Judicial Council of California
Technology Committee

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JUDICIAL COUNCIL TECHNOLOGY COMMITTEE

MINUTES OF OPEN MEETING WITH CLOSED SESSION

September 8, 2025
12:00 p.m.
Videoconference

Advisory Body Members Present:	Hon. Kyle S. Brodie, Chair; Hon. Maria D. Hernandez, Vice-Chair; Hon. C. Todd Bottke; Ms. Rachel Hill; Mr. Charles Johnson; Mr. Darrel E. Parker; Mr. Craig Peters
Advisory Body Members Absent:	Hon. Carol A. Corrigan; Hon. Ricardo R. Ocampo; Hon. Sheila F. Hanson, Liaison, Information Technology Advisory Committee
Others Present:	Mr. John Yee and Judicial Council staff

OPEN MEETING

Call to Order and Roll Call
The chair called the meeting to order at 12 p.m. and took roll call.

Approval of Minutes
The advisory body reviewed and approved the minutes of the April 24, May 5, and May 12, 2025, Judicial Council Technology Committee meetings.

DISCUSSION AND ACTION ITEMS (ITEMS 1–4)

Item 1

Chair Report (No Action – Information Only)

Hon. Kyle S. Brodie, Chair, reported on the Technology Committee's membership changes effective September 14 and 15, 2025.

Item 2

IT Modernization Funding for Fiscal Year (FY) 2025–26: Branchwide Programs (Action Required)

Ms. Jamel Jones, Information Systems Manager provided an overview of the IT Modernization funding program for FY 2025–26. Ms. Lisa Chavez, Information Systems Supervisor, Judicial Council, presented the budget for IT Modernization Branchwide Programs for FY 2025–26. The committee asked questions and discussed the request.

Action: The committee voted unanimously to approve the budget for the IT Modernization Branchwide Programs for FY 2025–26.

Item 3

IT Modernization Funding for FY 2025–26: Appellate Information Technology Program (Action Required)

Ms. Lisa Chavez, Information Systems Supervisor, Judicial Council, presented the budget for the IT Modernization Appellate Court Technology Program for FY 2025–26. The committee asked questions and discussed the request.

Action: The committee voted unanimously to approve the budget for the IT Modernization Funding: Appellate Information Technology Program for FY 2025–26.

ADJOURNMENT

There being no further open meeting business, the meeting was adjourned to Closed Session.

Approved by the advisory body on enter date.

Information Technology Advisory Committee
Annual Agenda[1]—2026
Approved by Judicial Council Technology Committee: TBD

I. COMMITTEE INFORMATION

Chair:	Hon. Sheila F. Hanson, Judge, Superior Court of California, County of Orange
Lead Staff:	Christopher Sandino, Sr. Business Systems Analyst, Judicial Council Information Technology

Advisory Body's Charge/Membership:

Rule 10.53 of the California Rules of Court states the charge of the Information Technology Advisory Committee (ITAC), which is to make recommendations to the council for improving the administration of justice through the use of technology and for fostering cooperative endeavors to resolve common technological issues with other stakeholders in the justice system. Rule 10.53(b) sets forth additional duties of the advisory body.

Rule 10.53(d) sets forth the membership position of the advisory body. ITAC currently has 22 members. The current advisory body roster is available on the advisory body's webpage.

Subgroups of the Advisory Body[2]:

Workstreams

1. IT Modernization Program FY 2025–26
2. IT Modernization Program FY 2026–27
3. Advancing the Hybrid Courtroom Phase 2
4. Supporting the Exploration of Artificial Intelligence (AI) for Use in Courts (pending resources)
5. Electronic Evidence Phase 3: Pilot, Evaluation, and Request for Proposals (RFP) (pending resources)

Subcommittees

6. Rules & Policy Subcommittee

[1] The Annual Agenda outlines the work an advisory body will focus on in the coming year or cycle and identifies areas of collaboration with other advisory bodies and Judicial Council staff resources.
[2] For the definition of "subcommittee" see Cal. Rules of Court, rule 10.30(c); for "working group," see rule 10.70; for "workstream," see rule 10.53(c); and for "education curriculum committee," see rule 10.50(c)(6).

7. Joint Information Security Governance Subcommittee

Note: Two additional workstreams have been deferred but added to a waitlist for reconsideration midway through 2026, pending resource availability (see projects 8 and 9).

