 2023.



**Advisory Committee on Criminal Jury Instructions**  
**Annual Agenda<sup>1</sup>—2024**  
**Approved by Rules Committee: November \_\_, 2023**

**I. COMMITTEE INFORMATION**

<b>Chair:</b>	Hon. Jeffrey S. Ross, San Francisco County Superior Court
<b>Lead Staff:</b>	Kara Portnow, Supervising Attorney, Criminal Justice Services
<b>Committee's Charge/Membership:</b>	
<p><a href="#">Rule 10.59</a> of the California Rules of Court states the charge of the Advisory Committee on Criminal Jury Instructions (CALCRIM), which is to regularly review case law and statutes affecting jury instructions and to make recommendations to the Judicial Council for updating, amending, and adding topics to the council's criminal jury instructions.</p> <p><a href="#">Rule 10.59</a> also sets forth the membership position of the committee. The Advisory Committee on Criminal Jury Instructions currently has 13 members. The current committee <a href="#">roster</a> is available on the committee's web page.</p>	
<b>Subcommittees/Working Groups<sup>2</sup>:</b> The committee has one subcommittee, the CALCRIM Workgroup, currently consisting of six members who meet to pre-vet all materials before they go to the full committee for review.	
<b>Meetings Planned for 2024<sup>3</sup> (Advisory body and all subcommittees and working groups)</b>	
Date/Time/Location or Teleconference: Two full committee meetings in person in June and November. Two workgroup meetings in May and October by videoconference. Dates and location TBD.	
<input checked="" type="checkbox"/> Check here if exception to policy is granted by Executive Office or rule of court.	

<sup>1</sup> The annual agenda outlines the work a committee will focus on in the coming year and identifies areas of collaboration with other advisory bodies and the Judicial Council staff resources.

<sup>2</sup> California Rules of Court, rule 10.30 (c) allows an advisory body to form subgroups, composed entirely of current members of the advisory body, to carry out the body's duties, subject to available resources, with the approval of its oversight committee.

<sup>3</sup> Refer to [Operating Standards for Judicial Council Advisory Bodies](#) for governance on in-person meetings.

## II. COMMITTEE PROJECTS

# New or One-Time Projects	
	No new projects planned at this time.
# Ongoing Projects and Activities	
1.	<b>Maintenance—Case Law and Legislation</b>
	<i>Priority 1(a)</i> <i>Strategic Plan Goal IV</i>
	<p><b>Project Summary:</b> Review case law and new legislation affecting jury instructions to determine whether changes to the criminal jury instructions are required. Judicial Council Direction: Draft and maintain jury instructions that accurately and understandably state the law.</p> <p><b>Status/Timeline:</b> Ongoing, with delivery to Judicial Council at March and September meetings.</p> <p><b>Fiscal Impact/Resources:</b> No implementation costs are associated with this project.</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p><b>Internal/External Stakeholders:</b> Not applicable.  <b>AC Collaboration:</b> Not applicable.</p>
2.	<b>Maintenance—Comments from Users</b>
	<i>Priority 1(a)</i> <i>Strategic Plan Goal IV</i>
	<p><b>Project Summary:</b> Review comments received from jury instruction users and propose any necessary changes and improvements. Judicial Council Direction: Draft and maintain jury instructions that accurately and understandably state the law.</p> <p><b>Status/Timeline:</b> Ongoing, with delivery to Judicial Council at March and September meetings.</p>

#	<b>Ongoing Projects and Activities</b>	
	<p><b>Fiscal Impact/Resources:</b> No implementation costs are associated with this project.  <input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p><b>Internal/External Stakeholders:</b> Not applicable.  <b>AC Collaboration:</b> Not applicable.</p>	
3.	<b>New Instructions and Expansion into New Areas.</b>	<b>Priority 1(c)</b> <b>Strategic Plan Goal IV</b>
	<p><b>Project Summary:</b> Review suggestions received from jury instruction users, new legislation, and case law and propose new criminal jury instructions as appropriate. Judicial Council Direction: Draft and maintain jury instructions that accurately and understandably state the law.</p> <p><b>Status/Timeline:</b> Ongoing, with delivery to Judicial Council at March and September meetings.</p> <p><b>Fiscal Impact/Resources:</b> No implementation costs are associated with this project.  <input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p><b>Internal/External Stakeholders:</b> Not applicable.  <b>AC Collaboration:</b> Not applicable.</p>	
4.	<b>Technical Corrections.</b>	<b>Priority 2(c)</b> <b>Strategic Plan Goal IV</b>
	<p><b>Project Summary:</b> Make any necessary corrections or editing changes to the jury instructions. Judicial Council Direction: Draft and maintain jury instructions that accurately and understandably state the law.</p> <p><b>Status/Timeline:</b> Ongoing, with delivery to Judicial Council at March and September meetings.</p> <p><b>Fiscal Impact/Resources:</b> No implementation costs are associated with this project.  <input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p>	

**Internal/External Stakeholders:** Not applicable.  
**AC Collaboration:** Not applicable.

### III. LIST OF 2023 PROJECT ACCOMPLISHMENTS

#	Project Highlights and Achievements
1.	<b>Maintenance—Case Law and Legislation:</b> Reviewed case law and new legislation affecting jury instructions to determine whether changes to the criminal jury instructions are required. Releases presented to Judicial Council for approval in March 2023 and September 2023.
2.	<b>Maintenance—Comments From Users:</b> Reviewed comments received from jury instruction users and propose any necessary changes and improvements. Releases presented to Judicial Council for approval in March 2023 and September 2023.
3.	<b>New Instructions and Expansion into New Areas:</b> Reviewed new legislation and case law and suggestions received from jury instruction users and proposed new criminal jury instructions as appropriate. Releases presented to Judicial Council for approval in March 2023 and September 2023. Drafted 11 new instructions for aggravating factors set forth in California Rules of Court, rule 4.421 (approved by the Judicial Council in March 2023), a new instruction about character evidence admitted under Evidence Code section 1103 (approved by the Judicial Council in March 2023), a new instruction about aiding and abetting implied malice murder (approved by the Judicial Council in September 2023) and a new instruction about implicit bias (approved by the Judicial Council in September 2023).
4.	<b>Technical Corrections:</b> Made necessary corrections or editing changes to the jury instructions. Releases presented to Judicial Council for approval in March 2023 and September 2023.

**Appellate Advisory Committee**  
**Annual Agenda<sup>1</sup>—2023-2024**  
**Approved by Rules Committee: [Date]**

**I. COMMITTEE INFORMATION**

<b>Chair:</b>	Hon. Louis R. Mauro, Associate Justice of the Court of Appeal, Third District
<b>Lead Staff:</b>	Kendall W. Hannon, Attorney, Legal Services
<b>Committee's Charge/Membership:</b> <p><a href="#">Rule 10.40</a> of the California Rules of Court states the charge of the Appellate Advisory Committee (AAC), which is to make recommendations to the Judicial Council for improving the administration of justice in appellate proceedings and to make proposals on training for justices and appellate support staff to the Center for Judicial Education and Research Advisory Committee. <a href="#">Rule 10.34</a> sets forth additional duties of the committee.</p> <p>Rule 10.40 sets forth the membership positions of the committee. The AAC currently has 21 members. The current committee <a href="#">roster</a> is available on the committee's web page.</p>	
<b>Subcommittees/Working Groups<sup>2</sup>:</b> <ol style="list-style-type: none"><li>1. Rules Subcommittee</li><li>2. Appellate Division Subcommittee</li><li>3. Legislative Subcommittee</li><li>4. Appellate Efficiency Ad Hoc Subcommittee</li><li>5. Joint Appellate Technology Subcommittee [<i>Recommend this subcommittee remain inactive in the coming year.</i>]</li></ol>	

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<sup>1</sup> The annual agenda outlines the work a committee will focus on in the coming year and identifies areas of collaboration with other advisory bodies and the Judicial Council staff resources.

<sup>2</sup> California Rules of Court, [rule 10.30\(c\)](#) allows an advisory body to form subgroups, composed entirely of current members of the advisory body, to carry out the body's duties, subject to available resources, with the approval of its oversight committee.

**Meetings Planned for 2023-2024<sup>3</sup> (Advisory body and all subcommittees and working groups)**

Full committee meetings:

- February/March 2024 (in person in San Francisco to make final recommendations on winter cycle proposals and to review spring cycle proposals)
- July 2024 (videoconference to make final recommendations on spring cycle proposals)
- September 2024 (videoconference to make recommendations on annual agenda)

Subcommittee meetings: one or more teleconference or videoconference meetings of each subcommittee before each full committee meeting, to work on rules and forms proposals. Appellate Efficiency Subcommittee to meet once a month to work on rules and forms proposals.

Check here if exception to policy is granted by Executive Office or rule of court.

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<sup>3</sup> Refer to [Operating Standards for Judicial Council Advisory Bodies](#) for governance on in-person meetings.

## II. COMMITTEE PROJECTS

#	New or One-Time Projects <sup>4</sup>	
1.	<b><i>Rules and Forms Implementing the Racial Justice Act</i></b>	<b><i>Priority 1(a)</i></b> <sup>5</sup> <b><i>Strategic Plan Goal</i></b> <sup>6</sup> <b><i>I, III</i></b>
<p><b><i>Project Summary:</i></b> This is a joint project with the Criminal Law Advisory Committee to develop a proposal to amend various habeas corpus rules and revise certain forms used in post-conviction proceedings to implement the Racial Justice Act (AB 2542 from 2020) and AB 256 from 2022 (which made the Racial Justice Act apply retroactively).</p> <p><b><i>Status/Timeline:</i></b> Anticipate circulating for public comment in winter cycle, and effective September 1, 2024.</p> <p><b><i>Fiscal Impact/Resources:</i></b> Committee staff</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p><b><i>Internal/External Stakeholders:</i></b> Trial and appellate courts, justice system partners; all draft proposals will circulate for public comment.</p> <p><b><i>AC Collaboration:</i></b> Joint proposal with Criminal Law Advisory Committee</p>		

<sup>4</sup> All proposed projects for the year must be included on the Annual Agenda. If a project implements policy or is a program, identify it as *implementation* or a *program* in the project description and attach the Judicial Council authorization/assignment or prior approved Annual Agenda to this Annual Agenda.

<sup>5</sup> For non-rules and forms projects, select priority level 1 (must be done) or 2 (should be done). For rules and forms proposals, select one of the following priority levels: 1(a) Urgently needed to conform to or accurately reflect the law; 1(b) Council or an internal committee has directed the committee to consider new or amended rules and forms; 1(c) Change is urgently needed to remedy a problem that is causing significant cost or inconvenience to the courts or the public; 1(d) Proposal is otherwise urgent and necessary, such as a proposal that would mitigate exposure to immediate or severe financial or legal risk. 2(a) Useful, but not necessary, to implement changes in law; 2(b) Responsive to identified concerns or problems; 2(c) Helpful in otherwise advancing Judicial Council goals and objectives.

<sup>6</sup> Indicate which goal number of The Strategic Plan for California's Judicial Branch the project most closely aligns.

#	New or One-Time Projects <sup>4</sup>	
2.	<i>Appellate procedure rules and forms</i>	<i>Priority 1(b)<sup>5</sup></i>
		<i>Strategic Plan Goal<sup>6</sup> III, IV</i>
<p><b>Project Summary:</b> Consider rules and forms relating to appeal procedures, from the recommendations of the Appellate Caseflow Workgroup<sup>7</sup> and which the council’s Executive and Planning Committee directed the Appellate Advisory Committee to consider:</p>		
<ul style="list-style-type: none"> <li>• Consider revising the <i>Civil Case Information Statement</i> (form APP-004) and the applicable rules of court related to that form. The workgroup encouraged the Judicial Council to consider revising form APP-004 to allow litigants to identify nonstatutory grounds for an appeal to be given priority. In addition, a committee member has noted that it is often impossible to comply with the rule requiring form APP-004 to be filed with the reviewing court within 15 days after the superior court clerk sends notification of the filing of a notice of appeal because the appeal has not been docketed within that time frame.</li> <li>• Consider amending the rules of court to require litigants who request extensions of time without using the council’s optional forms to include in their request some or all of the information contained on the request forms, or making the request forms (forms APP-006, APP-106, CR-126, JV-816, and JV-817) mandatory. The workgroup encouraged the council to consider requiring litigants to provide certain information in extension of time requests to enable courts to better evaluate whether the moving party has demonstrated good cause.</li> <li>• Consider revising the INFO sheets applicable to various types of appeals (e.g., forms APP-100-INFO and APP-101-INFO), and any other rules and forms as needed to reflect the above changes.</li> </ul>		
<p><b>Status/Timeline:</b> Anticipate spring cycle invitation to comment with effective date of January 1, 2025 for any proposal.</p>		
<p><b>Fiscal Impact/Resources:</b> Committee staff</p>		
<p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p>		
<p><b>Internal/External Stakeholders:</b> Trial and appellate courts, appellate litigants; all draft proposals will circulate for public comment.</p>		
<p><b>AC Collaboration:</b> N/A</p>		

<sup>7</sup> The Appellate Caseflow Workgroup was appointed by Chief Justice Tani G. Cantil-Sakauye in June 2022, and made its report to her in December 2022. It may be viewed at [https://newsroom.courts.ca.gov/sites/default/files/newsroom/2022-12/Appellate%20Caseflow%20Workgroup%20Report\\_Final.pdf](https://newsroom.courts.ca.gov/sites/default/files/newsroom/2022-12/Appellate%20Caseflow%20Workgroup%20Report_Final.pdf).



<b># New or One-Time Projects<sup>4</sup></b>	
3. <i>Reporter's transcripts in civil appeals</i>	<p><i>Priority 1(b)<sup>5</sup></i></p> <p><i>Strategic Plan Goal<sup>6</sup> III, IV</i></p>
<p><b>Project Summary:</b> Consider amending the rules of court to reduce or streamline the superior court's responsibilities relating to the reporter transcript process, for example by permitting parties to file transcripts directly with the Court of Appeal. The Appellate Caseflow Workgroup encouraged the Judicial Council to consider this action. It noted that the Second District allows parties in certain cases to file their transcripts directly with the Court of Appeal and that this process has streamlined cases. The Executive and Planning Committee has referred this recommendation to the Appellate Advisory Committee for consideration.</p> <p><b>Status/Timeline:</b> Anticipate spring cycle invitation to comment with effective date of January 1, 2025 for any proposal.</p> <p><b>Fiscal Impact/Resources:</b> Committee staff.</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p><b>Internal/External Stakeholders:</b> Trial and appellate courts, appellate litigants; all draft proposals will circulate for public comment.</p> <p><b>AC Collaboration:</b> N/A</p>	
4. <i>Superior court file in criminal appeals</i>	<p><i>Priority 1(b)<sup>5</sup></i></p> <p><i>Strategic Plan Goal<sup>6</sup> III, IV</i></p>
<p><b>Project Summary:</b> Consider adopting a rule of court that would allow litigants in criminal cases to stipulate to the use of the superior court file in lieu of a clerk's transcript. The Appellate Caseflow Workgroup encouraged the Judicial Council to consider this action. The Workgroup noted that use of the case file would eliminate delays associated with parties needing to cure omissions from, or make augmentations to, the standard criminal record. The Executive and Planning Committee has referred this recommendation to the Appellate Advisory Committee for consideration. Currently, under rule 8.128, litigants in unlimited civil appeals may stipulate to the use of the original superior court file instead of a clerk's transcript if a local rule of the reviewing court permits. This project would involve adoption of a similar rule, applicable to criminal appeals.</p> <p><b>Status/Timeline:</b> Anticipate spring cycle invitation to comment with effective date of January 1, 2025 for any proposal.</p> <p><b>Fiscal Impact/Resources:</b> Committee staff.</p>	

#	<b>New or One-Time Projects<sup>4</sup></b>	
	<p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p><b>Internal/External Stakeholders:</b> Trial and appellate courts, justice system partners; all draft proposals will circulate for public comment.</p> <p><b>AC Collaboration:</b> N/A</p>	
5.	<b>Appendixes on appeal</b>	<p><b>Priority 1(b)<sup>5</sup></b></p> <p><b>Strategic Plan Goal<sup>6</sup> III, IV</b></p>
	<p><b>Project Summary:</b> Consider amending the rules of court to not only allow, but to encourage, the parties to elect to proceed by appendix on appeal. The Appellate Caseflow Workgroup<sup>8</sup> encouraged the Judicial Council to consider this action, noting that the parties’ use of appendixes can expedite the record preparation process because appendixes are prepared by the parties, whereas clerk’s transcripts must be compiled and transmitted by court clerks. The Executive and Planning Committee has referred this recommendation to the Appellate Advisory Committee for consideration.</p> <p><b>Status/Timeline:</b> Anticipate invitation to comment in 2025 with an effective date of January 1, 2026, to allow sufficient time to consult with stakeholders, consider the project alongside other record-related projects, and draft proposals.</p> <p><b>Fiscal Impact/Resources:</b> Committee staff</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p><b>Internal/External Stakeholders:</b> Trial and appellate courts, appellate litigants; all draft proposals will circulate for public comment.</p> <p><b>AC Collaboration:</b> N/A</p>	
6.	<b>Preparation of the record by superior court clerks</b>	<p><b>Priority 1(b)<sup>5</sup></b></p> <p><b>Strategic Plan Goal<sup>6</sup> III, IV</b></p>

<sup>8</sup> The Appellate Caseflow Workgroup was appointed by Chief Justice Tani G. Cantil-Sakauye in June 2022, and made its report to her in December 2022. It may be viewed at [https://newsroom.courts.ca.gov/sites/default/files/newsroom/2022-12/Appellate%20Caseflow%20Workgroup%20Report\\_Final.pdf](https://newsroom.courts.ca.gov/sites/default/files/newsroom/2022-12/Appellate%20Caseflow%20Workgroup%20Report_Final.pdf).

#	<b>New or One-Time Projects<sup>4</sup></b>	
	<p><b>Project Summary:</b> Consider amending the applicable rules of court to streamline or reduce the number of tasks required by superior court clerks in preparing the record on appeal and revising related forms as necessary. Consider revising record designation forms as necessary. The Appellate Caseflow Workgroup noted that the burden of compiling the clerk’s transcript can cause delays in the early stages of appeals. It thus encouraged the council to consider ways to reduce the tasks superior court clerks are required to perform in the record preparation process. The Executive and Planning Committee has referred this recommendation to the Appellate Advisory Committee for consideration.</p> <p><b>Status/Timeline:</b> Anticipate invitation to comment in 2025 with an effective date of January 1, 2026, to allow sufficient time to consult with stakeholders, consider the project alongside other record-related projects, and draft proposals.</p> <p><b>Fiscal Impact/Resources:</b> Committee staff.</p> <p><input type="checkbox"/> This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</p> <p><b>Internal/External Stakeholders:</b> Trial and appellate courts; appellate litigants; all draft proposals will circulate for public comment.</p> <p><b>AC Collaboration:</b> N/A</p>	
7.	<p><b>Record designation rules and forms</b></p>	<p><b>Priority 1(b)<sup>5</sup></b></p> <p><b>Strategic Plan Goal<sup>6</sup> III, IV</b></p>
	<p><b>Project Summary:</b> Consider revising the record designation forms and, if necessary, amend the applicable rules of court to make the record designation process simpler, clearer, and more efficient. This is a recommendation from the Appellate Caseflow Workgroup and the Executive and Planning Committee has referred this recommendation to the Appellate Advisory Committee for consideration. There are currently 10 forms (including one information sheet) that litigants use to designate the record in civil and criminal cases, with the precise forms to be used depending on the circumstances of the case. Some of these forms, such as form APP-003, are multiple pages long with several instructions and options. This project will involve investigating ways that these forms can be streamlined including, if necessary, amending the relevant rules of court to simplify the record designation process.</p> <p><b>Status/Timeline</b> Anticipate invitation to comment in 2025 with an effective date of January 1, 2026, to allow sufficient time to consult with stakeholders, consider the project alongside other record-related projects, and draft proposals.</p> <p><b>Fiscal Impact/Resources:</b> Committee staff.</p> <p><input type="checkbox"/> This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</p>	

#	<b>New or One-Time Projects<sup>4</sup></b>	
	<p><b>Internal/External Stakeholders:</b> Trial and appellate courts, appellate litigants; all draft proposals will circulate for public comment.</p> <p><b>AC Collaboration:</b> N/A</p>	
8.	<p><b>Excerpts of record on appeal</b></p>	<p><b>Priority 1(b)<sup>5</sup></b></p> <p><b>Strategic Plan Goal<sup>6</sup> III, IV</b></p>
<p><b>Project Summary:</b> Consider amending the rules of court to encourage or require appellants to submit, along with their briefs, excerpts of the record containing those parts of the record that are relevant and useful to the court in deciding the appeal. The Appellate Caseflow Workgroup encouraged the council to consider this amendment, and the Executive and Planning Committee referred this recommendation to the Appellate Advisory Committee for consideration. Submission of excerpts of record alongside a party’s brief may aid the judges’ or justices’ review of the party’s arguments on appeal by providing an easily accessible and clearly citable subset of the key parts of the record. At the same time, such a requirement would likely increase the cost and burden on appellate litigants. This project would involve not only considering whether to encourage or require this practice, but also determining what should be included in any excerpt.</p> <p><b>Status/Timeline:</b> Anticipate invitation to comment in 2025 with an effective date of January 1, 2026, to allow sufficient time to draft proposals and consider the project alongside other record-related projects.</p> <p><b>Fiscal Impact/Resources:</b> Committee staff.</p> <p><input type="checkbox"/> This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</p> <p><b>Internal/External Stakeholders:</b> Appellate courts, appellate litigants; all draft proposals will circulate for public comment.</p> <p><b>AC Collaboration:</b> N/A</p>		
9.	<p><b>Form briefs on appeal</b></p>	<p><b>Priority 1(c)<sup>5</sup></b></p> <p><b>Strategic Plan Goals<sup>6</sup> I, IV</b></p>
<p><b>Project Summary:</b> Consider the development of fillable form appellate briefs for use in the Court of Appeal and the appellate division. Form briefs that are formatted and organized appropriately and contain required content may assist litigants in filing briefs, and may assist</p>		

