



JUDICIAL COUNCIL OF CALIFORNIA

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MEMORANDUM

Date

March 16, 2020

Action Requested

Review and approval

To

Hon. Kyle S. Brodie, Chair
Judicial Council Technology Committee

Deadline

March 24, 2020

From

Heather Pettit, Chief Operating Officer
Operations & Programs Division

Contact

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Subject

Jury Management System Grant Program FY
2019-2020
Grant Requests and Proposed Grant
Allocations

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Background

The budget for the Jury Management System Grant Program is funded by royalties, generated by published Judicial Council developed jury instructions, which are deposited in the Trial Court Improvement and Modernization Fund. These funds can only be used for jury-related projects. The Judicial Council approved \$665,000 in funding for the Jury System Grant Program in FY 19-20.

The Judicial Council has funded Jury grants since FY 2000-2001. Initially, the fund allocations were designed to help courts migrate from DOS based systems to Windows based systems. With

the advent of the one day one trial program, these grants evolved into helping courts become more efficient in jury management with Interactive Voice Response (IVR)/Interactive Web Response (IWR) systems, Imaging, check writing and a variety of other modules that reduce court costs and improve jurors' experiences.

The FY 2019-2020 jury management system application process began on September 3, 2019 and concluded on November 15, 2019. At the close of the application deadline, the Judicial Council had received jury management system grant requests from 12 trial courts for 19 projects. After an initial review, 19 of the projects were considered for possible funding as part of the FY 19-20 jury management system grant. To assist with developing a proposed allocation of jury management system grant funding, a prioritization framework was developed using the jury program objectives and other considerations. These objectives and other considerations are discussed in more detail below.

Program Objectives

There were several objectives which served as the underlying foundation when reviewing the jury management system grant requests for funding. These goals included:

- Assist those courts with upgrading their jury management system software/infrastructure to keep the systems on supported platforms;
- Fund as many different courts as possible;
- Fund enhancements and modules that reduce the court's costs; and
- Minimize the court resources needed to provide information to jurors and provide jurors with greater access to information as well as improve the jurors' experience.

Prioritization Categories

Listed below are the categories used to assign a priority to jury projects from which a recommendation for funding could be made. These jury projects were submitted by the trial courts after a solicitation was sent by the Judicial Council Technology Committee Chair to all trial court Presiding Judges and Court Executive Officers.

1. Jury Management System Version Upgrade: Upgrades the jury management software/infrastructure being used by the court to help keep the systems on supported platforms.
2. Interactive Voice Response (IVR)/ Interactive Web Response (IWR) Enhancements/Modules: These project requests for IVR/IWR enhancements offer cost savings to the court by reducing the court resources needed to provide information to potential jurors while also providing potential jurors with a convenient way to obtain jury information.

3. Self-Check-In: This module offers different levels of functionality depending upon the specific jury grant proposal but in general allows jurors to perform some level of self-check in when reporting to the court.
4. Imaging: Automates court staff responses to paper documents and other correspondence, phone calls for postponement, permanent excuses, and qualification/disqualification.
5. Jury Panel Display Monitor System: Provides display monitors to jurors about their status and where to assemble.
6. Peripheral Hardware: Includes items such as scanners, printers, folder/sealer machines used to assist with mailing jury summons. This category also includes audio/video equipment in the courtroom.

Other Considerations

In addition to the prioritization framework identified above, there were other factors considered in determining which projects to fund. They include the following:

1. Ongoing items such as software subscription fees, support and maintenance were removed from the funding requests as ongoing costs are not funded as part of the jury grant program;
2. As part of the review of jury grant requests submitted by the courts, vendor quotations and estimates were reviewed for reasonableness and compliance with the objectives of the jury system grant program. Ultimately, any reimbursement from the jury grant program will only be made for the amount supported by vendor invoices submitted by the court;
3. Limit the amount of allocation for each court to no more than 10 percent of the total funding available. The allocation limit is \$66,500 per court.

