JUDICIAL COUNCIL
OF CALIFORNIA

TECHNOLOGY COMMITTEE

JUDICIAL COUNCIL TECHNOLOGY COMMITTEE

Open to the Public (Cal. Rules of Court, rule 10.75(c)(1))

THIS MEETING WILL BE CONDUCTED BY TELECONFERENCE

THIS MEETING WILL BE RECORDED

Date:	November 10, 2014
Time:	4:00 p.m. - 5:00 p.m.
Public Call-in Number:	1-877-820-7831 Passcode: 3511860

Meeting materials will be posted on the advisory body web page on the California Courts website at least three business days before the meeting.

Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

In accordance with California Rules of Court, rule 10.75(k)(1), public comments about any agenda item must be submitted by November 7, 2014, 4:00 p.m. Written comments should be e-mailed to jctc@jud.ca.gov or mailed or delivered to 2255 N. Ontario Street, Suite 220, Burbank, California 91504, attention: Jessica Craven. Only written comments received by November 7, 2014, 4:00 p.m. will be provided to advisory body members prior to the start of the meeting.

Call to Order and Roll Call

Approval of Minutes
Approve minutes of the October 27, 2014 Judicial Council Technology Committee meeting.

I.   DISCUSSION AND POSSIBLE ACTION ITEMS (ITEMS 1–9)

Item 1

Chair Report
Provide update on activities of or news from the Judicial Council, advisory bodies, courts, and/or other justice partners.

Presenter: Hon. James E. Herman

Item 2

Update on Court Technology Advisory Committee (No Action Required)
Update on the current and upcoming work and activities, the annual agenda, as well as the transition from the Court Technology Advisory Committee to the Information

Technology Advisory Committee including Rule of Court.

Presenter: Hon. Terence L. Bruiniers, Chair, Court Technology Advisory Committee

Item 3

Update on Information Technology Budget (No Action Required)
An update on the Information Technology budget will be provided.

Presenter: Mr. Mark W. Dusman

II.   ADJOURNMENT

Adjourn

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JUDICIAL COUNCIL TECHNOLOGY COMMITTEE

MINUTES OF OPEN MEETING

October 27, 2014
11:30 a.m. - 12:45 p.m.
Teleconference

Advisory Body Members Present:	Hon. James E. Herman, Chair; Hon. Daniel J. Buckley; Hon. Emilie H. Elias; Hon. Gary Nadler; Mr. Mark G. Bonino; and Mr. Richard D. Feldstein.
Advisory Body Members Absent:	Hon. David De Alba, Vice-Chair
Others Present:	Mr. Curt Soderlund; Mr. Mark Dusman; Mr. Zlatko Theodorovic; Ms. Diana Earl; Ms. Virginia Sanders-Hinds; Ms. Jessica Craven; Ms. Kathy Fink; Mr. David Koon; and Ms. Chris Cunningham

OPEN MEETING

Call to Order and Roll Call

The Chair called the meeting to order, took roll call, and advised that no public comments were received.

Approval of Minutes

The members approved the minutes of the September 29, 2014 Judicial Council Technology Committee meeting and Vote by Electronic Means.

DISCUSSION AND ACTION ITEMS

Welcome and Chair Report (No Action Required)

Discussion: Hon. James E. Herman, Chair of the Judicial Council Technology Committee (JCTC), welcomed members.

Update on Work of Information Technology (No Action Required)

Discussion: Mr. Mark Dusman, Director/CIO, Information Technology, provided an update on current and upcoming work and activities by the Information Technology office. He reviewed highlights of the overall IT organization, services and constituency, benefits of IT services to the branch, and provided key statistics.

Interim Case Management Systems

Discussion: Ms. Kathy Fink, Manager, Interim Case Management Systems, reviewed the recent timeline for engaging the V3 courts in the evaluation and decision-making process for transition to new courts management systems. The V3 courts were surveyed recently on their plans and needs. Immediate next steps include meeting with the V3 courts to agree on a path forward. JC staff is preparing materials to help making decisions.

Workstreams

Discussion: Judge Herman provided an update on two proposed workstreams one related to state-level data exchanges and justice partner interfaces and the other Electronic Filing Services Providers (ESP) and e-filing. The issue is how 58 courts can efficiently provide information to justice partners as they migrate to new case management systems.

Action: The JCTC voted to conceptually approve the State-level Data Exchanges and Justice Partner Interfaces workstream.

Budget Change Proposals for Technology

Update: Mr. Curt Soderlund, Chief Administrative Officer, provided an update on submitted and future Budget Change Proposals (BCPs).

A D J O U R N M E N T

There being no further business, the meeting was adjourned.

Approved by the advisory body on enter date.

