JUDICIAL COUNCIL OF CALIFORNIA

TECHNOLOGY COMMITTEE

JUDICIAL COUNCIL TECHNOLOGY COMMITTEE

AGENDA

Open to the Public (Cal. Rules of Court, rule 10.75(c)(1))

THIS MEETING IS BEING RECORDED

Date:	June 23, 2016
Time:	10:00 a.m. – 12:00 noon
Location:	Redwood Room, Judicial Council Conference Center, 455 Golden Gate Avenue, San Francisco, CA 94102-3688
Public Call-In Number	1-877-820-7831; Passcode: 3511860

Meeting materials will be posted on the advisory body web page on the California Courts website at least three business days before the meeting.

Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

I.   OPEN MEETING (CAL. RULES OF COURT, RULE 10.75(C)(1))

Call to Order and Roll Call

Approval of Minutes
Approve minutes of the June 13, 2016 meeting.

II.   PUBLIC COMMENT (CAL. RULES OF COURT, RULE 10.75(K)(2))

Public Comment
Members of the public requesting to speak during the public comment portion of the meeting must place the speaker's name, the name of the organization that the speaker represents if any, and the agenda item that the public comment will address, on the public comment sign-up sheet. The sign-up sheet will be available at the meeting location at least 15 minutes prior to the meeting start time. The Chair will establish speaking limits at the beginning of the public comment session. While the advisory body welcomes and encourages public comment, time may not permit all persons requesting to speak to be heard at this meeting.

Written Comment
In accordance with California Rules of Court, rule 10.75(k)(1), written comments pertaining to any agenda item of a regularly noticed open meeting can be submitted up to one complete business day before the meeting. For this specific meeting, comments should be e-mailed to jctc@jud.ca.gov or mailed or delivered to 455 Golden Gate Avenue, San Francisco, CA 94102-3688, attention: Jessica Craven Goldstein, c/o

Conference Support Services Unit. Only written comments received by 9:00 a.m. on Wednesday, June 22, 2016 will be provided to advisory body members prior to the start of the meeting.

III. AGENDA ITEMS

DISCUSSION AND POSSIBLE ACTION ITEMS (ITEMS 1 – 5)

Item 1

Chair Report

Provide update on activities of or news from the Judicial Council, advisory bodies, courts, and/or other justice partners.

Presenter: Hon. Marsha G. Slough, Chair, Judicial Council Technology Committee

Item 2

Technology Budget Change Proposals (Action Required)
Discussion on potential technology Budget Change Proposals (BCPs) with FY 17/18 being the target year for funding. Prioritize BCP concepts for submission to the Judicial Council for approval at its August 2016 meeting.

Facilitator: Hon. Daniel J. Buckley, Vice-Chair, Judicial Council Technology Committee

Item 3

Update on Security Framework

An update on the implementation of the security framework that was previously adopted by the Judicial Council. Report will include a discussion on the need for IT security protocols, a review of the work completed to date, and next steps.

Presenter: Mr. Michael Derr, Principal Manager, Judicial Council Information Technology

Item 4

Update on Civil Case Management System (V3) Replacement Budget Change Proposal
An update and report on the work related to the civil case management system (V3) replacement budget change proposal.

Presenter: Mr. Richard D. Feldstein, JCTC member

Item 5

Update on Sustain Justice Edition Case Management System
An update and report on the work related to the Sustain Justice Edition case management system.

Presenters: Mr. Richard D. Feldstein; and Mr. Jake Chatters, Court Executive Officer, Placer Superior Court

IV.   ADJOURNMENT

Adjournment of Meeting

Judicial Council Technology Committee Open Meeting

June 23, 2016

Call to Order and Roll Call

- Welcome

- Open Meeting Script

- Approve minutes

Hon. Marsha G. Slough, Chair, Judicial Council Technology Committee

JUDICIAL COUNCIL
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Chair Report

Hon. Marsha G. Slough

JUDICIAL COUNCIL
OF CALIFORNIA

Action: Technology Budget Change Proposals

Facilitator: Hon. Daniel J. Buckley, Vice-Chair

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Update: Security Framework

Mr. Michael Derr, Principal Manager, Judicial Council Information Technology

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Update on Civil Case Management System (V3) Replacement Budget Change Proposal

Mr. Richard D. Feldstein, JCTC member

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Update on Sustain Justice Edition Case Management System

Mr. Richard D. Feldstein, and Mr. Jake Chatters, CEO, Placer Superior Court

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Adjourn

All

JUDICIAL COUNCIL
OF CALIFORNIA

TECHNOLOGY COMMITTEE

J U D I C I A L   C O U N C I L   T E C H N O L O G Y   C O M M I T T E E

M I N U T E S   O F   O P E N   M E E T I N G

June 13, 2016
12:00 - 1:00 PM
Teleconference

Advisory Body Members Present:	Hon. Marsha G. Slough, Chair; Hon. Daniel J. Buckley, Vice-Chair; Hon. Kyle S. Brodie; Hon. Ming W. Chin; Hon. David E. Gunn; Hon. Gary Nadler; Mr. Jake Chatters; Mr. Rick Feldstein; and Ms. Debra Elaine Pole
Advisory Body Members Absent:	Mr. Mark G. Bonino
Liaison Members Present:	Hon. Terence L. Bruiniers
Others Present:	Mr. Mark Dusman, Mr. Zlatko Theodorovic; Ms. Virginia Sanders-Hinds; Ms. Renea Stewart; Ms. Jessica Goldstein; Ms. Kathy Fink, Mr. David Koon; Ms. Gwen Arafiles; and Ms. Jamel Jones

O P E N   M E E T I N G

Call to Order and Roll Call
The chair called the meeting to order, took roll call, and advised no public comments were received.