Advisory Body and Subgroup Meetings Planned for 2026[3]

- **Information Technology Advisory Committee:**
  - Third Wednesday of every month, 12:00 – 1:00 p.m. / remote
  - In Person Meeting, TBD
- **Joint Information Security Governance Subcommittee:**
  - Third Thursday of every month, 12:15 – 1:15 p.m. / remote
- **Rules & Policy Subcommittee:**
  - First Thursday of every month, 12:00 – 1:00 p.m. / remote
  - Exception: January 8, 12:00 – 1:00 p.m. / remote

☐ Check here if in-person meeting is approved by the internal committee oversight chair.

[3] Refer to section IV. 2 (Meeting frequency) of the *Operating Standards for Judicial Council Advisory Bodies* for governance on in-person meetings. Note: Because of the current budget and staffing constraints, advisory body chairs and staff must first consider meeting remotely. The chair of the Executive and Planning Committee is extending the suspension of advisory body in-person meetings for the 2025−2026 annual agenda cycle. If an in-person meeting is needed, the responsible Judicial Council office head must seek approval from their advisory body's internal oversight committee chair. Please see the prioritization memo dated July 1, 2025, for additional details.

II. COMMITTEE PROJECTS

Priority Levels and Branch Goals Key:
Refer to the following key for populating your project priority levels and branch goals. For each Priority Level 1 proposal, the advisory body **must** provide a specific reason why it should be done this year and how it fits within the identified category. If an advisory committee is interested in pursuing any Priority Level 2 proposals, please include justification as to why the proposal should be approved at this time.

Priority Levels for Non-Rules/Forms	
1	Must be done
2	Should be done

Priority Levels for Rules/Forms Proposals	
1a (Legal Compliance)	Proposal urgently needed to conform to or accurately reflect the law.
1b (Council Directive)	Council has directed the committee to consider new or amended rules and forms.
1c (Urgent Remedial Action)	Change is urgently needed to remedy a problem that is causing significant cost or inconvenience to the courts or the public.
1d (Financial/ Legal Risk Mitigation)	Proposal is otherwise urgent and necessary, such as a proposal that would mitigate exposure to immediate or severe financial or legal risk.
2a (Useful Changes in Law)	Useful, but not necessary, to implement changes in law.
2b (Responsive to Concerns)	Responsive to identified concerns or problems.
2c (Helpful Advancing Branch Goals)	Helpful in otherwise advancing Judicial Council goals and objectives.

Judicial Branch Strategic Plan–Branch Goals	
I.	**Access, Fairness, Diversity, and Inclusion**
II.	**Independence and Accountability**
III.	**Modernization of Management and Administration**
IV.	**Quality of Justice and Service to the Public**
V.	**Education for Branchwide Professional Excellence**
VI.	**Branchwide Infrastructure for Service Excellence**
VII.	**Adequate, Stable, and Predictable Funding for a Fully Functioning Branch**

#	Continued Workstream (ending 2026)
1.	***Project Title:*** **IT Modernization Program FY 2025–26** ***Priority: 1***

Supported Strategic Plan Branch Goals:

I	II	III	IV	V	VI	VII
Access	*Independence*	*Modernization*	*Quality*	*Education*	*Infrastructure*	*Funding*
☐	☐	☒	☒	☐	☒	☒

Project Summary: Finish current cycle activities focusing on evaluating status reports and providing related program support activities.

Key Objectives: This project is continued from the 2025 agenda. The remaining objectives are:

a) Review courts' progress reports, identify projects needing branch attention, and report findings to staff for assistance.
b) Formerly sunset the FY 2025-26 workstream at the completion of these objectives.

Origin of Project: Beginning with the Budget Act of 2022, the Judicial Council receives IT Modernization funding, in part, to support local court projects. As of FY 2023–24, the Technology Committee delegated to ITAC the evaluation of court proposals and progress reports.

Status/Timeline: The workstream will meet biannually through September 2026.

Fiscal Impact/Staff Resources: Judicial Council Information Technology staff.

☐ Check this box if this project may result in an allocation or distribution of funds to the courts. *Advisory body staff will coordinate with Budget Services to ensure its review of relevant materials.*

Internal/External Stakeholders: Internal: Appellate and trial courts. External: justice partners, court users, and the public.

