



JUDICIAL COUNCIL
OF CALIFORNIA

TECHNOLOGY COMMITTEE

www.courts.ca.gov/jctc.htm
jctc@jud.ca.gov

JUDICIAL COUNCIL TECHNOLOGY COMMITTEE

Open to the Public (Cal. Rules of Court, rule 10.75(c)(1))
THIS MEETING WILL BE CONDUCTED BY TELECONFERENCE
THIS MEETING WILL BE RECORDED

Date: May 14, 2018
Time: 12:00 noon - 1:00 p.m.
Public Call-in Number: 1-877-820-7831 Passcode: 3511860

Meeting materials will be posted on the advisory body web page on the California Courts website at least three business days before the meeting.

Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

I. OPEN MEETING (CAL. RULES OF COURT, RULE 10.75(C)(1))

Call to Order and Roll Call

Approval of Minutes

Approve minutes of the March 12, 2018 meeting.

II. PUBLIC COMMENT (CAL. RULES OF COURT, RULE 10.75(K)(2))

Written Comment

In accordance with California Rules of Court, rule 10.75(k)(1), public comments about any agenda item must be submitted by May 11, 2018, 12:00 noon. Written comments should be e-mailed to jctc@jud.ca.gov or mailed or delivered to 455 Golden Gate Avenue, San Francisco, CA 94102, attention: Rica Abesa. Only written comments received by May 11, 2018, 12:00 noon will be provided to advisory body members prior to the start of the meeting.

III. DISCUSSION AND POSSIBLE ACTION ITEMS (ITEMS 1-4)

Item 1

Chair Report

Provide update on activities of or news from the Judicial Council, advisory bodies, courts, and/or other justice partners.

Presenter: Hon. Marsha G. Slough, Chair

Item 2

Update/Report on Information Technology Advisory Committee (ITAC)

An update and report on ITAC will be provided; this will include the activities of the workstreams.

Presenter: Hon. Sheila F. Hanson, Chair, Information Technology Advisory Committee

Item 3

Judicial Branch Budget Committee Insights and Discussion

Discuss insights on the process, priorities, and strategy of the Judicial Branch Budget Committee and its perspective especially as it relates to working with the Department of Finance. The purpose of the discussion is to inform and assist the JCTC in its decision-making regarding technology budget change proposals.

Presenters: Hon. Gary Nadler, Hon. Kyle Brodie, Ms. Audra Ibarra

Item 4

Technology Budget Change Proposals (Action Required)

Discuss potential technology Budget Change Proposals (BCPs) for FY19/20 funding. Prioritize BCP concepts for submission to the Judicial Branch Budget Committee at its May 23, 2018 meeting and then to the Judicial Council for approval.

Facilitators: Hon. Marsha Slough, Chair
Mr. Robert Oyung, Chief Operating Officer, Judicial Council

A D J O U R N M E N T

Adjourn



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JUDICIAL COUNCIL TECHNOLOGY COMMITTEE

MINUTES OF OPEN MEETING

March 12, 2018

12:00 - 1:00 PM

Teleconference

Advisory Body Members Present: Hon. Marsha G. Slough, Chair; Hon. Gary Nadler, Vice-Chair; Hon. Kyle S. Brodie; Mr. Jake Chatters; Ms. Rachel W. Hill; Ms. Audra Ibarra; and Ms. Andrea K. Rohmann

Advisory Body Members Absent: Hon. Ming W. Chin

Liaison Members Present: Hon. Sheila F. Hanson

Others Present: Mr. Mark Dusman; Ms. Virginia Sanders-Hinds; Mr. David Koon; Ms. Kathy Fink; Ms. Jamel Jones; Ms. Rica Abesa; Mr. John Wordlaw; Mr. Zlatko Theodorovic

OPEN MEETING

Call to Order and Roll Call

The chair called the meeting to order, took roll call, and advised no public comments were received.

Approval of Minutes

The advisory body reviewed and approved the minutes of the February 5, 2018 and February 21, 2018 meetings.

DISCUSSION AND ACTION ITEMS

Item 1

Chair Report

Update: Hon. Marsha Slough, Chair of the Judicial Council Technology Committee (JCTC), welcomed and thanked everyone for attending. Justice Slough provided brief updates on the Disaster Recovery and Next-Generation Hosting Workstreams, whose deliverables have been approved by the Judicial Council, and an update on the Strategic Plan workstream. In addition, she asked the members to review two written reports included in the meeting materials regarding the Sustain Justice Edition Case Management System and the V3 Case Management System.