#	<b>New or One-Time Projects<sup>4</sup></b>	
	<p>the courts to the extent that they receive briefs that are more helpful in evaluating the merits of an appeal. It is likely that fewer briefs would be rejected for not meeting filing requirements. This project was proposed by the California Lawyer Association, Litigation Section, Committee on Appellate Courts.</p> <p><b>Status/Timeline:</b> Originally approved on 2023 annual agenda. Anticipate invitation to comment in 2024 and effective date of January 1, 2025.</p> <p><b>Fiscal Impact/Resources:</b> Committee staff.</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p><b>Internal/External Stakeholders:</b> Appellate courts, appellate litigants; all draft proposals will circulate for public comment.</p> <p><b>AC Collaboration:</b> N/A</p>	
10.	<b>Respondent’s designation of reporters’ transcripts in Code of Civil Procedure section 1294.4 appeals</b>	<b>Priority 2(b)<sup>5</sup></b> <b>Strategic Plan Goals<sup>6</sup> I, IV</b>
	<p><b>Project Summary:</b> Appeals under Code of Civil Procedure section 1294.4 from an order dismissing or denying a petition to compel arbitration must be decided within 100 days. Under rule 8.713, appellants must file a record designation with the notice of appeal and any reporter’s transcript must be filed within 10 days. However, the rule does not provide for respondent to designate any additional reporter’s transcript. This project would consider amending the rule to provide for respondent’s designation and to establish the time for doing so. The project was recommended by a committee member to close a gap in the rule that is reported to have been problematic.</p> <p><b>Status/Timeline:</b> Originally approved on 2023 annual agenda; anticipated invitation to comment in 2025 with a completion date of January 1, 2026.</p> <p><b>Fiscal Impact/Resources:</b> Committee staff.</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p><b>Internal/External Stakeholders:</b> Appellate courts, appellate litigants; all draft proposals will circulate for public comment.</p> <p><b>AC Collaboration:</b> N/A</p>	

#	New or One-Time Projects <sup>4</sup>	
11.	<i>Amicus brief deadline where respondent does not file an answering brief</i>	<i>Priority 2(b)</i> <sup>5</sup>
		<i>Strategic Plan Goals</i> <sup>6</sup> <i>IV</i>
<p><b>Project Summary:</b> Rule 8.200(c) provides that an application for permission to file an amicus curiae brief must be filed within 14 days after the last appellant’s reply brief is filed or could have been filed under Rule 8.212, whichever is earlier. Where a respondent fails to file an answering brief, however, no reply brief will be, or can be, filed. Rule 8.200(c) does not provide a deadline which would apply in these situations. It has been reported that this situation arises often in family law cases and courts have interpreted Rule 8.200 differently in these situations. This project was recommended by the Family Violence Appellate Project and a committee member.</p> <p><b>Status/Timeline:</b> Priority 2 project responsive to an identified concern or problem. Anticipate invitation to comment in 2024 with an effective date of January 1, 2025.</p> <p><b>Fiscal Impact/Resources:</b> Committee staff.</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p><b>Internal/External Stakeholders:</b> Appellate courts, appellate litigants; all draft proposals will circulate for public comment.</p> <p><b>AC Collaboration:</b> N/A</p>		
12.	<i>Application of Rule 8.416 to dependency appeals statewide</i>	<i>Priority 2(c)</i> <sup>5</sup>
		<i>Strategic Plan Goals</i> <sup>6</sup> <i>I, III, IV</i>
<p><b>Project Summary:</b> Rule 8.416 provides fast track procedures in appeals from (1) all terminations of parental rights, regardless of county of origin, and (2) all judgments or appealable orders in juvenile dependency cases originating out of the Superior Courts of Orange, Imperial, and San Diego Counties (or other superior courts where both the superior court and District Court of Appeal have agreed to have Rule 8.416 govern). This project would consider whether to amend the rules of court (and revise forms as necessary) to expand these fast-track procedures to all dependency appeals in the state. This project was suggested by an Administrative Presiding Justice of the Court of Appeal.</p> <p><b>Status/Timeline:</b> Priority 2 project to improve access and quality of justice and service to the public. Anticipate invitation to comment in 2024 with an effective date of January 1, 2025.</p>		

#	<b>New or One-Time Projects<sup>4</sup></b>	
	<p><b>Fiscal Impact/Resources:</b> Committee staff.</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p><b>Internal/External Stakeholders:</b> Appellate courts, litigants in dependency proceedings; all draft proposals will circulate for public comment.</p> <p><b>AC Collaboration:</b> Family and Juvenile Law Advisory Committee; Administrative Presiding Justices Advisory Committee</p>	
13.	<p><b>Update rules regarding oral argument in the appellate divisions</b></p>	<p><b>Priority 1(a)<sup>5</sup></b> <b>DEFERRED</b></p> <hr/> <p><b>Strategic Plan Goal III, IV<sup>6</sup></b></p>
	<p><b>Project Summary:</b> Consider amending rules 8.885 and 8.929 to remove outdated provisions that are inconsistent with Code of Civil Procedure section 367.75 and to facilitate remote appearances. Updating these rules has been a priority for the committee for several years; the project was deferred while emergency rules regarding remote appearances were in place. It is the understanding of the committee that efforts to facilitate remote appearances remain a priority for the judicial branch. Origin: Superior Court of Riverside County and AAC member.</p> <p><b>Status/Timeline:</b> Originally approved on 2023 annual agenda) and circulated for public comment Spring 2023. Deferred pending council rulemaking establishing standards for when a judicial officer may preside over a remote court proceeding from a location other than a courtroom (Code of Civ. Proc., § 367.10).</p> <p><b>Fiscal Impact/Resources:</b> Committee staff</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p><b>Internal/External Stakeholders:</b> All draft proposals will circulate for public comment.</p> <p><b>AC Collaboration:</b> N/A</p>	
14.	<p><b>Publication and posting of appellate division opinions certified for publication</b></p>	<p><b>Priority 1</b> <b>PLACEHOLDER</b></p>

# New or One-Time Projects <sup>4</sup>	
	<p data-bbox="1619 191 1927 256"><i>Strategic Plan Goals I, III</i></p> <p data-bbox="176 285 1959 610"><b>Project Summary:</b> This item is on hold pending action by the Supreme Court to revise the California Style Manual and consider changes to publication rules and procedures for posting opinions on the website. Currently, appellate division opinions certified for publication are posted on the California courts website after the time for the Court of Appeal to order transfer and only if transfer is not ordered. The current procedures were developed in part based on provisions in the California Style Manual (CSM), which is now under review. This project involves considering amendments to the rules on transfer and providing subject matter expertise as requested to the Supreme Court and the Reporter of Decisions regarding publication rules, posting, and updates to the CSM. The goals are to clarify publication status upon transfer, close any gaps in the rules, improve transparency and access, and ensure that practices and procedures are coordinated, consistent, and accord appropriate status to these opinions. This is a priority 1 project because it will improve access to the development of the law in unlawful detainer, debt collection, and fee waiver cases, among others.</p> <p data-bbox="176 651 1010 683"><b>Status/Timeline:</b> Deferred pending action by the Supreme Court.</p> <p data-bbox="176 724 730 756"><b>Fiscal Impact/Resources:</b> Committee staff</p> <p data-bbox="176 764 1902 837"><input type="checkbox"/> This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</p> <p data-bbox="176 878 1898 951"><b>Internal/External Stakeholders:</b> The Supreme Court, Reporter of Decisions, JC Information Technology; all draft rules proposals will circulate for public comment</p> <p data-bbox="176 984 485 1016"><b>AC Collaboration:</b> N/A</p>



#	Ongoing Projects and Activities <sup>4</sup>	
1.	<b>Improve Rules and Forms</b>	<b>Priority<sup>5</sup> 1</b> <b>Strategic Plan Goals<sup>6</sup> I, III, IV</b>
<p><b>Project Summary</b><i>Error! Bookmark not defined.:</i> Working through the Rules Subcommittee and the Appellate Division Subcommittee, review case law changes that impact appellate courts and appellate procedure and suggestions from committee members, judicial officers, court staff, the bar, and the public concerning appellate rules and forms and appellate administration. Make recommendations to the Judicial Council for necessary changes to appellate rules, standards, and forms (rule 10.21).</p> <p><b>Status/Timeline:</b> Ongoing</p> <p><b>Fiscal Impact/Resources:</b> Committee staff; potentially others depending on the project</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p><b>Internal/External Stakeholders:</b> Depends on the project; all draft proposals circulate for public comment</p> <p><b>AC Collaboration:</b> As appropriate, depending on the project</p>		
2.	<b>Review Pending Legislation</b>	<b>Priority<sup>5</sup> 1</b> <b>Strategic Plan Goal<sup>6</sup> III, IV</b>
<p><b>Project Summary</b><i>Error! Bookmark not defined.:</i> Working through the Legislative Subcommittee, review pending legislation affecting appellate procedure and court administration and make recommendations to the Legislation Committee as to whether the Judicial Council should support or oppose the legislation (rule 10.34).</p> <p><b>Status/Timeline:</b> Ongoing</p> <p><b>Fiscal Impact/Resources:</b> Committee staff, Governmental Affairs</p> <p><input type="checkbox"/> <i>The project includes allocations or distributions of funds to the courts, which have been reviewed and approved by Budget Service.</i></p> <p><b>Internal/External Stakeholders:</b> California Legislature</p>		

#	<b>Ongoing Projects and Activities<sup>4</sup></b>	
	<i>AC Collaboration:</i> N/A	
3.	<p><b>Review Enacted Legislation</b></p> <p><b>Project Summary:</b> Review all enacted legislation referred to the committee by the Judicial Council’s Governmental Affairs office that may have an impact on appellate procedure and court administration, and, where appropriate, propose to the Judicial Council rules and forms to implement the legislation or to bring rules and forms into conformity with it.</p> <p><b>Status/Timeline:</b> Ongoing</p> <p><b>Fiscal Impact/Resources:</b> Committee staff, Governmental Affairs</p> <p><input type="checkbox"/> This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</p> <p><b>Internal/External Stakeholders:</b> N/A</p> <p><b>AC Collaboration:</b> As appropriate, depending on the legislation</p>	<p><b>Priority<sup>5</sup> 1</b></p> <p><b>Strategic Plan Goal<sup>6</sup> III, IV</b></p>
4.	<p><b>Provide Subject Matter Expertise</b></p> <p><b>Project Summary:</b> Serve as subject matter resource for other advisory groups to avoid duplication of efforts and contribute to the development of recommendations for council action. Such efforts may include providing appellate procedural expertise and review to working groups, advisory committees, and subcommittees as needed.</p> <p><b>Status/Timeline:</b> Ongoing</p> <p><b>Fiscal Impact/Resources:</b> Committee staff</p> <p><input type="checkbox"/> This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</p> <p><b>Internal/External Stakeholders:</b> N/A</p>	<p><b>Priority<sup>5</sup> 2(b)</b></p> <p><b>Strategic Plan Goal<sup>5</sup> III</b></p>

#	<b>Ongoing Projects and Activities<sup>4</sup></b>	
	<i>AC Collaboration:</i> As appropriate, depending on the project for which advice or consultation was requested	
5.	<b><i>Rules and Forms: Miscellaneous Technical Changes</i></b>	<b><i>Priority<sup>5</sup> 2(a)</i></b> <b><i>Strategic Plan Goal<sup>5</sup> III, IV</i></b>
	<p><b><i>Project Summary:</i></b> Develop rule and form changes as necessary to correct technical errors meeting the criteria of rule 10.22(d)(2): “a nonsubstantive technical change or correction or a minor substantive change that is unlikely to create controversy . . . .”</p> <p><b><i>Status/Timeline:</i></b> Ongoing</p> <p><b><i>Fiscal Impact/Resources:</i></b> Committee staff</p> <p><input type="checkbox"/> <i>The project includes allocations or distributions of funds to the courts, which have been reviewed and approved by Budget Service.</i></p> <p><b><i>Internal/External Stakeholders:</i></b> N/A</p> <p><b><i>AC Collaboration:</i></b> N/A</p>	

### III. LIST OF 2022-2023 PROJECT ACCOMPLISHMENTS

#	Project Highlights and Achievements
1.	<b>Costs on appeal.</b> Amended the rule regarding costs on appeal to provide an exception to the general rule that the prevailing party is entitled to costs for statutes that require a different analysis before awarding costs. Approved by the Judicial Council on May 12, 2023; changes took effect September 1, 2023.
2.	<b>Update rules regarding reporter’s transcripts.</b> Amended several rules to facilitate the use of electronic reporter’s transcripts. Approved by the Judicial Council on May 12, 2023; changes will take effect on January 1, 2024.
3.	<b>Notice of appeal forms.</b> Revised the civil notice of appeal forms to include an item by which an attorney could expressly indicate they were joining the appeal to challenge a sanctions order and revise other items for clarity. Approved by the Judicial Council on September 19, 2023; changes will take effect on January 1, 2024.
4.	<b>Extension of time forms.</b> Revised the four forms litigants can use to request an extension of time to file their appellate briefs to ensure that they provide the information the reviewing courts need to determine whether an extension is warranted. Approved by the Judicial Council on September 19, 2023; changes will take effect on January 1, 2024.
5.	<b>Time to elect and file an appendix.</b> Amended two rules of court to allow appellants to file an appendix before filing an opening brief and allowing respondents to elect an appendix when their other record designations are due, thus giving them more time. Revised four forms to reflect these rule changes.
6.	<b>Attachment of trial court order to petition for review of summary denial of writ petition.</b> Amended rule of court governing petitions for review in the Supreme Court to permit for attachment of the entire trial court order when the petitioner is seeking review of a Court of Appeal summary denial of a writ petition. Approved by the Judicial Council on September 19, 2023; changes will take effect on January 1, 2024.
7.	<b>Rules for streamlined CEQA review.</b> Joint project with Civil and Small Claims Advisory Committee to amend rules to implement legislation adding new projects for CEQA review. Will be presented to the Judicial Council at its November 2023 meeting; if adopted, will be effective January 1, 2024.

**Family and Juvenile Law Advisory Committee**  
**Annual Agenda<sup>1</sup>—2024**  
**Approved by Rules Committee: [Date]**

**I. COMMITTEE INFORMATION**

<b>Chair:</b>	Hon. Stephanie E. Hulseley and Hon. Amy M. Pellman, Cochairs
<b>Lead Staff:</b>	Ms. Stephanie Lacambra and Mr. John Henzl, Co-lead Staff; Ms. Amanda Morris, Administrative Coordinator, Center for Families, Children & the Courts
<b>Committee's Charge/Membership:</b> <a href="#">Rule 10.43. Family and Juvenile Law Advisory Committee</a> of the California Rules of Court states the charge of the Family and Juvenile Law Advisory Committee, which is to make recommendations to the Judicial Council for improving the administration of justice in all cases involving marriage, family, or children. <a href="#">Rule 10.43. Family and Juvenile Law Advisory Committee</a> sets forth additional duties of the committee.  The Family and Juvenile Law Advisory Committee currently has 34 voting members and one advisory member. The <a href="#">Family and Juvenile Law Advisory Committee website</a> provides the composition of the committee.	
<b>Subcommittees/Working Groups<sup>2</sup>:</b> 1. Protective Order Working Group (POWG) 2. Violence Against Women Education Program (VAWEP)	
<b>Meetings Planned for 2024<sup>3</sup> (Advisory body and all subcommittees and working groups)</b> Date/Time/Location or Teleconference: The committee meets by teleconference or videoconference every Monday from 4:30 to 5:30 p.m. unless a meeting is not required; and has one in-person meeting per year, usually in the late Winter or early Spring. VAWEP meets twice a year. This year, VAWEP met in September 2023 by teleconference; the next meeting is projected for Summer 2024, with a preference for meeting in person. POWG meets as needed to work on rules and forms revisions.	

<sup>1</sup> The annual agenda outlines the work a committee will focus on in the coming year and identifies areas of collaboration with other advisory bodies and the Judicial Council staff resources.

<sup>2</sup> California Rules of Court, [rule 10.30 \(c\)](#) allows an advisory body to form subgroups, composed entirely of current members of the advisory body, to carry out the body's duties, subject to available resources, with the approval of its oversight committee.

<sup>3</sup> Refer to [Operating Standards for Judicial Council Advisory Bodies](#) for governance on in-person meetings.

Check here if exception to policy is granted by Executive Office or rule of court.

DRAFT

## COMMITTEE PROJECTS

#	New or One-Time Projects <sup>4</sup>
1.	<p data-bbox="128 375 1281 423"><i>Legislative Changes from the 2023 Legislative Session</i></p> <p data-bbox="1281 375 1560 423"><i>Priority 1a<sup>5</sup></i></p> <p data-bbox="1281 423 1560 472"><i>Strategic Plan Goal IV<sup>6</sup></i></p>
<p data-bbox="128 472 1560 597"><b>Project Summary:</b> As directed by the Judicial Council, review legislation identified by Governmental Affairs that may have an impact on family and juvenile law issues within the advisory committee’s purview. The committee will review the legislation below, and any other identified legislation, and propose rules and forms as may be appropriate for the council’s consideration and will act only where necessary to allow courts to implement the legislation efficiently.</p> <p data-bbox="128 618 352 651"><u>Domestic Violence:</u></p> <p data-bbox="170 678 1560 797">a. <a href="#">AB 818 (Petrie-Norris) Protective orders (Stats. of 2023, Ch. 242)</a> Requires a law enforcement officer to serve a domestic violence protective order issued under the Domestic Violence Prevention Act upon the request of a protected person without a fee, and confiscate firearms obtained on the scene of a domestic violence incident or when the order is being served.</p> <p data-bbox="170 824 1560 911">b. <a href="#">SB 459 (Rubio) Domestic violence: restraining orders (Stats. of 2023, Ch. 874)</a> Requires the Judicial Council, by January 1, 2025, to develop forms to be used to modify an order issued under the Domestic Violence Prevention Act.</p> <p data-bbox="128 938 226 971"><u>Family:</u></p> <p data-bbox="170 998 1560 1096">c. <a href="#">AB 1148 (Bonta) Child support suspension (Stats. of 2023, Ch. 565)</a> Provides that the child support obligation of an obligor who is incarcerated shall be suspended until the first day of the tenth month after the obligor is released. Requires the Department of Child Support Services to notify the local child support agency and the</p>	

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<sup>4</sup> All proposed projects for the year must be included on the Annual Agenda. If a project implements policy or is a program, identify it as *implementation* or a *program* in the project description and attach the Judicial Council authorization/assignment or prior approved Annual Agenda to this Annual Agenda.

<sup>5</sup> For non-rules and forms projects, select priority level 1 (must be done) or 2 (should be done). For rules and forms proposals, select one of the following priority levels: 1(a) Urgently needed to conform to or accurately reflect the law; 1(b) Council or an internal committee has directed the committee to consider new or amended rules and forms; 1(c) Change is urgently needed to remedy a problem that is causing significant cost or inconvenience to the courts or the public; 1(d) Proposal is otherwise urgent and necessary, such as a proposal that would mitigate exposure to immediate or severe financial or legal risk. 2(a) Useful, but not necessary, to implement changes in law; 2(b) Responsive to identified concerns or problems; 2(c) Helpful in otherwise advancing Judicial Council goals and objectives.

<sup>6</sup> Indicate which goal number of The Strategic Plan for California’s Judicial Branch the project most closely aligns.