AC Collaboration: IT Modernization Workstream, Judicial Council Technology Committee.

#	New Workstream (ending 2027)	
2.	***Project Title:*** **IT Modernization Program FY 2026–27**	***Priority: 1***

Supported Strategic Plan Branch Goals:

I	II	III	IV	V	VI	VII
Access	*Independence*	*Modernization*	*Quality*	*Education*	*Infrastructure*	*Funding*
☐	☐	☒	☒	☐	☒	☒

Project Summary: Review court applications and recommend project proposals; receive and evaluate project status reports; and provide relevant program support functions.

Key Objectives:

a) Review and evaluate court project proposals; recommend list of projects to approve based on program criteria.
b) Seek ITAC approval and recommendation to the Technology Committee.
c) Review court progress reports, identify projects that need program support, and help inform staff support activities, where needed.
d) At the completion of these objectives, formally sunset the workstream.

Origin of Project: Beginning with the Budget Act of 2022, the Judicial Council receives IT Modernization funding, in part, to support local court projects. As of FY 2023–24, the Technology Committee delegated ITAC evaluation of court proposals and progress reports.

Status/Timeline: Solicitation of membership to begin in early 2026; recommendation to Technology Committee by July 2026; review of progress reports through September 2027.

Fiscal Impact/Staff Resources: Judicial Council Information Technology staff.

☐ Check this box if this project may result in an allocation or distribution of funds to the courts. *Advisory body staff will coordinate with Budget Services to ensure its review of relevant materials.*

Internal/External Stakeholders: Internal: Appellate and trial courts. External: justice partners, court users, and the public.

AC Collaboration: IT Modernization Workstream, Judicial Council Technology Committee.

#	Continued Workstream (ending 2026)	
3.	***Project Title:*** **Advancing the Hybrid Courtroom Phase 2**	***Priority: 1***

Supported Strategic Plan Branch Goals:

I	II	III	IV	V	VI	VII
Access	*Independence*	*Modernization*	*Quality*	*Education*	*Infrastructure*	*Funding*
☒	☐	☒	☒	☐	☒	☐

Project Summary: Develop technology standards for equipment needs and implementation within courtrooms to enable remote proceedings, as per Judicial Council standards and Senate Bill 133 (2023, ch. 34). These standards will be compiled as a technology playbook for courts, referenced in the *California Trial Court Facilities Standards*, and updated annually.

Key Objectives:

a) Develop technology standards for court facilities for the purpose of conducting remote proceedings and support for the hybrid courtroom. (The standards would then be updated annually).
b) Gather stakeholder input.
c) Present findings and recommendations to ITAC, the Technology Committee, the Trial Court Facility Modification Advisory Committee, and the Judicial Council (if applicable).
d) At the completion of these objectives, formally sunset the workstream.

Origin of Project: Per outcomes of the 2024 Advancing the Hybrid Courtroom Phase 1 Workstream.

Status/Timeline: Estimated 18-month timeline to complete key objectives (estimated to conclude by December 2026).

Fiscal Impact/Staff Resources: Judicial Council Information Technology, Executive Office, and Facilities Services staff.

☐ Check this box if this project may result in an allocation or distribution of funds to the courts. *Advisory body staff will coordinate with Budget Services to ensure its review of relevant materials.*

Internal/External Stakeholders: Internal: Trial courts. External: justice partners, court users, and the public.

AC Collaboration: Trial Court Facility Modification Advisory Committee.

#	New Workstream (ending 2027)	
4.	***Project Title:*** **Supporting the Exploration of Artificial Intelligence (AI) for Use in Courts**	***Priority: 2***

Supported Strategic Plan Branch Goals:

I	II	III	IV	V	VI	VII
Access	*Independence*	*Modernization*	*Quality*	*Education*	*Infrastructure*	*Funding*
☐	☐	☒	☒	☐	☐	☐

Project Summary: Participate in, and provide technology perspective on, branchwide efforts related to artificial intelligence. Identify potential court-related use cases and assess the benefits and risks to the branch.