Item 2

Update/Report on Information Technology Advisory Committee (ITAC)

Update: Hon. Sheila F. Hanson, Chair of ITAC, provided an update and report on the activities of the advisory committee, its subcommittees, and its workstreams. Workstreams with notable updates included the Video Remote Interpreting Pilot Program, Digital Evidence, and Identity Management. Newest workstreams in Data Analytics and IT Community Development expect to hold recruitments by the end of April.

Action: The committee received the report.

Item 3

Final Report on the Placer Court Hosting Center

Update: Mr. Jake Chatters presented the final report on the Placer Court Hosting Center (PCHC) project. He provided a brief background and scope of the project, which concluded in the successful transition of six hosted courts from the California Court Technology Center (CCTC) to the Placer Court Hosting Center. The report also included a summary of the cost estimates, actual expenditures, and lessons learned that may be used for future similar projects.

Action: The committee received the report.

Item 4

Jury Management System Grant Program for Fiscal Year 2017-2018

Update: Mr. David Koon provided an update and report on the Jury Management System Grant program for fiscal year 2017 – 2018 and recommended allocations. The budget for the Jury System Grant Program is funded by royalties from selling jury instructions which are deposited in the Trial Court Improvement and Modernization Fund. These funds can only be used for jury-related projects. According to the objectives of the program, the prioritization categories, other considerations, and the funding metrics, funding allocations have been proposed.

Action: The committee received and discussed the report. The committee then voted to approve the recommended allocations.

A D J O U R N M E N T

There being no further business, the meeting was adjourned.



JUDICIAL COUNCIL OF CALIFORNIA

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(Action Item)

Date

May 4, 2018

Action Requested

Please review

To

Members of the Judicial Council Technology
Committee

Deadline

May 14, 2018

From

Hon. Marsha G. Slough, Chair
Mr. Robert Oyung, Chief Operating Officer
and Interim Chief Information Officer

Contact

Ms. Jamel Jones
Information Technology
(415) 865-4629
jamel.jones@jud.ca.gov

Subject

Technology Budget Change Proposals

Agenda Item 4

Discuss potential technology Budget Change Proposals (BCPs) for FY19/20 funding. Prioritize BCP concepts for submission to the Judicial Branch Budget Committee at its May 23, 2018 meeting and then to the Judicial Council for approval.

Materials

The three technology proposals are as follows (in alphabetical order):

Case Management System (CMS) Replacement for Trial Courts

The Judicial Council Technology Committee proposes, and the TCBCAC supports, a one-time General Fund augmentation of \$22 million in 2019-20, \$7.4 million in 2020-21, \$3.2 million in 2021-22, \$470,000 in 2022-23, and \$120,000 in 2023-24. This one-time funding will be used by 10 courts (Amador, Colusa, Contra Costa, Lassen, Marin, Mariposa, Mono, Nevada, Solano and Shasta Courts) for the procurement and deployment of a modern, commercial, off-the-shelf CMS to replace their legacy CMSs. This funding request also includes additional on-going funding of approximately \$350,000 annually for 2.0 positions (Senior Business Systems Analyst) at the Judicial Council to support the administration of multiple

statewide master service agreements with four CMS vendors as well assist with the distribution of BCP funding and project status reporting for CMS deployments. The funding amount being requested in this BCP for the 10 trial courts will need to be validated/refined as part of developing the 2019-20 BCP.

Digitizing Documents Phase One for the Appellate and Superior Courts

The Judicial Council Technology Committee proposes, and the TCBAC supports, a one-time General Fund augmentation of an estimated \$5.7 million in 2018-19 and an ongoing augmentation funding of \$170,000/yr. for a Senior Business Systems Analyst. The funding will support a pilot program (focusing on 6 to 8 courts) for digitizing paper and/or filmed case files for the Appellate and Superior Courts. The target for this pilot is the equivalent of 22,000 linear feet of paper case files. After this pilot, the data will be used to develop cost estimates, and identify potential processes and techniques needed for courts looking to digitize documents in the future. This request includes 1.0 FTE position (Senior Business Systems Analyst) to function as the project manager to oversee activities for the digitization pilot, develop and maintain the project plan and assist subsequent courts with document digitizing efforts.

Implementation of Phoenix Roadmap – Cloud Migration, Technical Upgrade and Functional Improvements combined with Phoenix HR Payroll Deployments

The Judicial Council Technology Committee proposes, and the TCBAC supports, a one-time General Fund augmentation of \$9 million in 2019-20, \$6.8 million in 2020-21, and \$7.6 million in 2021-22 and ongoing to update and expand the Phoenix System and platform to improve the administration infrastructure supporting trial courts. The Phoenix system is the financial and procurement system for the 58 trial courts, and the payroll system for 13 trial courts. This request will also provide funding to the Judicial Council to support 4.0 positions to be phased in over three years. This request will update the Phoenix system to stay ahead of the end-of-life of the current on-premise version of SAP, and add functional requirements required by the trial courts.