# New or One-Time Projects <sup>4</sup>
<p>custodial parent about the release of the obligor and the date that the child support order will resume, as well as the right of the custodial parent to seek reinstatement if the obligor obtains employment during the post-incarceration period of suspension.</p> <p>d. <a href="#">AB 1179 (Pacheco) Family law: attorney’s fees (Stats. of 2023, Ch. 67)</a> Clarifies that, in a family law case, an award of attorney fees as a sanction may only be imposed after a party or the court has provided notice to the party against whom the sanction is proposed, and that party is given an opportunity to be heard at a hearing.</p> <p>e. <a href="#">AB 1650 (Patterson) Family law proceedings: custody, parentage, and adoption (Stats. of 2023, Ch. 851)</a> Provides that a court may make determinations for special immigrant juvenile (SIJ) status in juvenile, probate, or family court up to age 21, and allows a retroactive nunc pro tunc order to be made without a showing of clerical error as long as the determinations could have been made as of the nunc pro tunc date. Authorizes persons who are not married to one another and who share legal control over the disposition of embryos created through assisted reproduction to enter into a written agreement whereby one person renounces all legal interest in the embryos, with the specific intent to not be a legal parent of any child conceived with use of the embryos, and allows either party to file the agreement with the court, at which point the court shall issue an order establishing the nonparentage of the donor. Provides that if parties to such an agreement are married, the agreement becomes legally binding only upon the entry of a final decree of dissolution of the marriage that incorporates the agreement. Requires, in an adoption proceeding, each petitioner to inform the court in writing using specified Judicial Council forms, whether the petitioner has entered, or has agreed to enter, into a postadoption contact agreement with any person or persons.</p> <p>f. <a href="#">SB 343 (Skinner) Child support (Stats. of 2023, Ch. 213)</a> Implements numerous changes to child support law to bring California's statutes into compliance with updated federal regulations. Repeals Chapter 5 of Part 1 of Division 9 of the Family Code which authorizes the entry of expedited support orders. Effective September 1, 2024, revises the statewide uniform child support guideline, including modifying the formula and increasing the income bands. Increases the ceiling for the low-income adjustment to a net disposable income that is less than the amount earned from full-time statewide minimum wage at 40 hours per week, 52 weeks per year, and the formula for determining the low-income adjustment to reflect the same net disposable income, and provides that there is a rebuttable presumption that an obligor is entitled to the low-income adjustment when their income falls below the ceiling. Clarifies that, in the course of a proceeding for support, if the court learns that a parent is subject to one or more orders for support involving children with parents who are not parties to the action, the court may, in its discretion, take steps to avoid an inequitable distribution of support between children. Requires the court, in cases where the parent’s annual gross income is unknown, to consider the earning capacity of the parent; and authorizes the court, where the parent’s annual gross income is known, to rely on earning capacity in lieu of actual income if doing so is consistent with the best interests of the children. Beginning on January 1, 2026, eliminates, for suits for child support brought by a local child support agencies (LCSA), the ability to seek an order on the basis of “presumed income” calculated at 40 hours a week at the prevailing minimum wage, and replaces it with the requirement that the LCSA seek support on the basis of the parent’s actual income or earning capacity, as determined based on the specific circumstances of the parent. Requires the Judicial Council to adopt and approve forms to implement these provisions by September 1, 2024.</p>

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#	New or One-Time Projects <sup>4</sup>
	<p>g. <a href="#">SB 599 (Caballero) Visitation rights (Stats. of 2023, Ch. 493)</a> Requires a court to, when making orders relating to parental custody and visitation, consider specified factors pertaining to domestic violence, the best interests of the child, and the safety of the parties, and provides that all stipulated child custody orders must be in the best interest of the child. Additionally permits a superior court to serve as a supervised visitation and exchange location.</p>
	<p><u>Juvenile Dependency:</u></p>
	<p>h. <a href="#">AB 937 (McKinnor) Dependency: family reunification services (Stats. of 2023, Ch. 458)</a> Requires a juvenile court, when it finds at an 18-month review hearing that reasonable reunification services were not provided to the parent, to order that six additional months of services be provided, unless the court finds by clear and convincing evidence that continuing the matter would be detrimental to the child.</p>
	<p>i. <a href="#">AB 954 (Bryan) Dependency: court ordered services (Stats. of 2023, Ch. 552)</a> Requires a juvenile court to inquire whether a parent or guardian can afford court-ordered services when making reasonable orders relating to a dependent child, and prohibits a court from declaring a parent or guardian noncompliant with the order if it finds that the parent or guardian could not afford the services, or that paying for the service would create an undue financial hardship, and the social worker did not provide a comparable free service that was accessible and available.</p>
	<p>j. <a href="#">AB 1756 (Committee on Judiciary) Committee on Judiciary: judiciary omnibus (Stats. of 2023, Ch. 478)</a> Allows a juvenile court to retain jurisdiction of a case when a minor or dependent adult in foster care dies in order to receive documents and information related to the death.</p>
	<p>k. <a href="#">SB 35 (Umberg) Community Assistance, Recovery, and Empowerment (CARE) Court Program (Stats. 2023, ch. 283)</a> Makes numerous changes to the Community Assistance, Recovery, and Empowerment (CARE) Act, including expanding the topics to be addressed by statewide rules of court to include communications between the CARE Act court and the juvenile court if applicable.</p>
	<p>l. <a href="#">SB 578 (Ashby) Juvenile court: dependents: removal (Stats. of 2023, Ch. 618)</a> Requires a social worker to include, in their report for a detention hearing in a dependency case, information about potential harms a child may experience if removed from their parent or guardian's home, and requires a court to consider the short-term and long-term harms to the child that may result from the continued removal. If the court finds removal is necessary, requires the court to, in a written order or on the record, document the basis for its findings, the evidence it relied on, the child's placement and the basis for</p>

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Expands the ability of dependent children and nonminor dependents to petition the court for the reinstatement or modification of parental rights. Provides for postadoption contact with siblings that includes more than information sharing and requires that the placing agency convene a meeting with the child, siblings, and the prospective adoptive parent or parents within 90 days of termination of parental rights to discuss the benefits of a postadoption contact agreement unless the court determines by clear and convincing evidence that sibling interaction is contrary to the safety or well-being of the child, or the child informs the court that they do not want to enter into a postadoption contact agreement.¶

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Requires social workers to conduct an investigation to locate family or extended family members or members of a child's tribe for a child who is a dependent or ward of the juvenile court immediately, but in no case in fewer than 30 days, and requires social workers and probation officers to include information about their ongoing efforts to locate family members or members of the child's tribe in their reports to the court.¶

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Allows the juvenile court to maintain jurisdiction over a nonminor dependent beyond age 21 for the purpose of ensuring compliance with the requirements of Welfare and Institutions Code section 391, which requires that all youth exiting court jurisdiction are provided with specific documents and assistance.¶

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#	New or One-Time Projects <sup>4</sup>
	<p>determining that it is the least disruptive alternative for the child, and any other measures to be taken to alleviate disruption and minimize the harms to the child.</p>
	<p><u>Juvenile Justice:</u></p>
m.	<p><a href="#">AB 134 (Committee on Budget) Public safety trailer bill (Stats. of 2023, Ch. 47)</a>  Among other things, as part of the 2023-24 Budget Package, specific statutory changes relating to public safety. Clarifies provisions on keeping youth and adults separate in detention facilities. Section 29 extends the authority of the Board of State and Community Corrections to inspect the suitability of jails, juvenile halls, and special purpose juvenile halls that are used for the confinement of minors to camps, ranches, and secure youth treatment facilities, and replaces the term minor with juvenile. Section 30 provides that the baseline term of confinement for a youth transferred from the Division of Juvenile Justice (DJJ) to a secure youth treatment facility (SYTF) shall not exceed the youth's projected juvenile parole board date as reflected in the transition report completed by the Division of Juvenile Justice. Clarifies that progress review hearings for youth committed to an SYTF must be held even if the youth is in a less restrictive placement, and authorizes the court to reduce the time in the less restrictive placement, or if the youth has failed to comply with the terms of probation, to modify those terms and conditions or return the youth to the SYTF. Provides that a court has full discretion to reduce a baseline term after a progress review hearing and that this discretion cannot be limited by a stipulation by the parties. Provides that a court shall not detain a person who is 25 years of age or older in a county juvenile facility unless the court finds that it is in the person's best interest and does not pose a risk to the other youth in the facility. Authorizes the court to order commitment or detention of a person 25 years of age or over who is subject to the jurisdiction of the juvenile court into an adult facility, or into a less restrictive program if the person is otherwise eligible for that program. Prohibits placing a person who was sentenced to state prison and was found to be a ward and committed to DJJ in a juvenile facility unless the court finds that it is in the person's best interest and does not pose a risk to the other youth in the facility.</p>
n.	<p><a href="#">AB 505 (Ting) The Office of Youth and Community Restoration (Stats. of 2023, Ch. 528)</a>  Includes Secure Youth Treatment Facilities in the list of county operated juvenile facilities that must be inspected by the judges of the juvenile court annually. Provides that personnel from the Office of Youth and Community Restoration who are carrying out the duties of the office may have access to juvenile case files by adding them to the list of those who may access and copy files under Welfare and Institutions Code section 827.</p>
o.	<p><a href="#">SB 448 (Becker) Juveniles: detention hearings (Stats. of 2023, Ch. 608)</a>  Prohibits the juvenile court from detaining a minor in custody solely because of the minor's county of residence and would require the court to give the minor equal consideration for release on home supervision.</p>
p.	<p><a href="#">SB 545 (Rubio) Juveniles: transfer to court of criminal jurisdiction (Stats. of 2023, Ch. 716)</a></p>

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#	New or One-Time Projects <sup>4</sup>
	<p>Requires consideration of a minor's status as a victim of human trafficking or sexual abuse when determining whether to transfer a case from juvenile court to adult criminal court, or remand back to the juvenile court in cases where the case had previously been transferred to the criminal court.</p> <p><b>Status/Timeline:</b> A proposal to implement AB 343 is anticipated to circulate in the Winter 2023 cycle with an expected effective date of September 1, 2024. Any other required proposals are anticipated to circulate in the Spring 2024 cycle with an expected effective date of January 1, 2025.</p> <p><b>Fiscal Impact/Resources:</b> CFCC staff, in consultation with staff from Legal Services will prepare revised rules and forms as needed. The Joint Rules Subcommittee of the Trial Court Presiding Judges Advisory Committee and the Court Executives Advisory Committee (TCPJAC/CEAC JRS) will review proposals for court operations impacts as necessary.</p> <p><input type="checkbox"/> This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</p> <p><b>Internal/External Stakeholders:</b> All draft proposals will circulate for public comment to a list of family and juvenile law related stakeholders as well as all court executives and presiding judges.</p> <p><b>AC Collaboration:</b> For proposals that impact family and civil courts, the committee will collaborate with the Civil and Small Claims Advisory Committee. For proposals impacting guardianship and adult mental health, the committee will collaborate with the Probate and Mental Health Advisory Committee. For proposals impacting tribal courts, the committee will collaborate with the Tribal Court–State Court Forum. For proposals impacting the Courts of Appeal, the committee will collaborate with the Appellate Advisory Committee.</p>
2.	<p><b>Implementation of <a href="#">SB 1182 (Eggman) Family law (Stats. of 2022, Ch. 385)</a></b></p> <p><b>Project Summary:</b> Requires, effective January 1, 2024, a family court to provide referrals to resources for self-identified veterans appearing before the court, including how to contact the local Department of Veterans Affairs (CalVet); requires, when a self-identified veteran files their status on the Judicial Council’s military service form (form MIL-100), that the court transmit a copy of the form to CalVet, and for CalVet to contact the veteran within a reasonable time; and requires, when a family court that finds the effects of a parent’s, legal guardian’s, or relative’s mental illness are a factor in determining the best interest of the child for purposes of custody or visitation, to put its reasons for the finding on the record and provide the affected parent, legal guardian, or relative with a list of local resources for mental health treatment.</p>
<b>Priority 1a<sup>5</sup></b>	
<b>Strategic Plan Goal I, II, IV<sup>6</sup></b>	

#	New or One-Time Projects <sup>4</sup>
	<p><b>Status/Timeline:</b> This item was approved on the 2023 annual agenda and circulated for public comment during the Spring 2023 cycle. The proposal is being revised in response to comments and is anticipated to recirculate for public comment in the Winter 2023 cycle, with an effective date of September 1, 2024.</p> <p><b>Fiscal Impact/Resources:</b> CFCC, Legal Services, and Governmental Affairs staff; TCPJAC/CEAC JRS will review proposals for court operations impacts as necessary.</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p><b>Internal/External Stakeholders:</b> California Department of Social Services, Chief Probation Officers of California, Child Welfare Directors Association</p> <p><b>AC Collaboration:</b> Criminal Law Advisory Committee</p>
3.	<p><b>Implementation of the Racial Justice Act (<a href="#">AB 2542 (Kalra) Criminal procedure: discrimination (Stats. of 2020, Ch. 317)</a> and <a href="#">AB 256 (Kalra) Criminal procedure: discrimination (Stats. of 2022, Ch. 739)</a>)</b></p> <p><b>Priority 1a<sup>5</sup></b></p> <p><b>Strategic Plan Goal I, IV<sup>6</sup></b></p>
	<p><b>Project Summary:</b> Develop a proposal to implement the Racial Justice Act (RJA), Penal Code section 745 and 1473(f), in juvenile delinquency matters. To implement the RJA in criminal and appellate matters, the Criminal Law Advisory Committee and the Appellate Advisory Committee expect to circulate a proposal in the Winter 2023 cycle. Because there is no conviction or sentence in juvenile delinquency matters, and procedures are very different, the committee will consider rules and forms for requests for relief in the juvenile court in a Spring 2024 proposal.</p> <p><b>Status/Timeline:</b> Anticipate circulating for comment in the Spring 2024 cycle with an effective date of January 1, 2025.</p> <p><b>Fiscal Impact/Resources:</b> CFCC staff</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p><b>Internal/External Stakeholders:</b> Trial courts, justice system partners.</p>

#	New or One-Time Projects <sup>4</sup>
	<p><i>AC Collaboration:</i> The earlier proposal by the Appellate Advisory Committee and the Criminal Law Advisory Committee will provide guidance.</p>
4.	<p><b><i>Forms to Implement <a href="#">AB 1621 (Gipson) Firearms: unserialized firearms (Stats. 2022, ch. 76) in Juvenile Proceedings</a></i></b></p>
	<p><b>Project Summary:</b> Effective July 1, 2022, California barred (1) the sale, possession, and purchase of the unserialized parts and kits used to build ghost guns, until they are treated as firearms under federal law, and (2) the possession of existing ghost guns that have not been serialized pursuant to California law after a six-month period. This law prohibits persons subject to a restraining order from possessing or owning certain firearm parts, including a “firearm precursor part,” which the law redefines. The civil restraining order forms have been updated to implement AB 1621. Effective January 1, 2024, the domestic violence restraining order forms will mirror the civil forms. This proposal will update the juvenile forms, including the two request forms (JV-245, JV-248), the two TRO forms (JV-250, JV-255) and the two Restraining Order After Hearing forms (JV-255, JV-265). The joint info form DV-800-INFO/JV-270-INFO will have the new language as of January 1, 2024.</p> <p><b>Status/Timeline:</b> An invitation to comment on revised forms would circulate for comment in the Spring 2024 cycle with an effective date of January 1, 2025.</p> <p><b>Fiscal Impact/Resources:</b> CFCC staff  <input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p><b>Internal/External Stakeholders:</b> The draft proposal will circulate for public comment to a list of family and juvenile law related stakeholders as well as all court executives and presiding judges.</p> <p><b>AC Collaboration:</b> Protective Orders Working Group. The earlier proposals to update the domestic violence and civil restraining order forms will provide guidance.</p>
5.	<p><b><i>Revision of Adoption Forms</i></b></p>

*Priority 1a<sup>5</sup>*  
*Strategic Plan Goal II, IV<sup>6</sup>*

*Priority 1c<sup>5</sup>*

#	New or One-Time Projects <sup>4</sup>	
	<p><b>Project Summary:</b> Revisions to adoption forms will be required if AB 1650 and AB 20 are signed by the Governor (see pending legislation above, items 1e and 1h). The committee has prioritized developing a separate form for stepparent adoptions because these adoptions have different requirements and the current single form for all adoption types is confusing. The committee also plans to develop an information sheet to provide guidance on understanding and using the different adoption forms.</p> <p><b>Status/Timeline:</b> Changes to the forms would circulate for comment in the Spring 2024 cycle with an expected effective date of January 1, 2025.</p> <p><b>Fiscal Impact/Resources:</b> CFCC staff</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p><b>Internal/External Stakeholders:</b> The draft proposal will circulate for public comment to a list of family and juvenile law related stakeholders as well as all court executives and presiding judges.</p> <p><b>AC Collaboration:</b> None</p>	<p><i>Strategic Plan Goal II, IV<sup>6</sup></i></p>

6. <b>Improving Compliance with Court-Ordered Firearm Prohibitions</b>	<b>Priority 1<sup>5</sup></b>
<b>Strategic Plan Goal IV<sup>6</sup></b>	
<p><b>Project Summary:</b> The <a href="#">Budget Act of 2022 (AB 178 (Ting) Stats. Of 2022, Ch. 45)</a> allocates \$40 million to the judicial branch to improve compliance with court-ordered firearm prohibitions. Of this amount, \$36 million is for grants to the courts, and \$4 million is for oversight, data collection, and a required evaluation. In 2022, the Rules Committee approved this item on the committee’s annual agenda, authorizing its work to implement this program. The committee will continue to take a role in developing recommendations to the Judicial Council to distribute the remaining funds, which must be spent by June 30, 2025. It will also provide annual reports to the council concerning legislatively mandated reporting requirements and evaluation of the program.</p> <p>In addition, <a href="#">AB 28 (Gabriel) Gun Violence Prevention and School Safety Act (Stats. of 2023, Ch. XXX)</a> is pending. This legislation would allocate up to \$15 million per year, on an ongoing basis, to support court-based firearm relinquishment programs. It is anticipated that the committee will have a role in developing recommendations to the Judicial Council for implementation and coordinating with the Department of Justice.</p> <p><b>Status/Timeline:</b> The funds allocated under the Budget Act of 2022 must be spent by June 30, 2025. The committee will prepare reports and an evaluation of the program through 2025, as required. Funding under the Gun Violence Prevention and School Safety Act may be ongoing, in which case this project may be moved to the Ongoing Projects section of the annual agenda in the future.</p> <p><b>Fiscal Impact/Resources:</b> CFCC staff will work with Budget Services regarding agreements with the courts for allocation of funds over the remaining two fiscal years.</p> <p><input checked="" type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p><b>Internal/External Stakeholders:</b> Law enforcement agencies; evaluator (budget language specifies University of California Firearm Violence Research Center at the University of California, Davis, or equivalent entity).</p> <p><b>AC Collaboration:</b> Civil and Small Claims Advisory Committee; Trial Court Budget Advisory Committee</p>	

7.	<b>Information Form on Use of Virtual Visitation in Family and Juvenile Law Matters</b>	<b>Priority 1/1b<sup>5</sup></b>
<p><b>Project Summary:</b> As directed by the Ad Hoc Workgroup on Post-Pandemic Initiatives (P3), develop materials to ensure that court-ordered virtual visitation works effectively when in-person visitation is not feasible. As P3 has noted:  Virtual visitation can promote relationships between parents and children and between children and their siblings. Virtual visitation can also help improve (1) co-parenting relationships between foster caregivers and parents working to reunify with their children in the dependency system, (2) co-parenting relationships between parents who have children involved in the juvenile justice system, and (3) co-parenting relationships with parents involved in family court matters.  To support the effective use of virtual visitation, the committee will review all the current content developed by the judicial branch in training and self-help materials to ensure that it is robust and effective, and based on that content, will draft an information form on virtual visitation, and review relevant parenting time (custody and visitation) forms for potential revisions, to be circulated for public comment. As appropriate, incorporate implementation of <a href="#">SB 599</a>.</p> <p><b>Status/Timeline:</b> Anticipate proposed new and/or revised forms to be circulated for public comment in the Spring 2024 cycle with an effective date of January 1, 2025.</p> <p><b>Fiscal Impact/Resources:</b> CFCC staff, in consultation with staff from Legal Services will prepare the proposed form.  <input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p><b>Internal/External Stakeholders:</b> The draft proposal will circulate for public comment to a list of family and juvenile law related stakeholders as well as all court executives and presiding judges.</p> <p><b>AC Collaboration:</b> The committee will work with the Ad Hoc Workgroup on Post-Pandemic Initiatives to ensure that the proposal is consistent with their expectations and the feedback that they received from court users and stakeholders.</p>		<b>Strategic Plan Goal I, IV<sup>6</sup></b>
8.	<b>Family Law: Assisted Reproduction Parentage Rules and Forms to standardize parentage determinations for surrogacy cases</b>	<b>Priority 2b<sup>5</sup></b>
<p><b>Project Summary:</b> California has become a hub for surrogacy arrangements because of its abundance of fertility clinics, favorable court rulings, and clear-cut legislation for establishing parentage for the intended parents. Each court in California has had the burden of figuring out how to handle surrogacy parentage cases with little to no guidance or precedent, resulting in inconsistent approaches to the documents filed by the parties’ attorneys and the documents required by court. This lack of uniform procedure has resulted in significant variations in processing time and created burdens on court staff and judges when reviewing the applications for a parentage judgment. A uniform statewide procedure in a rule of court and implementing forms could ease these burdens and prevent forum shopping.</p>		<b>Strategic Plan Goal IV<sup>6</sup></b>



<p><b>Status/Timeline:</b> Anticipated circulation for comment in Spring 2024 cycle, with effective date for rules and forms of September 1, 2025.</p> <p><b>Fiscal Impact/Resources:</b> CFCC staff, in consultation with staff from Legal Services, will prepare revised rules and forms.</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p><b>Internal/External Stakeholders:</b> The draft proposal will circulate for public comment to a list of family and juvenile law related stakeholders as well as all court executives and presiding judges in the spring of 2024.</p> <p><b>AC Collaboration:</b> None</p>	
<p>9. <b>Explore Options for Recognition and Enforcement of Tribal Court Child Custody Orders</b></p>	<p><b>Priority 2b<sup>5</sup></b> <b>Strategic Plan Goal I, IV<sup>6</sup></b></p>
<p><b>Project Summary:</b> Tribal court orders that involve the custody of a child are entitled to full faith and credit under section 1911(d) of the Indian Child Welfare Act and recognition and enforcement under the Uniform Child Custody Jurisdiction and Enforcement Act as specifically set forth in Family Code sections 3402(p) and 3404. Currently, however, there is no mechanism to have tribal court child custody orders recognized and enforced within the state court system. This is causing confusion and resulting in difficulties having tribal court custody orders recognized and enforced.</p> <p><b>Status/Timeline:</b> This project was originally approved by the Rules Committee on the 2023 annual agendas of both this committee and the Tribal Court–State Court Forum. This is the second year of a two-year project. The committees expect to circulate proposed legislation or a rules and forms proposal during the Spring 2024 cycle. Rules and forms would be expected to take effect January 1, 2025. Legislation would be expected to take effect January 1, 2026.</p> <p><b>Fiscal Impact/Resources:</b> To be accomplished with existing CFCC staff resources</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p><b>Internal/External Stakeholders:</b> Tribal courts</p> <p><b>AC Collaboration:</b> Tribal Court–State Court Forum</p>	
<p>10. <b><u>AB 1058 Program: Update FL-195 and FL-196 to Comply with Federal Changes</u></b></p>	<p><b><u>Priority 1a<sup>5</sup></u></b> <b><u>Strategic Plan Goal IV<sup>6</sup></u></b></p>

**Project Summary:** Revise FL-195 Income Withholding for Support and FL-196 Income Withholding for Support – Instructions to comply with changes made by the federal Office of Child Support Services who periodically updates the federal Income Withholding Form and Instructions. Each state child support agency and tribes that operate child support programs established in accordance with Title IV-D must use these forms without any changes.

**Status/Timeline:** Changes to the forms are expected to be presented for approval at the Judicial Council’s January meeting, with an immediate effective date of January 22, 2024.

**Fiscal Impact/Resources:** CFCC staff

This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.

