



# JUDICIAL COUNCIL OF CALIFORNIA

ADVISORY COMMITTEE ON PROVIDING  
ACCESS AND FAIRNESS

[www.courts.ca.gov/accessfairnesscomm.htm](http://www.courts.ca.gov/accessfairnesscomm.htm)  
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## ADVISORY COMMITTEE ON PROVIDING ACCESS AND FAIRNESS

### MINUTES OF OPEN MEETING

January 13, 2016

12:15 p.m. to 1:15 p.m.

Judicial Council of California

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<b>Advisory Body Members Present:</b>	<i>Hon. Kathleen O’Leary, Co-chair, Hon. Laurie Zelon, Co-chair, Hon. Sue Alexander, Hon. Craig Arthur, Hon. Diana Becton, Ms. Nancy Eberhardt, Hon. Ginger E. Garrett, Ms. Tammy Grimm, Hon. Maria Hernandez, Hon. Teri Jackson, Hon. Mark Juhas, Hon. Victoria Kolakowski, Hon. Lia Martin, Hon. William Murray, Jr., Ms. Leigh Parsons, Ms. Carol Ross-Burnett, Ms. Snider, Hon. Bobbi Tillmon, Ms. Kimberly Tucker, Hon. Juan Ulloa, Hon. Vanessa Vallarta, and Hon. Erica Yew</i>
<b>Advisory Body Members Absent:</b>	<i>Ms. Cherri Allison, Ms. Deni Butler, Hon. Ana España, Ms. Ana Maria Garcia, Ms. Julie Paik, Mr. Bruce Souplet, and Ms. Rheeah Yoo</i>
<b>Others Present:</b>	<i>Mr. Rod Cathcart, Ms. Bonnie Hough, Ms. Linda McCulloh, Mr. Jason Mayo, Mr. Courtney Tucker, Hon. James Mize, Ms. Julia Weber, and Ms. Kyanna Williams</i>

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#### OPEN MEETING

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##### **Call to Order and Roll Call**

The chair called the meeting to order at 12:15 p.m. and took roll call.

##### **Approval of Minutes**

The committee approved the October, 2015 meeting minutes.

#### DISCUSSION AND ACTION ITEMS (ITEMS 1–9)

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##### **Item 1**

##### **Update on Access, Fairness and Diversity Self-Assessment Tool**

Justice Zelon explained that she will present the tool at the January 21, 2016 TCPJAC/CEAC joint meeting and encourage PJ’s and CEO’s to use the tool in their courts.

##### **Item 2**

##### **Update on Economic Access Protocol Recommendations**

Justice Zelon explained that PAF members voted to approve recommendations for fully implementing the Judicial Council’s 2001 Economic Access protocol. PAF Chairs recently spoke to Justice Miller, Chair of the Judicial Council’s Executive and Planning Committee (E&P), about the best way to move forward with the recommendations. PAF Chairs now seek to conduct an educational session for the Judicial Council in the spring. During the educational session the Chairs would discuss PAF’s recommendations for fully implementing the economic access

protocol, as well as provide a broader overview of other barriers to access and fairness for low and moderate income court users. Justice Zelon asked PAF members to think of ideas for issues that she and Justice O’Leary should focus on during the potential educational presentation.

**Item 3**

**Update on Traffic Recommendations**

Justice O’Leary explained that in December, chairs and staff from PAF, Traffic and Criminal Advisory Committees met to discuss PAF’s draft traffic recommendations and potential collaborations moving forward.

Justice O’Leary advised that she and Justice Zelon will be selecting a PAF member to act as an internal liaison to the Judicial Council’s Traffic Advisory Committee. Justice O’Leary asked for any PAF member interested in serving as liaison to send them an e-mail indicating interest in the position.

Mr. Courtney Tucker, lead staff to the Traffic Advisory Committee provided feedback and suggestions regarding PAF’s draft recommendations. Mr. Tucker provided a brief overview of work related to access and fairness matters in traffic court that are on the Traffic Advisory Committee’s new annual agenda. Mr. Tucker also explained that the Traffic Advisory Committee will discuss PAF’s draft traffic recommendations during their January 26, 2016 committee call.

PAF members discussed the draft traffic recommendations. PAF members then voted to: 1) approve the draft recommendations subject to inclusion of the changes suggested by Mr. Courtney Tucker; and 2) approve giving PAF Chairs final approval over any additional changes that may be necessary as the recommendations are finalized and sent through Copy Editing. All members presented voted YES, with no abstentions.

**Item 4**

**Annual Agenda**

Justice O’Leary provided a brief overview, for new members, regarding the purpose of the annual agenda and the annual agenda process. Justice O’Leary asked PAF members for suggestions for projects/proposals/recommendations they would like to see PAF prioritize in its next annual agenda. One member suggested including an annual agenda item that addresses the use of service animals in the courts; the growing use of court facility dogs; how to make a request for use of a court facility dog; and/or what is considered “access” in the use of court facility dogs. Justice O’Leary asked members e-mail any additional annual agenda ideas they may have to Ms. Kyanna Williams before PAF’s February call.

**Item 5**

**Improving Access and Fairness Through Technology**

Ms. Kyanna Williams and Judge James Mize (member of the Judicial Council’s Information and Technology Advisory Committee (ITAC)) provided a brief overview of ITAC’s annual agenda item “SRL E-Services”. Ms. Williams and Judge Mize explained that ITAC will be seeking input from other advisory committees, including PAF, on the development of this project in 2016. Judge Mize explained he is ITAC’s liaison to PAF as well as Cochair of the ITAC workstream responsible for this project. Judge Mize suggested that if a PAF member is interested in being part of the workstream, to let him know.

**Item 6**

**Updates from Internal Liaisons**

Updates on relevant access, fairness and diversity issues were provided by:

- Commissioner Sue Alexander, PAF liaison to CJER's Judicial Branch Access, Ethics and Fairness Curriculum Committee
- Mr. Rod Cathcart, CJER staff liaison to PAF
- Ms. Linda McCulloh, CJER staff liaison to PAF
- Ms. Julia Weber, lead staff to the Family and Juvenile Law Advisory Committee

**Item 7**

**Approve Minutes of PAF October, 2015 In-Person meeting**

Members approved the minutes. Need a member to move to approve the minutes. All members present voted YES, with no abstentions.

**Item 8**

**PAF 2016 In-Person Meeting**

Justice Zelon explained that staff are working to secure a date for PAF's 2016 in-person meeting, possibly to be held in May or June, 2016.

**Item 9**

**Open Discussion**

PAF members provided opportunity to share other access, fairness and diversity issues of interest to fellow members. This included brief updates on:

- The Judicial Council's Language Access Toolkit, produced as part of the work of the Language Access Plan Implementation Plan Task Force (Justice Laurie Zelon)
- Sacramento County Superior Court's *One Day Divorce; Five Minute Formal Order After Hearing*; and *Separate, Safe and Simultaneous Domestic Violence Mediation* (Judge James Mize)
- Commission on Judicial Performance's work to address complaints related to judicial demeanor, including the Commission's new mentorship program which provides mentorship and monitoring for judges with such complaints (Judge Erica Yew)

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**A D J O U R N M E N T**

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There being no further business, the meeting was adjourned at 1:15 p.m.

Approved by the advisory body on February 10, 2016.