



JUDICIAL COUNCIL OF CALIFORNIA

TECHNOLOGY COMMITTEE

www.courts.ca.gov/jctc.htm
jctc@jud.ca.gov

JUDICIAL COUNCIL TECHNOLOGY COMMITTEE

Open to the Public (Cal. Rules of Court, rule 10.75(c)(1))
THIS MEETING WILL BE CONDUCTED BY TELECONFERENCE
THIS MEETING WILL BE RECORDED

Date: September 15, 2015
Time: 8:30 a.m. - 9:30 a.m.
Public Call-in Number: 1-877-820-7831 Passcode: 3511860

Meeting materials will be posted on the advisory body web page on the California Courts website at least three business days before the meeting.

Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

In accordance with California Rules of Court, rule 10.75(k)(1), public comments about any agenda item must be submitted by September 14, 2015, 8:30 a.m. Written comments should be e-mailed to jctc@jud.ca.gov or mailed or delivered to 2255 N. Ontario Street, Suite 220, Burbank, California 91504, attention: Jessica Craven. Only written comments received by September 14, 2015, 8:30 a.m. will be provided to advisory body members prior to the start of the meeting.

Call to Order and Roll Call

I. DISCUSSION AND POSSIBLE ACTION ITEMS (ITEMS 1-2)

Item 1

Chair Report

Provide update on activities of or news from the Judicial Council, advisory bodies, courts, and/or other justice partners. Welcome and introduction of new Chair and Vice-Chair.

Presenter: Hon. James E. Herman

Item 2

Update/Report on Information Technology Advisory Committee (ITAC)

An update and report on ITAC will be provided; this will include the activities of the

workstreams. Review of membership of the Next Generation Hosting Strategy, Data Exchange, and E-Filing Workstreams.

Presenter: Hon. Terence L. Bruiniers, Chair, Information Technology Advisory Committee

II. ADJOURNMENT

Adjourn



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JUDICIAL COUNCIL TECHNOLOGY COMMITTEE

MINUTES OF OPEN MEETING

August 20, 2015

10:00 a.m. - 12:00 p.m.

Advisory Body Members Present: Hon. James E. Herman, Chair; Hon. David De Alba, Vice-Chair; Hon. Daniel J. Buckley; Hon. Ming W. Chin; Hon. Emilie H. Elias; Hon. Gary Nadler; Mr. Mark Bonino; and Mr. Richard D. Feldstein

Others Present: Mr. Curt Soderlund; Mr. Mark Dusman; Mr. Zlatko Theodorovic; Ms. Diana Earl; Ms. Lucy Fogarty; Ms. Renea Stewart; Ms. Jessica Craven; Ms. Kathy Fink; Mr. David Koon; Ms. Tara Lundstrom; Ms. Katherine Sher; and Ms. June Agpalza

OPEN MEETING

Call to Order and Roll Call

The vice-chair called the meeting to order, took roll call, and advised that no public comments were received.

Approval of Minutes

The members unanimously approved the minutes of the July 21, 2015 Judicial Council Technology Committee meeting.

DISCUSSION AND ACTION ITEMS (ITEMS 1-9)

Item 1

Chair Report (No Action Required)

Update: Hon. James E. Herman, Chair of the Judicial Council Technology Committee (JCTC), thanked all members for attending, presented a special acknowledgement to the Vice-Chair, Hon. David De Alba, and thanked staff for their service.

Item 2

Update on V3 Case Management System Budget Change Proposal (BCP)

Update: Mr. Richard Feldstein provided an update on the work of the joint JCTC and Trial Court Budget Advisory Committee (TCBAC) working group related to the potential BCP for the replacement of the V3 case management system.

Discussion: The committee discussed the work completed to date, as well as the next steps.

Item 3

E-Service: California Rules of Court, rules 2.251 and 8.71 (Action Required)

Update: The committee reviewed the public comments and final proposal to amend rules 2.251 and 8.71 to authorize electronic service on consenting courts.

Discussion: The committee discussed the report and asked questions to clarify the process.

Action: The committee voted to approve the proposal.

