



JUDICIAL COUNCIL OF CALIFORNIA

ADVISORY COMMITTEE ON PROVIDING
ACCESS AND FAIRNESS

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ADVISORY COMMITTEE ON PROVIDING ACCESS AND FAIRNESS

OPEN MEETING WITH CLOSED SESSION AGENDA ITEM(S)

Open to the Public Unless Indicated as Closed (Cal. Rules of Court, rule 10.75(c)(1))

OPEN PORTION OF THIS MEETING IS BEING RECORDED

Date: February 28, 2017
Time: 10:00 a.m.–4:00 p.m.
Location: Judicial Council of California
Sequoia, 3rd Floor
455 Golden Gate Avenue
San Francisco, CA 94102
Public Call-in Number: 1-877-820-7831 and enter Passcode: 1456449 (Listen Only)

Meeting materials for open portions of the meeting will be posted on the advisory body web page on the California Courts website at least three business days before the meeting.

Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

I. OPEN MEETING (CAL. RULES OF COURT, RULE 10.75(C)(1))

Call to Order and Roll Call

Approval of Minutes

No meeting minutes to approve.

II. PUBLIC COMMENT (CAL. RULES OF COURT, RULE 10.75(K)(2))

Public Comment

Members of the public requesting to speak during the public comment portion of the meeting must place the speaker's name, the name of the organization that the speaker represents if any, and the agenda item that the public comment will address, on the public comment sign-up sheet. The sign-up sheet will be available at the meeting location at least one hour prior to the meeting start time. The Chair will establish speaking limits at the beginning of the public comment session. While the advisory body welcomes and encourages public comment, time may not permit all persons requesting to speak to be heard at this meeting.

Written Comment

In accordance with California Rules of Court, rule 10.75(k)(1), written comments pertaining to any agenda item of a regularly noticed open meeting can be submitted up to one complete business day before the meeting. For this specific meeting, comments should be e-mailed to accessfairnesscomm@jud.ca.gov or mailed or delivered to Judicial Council of California located at 455 Golden Gate Avenue, San Francisco, CA 94102. attention: Kyanna Williams. Only written comments received by 10:00 a.m. February 27, 2017 will be provided to advisory body members prior to the start of the meeting.

III. DISCUSSION AND POSSIBLE ACTION ITEMS (ITEMS 1–4)

Item 1

Brief Presentation: Process Simplification

Item 2

Designing for Our Users Experiences

Item 3

Brief Presentations and Open Discussion

- *Using Animations to Simplify Legal Information*
- *Update on the National Self Represented Litigant Network Conference*
- *Updates on Diversity Work in the Branch*
- *Chief's New Working Group on Immigration*

Item 4

Wrap Up

- *Open Discussion*
- *Discuss 2017 Meeting Schedule*
- *Wrap Up*

IV. INFORMATION ONLY ITEMS (NO ACTION REQUIRED)

Info 1

Opening Logistics

- *Take Attendance*
- *Review Meeting Agenda*
- *Public Comment*

Info 2

WORKING LUNCH—Educational Presentation

Info 3

Small Group Breakouts*

- *Updating the Diversity Outreach Handbook*
- *Mental Health Recommendations*
- *Assessing the Use of Temporary Judges*

*(*Note: These breakout sessions are not subject to the Judicial Council's Open Meetings Rule and will not be open to the public.)*

V. ADJOURNMENT

Adjourn to Closed Session

VI. CLOSED SESSION (CAL. RULES OF COURT, RULE 10.75(D))

Item 1 Closed under rule 10.75(d)(10) proposed legislation, rules, or forms

Discussion of Legislative Proposal

- Discussion of infraction related legislative proposal.

Item 2 Closed under rule 10.75(d)(10) proposed legislation, rules, or forms

Discussion of Potential Rule of Court

- Discussion of potential rule of court related to jury service.

