Judicial Council *of* California

Technology Committee

JUDICIAL COUNCIL TECHNOLOGY COMMITTEE

MINUTES OF OPEN MEETING

April 15, 2024

12:00 p.m. to 1:00 p.m.

Videoconference

Advisory Body Members Present:	Hon. Kyle S. Brodie, Chair; Hon. C. Todd Bottke, Vice Chair; Hon. Jonathan B. Conklin; Hon. Michelle Williams Court; Mr. Charles Johnson; Mr. Darrel E. Parker
Advisory Body Members Absent:	Mr. David Fu; Hon. Carol A. Corrigan
Others Present:	Hon. Sheila F. Hanson

OPEN MEETING

Call to Order and Roll Call

The chair called the meeting to order and took roll call.

Approval of Minutes

The Technology Committee reviewed and approved the minutes of the following Judicial Council Technology Committee meeting.

- March 11, 2024

There were no public written comments received for this meeting.

DISCUSSION AND ACTION ITEMS (ITEMS 1–4)

Item 1

Chair Report

Update: Hon. Kyle S. Brodie, Chair, announced there will be an upcoming Judicial Branch Technology Summit. An announcement with survey for feedback on topics was distributed. Finally, Judge Brodie reviewed the three agenda items that included one action item.

Item 2

Information Technology Advisory Committee (ITAC) Chair Report

Update: Hon. Sheila Hanson, Chair, reviewed the ITAC activities since the last meeting. The final findings and recommendations of the Electronic Evidence Workstream Phase II was approved. The IT Modernization Funding Workstream kicked-off last week. The workstream is reviewing the140 proposals submitted to present recommendations to ITAC during their May meeting. The Tactical Plan Workstream membership has been finalized and will kickoff next month, with the goal of recommending an updated Tactical Plan to the Technology Committee in spring 2025.

Item 3

Distribution of Remaining Fiscal Year 2023-24 IT Modernization Funding

Update: Ms. Lisa Chavez, Information Systems Supervisor, Judicial Council, Ms. Jamel Jones, Information Systems Manager, Judicial Council, and Mr. John Yee, Deputy Chief Information Officer, Judicial Council presented a proposal to use the remaining fiscal year (FY) 2023-24 IT Modernization funding toward new courthouses to meet the hybrid courtroom standards. The remaining funds were from local court projects and branchwide programs that had leftover money (due to projects being canceled or finishing under budget) and is estimated to total approximately $1.7 million. Final amounts will be determined closer to the end of the fiscal year.

Action: The committee asked questions and discussed the request. There was discussion on how the funds will be prioritized for distribution to the five new courthouses in need of funding. Judge Brodie asked that the committee receive ongoing updates on the methodology used for the prioritization of funding distribution for the Hybrid courtrooms. The committee voted unanimously to approve the use of the remaining FY 2023-24 Modernization funds toward new courthouses to meet the hybrid courtroom standards.

Item 4

IT Modernization Funding Fiscal Year 2024-25

Update: Ms. Lisa Chavez, Information Systems Supervisor, Judicial Council, Ms. Jamel Jones, Information System Manager, Judicial Council, and Mr. John Yee, Deputy Chief Information Officer, Judicial Council facilitated a discussion to identify possible fiscal year 2024-25 IT Modernization models for distribution of the $12.5 million of funding toward local court projects. She explained that the courts apply for this funding by submitting project proposals, which are reviewed by the IT Modernization Workstream. The workstream then makes recommendations to ITAC and the Technology Committee.

Ms. Chavez then asked for input from the committee to identify up to three FY 2024-25 funding distribution methodologies, which staff would then use to present with more detail at the next meeting. The committee agreed to model a framework similar to previous cycles: First committing $4 million toward a specific project category, then including a small court floor, and finally distributing the remaining amount pro rata. Using this framework, the three project categories the committee asked staff to model out for consideration were for: 1) hybrid courtroom projects, 2) electronic records management projects, and 3) infrastructure projects. Judicial Council IT staff will evaluate these three funding model options and present more detailed information for discussion and decision at the committee's May meeting.

ADJOURNMENT

There being no further business, the meeting was adjourned.