



# JUDICIAL COUNCIL OF CALIFORNIA

TECHNOLOGY COMMITTEE

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## JUDICIAL COUNCIL TECHNOLOGY COMMITTEE

### MINUTES OF OPEN MEETING

December 11, 2023  
12:00 PM to 1:00 PM  
Videoconference

**Advisory Body Members Present:** Hon. Kyle S. Brodie, Chair; Hon. C. Todd Bottke, Vice-Chair; Hon. Jonathan B. Conklin; Hon. Michelle W. Court; Mr. David Fu; Mr. Charles Johnson; and Mr. Darrel E. Parker

**Advisory Body Members Absent:** Hon. Carol A. Corrigan

**Others Present:** Hon. Sheila F. Hanson; Ms. Heather L. Pettit; and Judicial Council Staff

#### OPEN MEETING

##### Call to Order and Roll Call

The chair called the meeting to order and took roll call.

##### Approval of Minutes

The advisory body reviewed and approved the minutes of the September 11, 2023 and October 20, 2023 Judicial Council Technology Committee meetings.

There were no public comments received for this meeting.

#### DISCUSSION AND ACTION ITEMS (ITEMS 1-6)

##### Item 1

###### Chair Report

**Update:** Hon. Kyle S. Brodie, Chair, provided an update on activities from the Judicial Council, advisory bodies, courts, and other justice partners.

##### Item 2

###### Senate Bill 133 Minimum Technology Standards: Circulate for Public Comment (Action Requested)

**Update:** Hon. Sheila F. Hanson (on behalf of Hon. Samantha P. Jessner); Ms. Saskia Kim, Attorney, Judicial Council Policy and Research Division; and Ms. Jenny Grantz, Attorney, Judicial Council Legal Services Division presented the draft invitation for public comment of the proposal to adopt minimum technology standards for the

courtroom necessary to permit remote participation in court proceedings, as required by Senate Bill 133.

**Action:** The Technology Committee discussed and asked questions. The committee voted to approve the proposal to adopt minimum technology standards as required by Senate Bill 133 for public comment.

### Item 3

#### IT Update on Trial Court Facilities Manual

**Update:** Ms. Heather Pettit, CIO / Director, Judicial Council provided an update on the Trial Court Facilities manual content and recommended the manual be submitted to the Information Technology Advisory Committee (ITAC) by February or March 2024.

### Item 4

#### Jury Management System Grant Program Fiscal Year 2021-2022 Amendment (Action Requested)

**Update:** Ms. Satlin Singh, Sr. Business Systems Analyst, Judicial Council Information Technology, requested the committee consider amending the recommended jury projects for Sonoma County Superior Court for fiscal year 2021-22 Jury Management System Grant Program. The budget for the Jury System Grant Program is funded by royalties from publishing jury instructions which are deposited in the Trial Court Improvement and Modernization Fund. These funds can only be used for jury-related technology projects. Funding allocations are proposed according to the objectives of the program, prioritization, categories, other considerations, and funding metrics.

**Action:** The Technology Committee voted to approve amending the recommended jury projects for Sonoma County Superior Court for fiscal year 2021-22 Jury Management System Grant Program.

### Item 5

#### Allocation of Funding for Remote Access to Court Proceedings (Action Requested)

**Update:** Ms. Heather L. Pettit, Chief Information Officer / Director of IT, Judicial Council, requested the committee consider the recommendation to the Judicial Council to approve the allocation of Cycle 2 funding to courts related to the Remote Access to Court Proceedings (AB 716) budget change proposal (BCP). The funding will be used to further implement, support, and maintain remote access to courtroom proceedings as required by AB 716 by upgrading courtroom audio solutions to allow internet and telephonic remote access to courtroom proceedings. In the discussion, it was mentioned that additional information was being sought from Sacramento Super Court.

**Action:** The Technology Committee discussed and asked questions. The committee voted to approve the recommendation with the amendment to defer the Sacramento Superior Court allocation until more information is available.

**Item 6**

**Information Technology Modernization Funding: Branchwide Programs (Action Requested)**

**Update:** Ms. Heather L. Pettit, Chief Information Officer / Director of IT, Judicial Council, requested the committee consider allocating a portion of the approved FY 2023-24 IT Modernization funding directly to a trial court that is partnering with the Judicial Council to develop branchwide projects that align with the judicial branch's technology goals and meet branchwide needs.

**Action:** The Technology Committee discussed and asked questions. The committee voted to approve allocating a portion of the approved fiscal year 2023-24 IT Modernization funding directly to a trial court as specified in the report.

There being no further business, the meeting was adjourned.