

JUDICIAL COUNCIL TECHNOLOGY COMMITTEE

MINUTES OF OPEN MEETING

October 3, 2022
12:00 PM – 1:00 PM
Videoconference

Advisory Body Members Present:	Hon. Kyle S. Brodie, Chair; Hon. C. Todd Bottke, Vice-Chair; Hon. Jonathan B. Conklin; Mr. David Fu; Ms. Rebecca Fleming; and Hon. Glenn Mondo
Advisory Body Members Absent:	Hon. Kevin C. Brazile; Hon. Carol Corrigan
Others Present:	Hon. Sheila F. Hanson; Hon. Victor A. Rodriguez; Ms. Heather Pettit; Ms. Michelle Duarte; Mr. Jason Galkin; Mr. Juan Ambriz; and Judicial Council Staff

OPEN MEETING

Call to Order and Roll Call

The chair called the meeting to order and took roll call.

Approval of Minutes

The advisory body reviewed and approved the minutes of the August 31, 2022, and September 12, 2022, open meetings and September 2, 2022, action by email.

There were no public comments for this meeting.

DISCUSSION AND ACTION ITEMS (ITEMS 1 – 6)

Item 1

Chair Report

Update: Hon. Kyle S. Brodie, Chair, reported that he and Ms. Heather Pettit, the Judicial Council's Chief Information Officer, presented on the Court Technology Modernization Funding at the September Judicial Council meeting. The council approved the allocations. Next steps include informational webinars and distribution of Intra-Branch Agreements (IBA) so courts may receive their funding. The workstream will meet to discuss metrics for measures of success.

Item 2

Information Technology Advisory Committee (ITAC): Update and Report

Update: Hon. Sheila F. Hanson, Chair, Information Technology Advisory Committee, reported on ITAC activities. ITAC welcomed four new members: Hon. Amy Guerra, Fresno, Mr.

Jason Galkin, CEO, Nevada, Mr. Jake Pison, CIO, San Diego, and Mr. Neal Taniguchi, CEO, San Mateo. ITAC also received presentations on the Data Analytics Advisory Committee; the eCart program that allows for the easy transmission of clerks' transcripts; an in-depth look at the Virtual Customer Service Center; the revised Strategic Plan for Technology; and approved the Signage and Technology grant proposal on today's agenda.

Item 3

Language Access Services Signage and Technology Grant Program (Action requested)

Update: Hon. Victor A. Rodriguez, Chair, Language Access Subcommittee, presented the proposed Signage and Technology Grant program recommendations.

Action: Members approved the proposed recommendations for the Signage and Technology Grant program.

Item 4

Strategic Plan for Technology (Action Requested)

Update: Ms. Michelle Duarte, CIO, Santa Cruz County Superior Court, and Mr. Jason Galkin, CEO, Nevada County Superior Court presented the revised *Strategic Plan for Technology 2023–2026*.

Action: Members approved the *Strategic Plan for Technology 2023–2026* and recommended it for adoption at the December Judicial Council meeting.

Item 5

Jury Management System Grant Program for the Fiscal Year 2022-2023 (Action Requested)

Update: Mr. Juan Ambriz, Judicial Council Information Technology, presented the recommended Jury Management System Grant grant for FY 22-23. Eleven trial courts submitted grant requests for a total of 11 projects; courts and projects are detailed in the meeting materials.

Action: Members approved the proposed projects and funding allocations.

Item 6

Court Technology Modernization Funding: Direct Allocations (Action Requested)

Action: Members approved the request to allow the Superior Court of Sonoma County to apply the remaining \$49,568.81 of their Court Modernization Funding allocation to a digitization project.

ADJOURNMENT

There being no further business, the meeting was adjourned.

Approved by the advisory body on enter date.

JUDICIAL COUNCIL TECHNOLOGY COMMITTEE
MINUTES OF ACTION BY EMAIL BETWEEN MEETINGS
NOVEMBER 4, 2022

Email Proposal

The Judicial Council Technology Committee was asked to consider approving an update to the Jury Management System proposed grant allocations for FY 2022-23.

Due to the limited availability of Technology Committee members and the body's other priorities, the Technology Committee did not have time to consider this request at a meeting in a timely manner. Accordingly, the Chair concluded that prompt action by email was necessary.

Notice

On November 4, 2022, a notice was posted advising that the Technology Committee was proposing to act by email between meetings under California Rules of Court, rule 10.75(o)(1)(B).

Public Comment

Because the email recommendation concerned a subject that otherwise must be discussed in an open meeting, the Technology Committee invited public comment on the proposed allocations under rule 10.75(o)(2). The public comment period began at 11:30 a.m. November 4, 2022, and ended at 12 noon November 8, 2022. No public comments were received.

Action Taken

After the public comment period ended, Technology Committee members were asked to submit their votes on the recommended grant allocations by 12 noon on November 9, 2022. All eight members voted to approve. The email recommendation was approved.