



# JUDICIAL COUNCIL OF CALIFORNIA

LANGUAGE ACCESS PLAN  
IMPLEMENTATION TASK FORCE

[www.courts.ca.gov/LAP.htm](http://www.courts.ca.gov/LAP.htm)  
[LAP@jud.ca.gov](mailto:LAP@jud.ca.gov)

Request for ADA  
accommodations should be  
made at least three business  
days before the meeting  
and directed to:  
[JCCAccessCoordinator@jud.ca.gov](mailto:JCCAccessCoordinator@jud.ca.gov)

## LANGUAGE ACCESS PLAN IMPLEMENTATION TASK FORCE NOTICE AND AGENDA OF OPEN MEETING

Open to the Public (Cal. Rules of Court, rule 10.75(c)(1)) and (e)(1))

THIS MEETING IS BEING CONDUCTED BY ELECTRONIC MEANS

THIS MEETING IS BEING RECORDED

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**Date:** January 22, 2019  
**Time:** 12:00 p.m. – 1:00 p.m.  
**Public Call-in Number:** 1-877-820-7831, Passcode: 5656138 (Listen Only)

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Meeting materials will be posted on the advisory body web page on the California Courts website at least three business days before the meeting.

Members of the public seeking to make an audio recording of the meeting must submit a written request at least two business days before the meeting. Requests can be e-mailed to [lap@jud.ca.gov](mailto:lap@jud.ca.gov).

Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

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### **I. OPEN MEETING (CAL. RULES OF COURT, RULE 10.75(C)(1))**

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#### **Call to Order and Roll Call**

#### **Approval of Minutes**

Approve Minutes of Open Meeting from December 17, 2018, Language Access Plan Implementation Task Force (Task Force) meeting.

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### **II. PUBLIC COMMENT (CAL. RULES OF COURT, RULE 10.75(K)(2))**

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#### **Written Comment**

In accordance with California Rules of Court, rule 10.75(k)(1), written comments pertaining to any agenda item of a regularly noticed open meeting can be submitted up to one complete business day before the meeting. For this specific meeting, comments should be e-mailed to [LAP@jud.ca.gov](mailto:LAP@jud.ca.gov) or mailed or delivered to Language Access Plan Implementation Task Force, c/o Judicial Council of California, 455 Golden Gate Avenue,

San Francisco, CA 94102 attention: Elizabeth Tam-Helmuth. Only written comments received by January 21, 2019, 12:00 p.m. will be provided to advisory body members prior to the start of the meeting.

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### III. DISCUSSION AND ACTION ITEMS

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**Item 1.**

**Video Remote Interpreting (VRI) Pilot Project and Draft Recommended Guidelines for VRI [ACTION ITEM]**

The Chair of the Technological Solutions Subcommittee will ask the Task Force for approval of the draft Judicial Council report on the VRI Pilot, which includes pilot findings, recommended VRI guidelines and minimum technology requirements, and will be presented to the council for its review and approval at the March 2019 meeting.

Presenter(s): Mr. David Yamasaki, Chair, Technological Solutions Subcommittee

**Item 2.**

**Draft Bilingual Volunteer Protocol [ACTION ITEM]**

The Co-Chair of the Translation, Signage and Tools for Courts Subcommittee will present on the draft bilingual volunteer protocol for courts to provide language access services at points of contact, other than court proceedings, where appropriate. The Task Force will be asked to approve this item for posting to the *Language Access Toolkit*.

Presenter(s): Hon. Laurie Zelon, Co-Chair, Translation, Signage, and Tools for Courts Subcommittee

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### IV. ADJOURNMENT

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**Adjourn**