Item 4

Phase I of the Rules Modernization Project: California Rules of Court, titles 2, 3, 4, 5, 7, and 8 (Action Required)

Update: The committee reviewed the public comments and final proposal to make technical, non-substantive amendments to the rules in titles 2, 3, 4, 5, 7, and 8.

Discussion: The committee discussed the report.

Action: The committee voted to approve the proposal.

Item 5

Public Access to Electronic Court Records in the Appellate Courts (Action Required)

Update: The committee reviewed the public comments and final proposal to introduce new rules to address public access to electronic court records in the appellate courts.

Discussion: The committee discussed the report.

Action: The committee voted to approve the proposal.

Item 6

E-Signature Standards and Guidelines: Update to the Trial Court Records Manual (Action Required)

Update: The committee reviewed the electronic signature standards and guidelines that would be circulated for comment to the trial courts. The standards and guidelines would be included in the *Trial Court Records Manual*.

Discussion: The committee discussed the standards and guidelines, as well as the next steps.

Action: The committee voted to approve the proposal.

Item 7

Update on Contract for California Court Technology Center

Update: Mr. Mark W. Dusman, Chief Information Officer and Director, Information Technology provided an update on the contract for the California Court Technology Center.

Discussion: The committee discussed the update.

Item 8

Update on California Law Enforcement Telecommunications System (CLETS) and California Court Protective Order Registry (CCPOR)

Update: Ms. Renea Stewart, Senior Manager, Information Technology provided an update on the CLETS and CCPOR in relation to operations and budget impacts.

Discussion: The committee discussed the update.

Item 9

Update on Work of Information Technology

Update: Mr. Mark W. Dusman provided an update on the current and upcoming work and activities of the Information Technology office including the office's budget.

Discussion: The committee discussed the update.

A D J O U R N M E N T

There being no further business, the meeting was adjourned.

Judicial Council Technology Committee Open Meeting



September 15, 2015

Call to Order and Roll Call

- Welcome
- Open Meeting Script
- Approve minutes

*Hon. James E. Herman, Chair, Judicial Council Technology
Committee*



JUDICIAL COUNCIL
OF CALIFORNIA

Chair Report

Hon. James E. Herman



JUDICIAL COUNCIL
OF CALIFORNIA

Update/Report on Information Technology Advisory Committee (ITAC)

*Hon. Terence L. Bruiniers, Chair, Information Technology
Advisory Committee*



JUDICIAL COUNCIL
OF CALIFORNIA

Adjourn

All



JUDICIAL COUNCIL
OF CALIFORNIA

Hon. Terence L. Bruiniers, Chair

Associate Justice of the Court of Appeal,
First Appellate District

Hon. Robert B. Freedman, Vice-Chair

Judge of the Superior Court of California,
County of Alameda

Hon. Jeffrey B. Barton

Judge of the Superior Court of California,
County of San Diego

Hon. Kyle S. Brodie

Judge of the Superior Court of California,
County of San Bernardino

Mr. Brian Cotta

Assistant Clerk/Administrator
Court of Appeal, Fifth District

Hon. Julie R. Culver

Judge of the Superior Court of California,
County of Monterey

Professor Dorothy J. Glancy

Santa Clara University School of Law

Hon. Sheila F. Hanson

Judge of the Superior Court of California,
County of Orange

Hon. Samantha P. Jessner

Judge of the Superior Court of California,
County of Los Angeles

Hon. Louis R. Mauro

Associate Justice of the Court of Appeal,
Third Appellate District

Hon. James M. Mize

Judge of the Superior Court of California,
County of Sacramento

Mr. Robert Oyung

Chief Technology Officer
Superior Court of California,
County of Santa Clara

Mr. Pat Patterson

Chief Technology Officer
Superior Court of California,
County of Ventura

Hon. Alan G. Perkins

Judge of the Superior Court of California,
County of Sacramento

Hon. Peter J. Siggins

Associate Justice of the Court of Appeal
First Appellate District, Division Three