Judicial Council Technology Committee Meeting
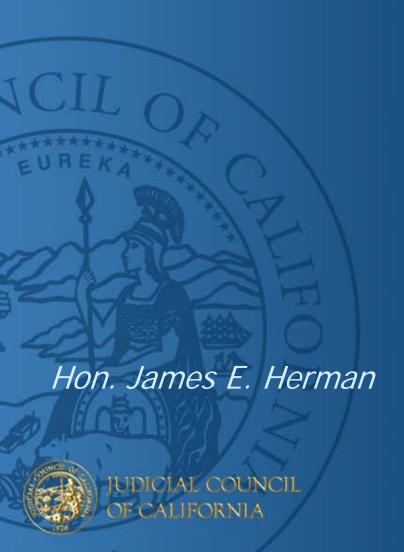
November 10, 2014

Call to Order and Roll Call

- Welcome

- Open Meeting Script

- Approve minutes of previous meeting

Hon. James E. Herman, Chair, Judicial Council Technology Committee

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OF CALIFORNIA

Chair Report

Hon. James E. Herman

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OF CALIFORNIA

Update: Court Technology Advisory Committee (CTAC)

Hon. Terence L. Bruiniers, Chair, Court Technology Advisory Committee

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CTAC Chair Report:
Year Ahead

- Updated Roster
  - 9 new members as of November 1
  - Hon. Robert Freedman as Vice-Chair
- Will begin developing annual agenda in December; and finalize in 2015

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CTAC Chair Report:
CTAC to Information Technology Advisory Committee (ITAC) Transition

- ITAC name change effective July 1, 2015 (with Rule of Court amendment led by JCTC)

- Key changes
    - Change to name and charge
    - Ability to standup limited term, fluid workstreams
    - Increase court IT representation

- Chairs defining procedures to submit, prioritize, and stand up ITAC projects/workstreams

- Annual agenda process protracted to account for transition

CTAC Chair Report:
Justice Partner and Data Exchanges (DX) Workstream

Purpose

1. Identify exchanges that need standards; and
2. Develop appropriate standards.

- Justice Partner and DX Workstream is on an accelerated path.

- CTAC will be asked to signoff in November.

- Mr. David Yamasaki appointed as Chair; membership will include CTAC members and CIOs.

Update: Information Technology Budget FY 2014- 2015

Mr. Mark W. Dusman, Chief Information Officer and Director, Information Technology

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OF CALIFORNIA

IT Budget by Fund

Total FY 2014-2015 Information Technology Budget

Trial Court Improvement Modernization Fund (IMF)	$34.9M
Trial Court Trust Fund (TCTF)	$10.9M
General Fund (GF)	$17.5M
State Court Facility Construction Fund (SCFCF)	$ 1.3M
Total, all funds	$64.6M

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5 Year Historical IT Budget Allocations

	FY 2010-2011	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015
IMF	54,184,737	38,787,474	37,980,543	39,214,180	34,931,766
TCTF	27,394,500	29,762,299	22,826,543	11,390,200	10,899,209
GF	16,896,174	15,720,516	16,491,304	16,853,792	17,519,548
SCFCF	1,326,732	1,243,956	1,755,340	1,253,648	1,262,818
Totals*	**99,802,143**	**85,514,245**	**79,053,730**	**68,711,820**	**64,613,341**

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* For comparison purposes, totals exclude CCMS & grants

How IT Achieved Reductions

- Baseline funding, no new projects.

- Defer LAN/WAN hardware refresh (FY 2011/12) or prioritize refresh (FY 2014-15).

- Defer program CCTC equipment refresh when possible.

- Implement cost-saving technology solutions.

- Reduce support and enhancements for interim programs (SJE, V2, V3).

- Recruited and converted 8 IT consultants to Full Time Equivalents (FTE).

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IT Budget Development Process

- 5-year annual IT budget process (6 years)
- Zero-based budgeting. Prior year budgets do <u>not</u> automatically "roll over."
- IT management reviews and prioritizes budgets.
- Trial Court Budget Advisory Committee (TCBAC) reviews and recommends TCTF and TCIMF budget requests.

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IT Budget Development Process (cont)

- Budget allocation vs. expenditures - monitored weekly
- All program expenditures - approved by the Project Manager.
- All purchases and contracts - reviewed by IT budget staff.
- All contracts/amendments - approved by the CIO.
- Mid-year budget review to project remaining year's expenditures.

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IT Budget Issues

- No sustainable and stable funding source for judicial branch technology needs.

- Cyclical IT program budgets vary year to year (equipment replacement, deployment, contract renewals, etc.).

- 5 years of numerous budget cuts.

- Unstable funding impact:

  - deferred maintenance (SW & HW)

  - deferred new project initiatives

- Recruitment of FTEs to replace contractors has had limited success to date

- Straight percentage reductions (5%, 8%, etc.) by individual programs are difficult since programs are operating at "keeping lights on" levels.

Adjourn

All