Adjourn Closed Session

Advisory Committee on Providing Access and Fairness
Annual Agenda—2017
Approved by E&P: _____

I. ADVISORY BODY INFORMATION

Chair:	Hon. Kathleen E. O’Leary, Presiding Justice, Court of Appeal Fourth Appellate District, Division Three and Hon. Laurie D. Zelon, Associate Justice of the Court of Appeal Second Appellate District, Division Seven
Staff:	Ms. Kyanna Williams, Lead Counsel, Center for Families, Children & the Courts (CFCC) Ms.Carolynn Bernabe, Administrative Coordinator, CFCC
Advisory Body’s Charge: Makes recommendations for improving access to the judicial system, fairness in the state courts, diversity in the judicial branch, and court services for self-represented parties. Recommends to the Governing Committee of the Center for Judicial Education and Research, proposals for the education and training of judicial officers and court staff. (California Rule of Court 10.55.)	
Advisory Body’s Membership: The advisory body’s current membership is twenty eight positions—28 members with 3 Appellate justices; 13 Trial court judicial officers; 1 Lawyer with expertise or interest in disability issues; 2 Lawyers with expertise or interest in additional access, fairness, and diversity issues addressed by the committee; 2 Lawyers from a trial court self-help center; 1 Legal services lawyer; 1 Court executive officer or trial court manager who has experience with self-represented litigants; 1 County law librarian or other related professional; 2 Judicial administrators; and 2 Public members.	
Subgroups/Working Groups: None	

Advisory Body's Key Objectives for 2017:

1. Provide recommendations to the Judicial Council for policies that ensure that “The makeup of California’s judicial Branch will reflect the diversity of the state’s residents”. (Goal I, [*The Strategic Plan for California’s Judicial Branch*](#).) This includes diversity in judicial officer, court leadership, court staff, and court volunteer positions.
2. Coordinate with other Judicial Council advisory bodies to improve access to the courts and improve the public’s perception of fairness in various case-types and across subject matter areas.
3. Provide recommendations to the Judicial Council for policies that improve access to the courts and improve the public’s perception of fairness in various case-types and across subject matter areas. This includes, but is not limited to, recommendations for best practices, Judicial Council sponsored legislation, Standards of Judicial Administration, California Rules of Court, and Judicial Council forms.

ADVISORY BODY PROJECTS

#	Project ¹	Priority ₂	Specifications	Completion Date/Status	Describe End Product/ Outcome of Activity
1.	<p>Collaborate and Provide Subject Matter Expertise:</p> <p>a) Serve as lead/subject matter resource for issues under the committee’s charge, in order to avoid duplication of efforts and contribute to development of recommendations for council action. Such efforts may include but is not limited to providing expertise and review to working groups, advisory committees, and subcommittees as needed on any item(s) under the committee’s charge. Items under the committee’s charge include issues related to:</p> <ul style="list-style-type: none"> i. Diversity in the branch ii. Fairness in the courts iii. Access to the courts and court services iv. Court process simplification; and v. Using user-centered design principles to improve court services. <p>b) Serve as subject matter resource for other stakeholders on subjects under the committee’s charge to increase efficiency and avoid duplication of services within the branch.</p>	1	<p>Judicial Council Direction: Committee Charge.</p> <p>Origin of Project: Respective advisory bodies</p> <p>Resources: To be determined (This item may include collaboration with various Judicial Council advisory bodies, including, but not limited to: Traffic; Criminal Law; Civil and Small Claims; Information Technology; CJER Access, Ethics and Fairness Curriculum Development; Family and Juvenile Law; Collaborative Court; Trial Court Presiding Judge; and Court Executive Officer.)</p> <p>Key Objective(s) Supported:</p>	Ongoing	<p>Coordination to ensure that matters under the committee’s charge are systematically addressed across subject matter areas; to lend the committee’s depth of expertise; and to avoid duplication of resources throughout the Judicial Council and the branch.</p>

¹ All proposed projects for the year must be included on the Annual Agenda. If a project implements policy or is a program, identify it as *implementation* or a *program* in the project description and attach the Judicial Council authorization/assignment or prior approved Annual Agenda to this Annual Agenda.