Hon. Mark Stone

Member, California State Assembly

Mr. Don Willenburg

Partner, Gordon & Rees LLP
San Francisco

Mr. David H. Yamasaki

Chief Executive Officer
Superior Court of California,
County of Santa Clara

Hon. Theodore C. Zayner

Judge of the Superior Court of California,
County of Santa Clara

**TRIAL COURT PRESIDING JUDGES
ADVISORY COMMITTEE LIAISON**

Hon. Daniel J. Buckley, Presiding Judge of the
Superior Court of California,
County of Los Angeles

CJER GOVERNING COMMITTEE LIAISON

Hon. Kimberly A. Gaab, Judge of the
Superior Court of California,
County of Fresno

**COURT EXECUTIVE ADVISORY COMMITTEE
LIAISON (vacant)**

**TRAFFIC GOVERNING COMMITTEE LIAISON
(vacant)**

CIVIL AND SMALL CLAIMS
ADVISORY COMMITTEE LIAISON (vacant)

COMMITTEE STAFF

Mr. Patrick O'Donnell
Legal Services
Judicial Council of California

Ms. Jamel Jones
Information Technology
Judicial Council of California

Ms. Jackie Woods
Information Technology
Judicial Council of California



JUDICIAL COUNCIL OF CALIFORNIA

INFORMATION TECHNOLOGY
ADVISORY COMMITTEE

2014-2015 STANDING SUBCOMMITTEE & LIAISON ROSTERS

Projects Subcommittee

CTAC Members

Hon. Robert B. Freedman, Chair
Hon. Jeffrey B. Barton
Hon. Sheila F. Hanson
Hon. Samantha P. Jessner
Hon. James M. Mize
Hon. Alan G. Perkins
Mr. Brian Cotta
Mr. Robert Oyung
Mr. Pat Patterson
Mr. David Yamasaki

Judicial Council Staff

Ms. Fati Farmanfarmanian,
Information Technology
Mr. Patrick O'Donnell, Legal Services
Ms. Tara Lundstrom, Legal Services

Rules & Policy Subcommittee

CTAC Members

Hon. Peter J. Siggins, Chair
Prof. Dorothy Glancy, Vice-Chair
Hon. Kyle S. Brodie
Hon. Julie R. Culver
Hon. Louis R. Mauro
Hon. Theodore C. Zayner
Mr. Don Willenburg

Judicial Council Staff

Mr. Manuel Floresca, Information Technology
Mr. Patrick O'Donnell, Legal Services
Ms. Tara Lundstrom, Legal Services

Joint Appellate Technology Subcommittee

CTAC Members

Hon. Louis R. Mauro, Chair
Hon. Peter J. Siggins
Mr. Don Willenburg
Vacant

AAC Members

Mr. Kevin Green
Mr. Frank A. McGuire
Mr. Joseph Lane
Ms. Kimberly Stewart

Judicial Council Staff

Ms. Julie Bagoye, Information Technology
Ms. Heather Anderson, Legal Services
Mr. Patrick O'Donnell, Legal Services
Ms. Tara Lundstrom, Legal Services

Liaison Appointments

CTAC Members

Hon. Jeffrey Barton
Vacant
Hon. Terence Bruiniers
Hon. James Mize
Hon. Theodore Zayner
Instructions
Hon. Robert Freedman
Hon. Alan Perkins
Hon. Julie Culver
Hon. Kyle Brodie

Liaison to:

TC Presiding Judges
Court Executives
Appellate
Access
Civil Jury
Civil & Small Claims
Criminal Law
Education (CJER)
Traffic

ITAC Workstream Membership

Next Generation Hosting Strategy Workstream:
Assessment of Alternatives for Transition to Next
Generation Branchwide Hosting Model



JUDICIAL COUNCIL
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INFORMATION TECHNOLOGY
ADVISORY COMMITTEE

WORKSTREAM MEMBERSHIP *(To be completed by the Executive Sponsor or designee)*

Provide the full list of recommended members/staff requested to participate in the workstream. The ITAC Chair will review and refine. A final list will be submitted to the Judicial Council Technology Committee (JCTC) and the Executive & Planning committee (E&P) for approval.

