



JUDICIAL COUNCIL  
OF CALIFORNIA

TECHNOLOGY COMMITTEE

[www.courts.ca.gov/jctc.htm](http://www.courts.ca.gov/jctc.htm)  
[jctc@jud.ca.gov](mailto:jctc@jud.ca.gov)

**JUDICIAL COUNCIL TECHNOLOGY COMMITTEE**

Open to the Public (Cal. Rules of Court, rule 10.75(c)(1))  
THIS MEETING WILL BE CONDUCTED BY TELECONFERENCE  
THIS MEETING WILL BE RECORDED

**Date:** February 6, 2017  
**Time:** 12:00 noon - 1:00 p.m.  
**Public Call-in Number:** 1-877-820-7831 Passcode: 3511860

Meeting materials will be posted on the advisory body web page on the California Courts website at least three business days before the meeting.

Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

**I. OPEN MEETING (CAL. RULES OF COURT, RULE 10.75(C)(1))**

**Call to Order and Roll Call**

**Approval of Minutes**

Approve minutes of the January 9, 2017 meeting.

**II. PUBLIC COMMENT (CAL. RULES OF COURT, RULE 10.75(K)(2))**

**Written Comment**

In accordance with California Rules of Court, rule 10.75(k)(1), public comments about any agenda item must be submitted by February 3, 2017, 12:00 noon. Written comments should be e-mailed to [jctc@jud.ca.gov](mailto:jctc@jud.ca.gov) or mailed or delivered to 2255 N. Ontario Street, Suite 220, Burbank, California 91504, attention: Jessica Craven Goldstein. Only written comments received by February 3, 2017, 12:00 noon will be provided to advisory body members prior to the start of the meeting.

**III. DISCUSSION AND POSSIBLE ACTION ITEMS (ITEMS 1-5)**

**Item 1**

**Chair Report**

Provide update on activities of or news from the Judicial Council, advisory bodies, courts, and/or other justice partners.

Presenter: Hon. Marsha G. Slough, Chair, Judicial Council Technology Committee

**Item 2**

**Update/Report on Information Technology Advisory Committee (ITAC)**

An update and report on ITAC will be provided; this will include the activities of the workstreams.

Presenter: Hon. Sheila F. Hanson, Chair, Information Technology Advisory Committee

**Item 3**

**Update on Sustain Justice Edition Case Management System**

An update and report on the work related to the Sustain Justice Edition case management system.

Presenter: Mr. Richard Feldstein, JCTC member

**Item 4**

**Update on the Placer Court Hosting Center**

An update and report on the Placer Court Hosting Center (PCHC) project, a consortium project supported by branch-level funding. Once complete, the PCHC will host six courts that previously received hosting services from the Judicial Council via the Technology Center.

Presenter: Mr. Jake Chatters, Court Executive Officer, Placer Court Superior Court

**Item 5**


**Update on V3 Case Management System**

An update and report on the work to date related to V3 since receiving the funding for civil case management system replacement.

Presenter: Ms. Kathy Fink, Manager, Judicial Council Information Technology

**A D J O U R N M E N T**

**Adjourn**

The background features a large, faint seal of the Judicial Council of Pennsylvania. The seal is circular and contains a central figure holding a scale of justice and a sword. The text "JUDICIAL COUNCIL OF PENNSYLVANIA" is written around the perimeter of the seal, and the year "1926" is at the bottom.

# Judicial Council Technology Committee Open Meeting

February 6, 2017

# Call to Order and Roll Call

- Welcome
- Open Meeting Script
- Approve minutes

*Hon. Marsha G. Slough, Chair, Judicial Council Technology  
Committee*



JUDICIAL COUNCIL  
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# Chair Report

*Hon. Marsha G. Slough*



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# Update: Information Technology Advisory Committee (ITAC)

*Hon. Sheila F. Hanson, Chair, Information Technology  
Advisory Committee*



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# Update: Sustain Justice Edition Case Management System

*Mr. Richard D. Feldstein, JCTC member*



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# Update: Placer Court Hosting Center

*Mr. Jake Chatters, Court Executive Officer, Placer Superior  
Court*



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# Update: V3 Case Management System