² For non-rules and forms projects, select priority level 1 (must be done) or 2 (should be done). For rules and forms proposals, select one of the following priority levels: 1(a) Urgently needed to conform to the law; 1(b) Urgently needed to respond to a recent change in the law; 1(c) Adoption or amendment of rules or forms by a specified date required by statute or council decision; 1(d) Provides significant cost savings and efficiencies, generates significant revenue, or avoids a significant loss of revenue; 1(e) Urgently needed to remedy a problem that is causing significant cost or inconvenience to the courts or the public; 1(f) Otherwise urgent and necessary, such as a proposal that would mitigate exposure to immediate or severe financial or legal risk; 2(a) Useful, but not necessary, to implement statutory changes; 2(b) Helpful in otherwise advancing Judicial Council goals and objectives.

#	Project ¹	Priority ₂	Specifications	Completion Date/Status	Describe End Product/ Outcome of Activity
	<p>c) Provide education and technical assistance to the court self-help centers in legal substance and procedure, useful technology and efficient business practices, and cultural and diversity awareness; make recommendations to the Judicial Council, as needed, regarding updates to the Guidelines for the Operation of Self-Help Centers in California Trial Courts as provided by CRC 10.960(e).</p>		2, 3, and 4		
2.	<p>Education</p> <p>a) Collaborate with CJER staff on improving and expanding educational resources in areas under PAF's charge. This may include, but is not limited to:</p> <ul style="list-style-type: none"> i. Exploring with CJER staff ways to improve and expand resources that educate judicial officers, temporary judges, court employees, and/or court volunteers on unconscious bias. ii. Exploring with CJER staff, emerging and persistent access and fairness challenges that court-users with disabilities, particularly those with mental health disabilities, may face. iii. Collaborating with CJER staff and various advisory committees in exploring ways to improve education for temporary judges. 	2	<p>Judicial Council Direction: Committee Charge; Strategic Plan for the Judicial Branch, Goal I.</p> <p>Origin of Project: Committee Charge; prior annual agendas.</p> <p>Resources: CFCC staff; CJER staff; and Criminal Justice Services staff working on traffic court.</p> <p>Key Objective(s) Supported: 2, 3 and 4</p>	Dec. 2017	<p>2</p> <p>(a) - Improved and expanded education for judicial officers, temporary judges, court employees, and court volunteers.</p> <p>(b) - Information shared with courts regarding strategies for making court resources and facilities more user-friendly, particularly for self-represented litigants.</p>

#	Project ¹	Priority ₂	Specifications	Completion Date/Status	Describe End Product/ Outcome of Activity
	<p>b) Make a recommendation to Judicial Council staff to gather and share with courts, information on best practices for improving the user-friendliness of court resources and facilities, with an emphasis on the needs of self-represented litigants. This process may include, but is not limited to, consultation with courts, self-help centers, family law facilitator programs, legal services programs, and other justice system partners with expertise in the needs of self-represented litigants, court-users with disabilities, plain language translation, and the intersection of law and user-centered design.</p>				
3.	<p>Diversity</p> <p>a) Explore strategies for sharing high-quality outreach information with judicial officers and branch leaders who are interested in performing outreach to diverse communities. This may include the development of an online resource.</p> <p>(Note: In 2016, PAF members identified updating the publication, <i>Pathways to Achieving Judicial Diversity in the California Courts</i> as a priority. This project developed in response to that need.)</p> <p>b) Review and consider ideas and recommendations that come out of the October 2016 Judicial Diversity Summit. (The Judicial</p>	<p>1</p> <p>2</p>	<p>Judicial Council Direction: Strategic Plan for the Judicial Branch, Goal I.</p> <p>Origin of Project: Accepted by the Judicial Council at its July 28, 2015 business meeting; Follow-up from the 2006 diversity summit held by the Judicial Council in collaboration with the State Bar of California.</p> <p>Resources: To Be Determined</p>	Dec. 2017	<p>3</p> <p>(a) – The committee will have provided feedback on a Judicial Council resource designed to assist judicial officers and branch leaders in performing outreach to diverse communities.</p> <p>(b) – Committee discussion about and consideration of ideas</p>