**Internal/External Stakeholders:** Department of Child Support Services

**AC Collaboration:** None

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#	Ongoing Projects and Activities
1.	<p data-bbox="128 315 705 345"><b>Family First Prevention Services Act Implementation</b></p> <p data-bbox="1283 315 1413 345"><b>Priority 1a<sup>5</sup></b></p> <p data-bbox="1283 362 1551 418"><b>Strategic Plan Goal I, II, IV, VII<sup>6</sup></b></p>
	<p data-bbox="128 440 1541 553"><b>Project Summary:</b> Monitor implementation of the Family First Prevention Services Act (FFPSA), which reforms federal child welfare financing streams, title IV-E, and title IV-B of the Social Security Act, to provide services to families who are at risk of entering the child welfare system. California’s title IV-E program will be audited by the federal government in 2025 and will have implementations for the state’s child welfare financing.</p> <p data-bbox="128 581 415 612"><b>Status/Timeline:</b> Ongoing</p> <p data-bbox="128 639 1495 699"><b>Fiscal Impact/Resources:</b> Legal Services and Governmental Affairs; TCPJAC/CEAC JRS will review proposals for court operations impacts as necessary.</p> <p data-bbox="128 704 1535 764"><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p data-bbox="128 792 1461 852"><b>Internal/External Stakeholders:</b> California Department of Social Services, Chief Probation Officers of California, Child Welfare Directors Association</p> <p data-bbox="128 880 401 911"><b>AC Collaboration:</b> None</p>
2.	<p data-bbox="128 958 569 989"><b>Indian Child Welfare Act Legal Updates</b></p> <p data-bbox="1283 958 1413 989"><b>Priority 1a<sup>5</sup></b></p> <p data-bbox="1283 1005 1520 1062"><b>Strategic Plan Goal I, IV<sup>6</sup></b></p>
	<p data-bbox="128 1079 1381 1110"><b>Project Summary:</b> Maintain rule and form compliance with the Indian Child Welfare Act and its requirements as needed.</p> <p data-bbox="128 1138 1423 1198"><b>Status/Timeline:</b> Ongoing. Anticipated effective date of January 1, 2025, for any required rules and forms proposals this year. TCPJAC/CEAC JRS will review proposals for court operations impacts as necessary.</p> <p data-bbox="128 1226 569 1256"><b>Fiscal Impact/Resources:</b> Legal Services</p> <p data-bbox="128 1261 1516 1321"><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p data-bbox="128 1349 541 1380"><b>Internal/External Stakeholders:</b> None</p>

#	Ongoing Projects and Activities	
	<i>AC Collaboration:</i> Tribal Court–State Court Forum	
3.	<b><i>Assembly Bill 1058 Child Support Program Funding</i></b>	<b><i>Priority 2<sup>5</sup></i></b>
	<b><i>Strategic Plan Goal I, VII<sup>6</sup></i></b>	
4.	<b><i>Court Appointed Special Advocates (CASA) grants program Funding Augmentation and Program Oversight (<a href="#">Welf. &amp; Inst. Code, § 100 et seq.</a>)</i></b>	<b><i>Priority 1<sup>5</sup></i></b>
	<b><i>Strategic Plan Goal IV, VII<sup>6</sup></i></b>	
	<p><b><i>Project Summary:</i></b> Continue to monitor the implementation of the current workload-based funding methodology for the AB 1058 Child Support Commissioner and Family Law Facilitator program, including its impact on smaller courts and the overall performance of the program as federally mandated.</p> <p><b><i>Status/Timeline:</i></b> Ongoing</p> <p><b><i>Fiscal Impact/Resources:</i></b> CFCC staff will work with Budget Services staff to coordinate work with TCBAC, if any changes to the methodology are suggested.</p> <p><input checked="" type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p><b><i>Internal/External Stakeholders:</i></b> None</p> <p><b><i>AC Collaboration:</i></b> None</p> <p><b><i>Project Summary:</i></b> (1) Develop recommendations to the Judicial Council for an ongoing funding methodology for the \$500,000 augmentation received beginning fiscal year 18-19 and any other needed changes to support CASA programs. (2) Oversee recommendations to the Judicial Council to award a total of \$60 million in general funds to the California Court Appointed Special Advocate Association over a 3-year period for support of local CASA programs, to be allocated as \$20 million in FY 2022–23, \$20 million in FY 2023–24, and \$20 million in FY 2024–25. Oversee Judicial Council legislative reporting requirements.</p>	

#	Ongoing Projects and Activities
	<p><b>Status/Timeline:</b> Ongoing. The Budget Act of 2023 specifies that \$20 million be appropriated to the California Court Appointed Special Advocate Association for FY 2023–24.<sup>7</sup> A report to the Legislature by the Judicial Council is due by July 1, 2024. Program is to be completed by the end of FY 24-25.</p> <p><b>Fiscal Impact/Resources:</b> Budget Services</p> <p><input type="checkbox"/> This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</p> <p><b>Internal/External Stakeholders:</b> California Court Appointed Special Advocate Association</p> <p><b>AC Collaboration:</b> None</p>
5.	<p><b>Domestic Violence</b></p> <p style="text-align: right;"><b>Priority 1<sup>5</sup></b></p> <p style="text-align: right;"><b>Strategic Plan Goal IV, V<sup>6</sup></b></p>
	<p><b>Project Summary:</b> Provide recommendations to the council on statewide judicial branch domestic violence issues in the area of family and juvenile law, including projects referred from the work of the Domestic Violence Practice and Procedure Task Force and the Violence Against Women Education Program (VAWEP). Serve as lead committee for Protective Orders Working Group (POWG).</p> <p><b>Status/Timeline:</b> Ongoing</p> <p><b>Fiscal Impact/Resources:</b> Criminal Justice Services, Legal Services</p> <p><input type="checkbox"/> This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</p> <p><b>Internal/External Stakeholders:</b> None</p> <p><b>AC Collaboration:</b> Civil Small Claims Advisory Committee, Criminal Law Advisory Committee</p>

<sup>7</sup> See Judicial Council report, August 24, 2023, *Juvenile Law: Fiscal Year 2023–24 Funding Allocation for California Court Appointed Special Advocate Association*, <https://jcc.legistar.com/View.ashx?M=F&ID=12246017&GUID=71F6ABFC-A250-4283-9CF8-52ABFA1F6460>.

6.	<b>Legislation</b>	<b>Priority 1<sup>5</sup></b>
		<b>Strategic Plan Goal II, IV<sup>6</sup></b>
<p><b>Project Summary:</b> As requested by the Legislation Committee, review and recommend positions on legislation related to family and juvenile law matters.</p> <p><b>Status/Timeline:</b> Ongoing</p> <p><b>Fiscal Impact/Resources:</b> Governmental Affairs</p> <p><input type="checkbox"/> This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</p> <p><b>Internal/External Stakeholders:</b> None</p> <p><b>AC Collaboration:</b> None</p>		
7.	<b>Education</b>	<b>Priority 2<sup>5</sup></b>
		<b>Strategic Plan Goal V<sup>6</sup></b>
<p><b>Project Summary:</b> Contribute to planning efforts in support of family and juvenile law judicial branch education.</p> <p><b>Status/Timeline:</b> Ongoing</p> <p><b>Fiscal Impact/Resources:</b> CJER</p> <p><input type="checkbox"/> This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</p> <p><b>Internal/External Stakeholders:</b> None</p> <p><b>AC Collaboration:</b> CJER Governing Committee</p>		

8. <b>Review approval of training providers under rules 5.210, 5.225, 5.230, and 5.518</b>	<b>Priority 1<sup>5</sup></b>
	<b>Strategic Plan Goal V<sup>6</sup></b>
<p><b>Project Summary:</b> Training providers/courses are reviewed for compliance with these rules by Judicial Council staff, in consultation with the Family and Juvenile Law Advisory Committee. As directed by the <a href="#">Judicial Council, result of review of delegations.</a></p> <p><b>Status/Timeline:</b> Ongoing</p> <p><b>Fiscal Impact/Resources:</b> Support Services, Legal Services</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p><b>Internal/External Stakeholders:</b> None</p> <p><b>AC Collaboration:</b> None</p>	
9. <b>Advise on Distribution of Federal Title IV-E Reimbursement for Dependency Counsel</b>	<b>Priority 2<sup>5</sup></b>
	<b>Strategic Plan Goal I, VII<sup>6</sup></b>
<p><b>Project Summary:</b> Beginning in 2019, a change in the federal Child Welfare Policy Manual permits attorneys who provide dependency representation to claim reimbursement for specified legal activities. The Budget Act of 2023 includes \$66 million to support this federal reimbursement. The ongoing funding to support federal reimbursement was first included in the Budget Act of 2019. In July 2019, the Council authorized distribution of these funds to court appointed dependency counsel statewide.</p> <p><b>Status/Timeline:</b> Ongoing</p> <p><b>Fiscal Impact/Resources:</b> Legal Services, BAP</p> <p><input checked="" type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p><b>Internal/External Stakeholders:</b> CEAC Subcommittee, California Department of Social Services, Child Welfare Directors Association, Court Appointed Counsel in Dependency Providers</p> <p><b>AC Collaboration:</b> TCPJAC/CEAC</p>	

10. <i>Serve as subject matter resource for other advisory groups to avoid duplication of effort and contribute to development of recommendations for the Judicial Council</i>	<i>Priority 2<sup>5</sup></i> <i>Strategic Plan Goal IV, V<sup>6</sup></i>
<p><b>Project Summary:</b> Such efforts may include providing family and juvenile law expertise and review to working groups, advisory committees, and subcommittees as needed.</p> <p><b>Status/Timeline:</b> Ongoing</p> <p><b>Fiscal Impact/Resources:</b> None  <input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p><b>Internal/External Stakeholders:</b> None</p> <p><b>AC Collaboration:</b> Respective advisory bodies</p>	
11. <i>Judicial Council forms within the committee’s purview that have a gender identity question or term</i>	<i>Priority 1b<sup>5</sup></i> <i>Strategic Plan Goal I, IV<sup>6</sup></i>
<p><b>Project Summary:</b> Revise forms containing gendered terms or gender identity questions to remove gendered language and conform to legislative changes providing for nonbinary gender identity, if the forms are being revised for other reasons.</p> <p><b>Status/Timeline:</b> Ongoing with each Rules Committee cycle</p> <p><b>Fiscal Impact/Resources:</b> Legal Services  <input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p><b>Internal/External Stakeholders:</b> None</p> <p><b>AC Collaboration:</b> None</p>	



12. <b>Form FL-800 Joint Petition for Summary Dissolution</b>	<b>Priority 1a<sup>5</sup></b>
	<b>Strategic Plan Goal IV<sup>6</sup></b>
<p><b>Project Summary:</b> Update form FL-800 to reflect change in cost of living per <a href="#">Family Code section 2400(b)</a>, as a technical change.</p> <p><b>Status/Timeline:</b> Ongoing requirement to adjust dollar amounts every other year; next adjustment to be effective September 1, 2025.</p> <p><b>Fiscal Impact/Resources:</b> Legal Services</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p><b>Internal/External Stakeholders:</b> None</p> <p><b>AC Collaboration:</b> None</p>	
13. <b>Rules and Forms: Miscellaneous Technical Changes</b>	<b>Priority 1a<sup>5</sup></b>
	<b>Strategic Plan Goal IV<sup>6</sup></b>
<p><b>Project Summary:</b> Develop rule and form changes as necessary to correct errors meeting the criteria of rule 10.22(d)(2): “a nonsubstantive technical change or correction or a minor substantive change that is unlikely to create controversy....”</p> <p><b>Status/Timeline:</b> Ongoing</p> <p><b>Fiscal Impact/Resources:</b> Legal Services</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p><b>Internal/External Stakeholders:</b> None</p> <p><b>AC Collaboration:</b> None</p>	

14. <b>Juvenile Law: Intercounty Transfers</b>	<b>Priority 1<sup>5</sup></b> <b>Strategic Plan Goal III<sup>6</sup></b>
<p><b>Project Summary:</b> Review requests under rule 5.610(h) to approve local collaborative agreements for alternative juvenile court transfer forms in lieu of using form JV-550. This project originated from the <a href="#">Judicial Council Delegations to the Administrative Director of the Courts</a> (October 25, 2013, Item 99) and, to comply with the delegation, must be taken on if any such requests are presented during the upcoming year.</p> <p><b>Status/Timeline:</b> Ongoing</p> <p><b>Fiscal Impact/Resources:</b> None</p> <p><input type="checkbox"/> This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</p> <p><b>Internal/External Stakeholders:</b> None</p> <p><b>AC Collaboration:</b> None</p>	
15. <b>Protective Order Forms: Self-Represented Litigants</b>	<b>Priority 1a and c<sup>5</sup></b> <b>Strategic Plan Goal I, IV<sup>6</sup></b>
<p><b>Project Summary:</b> As lead committee for Protective Orders Working Group (POWG), work with Civil and Small Claims Advisory Committee to revise the protective order forms used in domestic violence and civil matters to ensure they are written in language that is comprehensible to non-attorneys while maintaining legal accuracy.</p> <p><b>Status/Timeline:</b> Ongoing.</p> <p><b>Fiscal Impact/Resources:</b> CFCC staff, in consultation with staff from the Legal Services, will prepare revised forms.</p> <p><input type="checkbox"/> This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</p> <p><b>Internal/External Stakeholders:</b> California Department of Justice; any draft proposal would circulate for public comment to a list of family and juvenile law related stakeholders as well as all court executives and presiding judges.</p> <p><b>AC Collaboration:</b> Civil and Small Claims Advisory Committee; Criminal Law Advisory Committee as needed</p>	

<p>16. <a href="#"><u>Blue Ribbon Commission on Children in Foster Care (BRC) Recommendations</u></a></p>	<p><i>Priority 2<sup>5</sup></i></p>
<p><i>Strategic Plan Goal IV<sup>6</sup></i></p>	
<p><b>Project Summary:</b> As requested by Judicial Council members, provide input on council accepted recommendations from the BRC. And consider ongoing process to monitor issues raised in the August 2014 Blue Ribbon Commission on Children in Foster Care Final Report.</p> <p><b>Status/Timeline:</b> Ongoing, as needed.</p> <p><b>Fiscal Impact/Resources:</b> None  <input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p><b>Internal/External Stakeholders:</b> None</p> <p><b>AC Collaboration:</b> None</p>	
<p>17. <a href="#"><u>Family Law: Elkins Family Law Task Force recommendations</u></a></p>	<p><i>Priority 2<sup>5</sup></i></p>
<p><i>Strategic Plan Goal IV<sup>6</sup></i></p>	
<p><b>Project Summary:</b> As requested by Judicial Council members, provide input on council accepted recommendations from the Elkins Family Law Task Force. And consider ongoing process to monitor issues raised in the December 2013 Elkins Family Law Implementation Task Force Final Report.</p> <p><b>Status/Timeline:</b> Ongoing, as needed.</p> <p><b>Fiscal Impact/Resources:</b> None  <input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p><b>Internal/External Stakeholders:</b> None</p> <p><b>AC Collaboration:</b> None</p>	

18. <u><a href="#">Mental Health Issues Implementation Task Force Referrals</a></u>	<i>Priority 2<sup>5</sup></i>
	<i>Strategic Plan Goal I, IV<sup>6</sup></i>
<p><b>Project Summary:</b> As requested by Judicial Council members, provide input on council accepted recommendations and consider ongoing process to monitor issues raised in the December 2015 Mental Health Issues Implementation Task Force Final Report. Coordinate with Judicial Council staff and other advisory committees on developing and implementing recommendations to improve access and procedures in mental health proceedings, including review and consideration of implementation of select recommendations referred by the Judicial Council following the task force’s final report to the council.</p> <p><b>Status/Timeline:</b> Ongoing, as needed.</p> <p><b>Fiscal Impact/Resources:</b> Legal Services, Criminal Justice Services</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p><b>Internal/External Stakeholders:</b> None</p> <p><b>AC Collaboration:</b> Collaborative Justice Courts Advisory Committee, Criminal Law Advisory Committee, Family and Juvenile Law Advisory Committee</p>	
19. <u><a href="#">Court Coordination and Efficiencies</a></u>	<i>Priority 2<sup>5</sup></i>
	<i>Strategic Plan Goal IV, VI, VII<sup>6</sup></i>
<p><b>Project Summary:</b> Review promising practices that enhance coordination and increase efficient use of resources across case types involving families and children including review of unified court implementation possibilities, court coordination protocols, and methods for addressing legal mandates for domestic violence coordination to provide recommendations for education content and related policy efforts.</p> <p><b>Status/Timeline:</b> Ongoing, as needed.</p> <p><b>Fiscal Impact/Resources:</b> None</p>	

<input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i>  <b>Internal/External Stakeholders:</b> None  <b>AC Collaboration:</b> None	
20. <b>Court coordination and allegations of child abuse and neglect</b>	<b>Priority 2<sup>5</sup></b>
<b>Project Summary:</b> Work collaboratively with Probate and Mental Health as well as the Advisory Committee on Providing Access and Fairness on issues related to court coordination and allegations of child abuse and neglect in guardianship cases.  <b>Status/Timeline:</b> Ongoing, as needed.  <b>Fiscal Impact/Resources:</b> None <input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i>  <b>Internal/External Stakeholders:</b> None  <b>AC Collaboration:</b> Probate and Mental Health Advisory Committee, Advisory Committee on Providing Access and Fairness	<b>Strategic Plan Goal I, IV<sup>5</sup></b>
21. <b>Protective Orders: Access to the California Courts Protective Order Registry</b>	<b>Priority 2<sup>5</sup></b>
<b>Project Summary:</b> As lead committee for Protective Orders Working Group (POWG), work with Civil Small Claims Advisory Committee to examine the need for statewide guidance and policies on access to the California Courts Protective Order Registry (CCPOR).  <b>Status/Timeline:</b> Ongoing.  <b>Fiscal Impact/Resources:</b> Legal Services	<b>Strategic Plan Goal I, IV, VI<sup>6</sup></b>

This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.

**Internal/External Stakeholders:** California Department of Justice

**AC Collaboration:** Civil and Small Claims Advisory Committee

## II. LIST OF 2023 PROJECT ACCOMPLISHMENTS

#	Project Highlights and Achievements
1.	<p><b>Implementation of Legislative Changes from the 2022 Legislative Session (completed by January 1, 2024) requiring rule or form changes.</b> As directed by the Judicial Council, reviewed legislation identified by Governmental Affairs that may have an impact on family and juvenile law issues within the advisory committee’s purview. The committee reviewed legislation and proposed rules and forms as appropriate for the council’s consideration.</p> <p><u>Domestic violence:</u> Domestic Violence: Form Changes to Implement New Laws Effective January 1, 2024, revises 14 forms to implement new laws enacted by Senate Bill 935 (Min; Stats. 2022, ch. 88), Assembly Bill 1621 (Gipson; Stats. 2022, ch. 76), and Assembly Bill 2639 (Salas; Stats. 2022, ch. 591).</p> <p>Protective Orders: Service Requirements After Remote Appearances Effective January 1, 2024, in conjunction with the Civil and Small Claims Advisory Committee, approves two rules of court and revises 10 forms, to clarify the service requirements for respondents who appear remotely in protective order proceedings.</p> <p>Protective Orders: Updated Law Enforcement Information Form and New Request Forms for Continuances Effective January 1, 2024, in conjunction with the Civil and Small Claims Advisory Committee, adopts eight forms and revises one form, to make needed updates and create new forms to be used when a request to renew has been filed in a protective order proceeding and the court or a party wishes to continue a hearing.</p> <p>Rules and Forms: Service Form to Implement Assembly Bill 2791 Effective January 1, 2024, in conjunction with the Civil and Small Claims Advisory Committee, adopts one new form to implement new laws enacted by Assembly Bill 2791 (Bloom; Stats. 2022, ch. 417), which require the council to adopt a form for civil litigants to request that a sheriff’s office serve their protective order papers.</p>

#	Project Highlights and Achievements
	<p><u>Family:</u>  Child Support: Implementing Amendments to Family Code Section 4007.5  Effective January 1, 2024, revises four forms to comply with Assembly Bill 207 (Stats. 2022, ch. 573), which made various amendments to Family Code section 4007.5.</p> <p>Civil Practice and Procedure: Appointment of Guardian ad Litem  Effective January 1, 2024, in conjunction with the Civil and Small Claims Advisory Committee and the Probate and Mental Health Advisory Committees, adopts one form, revises two forms, revises and renumbers one form, and revokes one form to implement Senate Bill 1279 (Ochoa Bogh; Stats. 2022, ch. 843).</p> <p>Family Law: Child Custody and Visitation Orders Involving Gender-Affirming Health Care  Effective January 1, 2024, amends one rule of court to implement Senate Bill 107 (Wiener; Stats. 2022, ch. 810), which supports a parent’s ability to seek gender-affirming health care for a child in the state of California.</p> <p><u>Juvenile Law:</u>  Family and Juvenile Law: Implementation of Assembly Bill 2495  Effective January 1, 2024, amends one rule court and revises four forms to conform with recent statutory changes enacted by Assembly Bill 2495 (Patterson; Stats. 2022, ch. 159) regarding various topics related to adoptions.</p> <p>Juvenile Law: Psychiatric Residential Treatment Facility Voluntary Admission  Effective January 1, 2024, adopts one rule of court and adopts six forms to conform to recent statutory changes enacted by Assembly Bill 2317 (Ramos; Stats. 2022, ch. 589) regarding court oversight of the voluntary admission of a child, nonminor, or nonminor dependent to a psychiatric residential treatment facility.</p>
2.	<p>Indian Child Welfare Act (ICWA): Discretionary Tribal Participation  Effective January 1, 2024, in conjunction with the Tribal Court–State Court Forum amends two rules of court and approves one form to clarify the process and set standards consistent with federal and state law regarding the court’s exercise of discretion to permit the participation of a tribe in juvenile cases involving a child affiliated with the tribe, despite no explicit right to participate or intervene under those laws.</p>
3.	<p>Juvenile Law: Counsel Collections Program Guidelines  Effective April 1, 2024, amends Appendix F of the California Rules of Court, to incorporate by reference Government Code section 68632(b)(1) into the Guidelines for the Juvenile Dependency Counsel Collections Program.</p>

4.	Juvenile Law: Family Finding and Engagement Effective January 1, 2024, amends four rules of court and revises one form to conform to recent statutory changes to Welfare and Institutions Code sections 309 and 628 made by Senate Bill 384 (Cortese; Stats. 2022, ch. 811).
5.	Juvenile Law: New Disposition for Serious Offenses Effective July 1, 2023, adopts three rules of court, amends four rules of court, and repeals one rule of court; approves one optional form, revises eight forms, and revokes one form to reflect the closure of the Department of Juvenile Justice and create new procedures to assist courts in using the new secure youth treatment facility disposition.
6.	Juvenile Law: Secure Youth Treatment Facility Offense-Based Classification Matrix Effective July 1, 2023, adopts one rule of court to implement Welfare and Institutions Code section 875(h), which requires the council to develop and adopt a matrix of offense-based classifications to be used by all juvenile courts when setting baseline terms for youth committed to a Secure Youth Treatment Facility (SYTF) disposition.
7.	Protective Orders: Service Requirements After Remote Appearances Effective January 1, 2024, in conjunction with the Civil and Small Claims Advisory Committee, approves two rules of court and revises 10 forms, to clarify the service requirements for respondents who appear remotely in protective order proceedings.
8.	Protective Orders: Updated Law Enforcement Information Form and New Request Forms for Continuances Effective January 1, 2024, in conjunction with the Civil and Small Claims Advisory Committee, adopts eight forms and revises one form, to make needed updates and create new forms to be used when a request to renew has been filed in a protective order proceeding and the court or a party wishes to continue a hearing.
9.	Provided oversight to implementation of new program to expand funding for court appointed counsel in dependency proceedings.
10.	Provided technical assistance and position recommendations on family and juvenile related proposed legislation via numerous legislative review calls.
11.	Approved list of training providers for court connected child custody mediators, recommending counselors, and evaluators as directed by the Judicial Council.
12.	AB 1058 Funding related activities: in addition to making recommendations to the council for ongoing funding allocations, midyear reallocations and budget increases, the committee also worked on a new funding methodology for family law facilitators and reviewing the previously implemented funding methodology for child support commissioners.
13.	Provided recommendations to the Judicial Council for allocation of funding for the Access to Visitation Grant Program and approved a midyear reallocation of unused funds.