Approval of Minutes
The advisory body reviewed and approved the minutes of the May 9, 2016 meeting.

D I S C U S S I O N   A N D   A C T I O N   I T E M S   (I T E M S   1 – 7)

Item 1

Chair Report

Update: Hon. Marsh G. Slough, Chair of the Judicial Council Technology Committee (JCTC), welcomed and thanked everyone for attending. Justice Slough reviewed the agenda for the meeting, as well as provided updates on recent meetings in which she and other members represented the JCTC or reported on the JCTC activities.

Item 2

Technology Budget Change Proposals

Update: Hon. Daniel J. Buckley, Vice-Chair of the JCTC, facilitated a discussion on potential technology Budget Change Proposals (BCPs) with FY 17/18 being the target year for funding. The JCTC reviewed the potential technology BCP concepts and discussed

which were of branchwide significance and would be congruent with the *Court Technology Governance and Strategic Plan.*

Action: After discussion and agreement to eliminate four concepts, the JCTC decided that it would continue the discussion of the list of BCPs at the June 23, 2016 JCTC meeting, with the intent of prioritizing those BCPs to be submitted to the Judicial Council for approval at its August 2016 meeting.

Item 3

Report on E-Filing Workstream: Final Deliverables

Update: Hon. Terence L. Bruiniers, Chair of the Information Technology Committee, presented the final deliverables of the E-Filing Workstream; the preliminary deliverables were approved at the May 9, 2016 JCTC meeting. The deliverables included a set of high-level and functional recommendations related to establishing a statewide Electronic Filing (E-Filing) capability, and requested that they be recommended to the Judicial Council for review.

The recommendations included:

1. Approve the following statewide e-filing policies:

    (a) Establish the National Information Exchange Model (NIEM)/Electronic Court Filing (ECF) as the technical standard for State of California trial court e-filing.

    (b) Allow individual courts to retain authority as to which e-filing manager(s) (EFM(s)) they will use.

    (c) The California judicial branch will select more than one statewide EFM.

2. Approve the following high-level functional requirements for trial court e-filing:

    (a) EFMs must support all case types.

    (b) EFMs must have the ability to integrate with all statewide case management systems (CMS) included in the statewide CMS Master Services Agreement (currently, Tyler Odyssey, Thomson-Reuters C-Track, Justice Systems Inc.) and Journal Technologies eCourt.

    (c) EFMs must describe their approach for integration with "non-standard" CMSs, including a free-standing e-delivery option

    (d) EFMs must integrate with Judicial Council approved financial gateway vendors, if directed.

    (e) EFMs must support electronic payment types beyond credit card.

    (f) EFMs must provide a zero cost e-filing option for indigent and government filers.

    (g) EFMs must clearly disclose all costs and services to the e-filing service provider (EFSP) community.

    (h) EFMs must support electronic service of court generated documents.

    (i) EFSPs must integrate with all "statewide" EFMs in all participating counties.

3. Commission the ITAC to manage the vendor selection process for a statewide trial court EFM solution.

Action: The committee voted to approve the final recommendations for consideration to the Judicial Council at its June 2016 meeting.

Item 4

Update/Report on Information Technology Advisory Committee (ITAC)

Update: Hon. Terence L. Bruiniers, Chair of ITAC, provided an update and report on the activities of the advisory committee, its subcommittees, and its workstreams.

Action: The committee discussed the activities of ITAC and received the report.

ADJOURNMENT

There being no further business, the meeting was adjourned.

Technology Budget Change Proposal Schedule

Date	Activity
June 13, 2016	JCTC meeting
June 23, 2016	JCTC meeting
July 6, 2016	Technology BCP prioritization and narratives/summary due.
August 15, 2016	Full BCPs (with all supporting documentation) must be submitted for review/comment. (Internal Judicial Council staff deadline)
August 25-26, 2016	Judicial Council Meeting for BCP approval and prioritization. (Internal Judicial Council staff deadline)
September 6, 2016	Final Budget Change Proposals due to the Department of Finance.

DRAFT Project Prioritization Scorecard

Court Name

Submitter's Name

Requested Funds

Project Description

DRAFT

	Project Evaluation Criteria	Response	Score	Weight
Strategic Alignment	Alignment with Branch Strategic Goals (Access)		0	5
	Alignment with Branch Technology Priorities		0	3
	External partner Alignment		0	3
External Impact	Public Benefit		0	5
	Justice Partner Benefit		0	5
Benefit Realization	Scope of impact		0	3
	Financial ROI		0	5
	Likelihood of benefit realization		0	5
Organizational Risk Mitigation	Urgency for change - operations		0	5
	Urgency for change - legal/regulatory/compliance		0	5
	Organization readiness		0	5
Technology Alignment / Fit	Level of alignment with branch-wide technology standards		0	4
	Level of alignment with branch-wide vendors		0	2
	Level of alignment with branch architecture		0	3
Technology Risk	Existing infrastructure can support this project		0	3
	Identified tech staff can support this technology		0	3
	Product / technology maturity		0	3