#	Project ¹	Priority ²	Specifications	Completion Date/Status	Describe End Product/ Outcome of Activity
	Council co-hosted the summit. The Interagency Judicial Summit Planning Committee for the summit consisted of representatives from the State Bar’s Council on Access and Fairness, the Judicial Council, the California Judges Association, and staff from the State Bar and Judicial Council.)		Key Objective(s) Supported: 1, 2, 3 and 4		and recommendations from the October 2016 Judicial Diversity Summit.
4.	<p>Improving Access and Fairness through Technology:</p> <p>a) Coordinate with the Judicial Council’s Information Technology Advisory Committee (ITAC) on developing a Self-Represented Litigant E-Portal. (See item #5 on ITAC’s 2016 Annual Agenda. (See also, The Critical Role of the State Judiciary in Increasing Access for Self-Represented Litigants: Self-Help Access 360)</p> <p>b) Discuss and explore with ITAC other intersections between access, fairness, and technology.</p>	2	<p>Judicial Council Direction: Committee Charge</p> <p>Origin of Project: Committee Charge, prior annual agenda, and ITAC Annual Agenda.</p> <p>Resources: CFCC staff and ITAC staff</p> <p>Key Objective(s) Supported: 2, 3 and 4</p>	Ongoing	<p>4</p> <p>(a) – ITAC will receive PAF’s expertise on issues of access and fairness for self-represented litigants throughout the development and implementation of the Self-Represented Litigant E-Portal.</p> <p>(b) - Establishment of an ongoing relationship between PAF and ITAC on intersecting issues related to access, fairness, and technology.</p>

#	Project ¹	Priority ₂	Specifications	Completion Date/Status	Describe End Product/ Outcome of Activity
5.	<p>Improving Access and Fairness for SRLs in Traffic Court: Consider ways to improve access and fairness for self-represented litigants in traffic court. This will include ongoing collaboration with the Traffic Advisory Committee, Criminal Law Advisory Committee, and other relevant Judicial Council advisory bodies and staff and will be conducted through the Judicial Council’s ordinary processes for policy adoption, rulemaking and legislative proposals. This work may include, but is not limited to:</p> <ul style="list-style-type: none"> a) Working with TAC and CLAC on ability to pay issues, including the potential development of an ability to pay form. b) Supporting and/or sponsoring legislation establishing that all traffic infraction penalties be established at a state level; work with counties to explore standardizing statewide penalties associated with traffic infractions. c) Supporting and/or sponsoring legislation to amend Penal Code section 1463.007 or create rules of court adopting a statewide system of debt collection procedures. d) Supporting and/or sponsoring legislation to provide community service as an option to all litigants who may be unable to pay their 	1(e)	<p>Judicial Council Direction: Strategic Plan for the Judicial Branch, Goal I; Strategic Goal 3: Modernization of Management and Administration.</p> <p>Committee charge.</p> <p>Origin of Project: Committee charge; prior annual agenda, Judicial Council’s <i>Statewide Action Plan For Serving Self-Represented Litigants</i>; and 2016 written request from Justice Hull, Chair of RUPRO, that TAC, CLAC, and PAF work together to improve access to the courts for traffic court litigants</p> <p>Resources: None</p> <p>Key Objective(s) Supported: 1, 2, 3 and 4.</p>	Dec. 2017	Approval and/or implementation of PAF’s policy recommendations for improving access and fairness for self-represented litigants in traffic court.