14.	Provided recommendations to the Judicial Council for allocation of funding for CASA programs based on the current methodology as well as a budget directed increase for the Los Angeles CASA program.
15.	Provided support for the activities and meetings of the Violence Against Women Education Program.

DRAFT

**Civil and Small Claims Advisory Committee**  
**Annual Agenda<sup>1</sup>—2023-2024**  
**Approved by Rules Committee: October 26, 2023**

**I. COMMITTEE INFORMATION**

<b>Chair:</b>	Hon. Tamara Wood, Superior Court of Shasta County
<b>Lead Staff:</b>	James Barolo, Attorney, Legal Services
<p><b>Committee’s Charge/Membership:</b></p> <p><a href="#">Rule 10.41</a> of the California Rules of Court states the charge of the Civil and Small Claims Advisory Committee (C&amp;SCAC), which is to make recommendations to the Judicial Council for improving the administration of justice in civil and small claims proceedings.</p> <p>Rule 10.41 also sets forth the membership categories for the committee, which currently has 25 voting members and 1 advisory member. The current committee <a href="#">roster</a> is available on the committee’s web page.</p>	
<p><b>Subcommittees/Working Groups<sup>2</sup>:</b></p> <ol style="list-style-type: none"> <li>1. Alternative Dispute Resolution Subcommittee</li> <li>2. Forms Subcommittee (<i>previously the Rules and Forms Subcommittee</i>)</li> <li>3. Legislative Subcommittee</li> <li>4. Protective Orders Subcommittee</li> <li>5. Rules Subcommittee (<i>previously the Unlawful Detainer Subcommittee</i>)</li> </ol>	
<p><b>Meetings Planned for 2023-2024<sup>3</sup></b></p> <p>Full committee meetings:</p> <ul style="list-style-type: none"> <li>• October 2023 (videoconference for proposals on special cycles)</li> <li>• November 2023 (videoconference to review Annual Agenda and discuss proposals)</li> </ul>	

<sup>1</sup> The annual agenda outlines the work a committee will focus on in the coming year and identifies areas of collaboration with other advisory bodies and the Judicial Council staff resources.

<sup>2</sup> California Rules of Court, [rule 10.30 \(c\)](#) allows an advisory body to form subgroups, composed entirely of current members of the advisory body, to carry out the body's duties, subject to available resources, with the approval of its oversight committee.

<sup>3</sup> Refer to [Operating Standards for Judicial Council Advisory Bodies](#) for governance on in-person meetings.

- February 2024 (in person, to review spring cycle proposals)
- June 2024 (videoconference to make final recommendations on spring cycle proposals)

Subcommittee Meetings:

- Legislative Subcommittee. Videoconference meetings several times a month as needed from February through July to review proposed legislation.
- Other subcommittees. Multiple telephonic or videoconference meetings of each before each of the full committee meetings.

Other meetings as needed to address proposals implementing new legislation and other urgent matters.

Check here if exception to policy is granted by Executive Office or rule of court.

## II. COMMITTEE PROJECTS

#	New or One-Time Projects <sup>4</sup>	
1.	Gun Violence Restraining Order Forms: Implementation of AB 301	<p><i>Priority 1(a)</i><sup>5</sup></p> <p><i>Strategic Plan Goals I and III</i><sup>6</sup></p>
<p><b>Project Summary</b><sup>7</sup>: Develop form recommendations as appropriate. AB 301, which goes into effect January 1, 2024, authorizes courts to consider an additional category of evidence when determining whether grounds for a gun violence restraining order exist—the acquisition of body armor. Though such evidence is not listed on the petition or order forms for gun violence restraining orders, including such new categories on the GVRO information sheets would ensure that those sheets remain complete and legally accurate.</p> <p><b>Status/Timeline</b>: Invitation to comment planned for Spring Cycle, with anticipated effective date of January 1, 2025.</p> <p><b>Fiscal Impact/Resources</b>: Committee staff, potentially CFCC</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p><b>Internal/External Stakeholders</b>: All draft proposals will circulate to seek comments from legal service groups, bar organizations, and court executives and presiding judges throughout the state.</p> <p><b>AC Collaboration</b>: Potentially Joint Protective Order Working Group, Family and Juvenile Law Advisory Committee</p>		

<sup>4</sup> All proposed projects for the year must be included on the Annual Agenda. If a project implements policy or is a program, identify it as *implementation* or a *program* in the project description and attach the Judicial Council authorization/assignment or prior approved Annual Agenda to this Annual Agenda.

<sup>5</sup> For non-rules and forms projects, select priority level 1 (must be done) or 2 (should be done). For rules and forms proposals, select one of the following priority levels: 1(a) Urgently needed to conform to or accurately reflect the law; 1(b) Council or an internal committee has directed the committee to consider new or amended rules and forms; 1(c) Change is urgently needed to remedy a problem that is causing significant cost or inconvenience to the courts or the public; 1(d) Proposal is otherwise urgent and necessary, such as a proposal that would mitigate exposure to immediate or severe financial or legal risk. 2(a) Useful, but not necessary, to implement changes in law; 2(b) Responsive to identified concerns or problems; 2(c) Helpful in otherwise advancing Judicial Council goals and objectives.

<sup>6</sup> Indicate which goal number of The Strategic Plan for California’s Judicial Branch the project most closely aligns.

<sup>7</sup> A key objective is a strategic aim, purpose, or “end of action” to be achieved for the coming year.

#	New or One-Time Projects <sup>4</sup>	
2.	<b>Workplace Violence Restraining Order Forms: Implementation of legislation</b>	<p><i>Priority 1(a)</i></p> <p><i>Strategic Plan Goals I and III</i></p>
<p><b>Project Summary:</b> Develop form recommendations as appropriate. SB 428 and SB 553, both of which go into effect January 1, 2025, make substantial changes to workplace violence restraining orders. SB 428 authorizes courts to issue such restraining orders if the employee has suffered harassment. SB 553 authorizes collective bargaining representatives to bring a petition for a workplace violence restraining order on behalf of an employee. The current forms should be revised to reflect the additional potential petitioners and the additional cause for issuance of a restraining order.</p> <p><b>Status/Timeline:</b> Invitation to comment planned for Spring Cycle, with anticipated effective date of January 1, 2025.</p> <p><b>Fiscal Impact/Resources:</b> Committee staff, potentially CFCC</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p><b>Internal/External Stakeholders:</b> All draft proposals will circulate to seek comments from legal service groups, bar organizations, and court executives and presiding judges throughout the state.</p> <p><b>AC Collaboration:</b> Potentially Joint Protective Order Working Group, Family and Juvenile Law Advisory Committee</p>		
3.	<b>Judgment Debtor Exams: Implementation of AB 1119</b>	<p><i>Priority 1(a)</i></p> <p><i>Strategic Plan Goals I and III</i></p>
<p><b>Project Summary:</b> Develop form recommendations as appropriate. AB 1119, which goes into effect January 1, 2025, creates a separate set of requirements and a new procedure for judgment creditors to examine judgment debtors with consumer debt. This new procedure includes different notices than what currently appears on the council forms and requires that the Judicial Council create an additional financial affidavit form for the judgment debtor to serve on the judgment creditor in lieu of appearing for an examination.</p> <p><b>Status/Timeline:</b> Invitation to comment planned for Spring Cycle, with anticipated effective date of January 1, 2025.</p> <p><b>Fiscal Impact/Resources:</b> Committee staff</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p>		

#	<b>New or One-Time Projects<sup>4</sup></b>	
	<p><b>Internal/External Stakeholders:</b> All draft proposals will circulate to seek comments from legal service groups, bar organizations, and court executives and presiding judges throughout the state.</p> <p><b>AC Collaboration:</b> N/A</p>	
4.	<b>Request for Dismissal Form: Implementation of Legislation</b>	<b>Priority 1(a)</b>
	<b>Strategic Plan Goals I and III</b>	
	<p><b>Project Summary:</b> Develop form recommendations as appropriate. AB 1756, contains amendments to Code of Civil Procedure section 664.6, to extend the circumstances in which courts may retain jurisdiction over a settled case. The legislation requires the Judicial Council to “update or develop new forms or Rules of Court as necessary to implement this section” by January 1, 2025. Accordingly, the Council should update form CIV-110 and possibly others to implement the legislation.</p> <p><b>Status/Timeline:</b> Invitation to comment planned for Spring Cycle, with anticipated effective date of January 1, 2025.</p> <p><b>Fiscal Impact/Resources:</b> Committee staff</p> <p><input type="checkbox"/> This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</p> <p><b>Internal/External Stakeholders:</b> All draft proposals will circulate to seek comments from legal service groups, bar organizations, and court executives and presiding judges throughout the state.</p> <p><b>AC Collaboration:</b> N/A</p>	
5.	<b>Jurisdictional Amounts: Implementation of SB 71</b>	<b>Priority 1(a)</b>
	<b>Strategic Plan Goals I and III</b>	
	<p><b>Project Summary:</b> Develop rule and form recommendations as appropriate. SB 71, which goes into effect January 1, 2024, raises the amount in controversy for limited civil and small claims court cases. Such a change will require narrow revisions to a potentially large number of forms, including the civil case cover sheet, certain discovery forms, and small claims pleading and information forms. Revision of the civil case cover sheet may also be appropriate to reorganize the form or to include additional types of cases. Certain rules of Court may also need to be amended to reflect the updated jurisdictional amounts.</p> <p><b>Status/Timeline:</b> Invitation to comment planned for Spring Cycle, with anticipated effective date of January 1, 2025.</p>	

#	<b>New or One-Time Projects<sup>4</sup></b>	
	<p><b>Fiscal Impact/Resources:</b> Committee staff</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p><b>Internal/External Stakeholders:</b> All draft proposals will circulate to seek comments from legal service groups, bar organizations, and court executives and presiding judges throughout the state.</p> <p><b>AC Collaboration:</b> N/A</p>	
6.	<b>CEQA Rules: Implementation of SB 149</b>	<p><b>Priority 1(a)</b></p> <p><b>Strategic Plan Goals I and III</b></p>
	<p><b>Project Summary:</b> Develop rule recommendations as appropriate. SB 149, which went into effect July 10, 2023, provides that for all CEQA cases, the court must schedule a case management conference within 30 days of filing the complaint. Current California Rules of Court state that such a conference must be held within 30 days for certain types of CEQA cases. While current Rules of Court are not inconsistent with statute, amending the rules would prevent any confusion about which cases are required to have a case management conference within 30 days of filing the complaint.</p> <p><b>Status/Timeline:</b> Invitation to comment planned for Spring Cycle, with anticipated effective date of January 1, 2025.</p> <p><b>Fiscal Impact/Resources:</b> Committee staff</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p><b>Internal/External Stakeholders:</b> All draft proposals will circulate to seek comments from legal service groups, bar organizations, and court executives and presiding judges throughout the state.</p> <p><b>AC Collaboration:</b> N/A</p>	
7.	<b>Memorandum of Costs Form: Revisions to include necessary verification</b>	<p><b>Priority 1(c)</b></p> <p><b>Strategic Plan Goals I and III</b></p>

#	<b>New or One-Time Projects<sup>4</sup></b>	
	<p><b>Project Summary:</b> Develop form recommendations as appropriate. An unpublished opinion from the Fifth District raises concerns about the trial court memorandum of costs (form MC-010) because it doesn't contain a verification under penalty of perjury. The corresponding appellate form (form APP-013) contains such verification. The committee should review the form and the applicable law and determine if form or rule revisions are appropriate.</p> <p><b>Status/Timeline:</b> Invitation to comment planned for Spring Cycle, with anticipated effective date of January 1, 2025.</p> <p><b>Fiscal Impact/Resources:</b> Committee staff</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p><b>Internal/External Stakeholders:</b> All draft proposals will circulate to seek comments from legal service groups, bar organizations, and court executives and presiding judges throughout the state.</p> <p><b>AC Collaboration:</b> N/A</p>	
8.	<b>Unlawful Use of Personal Information Form: Revise to include additional information</b>	<b>Priority 1(c)</b>
	<p><b>Project Summary:</b> Develop form recommendations as appropriate. An employee at the Secretary of State's Office suggested that <i>Order on Unlawful Use of Personal Identifying Information</i> (form CIV-165) is unworkable in its present form because it does not provide enough information for the Secretary of State's office to take action. At the very least the form should include the name of the business entity that fraudulently used the petitioner's personally identifying information.</p> <p><b>Status/Timeline:</b> Invitation to comment planned for Spring Cycle, with anticipated effective date of January 1, 2025.</p> <p><b>Fiscal Impact/Resources:</b> Committee staff</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p><b>Internal/External Stakeholders:</b> California Secretary of State. All draft proposals will circulate to seek comments from legal service groups, bar organizations, and court executives and presiding judges throughout the state.</p> <p><b>AC Collaboration:</b> N/A</p>	



#	New or One-Time Projects <sup>4</sup>	
9.	<b>Military Forms: Implementation of SB 1311</b>	<i>Priority 2(a)</i>
		<i>Strategic Plan Goals I and III</i>
<p><b>Project Summary:</b> Develop form recommendations as appropriate. SB 1311, which went into effect January 1, 2023, clarified that servicemembers in activity duty may not be charged interest on certain financial obligations during their deployment. In July 2023 the Judicial Council approved technical amendments to form MIL-020 that did not circulate for public comment to reflect the new law. In preparing the proposal, staff and the committee identified items on form MIL-020 and other forms that would benefit from revision and circulation for public comment in order to best reflect the law.</p> <p><b>Status/Timeline:</b> Invitation to comment planned for Spring Cycle, with anticipated effective date of January 1, 2025.</p> <p><b>Fiscal Impact/Resources:</b> Committee staff</p> <p><input type="checkbox"/> This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</p> <p><b>Internal/External Stakeholders:</b> All draft proposals will circulate to seek comments from legal service groups, bar organizations, and court executives and presiding judges throughout the state.</p> <p><b>AC Collaboration:</b> N/A</p>		
10.	<b>Tentative Rulings: Amend rule 3.1308 to reflect current practice</b>	<i>Priority 2(b)</i>
		<i>Strategic Plan Goals I and III</i>
<p><b>Project Summary:</b> Develop rule recommendations as appropriate. A court administrator alerted Judicial Council staff that California Rule of Court, rule 3.1308 requires courts to make tentative rulings available via telephone. The court administrator further explained that current practice is for most users obtain to tentative rulings through the internet and others to obtain them through posting outside the courtroom. Courts that are complying with the existing rule may be straining court resources, and thus the rule should be updated.</p> <p><b>Status/Timeline:</b> Invitation to comment planned for Spring Cycle, with anticipated effective date of January 1, 2025.</p> <p><b>Fiscal Impact/Resources:</b> Committee staff</p>		

#	<b>New or One-Time Projects<sup>4</sup></b>	
	<p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p><b>Internal/External Stakeholders:</b> All draft proposals will circulate to seek comments from legal service groups, bar organizations, and court executives and presiding judges throughout the state.</p> <p><b>AC Collaboration:</b> N/A</p>	
11.	<b>Complex Coordinated Actions: Amend rule 3.545 to simplify court requirements upon termination</b>	<p><b>Priority 2(b)</b></p> <p><b>Strategic Plan Goals I and III</b></p>
	<p><b>Project Summary:</b> Develop rule recommendations as appropriate. A member of the committee recommends revising rule 3.545 because it places onerous and unnecessary burdens on the court upon the termination of a coordinated action. Specifically, the court must promptly enter any judgment in each underlying coordinated case with the title and case number assigned to the action at the time it was filed included and serve notice of entry of the judgment via certified copy on all parties to the action and on the Chair of the Judicial Council and on the appropriate clerks of each transferor court for filing in each pending coordinated action. Some of those requirements may be superfluous and may strain court resources.</p> <p><b>Status/Timeline:</b> Invitation to comment planned for Spring Cycle, with anticipated effective date of January 1, 2025.</p> <p><b>Fiscal Impact/Resources:</b> Committee staff</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p><b>Internal/External Stakeholders:</b> All draft proposals will circulate to seek comments from legal service groups, bar organizations, and court executives and presiding judges throughout the state.</p> <p><b>AC Collaboration:</b> N/A</p>	
12.	<b>Confidential Safe at Home Program Name Change Forms: Revise to require additional information</b>	<p><b>Priority 2(b)</b></p> <p><b>Strategic Plan Goals I and III</b></p>

#	<b>New or One-Time Projects<sup>4</sup></b>	
	<p><b>Project Summary:</b> Develop form recommendations as appropriate. The Secretary of State, which administers the Safe at Home program (anonymous address program for victims of domestic violence), has asked that the forms more accurately reflect the law and make it clearer to petitioners that they must have the proposed name on file with the Safe at Home program before filing a petition for the intended name change. Petitioners who wish to seek a name change receive, after submitting a Notice of Intent of Name Change form with Safe at Home program, a letter confirming that they are an active participant in the program and that their intended change of name is on file with the program. The Safe at Home program has asked that this letter be required to be filed with the court.</p> <p><b>Status/Timeline:</b> Invitation to comment planned for Spring Cycle, with anticipated effective date of January 1, 2025.</p> <p><b>Fiscal Impact/Resources:</b> Committee staff</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p><b>Internal/External Stakeholders:</b> California Secretary of State, Safe at Home program. All draft proposals will circulate to seek comments from legal service groups, bar organizations, and court executives and presiding judges throughout the state.</p> <p><b>AC Collaboration:</b> N/A</p>	
13.	<b>Groundwater Adjudication: Assignment of judges</b>	<b>Priority 2(b)</b>
	<p><b>Project Summary:</b> Develop rule or legislation recommendations as appropriate. Code of Civil Procedure section 838 requires the Chair of the Judicial Council to assign a judge in a comprehensive adjudication of a groundwater basin. Further legislation or rules to implement the statute may be beneficial.</p> <p><b>Status/Timeline:</b> Anticipated January 1, 2026 effective date of any proposed legislation or California Rule of Court.</p> <p><b>Fiscal Impact/Resources:</b> Committee staff</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p><b>Internal/External Stakeholders:</b> All draft proposals will circulate to seek comments from legal service groups, bar organizations, and court executives and presiding judges throughout the state.</p>	

#	New or One-Time Projects <sup>4</sup>	
	<i>AC Collaboration:</i> N/A	
14.	<b>Civil Practice and Procedure: Revise Civil Summons Form</b>	<b><i>Priority 2(b)</i></b> <b><i>Strategic Plan Goals I and III</i></b>
<p><b><i>Project Summary:</i></b> Develop form recommendations as appropriate. The civil Summons (form SUM-100) contains numerous checkboxes for the filer to designate the type of organization the summons has been issued on behalf of. These checkboxes may not best reflect the most common organization types used. Additionally, minor formatting changes may also improve the form’s useability for litigants and courts.</p> <p><b><i>Status/Timeline:</i></b> This project is included as it has been requested repeatedly by process service organizations over the past several years. The committee will address it if time and resources permit. Anticipated January 1, 2025 effective date.</p> <p><b><i>Fiscal Impact/Resources:</i></b> Committee staff</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p><b><i>Internal/External Stakeholders:</i></b> draft proposals will circulate to seek comments from legal service groups, bar organizations, and court executives and presiding judges throughout the state.</p> <p><b><i>AC Collaboration:</i></b> N/A</p>		

