



JUDICIAL COUNCIL OF CALIFORNIA

TECHNOLOGY COMMITTEE

www.courts.ca.gov/jctc.htm
jctc@jud.ca.gov

JUDICIAL COUNCIL TECHNOLOGY COMMITTEE

MINUTES OF OPEN MEETING

March 9, 2022

12:00 – 1:00 PM

In-person and Videoconference

Advisory Body Members Present: Hon. Kyle S. Brodie, Chair; Hon. Kevin C. Brazile; Mr. David Fu; Ms. Rachel W. Hill; Mr. Shawn Landry; and Hon. Glenn Mondo

Advisory Body Members Absent: Hon. C. Todd Bottke; Hon. Jonathan B. Conklin; and Hon. Carol Corrigan

Liaison Members Present: Hon. Sheila Hanson

Others Present: Hon. Julie R. Culver; Mr. Juan Ambriz; Mr. Stephen Tow; and Judicial Council staff

OPEN MEETING

Call to Order and Roll Call

The chair called the meeting to order and took roll call.

Approval of Minutes

The advisory body reviewed and approved the minutes of the December 13, 2021, Judicial Council Technology Committee meeting.

There were no public comments for this meeting.

DISCUSSION AND ACTION ITEMS (ITEMS 1–6)

Item 1

Chair Report

Update: Hon. Kyle S. Brodie, Chair, welcomed members to the first hybrid meeting with members participating both in-person and remotely. The Strategic Plan workstream is currently reviewing the plan for potential revisions and new technology needs. There will be a report on the Court Technology Modernization Funding program at the March Judicial Council meeting.

Item 2

Information Technology Advisory Committee (ITAC)

Update: Hon. Sheila F. Hanson, Chair of the Information Technology Advisory Committee (ITAC), provided an update of ITAC's February 25 meeting. ITAC approved an amendment to the 2022 Annual Agenda that would implement a recommendation from the Branchwide Information Security workstream by establishing a separate information security governance body. ITAC members suggested the best option would be to have a joint standing subcommittee partnering with the Court Executive Advisory Committee (CEAC). An informal discussion with the CEAC Chair took place and the joint standing subcommittee is proposed for consideration at CEAC's next business meeting. Once both committees agree on the details, ITAC will ask the Technology Committee to approve the amended 2022 Annual Agenda. ITAC also approved the three Rules & Policy Subcommittee items on the agenda for this meeting which will be presented by Hon. Julie R. Culver, Chair of the Rules & Policy Subcommittee.

Item 3

Jury Management System Grant Program for the Fiscal Year 2021-2022 (Action Required)

Update: Mr. Juan Ambriz, Senior Business Systems Analyst in the Judicial Council Information Technology office, presented the proposed allocations for the FY 2021-22 jury grant requests and proposed grants. Detailed information is in the meeting materials (pages 6-10).

Action: Members approved the allocations as set forth in the report. Mr. Landry abstained as his court is participating in the grant program.

Item 4

Information Technology Advisory Committee (ITAC) Rules & Policy Subcommittee: Remove Requirement to Submit E-Filing Program Reports

Update: Hon. Julie R. Culver, Chair, ITAC Rules & Policy Subcommittee, explained the proposal and that the Judicial Council currently uses other ways of collecting e-filing information from the trial courts. Removing the requirement in rule 2.253 will ease the burden on the courts.

Action: Members approved to circulate the proposed amendment for public comment.

Item 5

ITAC Rules & Policy Subcommittee: Remote Access to Electronic Records

Update: Hon. Julie R. Culver, Chair, ITAC Rules & Policy Subcommittee, presented amendments to rules 2.515, 2.521, and 2.523 to authorize remote access for administrators operating programs for appellate appointed counsel. The proposal would also amend rule 2.540 to

authorize remote access by the Courts of Appeal and the Habeas Corpus Resource Center.

Action: Members approved the proposed amendments to be circulated for public comment with additional questions being added to the Invitation to Comment.

Item 6

ITAC Rules & Policy Subcommittee: Remote Access to Electronic Records by Private Criminal Defense Attorneys

Update: Hon. Julie R. Culver, Chair, ITAC Rules & Policy Subcommittee, presented the proposed amendment of rule 2.519. The original request was to amend rule 2.540; however, the subcommittee suggests that rule 2.519 is more appropriate. They considered three alternatives, but felt the amendments fit the scope of request for parity between private criminal defense attorneys and public agency attorneys.

Action: Members approved the proposed amendment for public comment with additional questions regarding security standards to mitigate data mining of restricted records being added. ITAC will review the security issues and offer solutions to the Technology Committee at a future meeting. Ms. Rachel Hill abstained as a practicing criminal attorney.

A D J O U R N M E N T

There being no further business, the meeting was adjourned.