*Ms. Kathy Fink, Manager, Judicial Council Information  
Technology*



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# Adjourn Open Session

*All*



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TECHNOLOGY COMMITTEE

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## JUDICIAL COUNCIL TECHNOLOGY COMMITTEE

### MINUTES OF OPEN MEETING

January 9, 2017

12:00 - 1:00 PM

Teleconference

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**Advisory Body Members Present:** Hon. Marsha G. Slough, Chair; Hon. Daniel J. Buckley, Vice-Chair; Hon. Kyle S. Brodie; Hon. Ming W. Chin; David E. Gunn; Hon. Gary Nadler; Mr. Jake Chatters; Mr. Rick Feldstein; and Ms. Audra Ibarra

**Advisory Body Members Absent:** Ms. Debra Elaine Pole

**Liaison Members Present:** Hon. Sheila F. Hanson

**Others Present:** Mr. John Wordlaw; Mr. Robert Oyung; Ms. Virginia Sanders-Hinds; Ms. Jessica Goldstein; Mr. David Koon; Ms. Kathy Fink; Ms. Jamel Jones; Mr. Patrick O'Donnell; and Ms. Andrea Jaramillo

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#### OPEN MEETING

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##### **Call to Order and Roll Call**

The chair called the meeting to order, took roll call, and advised no public comments were received.

##### **Approval of Minutes**

The advisory body reviewed and approved the minutes of the December 15, 2016 meeting.

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#### DISCUSSION AND ACTION ITEMS

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##### **Item 1**

###### **Chair Report**

**Update:** Hon. Marsh G. Slough, Chair of the Judicial Council Technology Committee (JCTC), welcomed and thanked everyone for attending. Justice Slough reviewed the agenda for the meeting, as well as provided updates on recent meetings in which she and other members represented the JCTC or reported on the JCTC activities.

##### **Item 2**

###### **Update/Report on Information Technology Advisory Committee (ITAC)**

**Update:** Hon. Sheila F. Hanson, Chair of ITAC, provided an update and report on the activities of the advisory committee, its subcommittees, and its workstreams.

**Action:** The committee discussed the activities of ITAC and received the report.

**Item 3**

**Review of ITAC Annual Agenda**

**Update:** Hon. Sheila F. Hanson, Chair of ITAC, presented the ITAC annual agenda to the JCTC for consideration.

**Action:** The committee received, discussed, and asked questions about the ITAC annual agenda. The committee then unanimously approved the annual agenda.

**Item 4**

**Update on Sustain Justice Edition Case Management System**

**Update:** Mr. Richard D. Feldstein provided an update and report on the work related to the Sustain Justice Edition case management system replacement including the budget change proposal and next steps.

**Action:** The committee received the report.

**Item 5**

**Update on the Placer Court Hosting Center**

**Update:** Mr. Jake Chatters provided an update and report on the work related to the Placer Court Hosting Center (PCHC) project, a consortium project supported by branch-level funding. Once complete, the PCHC will host six courts that previously received hosting services from the Judicial Council via the California Court Technology Center (CCTC).

**Action:** The committee received the report.

**Item 6**

**Update on V3 Case Management System**

**Update:** Ms. Kathy Fink, a Manager in Judicial Council Information Technology, provided an update and report on the work related to V3 since receiving the funding for civil case management system replacement.

**Action:** The committee received the report.

**Item 7**

**Review of Revised Guidelines for Semiannual Reports on Remote Video Proceedings in Traffic Infraction Cases**

**Update:** Mr. Patrick O'Donnell, a managing attorney with the Judicial Council's Legal Services office, reported on the Traffic Advisory Committee and the Information Technology Advisory Committee's recommendations for the revised Guidelines for Semiannual Reports on Remote Video Proceedings in Traffic Infraction Cases. This is an update to the guidelines originally adopted by JCTC in 2013. The revisions to the guidelines are

necessary to reflect the amendments to rule 4.220, on remote video proceedings in traffic infraction cases that became effective on September 1, 2015.

**Action:** The committee discussed the report, the recommendations, asked questions, and then unanimously voted to approve the recommendations.

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#### **A D J O U R N M E N T**

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There being no further business, the meeting was adjourned.