#	Project ¹	Priority ₂	Specifications	Completion Date/Status	Describe End Product/ Outcome of Activity
	<p>finances, penalties, and fees with a consistent statewide formula to convert traffic sentences to community service hours.</p> <p>e) Adopting a rule of court setting forth procedures with respect to local courts retaining jurisdiction over traffic matters and clarifying the situations in which they may use outside collection agencies.</p> <p>f) Adopting a court rule regarding individual traffic courts' use of high quality materials prepared by the Judicial Council to educate litigants when they appear in court.</p> <p>g) Developing high quality informational materials, on the traffic court process, to be disseminated to all counties.</p> <p>h) Providing additional education to judicial officers hearing traffic matters, with an emphasis on how judicial offices should exercise their discretion in considering one's ability to pay before imposing traffic penalties.</p> <p>i) Evaluating the possibility of a statewide electronic Traffic Information Portal.</p>				
6.	Low and Moderate Income Court Users (Economic Access):	2	Judicial Council Direction: <i>Strategic:</i> Goal I, Access, Fairness, and Diversity; and	Dec. 2017	6

#	Project ¹	Priority ²	Specifications	Completion Date/Status	Describe End Product/ Outcome of Activity
	<p>a) Work with stakeholders to build stronger collaborations between courts and legal aid providers, with the goal of improving access and fairness for low-income court users and other vulnerable court-user populations.</p> <p>b) Co-sponsor one or more conferences with the Legal Aid Association of California (LAAC) and/or other relevant stakeholder(s), for court administrators, self-help center attorneys, family law facilitators, legal aid attorneys and paralegals, court and legal services information and technology experts, and other appropriate court and legal services staff on issues related to self-represented litigants and to encourage sharing of resources and best practices.</p> <p>c) Consider ways to fully implement the Judicial Council’s 2001 Access Policy for Low and Moderate Income Persons. (See item 2, Judicial Council minutes approving the policy.) These recommendations include, but are not limited to:</p> <ul style="list-style-type: none"> i. Pilot test a change to the Judicial Council’s Invitation to Comment form. ii. Improve outreach and education for Invitations to Comment. iii. Encourage individuals working with low and moderate-income communities to apply for Judicial Council advisory body positions. 		<p>Goal IV, Quality of Justice and Service to the Public.</p> <p><i>Operational:</i> Goal I, Objective 2: Identify and eliminate barriers to court access at all levels of service; ensure interactions with the court are understandable, convenient, and perceived as fair; Goal IV, Objective 1: Foster excellence in public service to ensure that all court users receive satisfactory services and outcomes.</p> <p>Origin of Project: Previous Annual Agenda.</p> <p>Resources: CFCC staff; Others to be determined.</p> <p>Key Objective(s) Supported: 1, 2 and 4</p>		<p>(a) – Ongoing discussion and collaboration with branch stakeholders.</p> <p>(b) – Co-sponsorship of one or more conferences with LAAC and/or other relevant stakeholder(s) on issues related to self-represented litigants.</p> <p>(c) – Approval and/or implementation of PAF recommendations for fully implementing the Judicial Council’s <i>Access Policy for Low and Moderate Income Persons</i>.</p>

#	Project ¹	Priority ₂	Specifications	Completion Date/Status	Describe End Product/ Outcome of Activity
	<p>iv. Coordinate with the Legal Aid Association of California and/or local bar associations to video-record another webinar on the Invitation to Comment process and the work of Judicial Council advisory bodies.</p> <p>d) Consider ways that simplification of court processes can be used to improve court services for low and moderate income court-users.</p>				<p>(d) - PAF will have reviewed one or more court processes and, in collaboration with appropriate advisory bodies and justice system partners, developed recommendations for ways to simplify that court process.</p>
7.	<p>Mental Health Issues:</p> <p>a) Review and consider recommendations referred to PAF from the Mental Health Issues Implementation Taskforce. <i>Final Report of the Mental Health Issues Implementation Taskforce</i>. The Chairs of E&P and RUPRO referred these recommendations to PAF. PAF will recommend appropriate action within its purview and will collaborate with other advisory bodies and justice system partners as appropriate. PAF will likely focus its</p>	1	<p>Judicial Council Direction: As referred by the council</p> <p>Origin of Project: Judicial Council</p> <p>Resources: Legal Services staff; CFCC staff; Criminal Justice Services staff; Others to be determined.</p>	December, 2017	7 (a) – PAF will have reviewed the eight recommendations referred to the committee and collaborated with appropriate advisory bodies on action steps for those recommendations.