Key Objectives:

a) Contribute to and support assignments carried out by the Chief Justice's Artificial Intelligence Task Force, including providing input on policies, potential rules of court, and other projects.
b) Identify potential uses of AI by the courts and within the branch. For those uses:
    i. Explicitly distinguish between AI and Generative AI uses, and
    ii. Complete an assessment of:
        a. Potential benefits such as increasing accuracy and efficiency; increasing access to justice; and enhancing data-informed decision making; and
        b. Potential risks such as confidentiality, reliability, bias, information security, and transparency.
c) Present findings to ITAC, the Artificial Intelligence Task Force, the Technology Committee, and the Judicial Council (if applicable).
d) At the completion of these objectives, formally sunset the workstream.

Origin of Project: The Chief Justice's creation of the Artificial Intelligence Task Force (May 2024 Judicial Council meeting).

Status/Timeline: Initiation of workstream is pending resources and direction from the Artificial Intelligence Task Force. Once confirmed, estimated 12-month timeline to complete key objectives.

Fiscal Impact/Staff Resources: Judicial Council Information Technology, Executive Office, Legal Services, Policy and Research, and Governmental Affairs staff.

☐ Check this box if this project may result in an allocation or distribution of funds to the courts. *Advisory body staff will coordinate with Budget Services to ensure its review of relevant materials.*

Internal/External Stakeholders: Internal: Appellate and trial courts. External: justice partners, court users, and the public.

#	New Workstream (ending 2027)
	AC Collaboration: Artificial Intelligence Task Force and other Judicial Council advisory bodies as needed.

#	New Workstream (ending 2027)	
5.	***Project Title:*** **Electronic Evidence Phase 3: Pilot, Evaluation, and Request for Proposals (RFP)**	***Priority: 2***

Supported Strategic Plan Branch Goals:

I	II	III	IV	V	VI	VII
Access	*Independence*	*Modernization*	*Quality*	*Education*	*Infrastructure*	*Funding*
☒	☐	☐	☒	☐	☐	☐

Project Summary: Continue assessment of electronic evidence solution options and use findings (including from previous workstream) to potentially develop an enterprise request for proposal (RFP) for a branchwide solution(s), if recommended.

Key Objectives:

Based on findings from Phase 2:

a) Identify and evaluate electronic evidence solution(s) in small-to-medium-sized court(s) to collect additional data and requirements (Phase 2 included data from large courts).
b) Evaluate both commercial-off-the-shelf (COTS) and home-grown solutions used by courts.
c) Investigate additional vendors, including using product demonstrations, education sessions, and proofs of concept.
d) Provide findings and recommendations regarding enterprise solution(s) for the branch (including whether a branch master agreement with vendor options is desired).
e) If recommended, consider developing an enterprise RFP seeking a master agreement of solution(s)/product(s) to meet the needs and requirements of the various court sizes.
f) Seek approval from ITAC, the Technology Committee, and the Judicial Council (if applicable) on any recommendations.
g) At the completion of these objectives, formally sunset the workstream.

Origin of Project: *Tactical Plan for Technology*. Recommendation of Phase 2 workstream.

Status/Timeline: Initiation of workstream is pending resources. Once confirmed, estimated 18-month timeline to complete key objectives.

Fiscal Impact/Staff Resources: Judicial Council Information Technology staff.

☐ Check this box if this project may result in an allocation or distribution of funds to the courts. *Advisory body staff will coordinate with Budget Services to ensure its review of relevant materials.*

Internal/External Stakeholders: Internal: trial courts. External: justice partners, court users, and the public.

#	New Workstream (ending 2027)
	AC Collaboration: Court Executives Advisory Committee, Trial Court Presiding Judges Advisory Committee, ITAC's Rules & Policy Subcommittee, and other Judicial Council advisory bodies as needed.

#	Ongoing Projects and Activities
6.1	***Project Title:*** **Rules & Policy Subcommittee Projects** — ***Priority: 2(b)***

Supported Strategic Plan Branch Goals:

I	II	III	IV	V	VI	VII
Access	*Independence*	*Modernization*	*Quality*	*Education*	*Infrastructure*	*Funding*
☒	☐	☐	☐	☐	☐	☐

Project Summary: Develop rules and policies related to judicial branch technology and make recommendations for action by ITAC.

Key Objectives: The Rules & Policy Subcommittee does not currently have a specific assignment in 2026; however, the subcommittee will re-engage should this change, including input on potential technology-related legislative items.