Workstream Name	Next Generation Hosting Workstream			Est. Sunset Date	January 2017
Membership Procedures/Expectations	Appointed members will be voting. Expectation is that appointed members will invite their information technology experts, particularly engineers, to actively participate, particularly in the first phase of the project. Technical members may appear by proxy for the appointed members in Phase 1. Additional membership is not expected, but may need to be reevaluated at the conclusion of Phase 1 to ensure sufficient judicial and executive participation.				
Role on Workstream	Name	Court/Agency/Business	Title/Position	Justification for Member	
1. Executive Sponsor	Judge Kyle Brodie	San Bernardino	Judicial Officer	CTAC Member; judicial input, large court	
2. Executive Sponsor	Mr. Brian Cotta	5DCA	Asst. Administrator	CTAC Member, administrator/technical input, appellate court	
3. Project Manager / Technical Lead	Ms. Heather Pettit	Superior Court of Contra Costa	IT Director	Project management; technology input, large court	
4. Admin Support	** shared **			This role is expected to be shared by participant members	
5. Participant: JCC CCTC	TBD by JCC IT	JCC IT		To provide CCTC expertise and data; also general input on issues	
6. Participant	Judge Janet Hilde	Superior Court of Plumas	Judicial Officer	Judicial input, small court	
7. Participant	Judge Mark Hood	Superior Court of Monterey	Judicial Officer	Judicial input, medium court	
8. Participant	Justice Bruce Smith	5DCA	Judicial Officer	Judicial input, appellate court	

ITAC Workstream Membership

Next Generation Hosting Strategy Workstream:
 Assessment of Alternatives for Transition to Next
 Generation Branchwide Hosting Model



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9. Participant	Mr. Danny Potter	6DCA	Clerk/Administrator	Administrator input, appellate court
10. Participant	Mr. Gil Solario	Superior Court of San Benito	CEO	Administrator input, small court
11. Participant	Mr. Greg Harding	Superior Court of Placer	IT Director	Technology input, medium court
12. Participant	Mr. Jim Brock	Superior Court of Santa Barbara	IT Director	Technology input, medium court
13. Participant	Mr. Ken Bjork	Superior Court of Los Angeles	Deputy CIO	Technology input, large court
14. Participant	Mr. Russ Catalan	Superior Court of Humboldt	IT Director	Technology input, small court
15. Participant	Mr. Sean Metroka	Superior Court of Nevada	CEO	Administrator input, small court

FOR COMPLETION BY ITAC STAFF LEAD Insert name of chair providing approval and date/time it was received via email. Save approval email to project files.

ITAC Chair	/s/ Terence L. Bruiniers	Date	08/21/2015
JCTC Chair		Date	
E&P Chair		Date	

ITAC Workstream Membership

Data Exchange Workstream:

Focus: CMS Data Exchanges – Develop Standardized Approaches to CMS Interfaces and Data Exchanges with Critical State Justice Partners



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INFORMATION TECHNOLOGY
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WORKSTREAM MEMBERSHIP *(To be completed by the Executive Sponsor or designee)*

Provide the full list of recommended members/staff requested to participate in the workstream. The ITAC Chair will review and refine. A final list will be submitted to the Judicial Council Technology Committee (JCTC) and the Executive & Planning committee (E&P) for approval.

Workstream Name	Data Exchange Workstream			Est. Sunset Date	Early 2016
Membership Procedures/Expectations	<p>There are 4 groups of participants: 1) a leadership team; 2) court participants (members); 3) justice partners; and 4) CMS vendor participants. * = Vendor-Partner Facilitator ** = Workstream primary focus justice partner</p> <p>Update 8/26/2015: Justice partners (state, county, and city organizations, associations) and vendors provide a variety of staff based upon the progressive focus of the workstream. Primary contacts are designated for coordination purposes, who are subject to change over the course of the workstream project as a result of each organization's resource availability.</p>				
Role on Workstream	Name	Court/Agency/Business	Title/Position	Justification for Member	
LEADERSHIP TEAM					
Executive Sponsor	David Yamasaki	Santa Clara Superior Court	CEO	CTAC Member	
1. Vice-Chair	Hon. Robert Freedman	Alameda Superior Court	Judicial Officer	CTAC Member	
2. Technical Lead, Facilitator (DOJ)	Alan Crouse *	San Bernardino Superior Court	CIO	Technical Lead	
3. Workstream Support	Neil Payne	Judicial Council, IT	Senior Business Systems Analyst	Assigned by Judicial Council, IT	
4. Admin Support	Jackie Woods	Judicial Council, IT	Administrative Coordinator	Assigned by Judicial Council, IT	