# Ongoing Projects and Activities <sup>4</sup>					
1.	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;"><b>Review Suggestions for Rules and Forms</b></td> <td style="text-align: right;"><i>Priority 1</i></td> </tr> <tr> <td></td> <td style="text-align: right;"><i>Strategic Plan Goals III and IV</i></td> </tr> </table> <p><b>Project Summary:</b> As mandated by rule 10.21(c), review suggestions from members of the judicial branch and the public for improving civil practice and procedure, court-connected ADR, and case management and recommend actions by the council or one of its committees.</p> <p><b>Status/Timeline:</b> Ongoing; will only take further action upon approval of Rules Committee.</p> <p><b>Fiscal Impact/Resources:</b> Committee staff</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p><b>Internal/External Stakeholders:</b> N/A</p> <p><b>AC Collaboration:</b> As appropriate based on proposal received.</p>	<b>Review Suggestions for Rules and Forms</b>	<i>Priority 1</i>		<i>Strategic Plan Goals III and IV</i>
<b>Review Suggestions for Rules and Forms</b>	<i>Priority 1</i>				
	<i>Strategic Plan Goals III and IV</i>				
2.	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;"><b>Review Enacted Legislation</b></td> <td style="text-align: right;"><i>Priority 1</i></td> </tr> <tr> <td></td> <td style="text-align: right;"><i>Strategic Plan Goals II and III</i></td> </tr> </table> <p><b>Project Summary:</b> Review all enacted legislation referred to the committee by the Judicial Council’s Governmental Affairs office that may have an impact on issues within the advisory committee’s purview and, where appropriate, propose to the council rules and forms to implement the legislation or to bring rules and forms into conformity with it.</p> <p><b>Status/Timeline:</b> Ongoing; will only take further action upon approval of Rules Committee.</p> <p><b>Fiscal Impact/Resources:</b> Committee staff</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p><b>Internal/External Stakeholders:</b> N/A</p> <p><b>AC Collaboration:</b> As appropriate based on the specific legislation.</p>	<b>Review Enacted Legislation</b>	<i>Priority 1</i>		<i>Strategic Plan Goals II and III</i>
<b>Review Enacted Legislation</b>	<i>Priority 1</i>				
	<i>Strategic Plan Goals II and III</i>				
3.	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;"><b>Review Pending Legislation</b></td> <td style="text-align: right;"><i>Priority 1</i></td> </tr> </table>	<b>Review Pending Legislation</b>	<i>Priority 1</i>		
<b>Review Pending Legislation</b>	<i>Priority 1</i>				

#	<b>Ongoing Projects and Activities<sup>4</sup></b>	
	<i>Strategic Plan Goals III and IV</i>	<p><b>Project Summary:</b> Working through the Legislative Subcommittee, review pending legislation affecting civil procedure and court administration, and make recommendations to the Legislation Committee as to whether the Judicial Council should support or oppose the legislation.</p> <p><b>Status/Timeline:</b> Ongoing.</p> <p><b>Fiscal Impact/Resources:</b> Committee staff, Governmental Affairs</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p><b>Internal/External Stakeholders:</b> California Legislature</p> <p><b>AC Collaboration:</b> N/A</p>
4.	<b>Rules and Forms: Miscellaneous Technical Changes</b>	<i>Priority 1</i>
	<i>Strategic Plan Goal III</i>	<p><b>Project Summary:</b> Develop rule and form changes as necessary to make corrections and adjustments meeting the criteria of rule 10.22(d)(2): “a nonsubstantive technical change or correction or a minor substantive change that is unlikely to create controversy....” These include revisions to forms that contain dollar figures based on statutory criteria that the Judicial Council is mandated to adjust on a regular basis.</p> <p><b>Status/Timeline:</b> Ongoing.</p> <p><b>Fiscal Impact/Resources:</b> Committee staff</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p><b>Internal/External Stakeholders:</b> N/A</p> <p><b>AC Collaboration:</b> N/A</p>

#	<b>Ongoing Projects and Activities<sup>4</sup></b>	
5.	<b>Protective Orders Working Group</b>	<i>Priority 1</i> <i>Strategic Plan Goals I and III</i>
<p><b>Project Summary:</b> As a member committee for the Protective Orders Working Group (POWG), work with Family and Juvenile Law Advisory Committee and, as needed, Criminal Law Advisory Committee to revise civil and domestic violence protective order forms to ensure they are written in consistent language that is comprehensible to non-attorneys, while maintaining legal accuracy. In 2024, the working group will focus on forms to modify and terminate domestic violence restraining orders in response to legislation on the issue and will, if appropriate, continue working on forms to implement AB 2791 regarding sheriff’s service of orders and notices.</p> <p><b>Status/Timeline:</b> Ongoing.</p> <p><b>Fiscal Impact/Resources:</b> Committee staff, CFCC</p> <p><input type="checkbox"/> This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</p> <p><b>Internal/External Stakeholders:</b> N/A</p> <p><b>AC Collaboration:</b> Family and Juvenile Law Advisory Committee and Criminal Law Advisory Committee, as needed.</p>		
6.	<b>Provide Subject Matter Expertise</b>	<i>Priority 2</i> <i>Strategic Plan Goals III</i>
<p><b>Project Summary:</b> Serve as subject matter resource for other advisory groups to avoid duplication of efforts and contribute to the development of recommendations for council action. Such efforts may include providing civil and small claims procedural expertise and review to working groups, advisory committees, and subcommittees as requested, on projects that have been approved on their annual agendas.</p> <p><b>Status/Timeline:</b> Ongoing.</p> <p><b>Fiscal Impact/Resources:</b> Committee staff</p> <p><input type="checkbox"/> This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</p> <p><b>Internal/External Stakeholders:</b> N/A</p>		

#	<b>Ongoing Projects and Activities<sup>4</sup></b>	
	<i>AC Collaboration:</i> As appropriate for project on which advice or consultation requested.	
7.	<b>Deskbook on the Management of Complex Civil Litigation</b>	<b>Priority 2</b> <b>Strategic Plan Goal III</b>
	<p><b>Project Summary:</b> Implementation project that the Civil and Small Claims Advisory Committee will work on as time permits; charge for work was made for CSCAC by the council at the October 22, 1999 meeting in which the council received the report of the Complex Civil Litigation Task Force and voted to adopt the Task Force’s recommendations.</p> <p><b>Status/Timeline:</b> Ongoing.</p> <p><b>Fiscal Impact/Resources:</b> CJER</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p><b>Internal/External Stakeholders:</b> N/A</p> <p><b>AC Collaboration:</b> N/A</p>	
8.	<b>Revision of Judicial Council Forms with a Gender Identity Question or Term</b>	<b>Priority 2(b)</b> <b>Strategic Plan Goals III and IV</b>
	<p><b>Project Summary:</b> The forms within this committee’s purview that include a gendered term or gender identity question are being revised to eliminate or revise those terms where possible.</p> <p><b>Status/Timeline:</b> Due to impacts on the judicial branch relating to the COVID-19 pandemic, this is limited to when a form with a gendered term in it is being revised for legislatively mandated reasons or other reasons approved by the Rules Committee, in which case the revision of gendered terms will occur at the same time.</p> <p><b>Fiscal Impact/Resources:</b> Committee staff</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p>	



#	Ongoing Projects and Activities <sup>4</sup>
	<p><b><i>Internal/External Stakeholders:</i></b> All draft proposal will circulate to seek comments from legal services groups, bar organizations, and court executives and presiding judges throughout the state.</p> <p><b><i>AC Collaboration:</i></b> As appropriate for project on which advice or consultation requested.</p>

DRAFT

### III. LIST OF 2023 PROJECT ACCOMPLISHMENTS

#	Project Highlights and Achievements
1.	<i>Protective Order Forms.</i> The committee revised gun violence restraining order forms to include the additional categories of people that may petition for gun violence restraining orders following statutory amendments. In conjunction with the Family and Juvenile Law Advisory Committee (FamJuv), the committee revised all categories of civil protective order forms to clarify the service requirements when the respondent attends the hearing on the protective order remotely. In conjunction with FamJuv, the committee revised the Confidential Law Enforcement Telecommunications System Information Form (form CLETS-001) to ensure it works for gun violence restraining orders and to streamline the information collected. In conjunction with FamJuv, the committee created new forms to continue a hearing on renewing any category of civil protective order. The forms were adopted by the council in September 2023.
2.	<i>Unlawful Detainer Forms.</i> The committee revised unlawful detainer forms to remove inapplicable tenant protections. The committee revised and created new unlawful detainer forms for use in a new partial eviction procedure. The committee revised the unlawful detainer summons form to reflect additional time to respond that individuals in the Secretary of State's Safe at Home address confidentiality program have. The forms were adopted by the council in September 2023.
3.	<i>Sheriff Service Forms.</i> In conjunction with FamJuv, the committee created forms for civil litigants to request service by the sheriff. The forms are anticipated to be adopted by the council in November 2023.
4.	<i>ADR Forms.</i> The committee created a form for use by unlawful detainer parties to facilitate and document settlement. The form was adopted by the council in September 2023.
5.	<i>Enforcement of Judgment Forms.</i> The committee revised several enforcement of judgment forms to reflect that, following statutory amendment, for certain money judgements the rate of interest will be 5% instead 10% and that such money judgements may only be renewed once. The forms were adopted by the council in September 2023.
6.	<i>Guardian ad litem Forms.</i> In conjunction with the Probate and Mental Health Advisory Committee, the committee revised guardian ad litem forms to update the terms used in appointing guardians ad litem in civil actions, requiring notice of the application for appointment to any existing guardian or conservator, and establishing other court procedures concerning such appointment. The forms were adopted by the council in September 2023.
7.	<i>Civil Rules.</i> In conjunction with the Appellate Advisory Committee and FamJuv, the committee created and amended civil rules governing service requirements following a restrained party's remote appearance at a protective order hearing, expedited CEQA cases, and the use of ADR in unlawful detainer case. The new rules and amendments were adopted by the council in September 2023 or are anticipated to be adopted in November 2023.
8.	<i>Review of Pending Legislation.</i> The committee reviewed and made recommendations regarding council position on over three dozen bills with potential impact on the civil courts.

**Criminal Law Advisory Committee**  
**Annual Agenda<sup>1</sup>—2024**  
**Approved by Rules Committee: [Date]**

**I. COMMITTEE INFORMATION**

<b>Chair:</b>	Hon. Brian M. Hoffstadt, Chair, Associate Justice of the Court of Appeal, Second Appellate District Hon. Lisa Rodriguez, Vice Chair, Judge, Superior Court of San Diego County
<b>Lead Staff:</b>	Sarah Fleischer-Ihn, Attorney, Criminal Justice Services Office
<p><b>Committee’s Charge/Membership:</b></p> <p><a href="#">Rule 10.42(a)</a> of the California Rules of Court states the charge of the Criminal Law Advisory Committee, which is to make recommendations to the Judicial Council for improving the administration of justice in criminal proceedings.</p> <p><a href="#">Rule 10.42(b)</a> sets forth the membership categories of the committee. The Criminal Law Advisory Committee currently has 21 voting members. The current committee <a href="#">roster</a> is available on the committee’s webpage.</p>	
<p><b>Subcommittees/Working Groups<sup>2</sup>:</b></p> <ol style="list-style-type: none"> <li>1. New – Racial Justice Act working group to develop rules and forms to implement the Racial Justice Act and related legislation</li> <li>2. Protective Orders Working Group (POWG)</li> <li>3. Joint subcommittee to review mental health legislation with the Collaborative Justice Courts Advisory Committee</li> </ol>	
<p><b>Meetings Planned for 2024<sup>3</sup> (Advisory body and all subcommittees and working groups)</b></p> <p>Date/Time/Location or Teleconference:</p> <ul style="list-style-type: none"> <li>• January 2024 (in-person meeting to discuss and review winter and spring cycle proposals)</li> <li>• February/March 2024 (videoconference to discuss and review spring cycle proposals, make final recommendations of winter cycle proposals, and discuss pending legislation)</li> </ul>	

<sup>1</sup> The annual agenda outlines the work a committee will focus on in the coming year and identifies areas of collaboration with other advisory bodies and the Judicial Council staff resources.

<sup>2</sup> California Rules of Court, rule 10.30 (c) allows an advisory body to form subgroups, composed entirely of current members of the advisory body, to carry out the body's duties, subject to available resources, with the approval of its oversight committee.

<sup>3</sup> Refer to [Operating Standards for Judicial Council Advisory Bodies](#) for governance on in-person meetings.

- April 2024 (videoconference to discuss pending legislation)
- May 2024 (videoconference to discuss pending legislation)
- June 2024 (videoconference to discuss pending legislation)
- July 2024 (videoconference to make final recommendations on spring cycle proposals and discuss pending legislation)
- August 2024 (videoconference to discuss pending legislation)
- September 2024 (videoconference to discuss pending legislation)
- November 2024 (videoconference to discuss winter cycle proposals)
- Other videoconference meetings as needed to address urgent items

Check here if exception to policy is granted by Executive Office or rule of court.

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## II. COMMITTEE PROJECTS

#	New or One-Time Projects <sup>4</sup>	
1.	<i>Amend California Rules of Court, rule 4.433, Matters to be considered at time set for sentencing</i>	<p><i>Priority 1(a)</i><sup>5</sup></p> <p><i>Strategic Plan Goal IV</i><sup>6</sup></p>
<p><b>Project Summary</b><sup>7</sup>: Amend California Rules of Court, rule 4.433, Matters to be considered at time set for sentencing, to update references to the parole or postrelease community supervision period. Rule 4.433 currently states that the sentencing judge must inform the defendant under Penal Code section 1170(c) of the parole period provided by section 3000 to be served after the expiration of the sentence. Section 1170(c) was amended by AB 1156 (Stats. 2015, ch. 378) to add references to a parole period provided by section 3000.08 or postrelease community supervision in section 3451.</p> <p><b>Status/Timeline</b>: Anticipate circulating for comment in spring 2024, for an effective date of January 1, 2025.</p> <p><b>Fiscal Impact/Resources</b>: Criminal Justice Services staff will prepare the amended rule for the committee.</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p><b>Internal/External Stakeholders</b>: Trial courts</p> <p><b>AC Collaboration</b>: None</p>		

<sup>4</sup> All proposed projects for the year must be included on the Annual Agenda. If a project implements policy or is a program, identify it as *implementation* or a *program* in the project description and attach the Judicial Council authorization/assignment or prior approved Annual Agenda to this Annual Agenda.

<sup>5</sup> For non-rules and forms projects, select priority level 1 (must be done) or 2 (should be done). For rules and forms proposals, select one of the following priority levels: 1(a) Urgently needed to conform to or accurately reflect the law; 1(b) Council or an internal committee has directed the committee to consider new or amended rules and forms; 1(c) Change is urgently needed to remedy a problem that is causing significant cost or inconvenience to the courts or the public; 1(d) Proposal is otherwise urgent and necessary, such as a proposal that would mitigate exposure to immediate or severe financial or legal risk. 2(a) Useful, but not necessary, to implement changes in law; 2(b) Responsive to identified concerns or problems; 2(c) Helpful in otherwise advancing Judicial Council goals and objectives.

<sup>6</sup> Indicate which goal number of The Strategic Plan for California’s Judicial Branch the project most closely aligns.

<sup>7</sup> A key objective is a strategic aim, purpose, or “end of action” to be achieved for the coming year.

#	New or One-Time Projects <sup>4</sup>	
2.	<i>Revise the optional felony plea form (form CR-101)</i>	<i>Priority 1(a)</i>
		<i>Strategic Plan Goal IV</i>
<p><b>Project Summary:</b> Revise the felony plea form advisement on parole violations to state that a parole violation may result in a return to state prison if the defendant is convicted of a crime that is subject to parole pursuant to Penal Code section 3000.1 or 3000(b)(4) and delete references to the Department of Juvenile Justice.</p> <p><b>Status/Timeline:</b> Anticipate circulating for comment in spring 2024, for an effective date of January 1, 2025.</p> <p><b>Fiscal Impact/Resources:</b> Criminal Justice Services staff will prepare the revised form for the committee.</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p><b>Internal/External Stakeholders:</b> Trial courts</p> <p><b>AC Collaboration:</b> None</p>		

#	New or One-Time Projects	
3.	<b>Revise the optional misdemeanor domestic violence plea form (form CR-102)</b>	<b>Priority 1(a)</b> <b>Strategic Plan Goal IV</b>
<p><b>Project Summary:</b> Revise the optional misdemeanor domestic violence plea form (form CR-102) to reflect the lifetime ban on possession of firearms for persons convicted after January 1, 2019 of a misdemeanor violation of Penal Code section 273.5. This statutory change was enacted by AB 3219 (Stats. 2018, ch. 883).</p> <p><b>Status/Timeline:</b> Anticipate circulating for public comment in winter 2023, for an effective date of September 1, 2024.</p> <p><b>Fiscal Impact/Resources:</b> Criminal Justice Services staff will prepare the revised form for the committee.</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p><b>Internal/External Stakeholders:</b> Trial courts</p> <p><b>AC Collaboration:</b> None</p>		
4.	<b>Develop a proposal to implement the Racial Justice Act</b>	<b>Priority 1(a)</b> <b>Strategic Plan Goal I, IV</b>
<p><b>Project Summary:</b> Amend California Rules of Court, rule 4.451, Habeas Corpus proceedings, and revise <i>Petition for Writ of Habeas Corpus</i> (form HC-001) to incorporate habeas corpus proceedings under Penal Code section 745 and 1473(f). Revise <i>Motion to Vacate Conviction or Sentence</i> (form CR-187), and <i>Order on Motion to Vacate Conviction or Sentence</i> (form CR-188) to incorporate requests for relief under Penal Code section 745 and 1473.7(a)(3). Develop standards for appointment of private counsel in superior court for Racial Justice Act claims, as required under Penal Code section 1473.1 (SB 133 (Stats. 2023, ch. 34)).</p> <p><b>Status/Timeline:</b> Anticipate circulating for comment in winter 2023, for an effective date of September 1, 2024.</p> <p><b>Fiscal Impact/Resources:</b> Criminal Justice Services staff will prepare the proposal for the committee. The Joint Rules Subcommittee of Trial Court Presiding Judges and Court Executive Advisory Committees (TCPJAC/CEAC JRS) will review the proposal for court operations impacts.</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p><b>Internal/External Stakeholders:</b> Trial courts, justice system partners, advocacy organizations.</p>		

#	New or One-Time Projects	
	<i>AC Collaboration:</i> The Appellate Advisory Committee will recommend similar revisions to implement Penal Code section 745 and 1473(f) to the California Rules of Court on habeas corpus proceedings in the appellate courts.	
5.	<i>Revise Prohibited Persons Relinquishment Form Findings (form CR-210)</i>	<i>Priority 1(a)</i>
	<p data-bbox="191 423 1980 509"><i>Project Summary:</i> Revise <i>Prohibited Persons Relinquishment Form Findings</i> (form CR-210) to reflect statutory changes to firearms relinquishment procedures under AB 732 (<b>pending bill</b>)-(Stats. 2023, ch. 240).</p> <p data-bbox="191 509 1980 596"><i>Status/Timeline:</i> Anticipate circulating for comment in winter 2023, for an effective date of September 1, 2024.</p> <p data-bbox="191 596 1980 732"><i>Fiscal Impact/Resources:</i> Criminal Justice Services staff will prepare the revised form for the committee. The Joint Rules Subcommittee of Trial Court Presiding Judges and Court Executive Advisory Committees (TCPJAC/CEAC JRS) will review proposals for court operations impacts as necessary.</p> <p data-bbox="191 732 1980 834"><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p data-bbox="191 834 1980 920"><i>Internal/External Stakeholders:</i> Trial courts, justice system partners.</p> <p data-bbox="191 920 1980 964"><i>AC Collaboration:</i> None</p>	
6.	<del><i>Revise record cleaning orders to reflect statutory changes to Penal Code section 653.29, 1170.21 and 1170.22 (record relief for prostitution-related offenses) by AB 1726</i></del>	<i>Priority 1(a)</i>
	<p data-bbox="191 1094 1980 1247"><del><i>Project Summary:</i> Revise <i>Order After Petition/Application for Resentencing and Dismissal</i> (form CR-405) and <i>Order After Request for Resentencing and Dismissal</i> (form CR-426) to reflect statutory changes to Penal Code section 653.29, 1170.21 and 1170.22, record relief for prostitution-related offenses, by AB 1726 (<b>pending bill</b>)</del></p> <p data-bbox="191 1247 1980 1333"><del><i>Status/Timeline:</i> Anticipate circulating for comment in spring 2024, for an effective date of January 1, 2025.</del></p> <p data-bbox="191 1333 1980 1419"><del><i>Fiscal Impact/Resources:</i> Criminal Justice Services staff will prepare the revised forms for the committee.</del></p> <p data-bbox="191 1419 1980 1521"><del><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></del></p> <p data-bbox="191 1521 1980 1521"><del><i>Internal/External Stakeholders:</i> Trial courts, justice system partners, advocacy organizations.</del></p>	



#	New or One-Time Projects	
	<i>AC Collaboration:</i> None	
6.	<b>Consider proposal addressing fee waivers for certified copies of criminal records</b>	<b>Priority 1(c), 2(b)</b> <b>Strategic Plan Goal I, IV</b>
<p><b>Project Summary:</b> The committee will consider a rule and form proposal requested by a coalition of advocacy organizations regarding fee waivers for certified records in an inactive criminal case. This largely impacts persons with immigration cases who often need certified copies of criminal records to show that a criminal case has been terminated, charges have been dismissed, or that criminal charges were never filed.</p> <p><b>Status/Timeline:</b> Anticipate circulating for comment in spring 2024, for an effective date of January 1, 2025.</p> <p><b>Fiscal Impact/Resources:</b> Criminal Justice Services staff will prepare the proposal for the committee. The Joint Rules Subcommittee of Trial Court Presiding Judges and Court Executive Advisory Committees (TCPJAC/CEAC JRS) will review proposals for court operations impacts.</p> <p><input type="checkbox"/> This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</p> <p><b>Internal/External Stakeholders:</b> Trial courts, justice system partners, advocacy organizations.</p> <p><i>AC Collaboration:</i> None</p>		
7.	<b>Pretrial release implementation</b>	<b>Priority 2</b> <b>Strategic Plan Goal IV</b>
<p><b>Project Summary:</b> Consider developing proposals on the implementation of pretrial release, such as the use of actuarial risk assessment tools, the use of bail in light of <i>In re Humphrey</i> (2021) 11 Cal.5th 135, and the imposition of pretrial release conditions.</p> <p><b>Status/Timeline:</b> Ongoing</p> <p><b>Fiscal Impact/Resources:</b> Criminal Justice Services staff.</p> <p><input type="checkbox"/> This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</p>		