#	Project ¹	Priority ₂	Specifications	Completion Date/Status	Describe End Product/ Outcome of Activity
	<p>efforts on recommendations number 39, 106, and 108.</p> <p>b) Make recommendations for improving education that court-staff receive on mental health issues. Appropriate training can help court staff, including self-help center staff, improve their communication with members of the public.</p>	2	<p>Key Objective(s) Supported: 4</p>		<p>(b) – PAF will have assessed the mental health education currently made available to court staff and made recommendations for ways to improve the statewide education for court-staff on working with court-users with mental health disabilities.</p>
8.	<p>Inclusive Jury Pools: Assess whether to make recommendations/ what recommendations to make to the Judicial Council on the Inclusiveness of Jury pools.</p> <p>(Section 197(a) of the California Code of Procedure requires that potential jurors be selected from sources that are “inclusive of a representative cross section of the population of the area served by the court.” Voting rolls and DMV registrations are commonly used for jury pools. Some courts are recognizing, however, that additional sources may assist them in improving the inclusiveness of jury pools.)</p>	1	<p>Judicial Council Direction: <i>Strategic:</i> Goal I, Access, Fairness, and Diversity; and Goal IV, Quality of Justice and Service to the Public.</p> <p><i>Operational:</i> Goal I, Objective 2: Identify and eliminate barriers to court access at all levels of service; ensure interactions with the court are understandable, convenient, and perceived as fair; Goal IV, Objective 1: Foster excellence in public service to ensure that all court</p>	December, 2017	<p>PAF will have considered the various sources that courts use for jury pools, identified new or innovative sources that courts may be using to improve the inclusiveness of jury pools, and developed recommendations to the Judicial Council for ways to assist courts in improving the inclusiveness of their jury pools.</p>

#	Project ¹	Priority ₂	Specifications	Completion Date/Status	Describe End Product/ Outcome of Activity
			<p>users receive satisfactory services and outcomes.</p> <p>Origin of Project: Committee charge</p> <p>Resources: CFCC staff; Others to be determined.</p> <p>Key Objective(s) Supported: (1, 2 and 4)</p>		
9.	<p>Assessing the use of Temporary Judges: Assess whether to make recommendations/ what recommendations to make to the Judicial Council regarding the use of temporary judges. Temporary judges are used in a wide variety of cases. This work may include collaboration with CJER staff to assess the education that the Judicial Council provides to temporary judges.</p>	2	<p>Judicial Council Direction: <i>Strategic:</i> Goal I, Access, Fairness, and Diversity; and Goal IV, Quality of Justice and Service to the Public.</p> <p><i>Operational:</i> Goal I, Objective 2: Identify and eliminate barriers to court access at all levels of service; ensure interactions with the court are understandable, convenient, and perceived as fair.</p> <p>Origin of Project: Committee charge</p>	December, 2017	PAF will have assessed the current use of temporary judges and if appropriate, made recommendations to the Judicial Council for improving the use of temporary judges and/or the education made available to temporary judges.