Origin of Project: Standing subcommittee established to develop proposals necessary to allow for the use of technology in court administration. Also provided for in the Tactical Plan for Technology.

Status/Timeline: Ongoing.

Fiscal Impact/Staff Resources: Judicial Council Information Technology, Legal Services, and Governmental Affairs staff.

☐ Check this box if this project may result in an allocation or distribution of funds to the courts.

Internal/External Stakeholders: Internal: Appellate and trial courts. External: justice partners, court users, and the public.

AC Collaboration: Judicial Council Rules Committee, Joint Rules Subcommittee of the Trial Court Presiding Judges Advisory Committee and Court Executives Advisory Committee.

#	Ongoing Projects and Activities	
6.2	***Project Title:*** **Review and Provide Input on Pending Legislation (pending)**	***Priority:*** 1

Supported Strategic Plan Branch Goals:

I	II	III	IV	V	VI	VII
Access	*Independence*	*Modernization*	*Quality*	*Education*	*Infrastructure*	*Funding*
☒	☐	☐	☐	☐	☐	☐

Project Summary: Review pending legislation related to court technology and provide input on impacts the legislation may have on the courts.

Key Objectives: Currently, there are no specific assignments in 2026; however, this may change if any potential technology-related legislative issues arise.

Origin of Project: Judicial Council Governmental Affairs.

Status/Timeline: Ongoing.

Fiscal Impact/Staff Resources: Judicial Council Information Technology, Legal Services, and Governmental Affairs staff.

☐ Check this box if this project may result in an allocation or distribution of funds to the courts.

Internal/External Stakeholders: Internal: Supreme Court, Courts of Appeal, trial courts. External: justice partners, court users, and the public.

AC Collaborations: Judicial Council Legislation Committee and other Judicial Council advisory bodies as needed.

#	Ongoing Projects and Activities
7	***Project Title:*** **Joint Information Security Governance Subcommittee Projects** ***Priority:*** 1

Supported Strategic Plan Branch Goals:

I	II	III	IV	V	VI	VII
Access	*Independence*	*Modernization*	*Quality*	*Education*	*Infrastructure*	*Funding*
☐	☐	☐	☐	☐	☒	☐

Project Summary: Review and provide feedback on security-related recommendations made by the Judicial Council's Information Security Services group and other entities; review and recommend branch policies and other security-related proposals for action by ITAC and the Court Executives Advisory Committee.

Key Objectives:

a) Review and make recommendations on branchwide incident management.
b) Review and make recommendations on branchwide security training.
c) Review and make recommendations on branchwide security policies.
d) Research potential branchwide security portfolio offerings.
e) Review and make recommendations on branchwide security service and solution opportunities.
f) Present recommendations to ITAC, the Technology Committee, and the Judicial Council (when applicable).

Origin of Project: Strategic and Tactical Plans for Technology; Branchwide Information Security Workstream recommendation.

Status/Timeline: Ongoing.

Fiscal Impact/Staff Resources: Judicial Council Information Technology, Legal Services, and Trial Court Leadership staff.
☐ Check this box if this project may result in an allocation or distribution of funds to the courts.

Internal/External Stakeholders: Internal: Appellate and trial courts. External: justice partners, court users, and the public.

AC Collaboration: ITAC Rules & Policy Subcommittee, Court Executives Advisory Committee, and other Judicial Council advisory bodies as needed.

III. LIST OF 2025 PROJECT ACCOMPLISHMENTS

#	Project Highlights and Achievements

1. **Tactical Plan for Technology Update Workstream 2025–2026** — The workstream was completed. It developed 16 initiatives, updated the plan, and conducted an Invitation to Comment to gather broad input from the branch and the public. The workstream finalized the updated plan that was approved in 2025.
2. **IT Modernization Program FY 2024–25** — In 2025, this workstream completed the second half of its 12-month commitment including reviewing bi-annual progress reports and informing staff of program support needs of courts.
3. **IT Modernization Program FY 2025–26** — In 2025, this workstream completed the first half of its 12-month commitment by reviewing 154 local court projects that were submitted by 41 trial courts and 3 appellate courts. The workstream recommended approval of 147 local projects. The workstream also reviewed project proposals to ensure current or future alignment with rule 10.430 of the California Rules of Court and standard 10.80 that was developed by the Artificial Intelligence Task Force to address the use of generative AI in court-related work.
4. **Joint Information Security Governance Subcommittee** — The subcommittee developed a proposal to adopt rule 10.405 and amend rule 10.172 of the California Rules of Court to create a process for adopting and revising technology and data security guidelines for the courts and the Judicial Council. This proposal was approved by the Judicial Council at its April 2025 meeting.
5. **Rules & Policy Subcommittee** — The subcommittee approved a proposal to adopt rule 10.405 and amend rule 10.172 of the California Rules of Court to create a process for adopting and revising technology and data security guidelines for the courts and the Judicial Council. This proposal was approved by the Judicial Council at its April 2025 meeting.