Proposed Jury Grant Funding Metrics

Using the framework described above, the recommendation is to allocate a total of \$391,645 in jury grant funding which will provide some level of funding to all 12 courts and for 15 jury grant projects. A summary of the funding requests by the program prioritization category is shown below. In addition, a table showing the detail by court is included in the “Staff Recommendation” section of this memo:

Priority #1: JMS Version Upgrade – 2 funded out of 2 requested projects

Priority #2: IVR/IWR– 2 funded out of 3 requested projects

Priority #3: Self Check-In – 5 funded out of 6 requested projects

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Priority #4: Imaging – 3 funded out of 3 requested projects

Priority #5: Jury Panel Display System – 0 funded out of 0 requested projects

Priority #6: Peripheral Hardware – 2 funded out of 3 requested projects

Priority #7: Data Analytics Software – 0 funded out of 1 requested project(s)

Priority #8: Hosting Platform Update – 1 funded out of 1 requested project(s)

Recommendation

It is staff’s recommendation to distribute the funds as indicated in the attached table:

#	Court	Description	Requested Allocation Adjusted	Proposed Allocation	JMS Program Priority Category
1	Alameda	Web Based Jury Management System	\$82,235	\$66,500	JMS Version Upgrade Priority 1
2		IVR	\$58,170	\$0	IVR/IWR Priority 2
3		Jury Check-in Module	\$6,550	\$0	Self Check-In Priority 3
4		Jury Scanning Module	\$14,900	\$0	Peripheral Hardware Priority 6
			\$161,855	\$66,500	
5	Del Norte	Kiosks, wands and scanners	\$20,150	\$20,150	Imaging Priority 4
			\$20,150	\$20,150	
6	El Dorado	Install Audio systems in 7 jury courtrooms	\$138,300	\$66,500	Peripheral Hardware Priority 6
			\$138,300	\$66,500	
7	Fresno	Install JSI Jury+ Express Check-in	\$11,474	\$11,474	Self Check-In Priority 3
			\$11,474	\$11,474	
8	Kern	Spanish language enhancements for IVR	\$33,000	\$33,000	IVR/IWR Priority 2
			\$33,000	\$33,000	
9	Los Angeles	Purchase OPEX Falcon scanning station	\$49,564	\$49,564	Imaging Priority 4
			\$49,564	\$49,564	
10	Madera	Purchase desktop scanners	\$3,070	\$3,070	Imaging Priority 4
			\$3,070	\$3,070	
11	San Luis Obispo	Install JSI Jury+ Express Check-in	\$3,508	\$3,508	Self Check-In Priority 3
			\$3,508	\$3,508	

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12	Santa Clara	Install audio and video components	\$124,414	\$66,500	Peripheral Hardware Priority 6
13		Install data analytics software	\$13,000	\$0	Data Analytics Software Priority 7
			\$137,414	\$66,500	
14	Santa Cruz	Install JSI Jury+ Express Check-in	\$11,603	\$11,603	Self Check-In Priority 3
			\$11,603	\$11,603	
15	Sonoma	Install IVR Module	\$28,072	\$28,072	IVR/IWR Priority 2
16		Self Check-in Kiosks	\$11,672	\$11,672	Self Check-In Priority 3
17		Cloud Hosting	\$4,500	\$4,500	Hosting Platform Update Priority 8
18		Television	\$1,000	\$1,000	Peripheral Hardware Priority 6
			\$45,244	\$45,244	
19	Stanislaus	Install Jury+ Express Check-in	\$14,532	\$14,532	Self Check-In Priority 3
			\$14,532	\$14,532	
			\$629,714	\$391,645	

Next Steps

Present the proposed allocations to the Judicial Council Technology Committee for review and approval. Notify courts of the approved allocation and prepare the Intra-Branch Agreements (IBA's) with each court for their jury grant.