#	Project ¹	Priority ₂	Specifications	Completion Date/Status	Describe End Product/ Outcome of Activity
			<p>Resources: CFCC staff; Others to be determined.</p> <p>Key Objective(s) Supported: 1</p>		
10.	<p>Form MC-410: Request for Accommodations by Persons with Disabilities and Response Redesign Judicial Council form MC-410 to make it more user-friendly and in plain language. This will make it easier for court-users to understand the form and correctly complete it. This will also make it easier to translate the form into multiple languages.</p>	2(b)	<p>Judicial Council Direction: <i>Strategic:</i> Goal I, Access, Fairness, and Diversity; and Goal IV, Quality of Justice and Service to the Public.</p> <p><i>Operational:</i> Goal I, Objective 2: Identify and eliminate barriers to court access at all levels of service; ensure interactions with the court are understandable, convenient, and perceived as fair; Goal IV, Objective 1: Foster excellence in public service to ensure that all court users receive satisfactory services and outcomes.</p> <p>Origin of Project: Committee charge</p> <p>Resources:</p>	2018	A more user-friendly and plain language version of the form will be made available to the public.

#	Project ¹	Priority ₂	Specifications	Completion Date/Status	Describe End Product/ Outcome of Activity
			CFCC staff; Others to be determined. Key Objective(s) Supported: 1, 2, and 4		

II. STATUS OF 2015 PROJECTS:

#	Project	Completion Date/Status
1.	Collaborate and Provide Subject Matter Expertise	<p>This project is ongoing. See project #1 above.</p> <p>Overview of work completed:</p> <p>PAF members used their expertise in fairness, access, and self-represented litigant needs to collaborate with the Traffic Law Advisory Committee and the Criminal Law Advisory Committee on a number of proposals to improve access and fairness for Traffic Court litigants.</p> <p>At the request of the Futures' Commission, PAF provided valuable feedback on a proposal to consolidate the juvenile delinquency and dependency systems. PAF indicated an overall support for the proposal while highlighting important issues related to racial disproportionality in those systems that should be considered.</p> <p>PAF established or maintained the following liaison relationships:</p> <ul style="list-style-type: none"> - ITAC's SRL E-Portal Workstream: A PAF member and Lead Staff to PAF were selected as members of this workstream. - CJER's Judicial Branch Access, Ethics, and Fairness (JBAEF) Committee: A PAF member was appointed as a member of this committee. Another PAF member and Lead Staff to PAF were selected as liaisons to this committee. - Criminal Law Advisory Committee: A PAF member was approved as a liaison to this committee. - Traffic Law Advisory Committee: A PAF member was approved as a liaison to this committee. - The following committees have appointed liaisons to PAF: Family and Juvenile Law Advisory Committee; Presiding

		<p>Judge Advisory Committee; Traffic Advisory Committee; Information Technology Advisory Committee.</p> <p>All of the above collaborations allowed PAF to become more aware of challenges related to diversity, fairness, and access to the courts. Through these relationships, PAF has been able to expand the scope of its work and ensure that the branch considers important issues of diversity, fairness, and access to the courts in more of its decisions.</p>
<p>2. Education</p>		<p>This project is ongoing. See project #2 above.</p> <p>Overview of work completed: In 2016, PAF contributed to education in the following ways:</p> <p>PAF Chair Justice Laurie Zelon participated in an educational presentation to the Judicial Council on the committee’s commitment to implicit bias education. See video of February 25, 2016 presentation here.</p> <p>PAF Cochairs Justice Kathleen O’Leary and Justice Laurie Zelon presented to the Judicial Council on access to the courts for low and moderate-income court users (also referred to as “Economic Access”). See video of June 23, 2016 presentation here.</p> <p>Lead staff to PAF provided a number of implicit bias education sessions to judicial branch partners, Judicial Council staff, and worked with CJER on an implicit bias video training for court staff.</p>
<p>3. Diversity</p>		<p>This project is ongoing. See project #3 above.</p> <p>Overview of work completed:</p>