IV. Projects for Future Consideration

The committee reviewed the following workstreams as part of its 2026 annual agenda planning process. While each was recognized as valuable and aligned with long-term strategic goals, the committee voted to defer them due to current resource constraints. These initiatives will be revisited in approximately six months to assess whether staff capacity or branch priorities have shifted to support their advancement.

#	Deferred Workstream	
8	***Project Title:*** **IT Community: Enhanced Tools & Frameworks for Effective Technology Adoption**	***Priority: 2***

Supported Strategic Plan Branch Goals:

I	II	III	IV	V	VI	VII
Access	*Independence*	*Modernization*	*Quality*	*Education*	*Infrastructure*	*Funding*
☐	☐	☐	☒	☐	☐	☐

Project Summary: Develop new tools and resources that support the use of a unified framework for court-related technology solutions to measure progress, identify opportunities for collaboration, and inform priorities.

Key Objectives:

a) Review and inform updates to the California Courts Connected framework to ensure its continued applicability and include it in the Tactical Plan for Technology update.
b) Review and inform updates to the current Court Technology Assessment process to identify new or improved opportunities to measure technology adoption, identify common needs, and inform branch and local strategic priorities.
c) Define recommended baseline technology standards to establish a consistent minimum level of technology across all courts.
d) Develop a technology solutions inventory across courts as a tool for information exchange, including a regular cadence to keep it current (i.e., aligned with IT Modernization Funding activities).
e) Conduct an information campaign to ensure that court leaders are informed of related technology solutions.
f) At the completion of these objectives, formally sunset the workstream.

Origin of Project: Suggestion from 2026 Annual Agenda Discussion at the September 25, 2025 ITAC meeting.

Status/Timeline: Initiation of workstream is pending approval and resources. Once confirmed, estimated 12-month timeline to complete key objectives.

#	Deferred Workstream
	Fiscal Impact/Staff Resources: Judicial Council Information Technology staff. ☐ Check this box if this project may result in an allocation or distribution of funds to the courts. *Advisory body staff will coordinate with Budget Services to ensure its review of relevant materials.* ***Internal/External Stakeholders:*** Internal: trial courts and appellate courts. External: justice partners, court users, and the public. ***AC Collaboration:*** Other Judicial Council advisory bodies as needed.

#	Deferred Workstream	
9	***Project Title:*** **Develop Strategies to Improve the Digital Experience on Court Websites**	***Priority: 2***

Supported Strategic Plan Branch Goals:

I	II	III	IV	V	VI	VII
Access	*Independence*	*Modernization*	*Quality*	*Education*	*Infrastructure*	*Funding*
☒	☒	☐	☒	☐	☐	☐

Project Summary: The purpose of this initiative is to identify opportunities to provide an improved user experience on court websites and portals across the judicial branch through user-centered design principles, content management strategies, and modern technology solutions.

Key Objectives:

a) Research user centered design principles to inform improvement strategies to modernize court websites.
b) Inventory existing sites to identify areas of focus for improved content management strategies.
c) Evaluate opportunities to modernize common digital public facing services.
d) Develop a report of recommended considerations.
e) At the completion of these objectives, formally sunset the workstream.

Origin of Project: Suggestion from 2026 Annual Agenda Discussion at the September 25, 2025 ITAC meeting.

Status/Timeline: Initiation of workstream is pending approval and resources. Once confirmed, estimated 12-month timeline to complete key objectives.

Fiscal Impact/Staff Resources: Judicial Council Information Technology staff.
☐ *TBD*

Internal/External Stakeholders: Internal: trial courts and appellate courts. External: justice partners, court users, and the public.

AC Collaboration: Other Judicial Council advisory bodies as needed.