#	New or One-Time Projects	
	<p><b>Internal/External Stakeholders:</b> Trial courts, justice system partners.</p> <p><b>AC Collaboration:</b> None</p>	
8.	<p><b>Revise Notification of Military Status form (MIL-100)</b></p>	<p><b>Priority 2(a)</b></p> <p><b>Strategic Plan Goal I, IV</b></p>
<p><b>Project Summary<sup>7</sup>:</b> Revise form MIL-100 to 1) state that, in a criminal case, either the defendant or defendant’s counsel may file the notification with the court; 2) add language stating that in a criminal case, the court will send the form to the county veteran’s service office to confirm the person’s military status, 3) add a reference to CalVet, the state Department of Veteran’s Affairs, and 4) reference pretrial diversion offering treatment as an alternative to trial, conviction, and incarceration under Penal Code section 1001.80. The Family and Juvenile Law Advisory Committee is also recommending revisions to the form to comply with SB 1182 (Stats. 2022, ch. 385), which added new statutory provisions regarding considerations for veterans in family court.</p> <p><b>Status/Timeline:</b> Anticipate circulating for public comment in winter 2023, for an effective date of September 1, 2024.</p> <p><b>Fiscal Impact/Resources:</b> Criminal Justice Services staff will prepare the proposal for the committee.</p> <p><input type="checkbox"/> This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</p> <p><b>Internal/External Stakeholders:</b> Trial courts, justice system partners.</p> <p><b>AC Collaboration:</b> Family and Juvenile Law Advisory Committee</p>		
9.	<p><b>Develop a legislative proposal regarding access to prison records for resentencing</b></p>	<p><b>Priority 2</b></p> <p><b>Strategic Plan Goal I, IV</b></p>
<p><b>Project Summary<sup>7</sup>:</b> Committee members have identified issues with the defendant being able to access and present their prison record in resentencing cases where the court is directed to consider postconviction factors. This proposal would obligate CDCR to provide a defendant seeking resentencing with their prison record for these purposes.</p> <p><b>Status/Timeline:</b> Anticipate circulating for public comment in spring 2024, to go to the Council in September 2024 as proposed legislation with an effective date of January 1, 2026.</p>		

#	New or One-Time Projects
	<p><b>Fiscal Impact/Resources:</b> Criminal Justice Services staff will prepare the proposal for the committee and consult with Governmental Affairs staff.</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p><b>Internal/External Stakeholders:</b> Trial courts, justice system partners, JCC Governmental Affairs.</p> <p><b>AC Collaboration:</b> None</p>

#	Ongoing Projects and Activities <sup>4</sup>
1.	<p><b>Review pending legislation</b></p>
	<p><b>Priority 1</b></p> <p><b>Strategic Plan Goal II</b></p>
	<p><b>Project Summary:</b> The committee will review pending criminal law legislation and provide recommendations as to whether the Judicial Council should support or oppose the legislation.</p> <p><b>Status/Timeline:</b> Ongoing</p> <p><b>Fiscal Impact/Resources:</b> Governmental Affairs</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p><b>Internal/External Stakeholders:</b> None</p> <p><b>AC Collaboration:</b> None</p>
2.	<p><b>Criminal justice and mental health</b></p>
	<p><b>Priority 1</b></p> <p><b>Strategic Plan Goal II</b></p>
	<p><b>Project Summary:</b> The committee will review pending legislation related to criminal justice and mental health and provide recommendations as to whether the Judicial Council should support or oppose the legislation. The committee will provide subject matter expertise on pending criminal justice and mental health legislation and related issues.</p>

#	<b>Ongoing Projects and Activities<sup>4</sup></b>	
	<p><b>Status/Timeline:</b> Ongoing</p> <p><b>Fiscal Impact/Resources:</b> Governmental Affairs</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p><b>Internal/External Stakeholders:</b> None</p> <p><b>AC Collaboration:</b> Collaborative Justice Courts Advisory Committee</p>	
3.	<b>Provide subject matter expertise for other advisory committees</b>	<b>Priority 1</b>
	<p><b>Project Summary<sup>7</sup>:</b> The committee will provide subject matter expertise for other advisory committees working on proposals involving criminal law and procedure.</p> <p><b>Status/Timeline:</b> Ongoing</p> <p><b>Fiscal Impact/Resources:</b> None</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p><b>Internal/External Stakeholders:</b> None</p> <p><b>AC Collaboration:</b> Respective advisory committees.</p>	

### III. LIST OF 2023 PROJECT ACCOMPLISHMENTS

#	Project Highlights and Achievements
1.	<b>Revise Defendant’s Financial Statement on Eligibility for Appointment of Counsel and Reimbursement and Record on Appeal at Public Expense.</b> At its May 2023 meeting, the Judicial Council approved revisions to this optional form to reflect the repeal of Penal Code section 987.8 by Assembly Bill 1869 (Stats. 2020, ch. 92). The changes were effective September 1, 2023.
2.	<b>Amend Cal. Rules of Court, rule 4.130, mental competency proceedings.</b> At its May 2023 meeting, the Judicial Council approved amendments to the rule to reflect recent statutory changes regarding antipsychotic medication and mental health diversion. The changes were effective May 15, 2023.
3.	<b>Amend Cal. Rules of Court, rule 4.117, qualifications for appointed counsel in capital cases.</b> At its September 2023 meeting, the Judicial Council approved amendments to this rule to clarify that qualified counsel must be appointed in a capital case unless the district attorney states on the record that the death penalty will not be sought. These changes will be effective January 1, 2024.
4.	<b>Rules and forms to implement court reporting requirements on a person’s competency to vote.</b> At its September 2023 meeting, the Judicial Council adopted a new rule of court and two forms to implement changes to the Elections Code by Assembly Bill 2841 (Stats. 2022, ch. 807), which requires courts to report findings regarding a person’s competency to vote to the Secretary of State. The Judicial Council was required to develop rule and forms by statute. This was a joint proposal with the Probate and Mental Health Advisory Committee. The rule and forms will be effective January 1, 2024.
5.	<b>Revise Petition for Resentencing Based on Health Conditions Due to Military Service.</b> At its September 2023 meeting, the Judicial Council approved revisions to this optional form to reflect statutory changes expanding and clarify eligibility for relief. The proposal circulated twice for public comment. The changes will be effective January 1, 2024.
6.	<b>Revise record cleaning forms to reflect various statutory changes.</b> At its September 2023 meeting, the Judicial Council approved revisions to several optional record cleaning forms to incorporate several statutory changes. The changes will be effective January 1, 2024.
7.	<b>Revise the felony plea form.</b> At its September 2023 meeting, the Judicial Council approved revisions to the felony plea form to incorporate judicial findings on circumstances in aggravation, to reflect statutory changes. The changes will be effective January 1, 2024.
8.	<b>Rules and forms to implement the Racial Justice Act (AB 2542) and AB 256.</b> The committee developed a proposal to revise rules and forms to implement the Racial Justice Act. It is anticipated that this proposal will circulate for public comment in winter 2023.
9.	<b>Revise the military notification form.</b> The committee was asked to make revisions to the military notification form as part of a proposal headed by the Family and Juvenile Law Advisory Committee. It is anticipated that the proposal will circulate for public comment in winter 2023.
10.	<b>Review pending legislation.</b> CLAC provided subject matter expertise or a recommended position on over 75 criminal law bills, including the following: <ul style="list-style-type: none"> <li>a. <b>AB 304</b>, Domestic violence: probation; <b>AB 455</b>, Firearms: prohibited persons; <b>AB 467</b>, Domestic violence: restraining orders; <b>AB 600</b>, Criminal procedure: resentencing; <b>AB 732</b>, Crimes: relinquishment of firearms; <b>AB 806</b>, Criminal procedure: crimes in multiple jurisdictions; <b>AB 829</b>, Crimes: Animal abuse; <b>AB 881</b>, Jury duty; <b>AB 890</b>, Controlled substances: probation; <b>AB 945</b>, Criminal procedure: Expungement of Records; <b>AB 1118</b>, Criminal procedure: discrimination; <b>AB 1214</b>, Remote Proceedings; <b>AB 1253</b>, Hearsay: exceptions; <b>AB 1310</b>, Sentencing: recall and resentencing; <b>AB 1584</b>, Criminal procedure: competence to stand trial; <b>SB 22</b>, Courts: remote proceedings; <b>SB 81</b>, Parole Review; <b>SB 94</b>, Recall and</li> </ul>

#	Project Highlights and Achievements
	<p>resentencing: special circumstances; <b>SB 97</b>, Criminal procedure: writ of habeas corpus; <b>SB 99</b>, Judicial Council: criminal remote proceedings; <b>SB 349</b>, Criminal procedure: competence to stand trial; <b>SB 441</b>, Criminal procedure: discovery; <b>SB 652</b>, Evidence: expert testimony; and <b>SB 717</b>, County mental health services.</p> <p>b. Committee leadership provided extensive support on criminal remote proceedings legislation.</p>
11.	<p><b><i>Criminal justice and mental health.</i></b> The committee convened a joint working group with the Collaborative Justice Courts Advisory Committee to review pending legislation related to criminal justice and mental health, and provided recommendations as to whether the Judicial Council should support or oppose the legislation.</p>
12.	<p><b><i>Provide subject matter expertise for other advisory groups.</i></b> The committee provided subject matter expertise to the Family and Juvenile Law Advisory Committee on a proposal to revise the military notification form.</p>

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**Probate and Mental Health Advisory Committee**  
**Annual Agenda<sup>1</sup>—2024**  
**Approved by Rules Committee: \_\_\_\_\_**

**I. COMMITTEE INFORMATION**

<b>Chair:</b>	Hon. Jayne Chong-Soon Lee, Superior Court of San Joaquin County
<b>Lead Staff:</b>	Mr. Corby Sturges, Attorney, Center for Families, Children & the Courts
<p><b>Committee’s Charge/Membership:</b>  <a href="#">Rule 10.44(a)</a> of the California Rules of Court states the charge of the Probate and Mental Health Advisory Committee, which is to make recommendations to the council for improving the administration of justice in proceedings involving decedents’ estates, trusts, conservatorships, guardianships, and other probate matters, as well as in proceedings involving mental health and developmental disability issues. <a href="#">Rule 10.44(b)</a> also directs the committee to coordinate activities and work with the Family and Juvenile Law Advisory Committee in areas of common concern and interest.</p> <p><a href="#">Rule 10.44(c)</a> sets forth the membership positions of the committee. The Probate and Mental Health Advisory Committee currently has 17 members. The current committee <a href="#">roster</a> is available on the committee’s web page.</p>	
<p><b>Subcommittees/Working Groups<sup>2</sup>:</b></p> <ol style="list-style-type: none"> <li>1. Legislation Subcommittee</li> <li>2. Conservatorship and Legal Capacity Subcommittee</li> <li>3. Guardianship Subcommittee</li> <li>4. Mental Health Subcommittee (<i>New</i>) – Develop recommendations focused on civil mental health proceedings.</li> </ol>	
<p><b>Meetings Planned for October 2023–September 2024<sup>3</sup> (Advisory body and all subcommittees and working groups)</b>  Date/Time/Location or Teleconference:</p> <p>Full committee, <del>videoconferences on the 3rd Thursday of each month</del> (more frequent as warranted by committee workload),</p> <p>Full committee, in-person meeting February 9, 2024,</p> <p>Legislation Subcommittee, biweekly February–August 2024</p> <p>Other subcommittees, as needed</p> <p><input type="checkbox"/> Check here if exception to policy is granted by Executive Office or rule of court.</p>	

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<sup>1</sup> The annual agenda outlines the work a committee will focus on in the coming year and identifies areas of collaboration with other advisory bodies and the Judicial Council staff resources.

<sup>2</sup> California Rules of Court, [rule 10.30\(c\)](#) allows an advisory body to form subgroups, composed entirely of current members of the advisory body, to carry out the body's duties, subject to available resources, with the approval of its oversight committee.

<sup>3</sup> Refer to [Operating Standards for Judicial Council Advisory Bodies](#) for governance on in-person meetings.

## II. COMMITTEE PROJECTS

#	New or One-Time Projects <sup>4</sup>	
1.	<i>CARE Act rule amendments and form revisions</i>	<i>Priority 1(a)</i> <sup>5</sup>
		<i>Strategic Plan Goal</i> <sup>6</sup> IV
<p><b>Project Summary:</b> The committee will develop a recommendation for amendments to the rules and revisions to the forms implementing the Community Assistance, Recovery, and Empowerment (CARE) Act (Welf. &amp; Inst. Code, §§ 5970–5987) to conform to the law as amended by Senate Bill 35 (Stats. 2023, ch. 283) and to facilitate the act’s implementation. Amendments are expected to address, among other issues, sharing private health information with the courts and specified agencies or providers and—to be developed in collaboration with the Family and Juvenile Law Advisory Committee—communication between a CARE Act court and a juvenile court when a person over the age of 18 who is subject to continuing juvenile court jurisdiction is also the subject of a CARE Act petition. The project is intended to assist litigants and courts in navigating the CARE Act process.</p> <p><b>Status/Timeline:</b> Amended rules and revised forms expected to take effect September 1, 2024.</p> <p><b>Fiscal Impact/Resources:</b> Committee staff. Ongoing significant but uncertain impact from legislation. Rule amendments and form revisions unlikely to increase impact on courts.</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p><b>Internal/External Stakeholders:</b> Legal Services, Governmental Affairs</p> <p><b>AC Collaboration:</b> Family and Juvenile Law Advisory Committee</p>		

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<sup>4</sup> All proposed projects for the year must be included on the Annual Agenda. If a project implements policy or is a program, identify it as *implementation* or a *program* in the project description and attach the Judicial Council authorization/assignment or prior approved Annual Agenda to this Annual Agenda.

<sup>5</sup> For non-rules and forms projects, select priority level 1 (must be done) or 2 (should be done). For rules and forms proposals, select one of the following priority levels: 1(a) Urgently needed to conform to or accurately reflect the law; 1(b) Council or an internal committee has directed the committee to consider new or amended rules and forms; 1(c) Change is urgently needed to remedy a problem that is causing significant cost or inconvenience to the courts or the public; 1(d) Proposal is otherwise urgent and necessary, such as a proposal that would mitigate exposure to immediate or severe financial or legal risk. 2(a) Useful, but not necessary, to implement changes in law; 2(b) Responsive to identified concerns or problems; 2(c) Helpful in otherwise advancing Judicial Council goals and objectives.

<sup>6</sup> Indicate which goal number of The Strategic Plan for California’s Judicial Branch the project most closely aligns.



#	New or One-Time Projects <sup>4</sup>				
2.	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;"><b>Probate conservatorship care plan form</b></td> <td style="width: 40%;"><b>Priority 1(a)<sup>5</sup></b></td> </tr> <tr> <td></td> <td><b>Strategic Plan Goal<sup>6</sup> IV</b></td> </tr> </table> <p><b>Project Summary:</b> The committee will develop a recommendation for revisions to form GC-355, <i>Determination of Conservatee’s Appropriate Level of Care</i>, to incorporate the requirements for a care plan in Probate Code sections 2351.2 (added by SB 280 [Stats. 2023, ch. 705, § 11]) and 2352.5 and to make technical and conforming changes.</p> <p><b>Status/Timeline:</b> Revised form expected to take effect January 1, 2025.</p> <p><b>Fiscal Impact/Resources:</b> Committee staff. Rule amendments and form revisions unlikely to have a significant impact on courts.  <input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p><b>Internal/External Stakeholders:</b> Legal Services, Governmental Affairs</p> <p><b>AC Collaboration:</b> none</p>	<b>Probate conservatorship care plan form</b>	<b>Priority 1(a)<sup>5</sup></b>		<b>Strategic Plan Goal<sup>6</sup> IV</b>
<b>Probate conservatorship care plan form</b>	<b>Priority 1(a)<sup>5</sup></b>				
	<b>Strategic Plan Goal<sup>6</sup> IV</b>				
3.	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;"><b>Probate conservatorship forms, including those used for petition, order, letters, and capacity evaluation</b></td> <td style="width: 40%;"><b>Priority 1(a)<sup>5</sup></b></td> </tr> <tr> <td></td> <td><b>Strategic Plan Goal<sup>6</sup> IV</b></td> </tr> </table> <p><b>Project Summary:</b> Recent legislation, including Assembly Bill 1194 (Stats. 2021, ch. 417) and Assembly Bill 1663 (Stats. 2022, ch. 894), modified the probate conservatorship process to clarify the standards for appointment of a conservator, increase court oversight of a conservator after appointment, to add to the information that the conservator and the court must provide to a conservatee, and to enact a framework for supported decisionmaking. As a result, many conservatorship forms are, either subtly or more clearly, out of date. The committee will develop a recommendation for revisions to multiple conservatorship forms to bring them into conformity with current law.</p> <p><b>Status/Timeline:</b> Revised forms expected to take effect January 1, 2025.</p> <p><b>Fiscal Impact/Resources:</b> Committee staff. Rule amendments and form revisions unlikely to have a significant impact on courts.  <input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p><b>Internal/External Stakeholders:</b> Legal Services, Governmental Affairs</p>	<b>Probate conservatorship forms, including those used for petition, order, letters, and capacity evaluation</b>	<b>Priority 1(a)<sup>5</sup></b>		<b>Strategic Plan Goal<sup>6</sup> IV</b>
<b>Probate conservatorship forms, including those used for petition, order, letters, and capacity evaluation</b>	<b>Priority 1(a)<sup>5</sup></b>				
	<b>Strategic Plan Goal<sup>6</sup> IV</b>				

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#	<b>New or One-Time Projects<sup>4</sup></b>	
	<i>AC Collaboration:</i> none	
4.	<b>Forms for Special Immigrant Juvenile findings</b>	<b>Priority 1(a)<sup>5</sup></b> <b>Strategic Plan Goal<sup>6</sup> IV</b>
<p><b>Project Summary:</b> The committee will collaborate with the Family and Juvenile Law Advisory Committee to develop a recommendation for revisions to the forms used for requesting and making the findings required for a person under 21 to file a federal application for classification as a Special Immigrant Juvenile and the rules governing those requests and their disposition to conform to the requirements of Code of Civil Procedure section 155, as amended by AB 1650 (Stats. 2023, ch. <u>851</u>).</p> <p><b>Status/Timeline:</b> Amended rules and revised forms expected to take effect January 1, 2025.</p> <p><b>Fiscal Impact/Resources:</b> Committee staff. Rule amendments and form revisions unlikely to have a significant impact on courts.  <input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p><b>Internal/External Stakeholders:</b> none</p> <p><b>AC Collaboration:</b> Family and Juvenile Law Advisory Committee</p>		
5.	<b>Legal updates and technical revisions to the Judicial Council’s Handbook for Conservators</b>	<b>Priority 1<sup>5</sup></b> <b>Strategic Plan Goal<sup>6</sup> IV</b>
<p><b>Project Summary:</b> The committee will develop a recommendation for updates and technical revisions to the Judicial Council’s <i>Handbook for Conservators</i> to reflect recent changes to the law, simplify the language, and reorganize the <i>Handbook</i> to make it more user-friendly for conservators to use online. Probate Code section 1835 requires the council to develop an information package, to make that package available to the courts, and periodically to update the package when changes to the law warrant. (Prob. Code, § 1835(c), (e).) The courts may use the information package to fulfill their duty, under Probate Code section 1835(a)–(b), to provide conservators with specified information. The Judicial Council approved the first edition of the <i>Handbook</i> in 1991 to serve as the information package required by section 1835; it was published in 1992. The second edition was published in 2002. The Rules Committee approved work on the third edition of the <i>Handbook</i> in this committee’s 2015 and 2016 annual agendas. The council approved the third edition, effective October 28, 2016. Several recent statutes, notably AB 1194 (Stats. 2021, ch. 417), AB 1663 (Stats. 2022, ch. 894), and SB 280 (Stats. 2023, ch. <u>705</u>) have made changes to the law that require updating the <i>Handbook</i> again.</p>		

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#	<b>New or One-Time Projects<sup>4</sup></b>	
	<p><b>Status/Timeline:</b> Revised edition expected to be published by July 1, 2024.</p> <p><b>Fiscal Impact/Resources:</b> Committee staff, EGG. Revisions unlikely to have a significant impact on courts.</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p><b>Internal/External Stakeholders:</b> none</p> <p><b>AC Collaboration:</b> none</p>	
6.	<b>Report to the Legislature on court effectiveness in conservatorship cases</b>	<b>Priority 1<sup>5</sup></b>
	<p><b>Strategic Plan Goal<sup>6</sup> IV</b></p> <p><b>Project Summary:</b> Probate Code section 1458 (added by Assembly Bill 1194; Stats. 2021, ch. 417, § 4) requires the Judicial Council to “report to the Legislature the findings of a study measuring court effectiveness in conservatorship cases, including the effectiveness of protecting the legal rights and best interests of a conservatee.” The statute requires the report to include specific caseload statistics and to recommend “statewide performance measures to be collected, best practices to protect the legal rights of conservatees, and staffing needs to meet case processing requirements.” Council staff will develop the study, then contract with a consultant who will collect the required data, analyze the data, and draft the report. The committee will advise staff on the recommendations to be included in the report, review the final report, and recommend council approval and submission to the Legislature.</p> <p><b>Status/Timeline:</b> Ongoing; report to the Legislature due January 1, 2026.</p> <p><b>Fiscal Impact/Resources:</b> Committee staff, CFCC Mental Health Unit staff. Legislature has appropriated \$1.25 million to engage a consultant for the project. The impact on the courts will depend on the Legislature’s response to the report.</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p><b>Internal/External Stakeholders:</b> Governmental Affairs</p> <p><b>AC Collaboration:</b> none</p>	