		<p>In 2016, Judicial Council staff began reviewing the 2010 publication, <i>Pathways to Achieving Judicial Diversity in the California Courts</i>, to determine whether/ how to update the publication and make it more user-friendly. Judicial Council staff are reaching out to PAF members who have been providing helpful feedback on this effort.</p> <p>Lead Staff and several PAF members served on the Interagency Planning Committee for the 2016 Judicial Diversity Summit, which the Judicial Council co-sponsored.</p>
<p>4. Improving Access and Fairness through Technology</p>		<p>This project is ongoing. See project #4 above.</p> <p>Overview of work completed:</p> <p>A PAF member and Lead Staff to PAF were selected as members of ITAC’s workstream on the SRL E-Portal. This workstream’s work is ongoing.</p> <p>ITAC’s liaison to PAF participated in a majority of PAF’s 2016 meetings and provided the committee with periodic updates.</p> <p>These efforts helped PAF build a stronger relationship with ITAC.</p>
<p>5. Improving Access and Fairness for SRLs in Traffic Court</p>		<p>This project is ongoing. See project #5 above.</p> <p>Overview of work completed:</p> <p>PAF finalized its recommendations for improving access and fairness for self-represented litigants in traffic court. PAF submitted those recommendations to the Chairs of CLAC and TAC for consideration. TAC and CLAC have since addressed some of PAF’s recommendations. PAF will follow up with both</p>

		<p>committees in 2017 regarding the status of the remaining recommendations.</p> <p>As directed by Justice Hull, Chair of RUPRO, PAF worked closely with CLAC and TAC on a number of proposals to improve access and fairness for traffic court users.</p> <p>The Chairs of PAF, CLAC, and TAC worked together to establish closer relationships between the committees. Member liaisons were then established between the committees.</p> <p>Lead Staff from PAF, CLAC, and TAC also worked together to better understand the work of each committee.</p>
<p>6. Low and Moderate Income Court Users (Economic Access)</p>		<p>This project is ongoing. See project #6 above.</p> <p>Overview of work completed:</p> <p>PAF Cochairs Justice Kathleen O’Leary and Justice Laurie Zelon presented to the Judicial Council on access to the courts for low and moderate-income court users (also referred to as “Economic Access”). See video of June 23, 2016 presentation here.</p> <p>PAF members continued to stay up-to-date on emerging issues related to state and national efforts to reform fines, fees, and other court-ordered debt.</p> <p>CFCC staff, including Lead Staff to PAF, collaborated with the Legal Aid Society of California (LAAC) to conduct a webinar on the Judicial Council, its advisory bodies, and its invitation to comment process. Lead Staff included a link to this webinar in outreach encouraging more people to apply to Judicial Council advisory bodies.</p>

		<p>To assist the Judicial Council in attracting a greater diversity of advisory committee applicants, Lead Staff to PAF developed an extensive list of bar associations, legal services associations, and stakeholder groups. Lead Staffs shared these contacts with E&P staff who decided to add those contacts to the agency’s master distribution list for advisory committee application outreach.</p> <p>The Judicial Council co-sponsored a conference with LAAC for court administrators, self-help center attorneys, family law facilitators, legal aid attorneys, and appropriate court staff on issues related to self-represented litigants in family law and domestic violence and to encourage sharing of resources and best practices. At the conference, Lead Staff to PAF provided a session on Implicit Bias in decisionmaking, which was very well-received.</p>
7.	<p>Consider Mental Health Issues Implementation Task Force Referrals</p>	<p>This project is ongoing. See project #7 above.</p> <p>Overview of work completed:</p> <p>Pursuant to RUPRO’s request, PAF Cochairs used the 2016 application process to look for new PAF members with mental health expertise. PAF’s new members include a Judicial Officer and a Public Member with mental health expertise. PAF chose not to expand the size of the committee and instead used existing positions to gain members with the relevant expertise. PAF now has a Judicial Officer and a Public Member with mental health expertise.</p>

Subgroups/Working Groups - Detail

Subgroups/Working Groups:

Subgroup or working group name: N/A