In addition, the Judicial Council Technology Committee proposes, and the TCBAC supports, a one-time augmentation of \$490,000 and an ongoing \$385,000 to provide services, some consulting backfill and travel, and 7.0 ongoing staff to support the additional work of the Phoenix HR Payroll Program. This will also position the Phoenix Program to deploy to and support 2 to 3 more deployments over the following several years.



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MEMORANDUM

Date	Action Requested
April 23, 2018	Please Review
To	Deadline
Hon. Marsha G. Slough, Chair	N/A
Hon. Gary Nadler, Vice-Chair	Contact
Judicial Council Technology Committee	Kathleen Fink, Manager
From	415-865-4094
Kathleen Fink, Manager,	kathleen.fink@jud.ca.gov
Judicial Council Information Technology	
Subject	
Civil Case Management System (V3) Replacement	
Projects: Status March 27 – April 23, 2018	

Project: Civil Case Management System (CMS) (V3) Replacement projects for the Superior Courts of Orange, Sacramento, San Diego, and Ventura Counties

Status: The monthly Project Status meeting was held on April 23, 2018.

Ventura Superior Court (Journal Technologies eCourt):

The new Journal Technologies project manager is on board and communication has improved. The project plan has been updated, with Small Claims go-live date planned for August 2018.

The court has made good progress on conversion field mapping, automated process flow, rules, triggers, and clocks. Estimate is 80% complete on these items. The expectation is that much of this work can be leveraged for other case types.

San Diego Superior Court (Tyler Odyssey):

The court is validating the initial gap analysis findings and reviewing identified items with Tyler.

Tyler is drafting the business process and configuration planning will start this month.

April 23, 2018

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Mapping of court codes and data has started, with some early data conversion tests to review conversion data.

The court is currently on Odyssey 2014 and will next upgrade to Odyssey 2017. Development items from the gap analysis are scheduled to be completed in Odyssey 2019.

Sacramento Superior Court (Thomson Reuters C-Track):

The Participation Agreement for planning and business process analysis has been executed with Thomson Reuters.

CMS design, develop, build and test activities will begin following the analysis phase.

Orange Superior Court (Update CMS V3 for supportability and reliability):

The court deployed V3 release 14.01 into production. The process for synchronizing the V3 source code updates between JC IT and Orange has been working well.

The RFP to migrate V3 to a Linux platform is complete and the Work Order is in progress. The court successfully installed V3 software components on the Linux platform and validation is in progress. Targeting July 2018 to deploy V3 on Linux in the court's production environment.

An RFP to replace the Adobe components is in progress.



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HON. TANI G. CANTIL-SAKAUYE
Chief Justice of California
Chair of the Judicial Council

MR. MARTIN HOSHINO
Administrative Director,
Judicial Council

TECHNOLOGY COMMITTEE

HON. MARSHA G. SLOUGH
Chair

HON. GARY NADLER
Vice-chair

Hon. Kyle S. Brodie
Mr. Jake Chatters
Hon. Ming W. Chin
Ms. Rachel W. Hill
Ms. Audra Ibarra
Ms. Andrea K. Wallin-Rohmann

Date

May 7, 2018

To

Hon. Marsha G. Slough, Chair
Hon. Gary Nadler, Vice-Chair
Judicial Council Technology Committee

From

David Koon
Manager, Judicial Council Information
Technology

Subject

Sustain Justice Edition (SJE) Replacement
Projects - Status March 28, 2017 – April
30, 2018

Action Requested

Please Review

Deadline

N/A

Contact

David Koon
David.koon@jud.ca.gov

Members of the Judicial Council Technology Committee:

As requested, this communication provides a written update regarding the progress of the nine courts using the Sustain Justice Edition (SJE) case management system which collectively received \$4.1 million in funding for FY 17/18 as a result of submitting a BCP to replace the SJE case management system with a modern CMS platform.

Project: Sustain Justice Edition (SJE) Replacement projects for the Superior Courts of Humboldt, Lake, Madera, Modoc, Plumas, San Benito, Sierra, Trinity, and Tuolumne counties.

Status: Intra-Branch Agreements (IBA's) with each of the nine individual SJE courts have been executed. Judicial Council has set up monthly status calls with the nine courts. The initial monthly status report with the nine courts was held in April. Agenda items in this meeting included the courts providing updates about the "kick off" meeting with the case management system vendor and the four courts in phase one of deployment, the quarterly status reporting process and how courts can request disbursement of funds under the provisions of the IBA.

May 7, 2018

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Next Steps: The nine courts are continuing to work with Journal Technologies, Inc. to finalize each of the court's participation agreements, statement of work and deployment schedules.

Further updates will be provided in upcoming meetings. Thank you.