# Ongoing Projects and Activities <sup>4</sup>	
1. <i>Review pending legislation</i>	<p><i>Priority 1<sup>5</sup></i></p> <p><i>Strategic Plan Goal<sup>6</sup> IV</i></p>
<p><b>Project Summary:</b> Review pending legislation affecting judicial administration, practice, or procedure in proceedings under the Probate Code, the Lanterman-Petris-Short Act, and other statutes protecting persons with mental health disorders or developmental disabilities; provide technical assistance to Governmental Affairs office, legislative staff, sponsors, and stakeholders, as appropriate; and recommend positions to the council’s Legislation Committee, as required by rule 10.34(a)(3).</p> <p><b>Status/Timeline:</b> Ongoing</p> <p><b>Fiscal Impact/Resources:</b> N/A</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p><b>Internal/External Stakeholders:</b> Governmental Affairs, Legal Services, CFCC</p> <p><b>AC Collaboration:</b> TBD depending on subject of legislation. In the past, the committee has collaborated with the Civil and Small Claims Advisory Committee, the Collaborative Justice Courts Advisory Committee, the Criminal Law Advisory Committee, the Family and Juvenile Law Advisory Committee, and the Tribal Court–State Court Forum.</p>	
2. <i>Review enacted legislation</i>	<p><i>Priority 1<sup>5</sup></i></p> <p><i>Strategic Plan Goal<sup>6</sup> IV</i></p>
<p><b>Project Summary:</b> Review all enacted legislation referred to the committee by the Judicial Council’s Governmental Affairs staff to determine whether it raises issues within the advisory committee’s purview and, when appropriate, develop recommendations for amendment to the rules of court or revisions to Judicial Council forms to implement the legislation or to bring rules and forms into conformity with it.</p> <p><b>Status/Timeline:</b> Ongoing</p> <p><b>Fiscal Impact/Resources:</b> TBD</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p>	

# Ongoing Projects and Activities <sup>4</sup>	
<p><b>Internal/External Stakeholders:</b> Governmental Affairs, Legal Services, CFCC</p> <p><b>AC Collaboration:</b> TBD</p>	
3.	<p><b>Review and recommend changes to the rules and forms used in the probate conservatorship process</b></p> <p style="text-align: right;"><b>Priority 2<sup>5</sup></b></p> <hr/> <p style="text-align: right;"><b>Strategic Plan Goal<sup>6</sup> IV</b></p> <p><b>Project Summary:</b> In addition to projects 2 and 3, proposed above, the Conservatorship and Legal Capacity Subcommittee will continue to examine the Judicial Council rules and forms adopted for use in probate conservatorship proceedings to identify amendments and revisions needed to improve notice and an opportunity to be heard for a proposed conservator; to promote provision of more detailed, relevant information to the court by petitioners, objectors, interested persons, and court-connected professionals, and to promote judicial consideration whether to grant specific requested powers to an appointed conservator.</p> <p><b>Status/Timeline:</b> Ongoing</p> <p><b>Fiscal Impact/Resources:</b> TBD</p> <p><input type="checkbox"/> This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</p> <p><b>Internal/External Stakeholders:</b> Legal Services, Governmental Affairs; consultants. Any proposal for new or amended rules of court or new or revised forms would circulate for public comment.</p> <p><b>AC Collaboration:</b> TBD</p>
4.	<p><b>Review and recommend changes to the rules and forms used in the probate guardianship process</b></p> <p style="text-align: right;"><b>Priority 2<sup>5</sup></b></p> <hr/> <p style="text-align: right;"><b>Strategic Plan Goal<sup>6</sup> IV</b></p> <p><b>Project Summary:</b> The Guardianship Subcommittee will continue to examine the Judicial Council rules and forms adopted for use in guardianship proceedings to identify amendments and revisions needed to provide notice and an opportunity to be heard to parents whose children are the subject of a guardianship petition, to implement changes to California law, and to simplify the probate guardianship process.</p> <p><b>Status/Timeline:</b> Ongoing</p>

# Ongoing Projects and Activities <sup>4</sup>	
<p><b>Fiscal Impact/Resources:</b> TBD</p> <p><input type="checkbox"/> This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</p> <p><b>Internal/External Stakeholders:</b> Governmental Affairs, Legal Services, Language Access Program staff; Superior Court Self-Help Centers, translation services, plain language consultation. Any proposal for new or revised forms would circulate for public comment.</p> <p><b>AC Collaboration:</b> Family and Juvenile Law Advisory Committee</p>	<p><b>Priority 1(b)<sup>5</sup></b></p> <p><b>Strategic Plan Goal<sup>6</sup> I, IV</b></p>
<p>5. <b>Promote gender neutrality in forms</b></p> <p><b>Project Summary:</b> As forms are revised for independent reasons, continue to review and, when possible, replace gendered terms or gender identity questions to conform to legislation providing for gender neutrality and nonbinary gender identity.</p> <p><b>Status/Timeline:</b> Ongoing. Any proposal for revised forms would circulate for public comment.</p> <p><b>Fiscal Impact/Resources:</b> N/A</p> <p><input type="checkbox"/> This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</p> <p><b>Internal/External Stakeholders:</b> Legal Services staff. Any proposal for new or amended rules of court or new or revised forms would circulate for public comment.</p> <p><b>AC Collaboration:</b> N/A</p>	<p><b>Priority 1<sup>5</sup></b></p> <p><b>Strategic Plan Goal<sup>6</sup> IV</b></p>
<p>6. <b>Review suggestions</b></p> <p><b>Project Summary:</b> As mandated by rule 10.21(c), review suggestions referred by the Chief Counsel from members of the judicial branch and the public for improving judicial administration, practice, and procedure in decedents' estate, trust, guardianship, conservatorship, and</p>	

#	Ongoing Projects and Activities <sup>4</sup>	
	<p>other proceedings under the Probate Code, as well as civil mental health proceedings under the Lanterman-Petris-Short Act and the CARE Act, and recommend action by the council or one of its committees.</p> <p><b>Status/Timeline:</b> Ongoing</p> <p><b>Fiscal Impact/Resources:</b> N/A</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p><b>Internal/External Stakeholders:</b> TBD</p> <p><b>AC Collaboration:</b> TBD</p>	
7.	<b>Monitor developments in California guardianship law related to immigrant children</b>	<b>Priority 2<sup>5</sup></b>
	<b>Strategic Plan Goals<sup>6</sup> IV</b>	
	<p><b>Project Summary:</b> In addition to project 4, proposed above, continue to monitor the implementation, in probate guardianship proceedings, of section 155 of the Code of Civil Procedure (added by Stats. 2014, ch. 685, § 1), section 1510.1 of the Probate Code (added by Stats. 2015, ch. 694), and other statutes concerning state judicial findings to support (proposed) wards’ federal petitions for Special Immigrant Juvenile classification. If necessary, recommend amended rules of court or revised forms.</p> <p><b>Status/Timeline:</b> Ongoing. Any proposal for new or amended rules of court or new or revised forms would circulate for public comment.</p> <p><b>Fiscal Impact/Resources:</b> Committee staff</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p><b>Internal/External Stakeholders:</b> Legal Services staff. Any proposal for new or amended rules of court of new or revised forms would circulate for public comment.</p> <p><b>AC Collaboration:</b> Family and Juvenile Law Advisory Committee</p>	
8.	<b>Provide subject-matter expertise</b>	<b>Priority 1<sup>5</sup></b>

# Ongoing Projects and Activities <sup>4</sup>	<i>Strategic Plan Goals<sup>6</sup> IV</i>
<p><b>Project Summary:</b> Serve as subject-matter resource for the Judicial Council, its internal committees, other advisory bodies, and Judicial Council staff to support legal work, avoid duplication of efforts, and contribute to the development of recommendations for council action. These efforts may include providing probate and mental health procedural expertise and review to working groups, advisory committees, subcommittees, and Judicial Council staff, as needed.</p> <p><b>Status/Timeline:</b> Ongoing</p> <p><b>Fiscal Impact/Resources:</b> Committee staff</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p><b>Internal/External Stakeholders:</b> Judicial Council, internal committees, advisory bodies, Judicial Council staff</p> <p><b>AC Collaboration:</b> TBD</p>	



### III. LIST OF 2023 PROJECT ACCOMPLISHMENTS

#	Project Highlights and Achievements
1.	Developed a recommendation for adoption or approval, effective September 1, 2023, of 11 rules of court and 13 Judicial Council forms to implement the Community Assistance, Recovery, and Empowerment (CARE) Act (SB 1338; Stats. 2022, ch. 319).
2.	Developed a recommendation to amend 3 rules of court and revise form GC-312, <i>Confidential Supplemental Information</i> , effective January 1, 2024, to implement statutory requirements related to less restrictive alternatives to probate conservatorship enacted by AB 1663 (Stats. 2022, ch. 894).
3.	Collaborated with the Civil and Small Claims Advisory Committee and the Family and Juvenile Law Advisory Committee to develop a recommendation, effective January 1, 2024, for revisions to 5 forms used for appointment of guardians ad litem in civil actions and proceedings as well as proceedings under the Family Code and Probate Code to conform to statutory amendments enacted by SB 1279 (Stats. 2022, ch. 843).
4.	Collaborated with the Criminal Law Advisory Committee to develop a recommendation for adoption, effective January 1, 2024, of a rule of court and 2 forms to implement requirements in Elections Code section 2211.5 (added by AB 2841; Stats. 2022, ch. 807, § 11) relating to court notification of the Secretary of State of specified judicial determinations regarding a person’s capacity to vote.
5.	Developed a recommendation to amend California Rules of Court Appendix E, <i>Guidelines for Determining Financial Eligibility for County Payment of the Cost of Counsel Appointed by the Court in Proceedings Under the Guardianship-Conservatorship Law</i> , effective January 1, 2024, to update the standards for determining a person’s presumptive eligibility for county payment of the cost of counsel appointed in probate guardianship and conservatorship proceedings to conform to changes to the standards in Government Code section 68632(a)–(b) for determining a person’s eligibility for a waiver of court fees enacted by AB 199 (Stats. 2022, ch. 57).
6.	Provided expert technical and drafting assistance for more than two dozen bills affecting the branch, including SB 35 (CARE Act cleanup), SB 133 (remote proceedings in civil protective matters), and SB 652 (scope of additional limits on expert testimony).

**Traffic Advisory Committee**  
**Annual Agenda<sup>1</sup>—2024**  
**Approved by Rules Committee [Date]**

**I. COMMITTEE INFORMATION**

<b>Chair:</b>	Hon. Maria Lucy Armendariz, Judge, Superior Court of California, County of Los Angeles
<b>Lead Staff:</b>	Jamie Schechter, Attorney, Criminal Justice Services Office
<b>Committee's Charge/Membership:</b> <a href="#">Rule 10.54</a> of the California Rules of Court states the charge of the Traffic Advisory Committee, which is to make recommendations to the Judicial Council for improving the administration of justice in the area of traffic procedure, practice, and case management and in other areas as set forth in the fish and game, boating, forestry, public utilities, parks and recreation, and business licensing bail schedules.  The Traffic Advisory Committee currently has 13 members. The current committee <a href="#">roster</a> is available on the committee's web page.	
<b>Subcommittees/Working Groups<sup>2</sup>:</b> None.	
<b>Meetings Planned for 2024 <sup>3</sup> (Advisory body and all subcommittees and working groups)</b> Date/Time/Location or Teleconference: <ul style="list-style-type: none"><li>• In-person meeting October 2024 in San Francisco.</li><li>• Bi-weekly telephone conferences as needed throughout the year.</li></ul> <input type="checkbox"/> Check here if exception to policy is granted by Executive Office or rule of court.	

<sup>1</sup> The annual agenda outlines the work a committee will focus on in the coming year and identifies areas of collaboration with other advisory bodies and the Judicial Council staff resources.

<sup>2</sup> California Rules of Court, [rule 10.30 \(c\)](#) allows an advisory body to form subgroups, composed entirely of current members of the advisory body, to carry out the body's duties, subject to available resources, with the approval of its oversight committee.

<sup>3</sup> Refer to [Operating Standards for Judicial Council Advisory Bodies](#) for governance on in-person meetings.

## II. COMMITTEE PROJECTS

#	New or One-Time Projects <sup>4</sup> [Group projects by priority number.]	
1.	<b>Revision of Can't Afford to Pay Fine forms (forms TR-320/CR-320, form TR-321/CR-321)</b>	<b>Priority 1 (a)</b> <sup>5</sup>
<p><b>Project Summary</b><sup>7</sup>: MyCitations is an online option developed by the Judicial Council and 7 superior courts that allows a litigant to request an ability-to-pay determination for infraction fines and fees without having to appear in court. With the passage of Assembly Bill 143 (Stats. 2021, ch. 79), each of the 58 trial courts will offer online ability-to-pay determinations using MyCitations by June 30, 2024. Several stakeholders have noted that the infraction <i>Can't Afford to Pay Fine</i> forms (Ability to Pay forms) should be revised to be consistent with MyCitations.</p> <p><b>Status/Timeline:</b> Anticipated circulation for comment in Winter 2023, with an effective date of September, 2024.</p> <p><b>Fiscal Impact/Resources:</b></p> <p><input type="checkbox"/> This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</p> <p><b>Internal/External Stakeholders:</b> Any proposal will be circulated for public comment.</p> <p><b>AC Collaboration:</b> Criminal Law Advisory Committee, Advisory Committee on Providing Access and Fairness</p>		<b>Strategic Plan Goal IV</b> <sup>6</sup>
2.	<b>Revision of Agreement to Pay and Forfeit Bail in Installments forms and Agreement to Pay Traffic Violator School Fees in Installments (form TR-300), (form TR-300 (online)), form TR-310), and (form TR-310 (online))</b>	<b>Priority 1(b)</b> <sup>5</sup>
		<b>Strategic Plan Goal IV</b> <sup>6</sup>

<sup>4</sup> All proposed projects for the year must be included on the Annual Agenda. If a project implements policy or is a program, identify it as *implementation* or a *program* in the project description and attach the Judicial Council authorization/assignment or prior approved Annual Agenda to this Annual Agenda.

<sup>5</sup> For non-rules and forms projects, select priority level 1 (must be done) or 2 (should be done). For rules and forms proposals, select one of the following priority levels: 1(a) Urgently needed to conform to or accurately reflect the law; 1(b) Council or an internal committee has directed the committee to consider new or amended rules and forms; 1(c) Change is urgently needed to remedy a problem that is causing significant cost or inconvenience to the courts or the public; 1(d) Proposal is otherwise urgent and necessary, such as a proposal that would mitigate exposure to immediate or severe financial or legal risk. 2(a) Useful, but not necessary, to implement changes in law; 2(b) Responsive to identified concerns or problems; 2(c) Helpful in otherwise advancing Judicial Council goals and objectives.

<sup>6</sup> Indicate which goal number of The Strategic Plan for California's Judicial Branch the project most closely aligns.

<sup>7</sup> A key objective is a strategic aim, purpose, or "end of action" to be achieved for the coming year.

#	<b>New or One-Time Projects<sup>4</sup> [Group projects by priority number.]</b>	
	<p><b>Project Summary</b><sup>7</sup>: These forms need a reevaluation about the intended audience of the forms and whether separate “online” versions of the forms are still necessary in light of all council forms being accessible and fillable online.</p> <p><b>Status/Timeline</b>: Anticipated circulation for comment in Spring 2024, with effective date of January 2025.</p> <p><b>Fiscal Impact/Resources</b>:</p> <p><input type="checkbox"/> This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</p> <p><b>Internal/External Stakeholders</b>: Any proposal will be circulated for public comment.</p> <p><b>AC Collaboration</b>: None</p>	
3.	<b>Amend Cal. Rules of Court, rule 4.107</b>	<b>Priority 1(c)</b> <sup>5</sup> <b>Strategic Plan Goal IV</b> <sup>6</sup>
	<p><b>Project Summary</b><sup>7</sup>: A stakeholder requested the Traffic Advisory Committee consider revision of Cal. Rules of Court, rule 4.107 to clarify whether reminder notices are required for all infractions or Vehicle Code infractions only, and if it is required for all infractions, clarification about the procedure for litigants who do not have an address on file with the Department of Motor Vehicles.</p> <p><b>Status/Timeline</b>: Anticipated circulation for comment in Spring 2024, with effective date of January 2025.</p> <p><b>Fiscal Impact/Resources</b>:</p> <p><input type="checkbox"/> This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</p> <p><b>Internal/External Stakeholders</b>: Any proposal will be circulated for public comment.</p> <p><b>AC Collaboration</b>: None.</p>	
4.	<b>Revision of Traffic Instructions and Citations (forms TR-INST, TR-100, TR-106, TR-108, TR-115, TR-120, TR-140)</b>	<b>Priority 1(d)</b> <sup>5</sup> <b>Strategic Plan Goal IV</b> <sup>6</sup>
	<p><b>Project Summary</b><sup>7</sup>: Traffic citation forms, including form TR-130 (commonly known as a “ticket”) fall within the purview of the Traffic Advisory Committee. A revised form TR-130 was adopted by the council on September 19, 2023. The Traffic Advisory Committee expects to make conforming changes to the remaining citation forms based on the new form TR-130.</p>	

#	<b>New or One-Time Projects<sup>4</sup> [Group projects by priority number.]</b>	
	<p><b>Status/Timeline:</b> Anticipated circulation for comment in Spring 2024, with effective date of January 2025.</p> <p><b>Fiscal Impact/Resources:</b> Committee staff, Criminal Law Advisory Committee.</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p><b>Internal/External Stakeholders:</b> California Highway Patrol and other law enforcement agencies.</p> <p><b>AC Collaboration:</b> None.</p>	
5.	<p><b>Revision of Trial by Declaration form TR-235</b></p>	<p><b>Priority 2 (b)<sup>5</sup></b></p> <p><b>Strategic Plan Goal IV<sup>6</sup></b></p>
	<p><b>Project Summary<sup>7</sup>:</b> A stakeholder requested the Traffic Advisory Committee consider revision of treatment of Engineering and Traffic surveys (ETS) on this form, specifically the term “on file with the court” in box 4 and 5.</p> <p><b>Status/Timeline:</b> Anticipated circulation for comment in Spring 2024, with effective date of January 2025.</p> <p><b>Fiscal Impact/Resources:</b></p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p><b>Internal/External Stakeholders:</b> Any proposal will be circulated for public comment.</p> <p><b>AC Collaboration:</b> None</p>	

#	<b>Ongoing Projects and Activities<sup>4</sup> [Group projects by priority number.]</b>	
1.	<b>2024 Bail Schedules Revision</b>	<b>Priority 1(a)<sup>5</sup></b>
		<b>Strategic Plan Goal IV<sup>6</sup></b>
<p><b>Project Summary<sup>7</sup>:</b> The Traffic Advisory Committee is required to revise and update the Uniform Bail and Penalty Schedules annually to conform with new laws, as required by Penal Code section 1269b and California Rule of Court 4.102.</p> <p><b>Status/Timeline:</b> Anticipated January 2024 effective date.</p> <p><b>Fiscal Impact/Resources:</b></p> <p><input type="checkbox"/> This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</p> <p><b>Internal/External Stakeholders:</b> Will be circulated for public comment.</p> <p><b>AC Collaboration:</b> N/A</p>		
2.	<b>Review Pending and Enacted Legislation</b>	<b>Priority 1(a)<sup>5</sup></b>
		<b>Strategic Plan Goal II<sup>6</sup></b>
<p><b>Project Summary<sup>7</sup>:</b> Review pending and enacted legislation that may have an impact on traffic court administration. Provide subject matter expertise on legislation, including fiscal impacts for the courts. Propose rules and forms necessary to comply with legislation or other directives.</p> <p><b>Status/Timeline:</b> Ongoing</p> <p><b>Fiscal Impact/Resources:</b> Committee Staff, Governmental Affairs.</p> <p><input type="checkbox"/> This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</p> <p><b>Internal/External Stakeholders:</b> N/A</p> <p><b>AC Collaboration:</b> N/A</p>		
3.	<b>Traffic Bench Officer and Temporary Judge Training</b>	<b>Priority 1(a)<sup>5</sup></b>

# Ongoing Projects and Activities <sup>4</sup> [Group projects by priority number.]	
	<p><b>Strategic Plan Goal IV<sup>6</sup></b></p> <p><b>Project Summary<sup>7</sup>:</b> Provide advice as requested by the Center for Judicial Education and Research (CJER) with development of traffic training programs and materials for bench officers and temporary judges assigned to traffic proceedings.</p> <p><b>Status/Timeline:</b> Ongoing.</p> <p><b>Fiscal Impact/Resources:</b> Committee staff.</p> <p><input type="checkbox"/> This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</p> <p><b>Internal/External Stakeholders:</b> N/A</p> <p><b>AC Collaboration:</b> CJER Governing Committee.</p>

### III. LIST OF 2023 PROJECT ACCOMPLISHMENTS

*[Provide highlights and achievements of completed projects that were included in the [Previous Year] Annual Agenda.]*

#	Project Highlights and Achievements <i>[Provide brief, broad outcome(s) and completed date.]</i>
1.	The committee updated the Uniform Bail and Penalties Schedule to be consistent with 2023 legislation, completed December 2023.
2.	The committee provided Government Affairs office and the council’s Legislation Committee subject matter expertise on numerous pending traffic bills, including operational and fiscal impacts of proposed legislation, ongoing.
3.	The committee sent a proposal to the Council that amended Cal. Rules of Court, rule 4.103; revised forms TR-130, TR 140, and TR INST; and revoked forms TR-135 and TR-145, approved at September 19, 2023 meeting.
4.	The committee sent a proposal to the Council for technical changes to Amend Cal. Rules of Court, rule 4.107; revise forms TR-235, TR-300, TR-300o, TR-310, TR-310o, approved at September 19, 2023 meeting.

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