ITAC Workstream Membership

Data Exchange Workstream:

Focus: CMS Data Exchanges – Develop Standardized Approaches to CMS Interfaces and Data Exchanges with Critical State Justice Partners



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COURT PARTICIPANTS				
5. Workstream Member	Hon. Sheila Hanson	Orange County Superior Court	Judicial Officer	CTAC Member Judicial Officer Perspective
6. Workstream Member	Hon. Gary Nadler	Sonoma Superior Court	Judicial Officer	Judicial Officer Perspective
7. Technical Member	Paras Gupta	Monterey Superior Court	CIO	I.T. Perspective – Medium Court
8. Technical Member	Greg Harding	Placer Superior Court	CIO	I.T. Perspective – Medium Court
9. Technical Member, Facilitator (DCSS)	Brett Howard *	Orange Superior Court	CIO	I.T. Perspective – Large Court
10. Technical Member, Facilitator (DMV)	Snorri Ogata *	Los Angeles Superior Court	CIO	I.T. Perspective – Large Court
11. Technical Member, Facilitator (CDCR)	Robert Oyung *	Santa Clara Superior Court	CIO	CTAC Member I.T. Perspective – Large Court
12. Technical Member	Pat Patterson	Ventura Superior Court	CIO	CTAC Member I.T. Perspective – Medium Court
13. Technical Member	Heather Pettit	Contra Costa Superior Court	CIO	I.T. Perspective – Large Court
14. Technical Member, Facilitator (CHP)	Chris Stewart *	Sacramento Superior Court	CIO	I.T. Perspective – Large Court
15. Technical Member	Jeanette Vannoy	Napa Superior Court	CIO	I.T. Perspective – Small Court
16. Technical Member	Deon Whitfield	Tulare Superior Court	CIO	I.T. Perspective – Small Court
JUSTICE PARTNERS				

ITAC Workstream Membership

Data Exchange Workstream:

Focus: CMS Data Exchanges – Develop Standardized Approaches to CMS Interfaces and Data Exchanges with Critical State Justice Partners



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17. Primary Contact	Kerry Brown	CA Highway Patrol **	Data Processing Manager III	Representative from partner agency
18. Primary Contact	Patrick Williams	CA Police Chiefs Association	Chairperson, Data Sharing Task Force	Representative from partner association
19. Primary Contact	Mark Bonini	Chief Probation Officers of California	President	Representative from partner association
20. Primary Contact	Kristen Donadee	Department of Child Support Services **	Staff Attorney	Representative from partner agency
21. Primary Contact	Ed Wiebe	Department of Corrections and Rehabilitation **	Manager, Enterprise Architecture	Representative from partner agency
22. Primary Contact	Marc St. Pierre	Department of Justice **	Assistant Bureau Chief	Representative from partner agency
23. Primary Contact	Deborah Williams	Department of Social Services	Project Support Manager	Representative from partner agency
24. Primary Contact	Wendy Lang	Department of Motor Vehicles **	Section Manager	Representative from partner agency
25. Primary Contact	Margaret-Ann Schott	Probation Information Technology Managers Association	President	Representative from partner association
26. Primary Contact	Cathy Coyne	CA State Sheriffs' Association	Legislative Analyst	Representative from partner association

ITAC Workstream Membership

Data Exchange Workstream:

Focus: CMS Data Exchanges – Develop Standardized Approaches to CMS Interfaces and Data Exchanges with Critical State Justice Partners



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VENDORS				
27. Primary Contact	Scott Monchunski (Added 8/27/2015)	Journal Technologies	Solutions Architect	Representative from CMS vendor
28. Primary Contact	Jim Mortenson	Justice Systems	Chief Technical Officer	Representative from CMS vendor
29. Primary Contact	Jarrod Note	Thomson Reuters	Program Manager, CA	Representative from CMS vendor
30. Primary Contact	Chris Keltner	Tyler Technologies	Senior Project Manager	Representative from CMS vendor

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ITAC Chair	/s/ Terence L. Bruiniers	Date	08/21/2015
JCTC Chair		Date	
E&P Chair		Date	

ITAC Workstream Membership

<Project Name>: <Request Title>



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WORKSTREAM MEMBERSHIP *(To be completed by the Executive Sponsor or designee)*

Provide the full list of recommended members/staff requested to participate in the workstream. The ITAC Chair will review and refine. A final list will be submitted to the Judicial Council Technology Committee (JCTC) and the Executive & Planning committee (E&P) for approval.

Workstream Name	E-Filing Workstream		Est. Sunset Date	Early 2016
Membership Procedures/Expectations	Provide recommendations to CTAC on statewide approach for E-Filing and E-Filing Service Providers.			
Role on Workstream	Name	Court/Agency/Business	Title/Position	Justification for Member
1. Executive Sponsor	Hon. Sheila Hanson	Orange Superior Court	Judicial Officer	CTAC Member
2. Executive Sponsor	Rob Oyung	Santa Clara Superior Court	CIO	CTAC Member
3. Project Manager	Snorri Ogata	Los Angeles Superior Court	CIO	Asked to Project Manage Tyler Court & Journal Technologies Court Extra Large Court perspective CIO perspective
4. Admin Support	Tarah Vadini	Los Angeles Superior Court	Assistant to CIO	Support to Project Manager
5. Member	Hon. Mark Hood	Monterey Court	Judicial Officer	Tyler Court Medium sized Court Judicial perspective
6. Member	Paras Gupta	Monterey Court	CIO	Tyler Court Medium sized Court CIO perspective
7. Member	Alan Carlson	Orange Superior Court	CEO	Tyler Court Large sized Court CIO perspective

ITAC Workstream Membership

<Project Name>: <Request Title>



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				Relevant e-Filing experience
8. Member	Brett Howard	Orange Superior Court	CIO	Tyler Court Large sized Court CEO perspective Relevant e-Filing experience
9. Member	Chris Stewart	Sacramento Superior Court	CIO	Thomson Court Large sized Court CIO perspective Relevant e-Filing experience
10. Member	Mary Davis	San Bernardino Superior Court	Deputy CEO	Tyler Court Large sized Court Operational perspective Relevant e-Filing experience
11. Member	Nancy Eberhardt	San Bernardino Superior Court	COO	Tyler Court Large sized Court Operational perspective Relevant e-Filing experience
12. Member	Hon. Jeffrey Barton	San Diego Superior Court	Judicial Officer	CTAC Member
13. Member	Mike Roddy	San Diego Superior Court	CEO	Tyler Court Large sized Court CEO perspective Relevant e-Filing experience
14. Member	Anh Tran	San Joaquin Superior Court	CIO	JSI Court Medium sized Court CIO perspective
15. Member	Rick Walery	San Mateo Superior Court	CIO	Tyler Court

ITAC Workstream Membership

<Project Name>: <Request Title>



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				Medium sized Court CIO perspective Relevant e-Filing experience SRL perspective (EZ Legal File)
16. Member	Hon. Aaron Persky	Santa Clara Superior Court	Judicial Officer	Tyler Court Large sized Court Judicial perspective
17. Member	Heather Pettit	Contra Costa Superior Court	CIO	Unaffiliated CMS Large sized Court CIO perspective Leading Hosting workstream
18. Member	Patrick O'Donnell	Judicial Council	Managing Attorney	Legal perspective
19. Member	Tara Lundstrom	Judicial Council	Attorney	Legal perspective

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ITAC Chair	/s/ Terence L. Bruiniers	Date	08/21/2015
JCTC Chair		Date	
E&P Chair		Date	