ACTIVITY REPORTING AND PROPOSAL FORM

JUDICIAL COUNCIL DIRECTIVES
AOC RESTRUCTURING

DATE	3/27/2013
PREPARED BY	Chad Finke
OFFICE NAME	Court Operations Special Services Office
JUDICIAL COUNCIL DIRECTIVE NUMBER	145
JUDICIAL COUNCIL DIRECTIVE	E&P recommends that the Judicial Council direct the Administrative Director of the Courts to propose to the council a process and policies for pursuing grants. The process should mandate a detailed impact analysis for every grant proposal, including consideration of all anticipated impacts on the workload and resources of the courts and the impacts to the AOC as a whole. Until a process of review and oversight is finalized, the Administrative Director of the Courts must approve the AOC's engagement in all grant proposals and agreements.
SEC RECOMMENDATION	The Executive Leadership Team must develop and make public a description of the AOC's process for determining which grants to pursue. The process should mandate a detailed impact analysis for every grant proposal, including consideration of all anticipated impacts on the workload and resources of the courts and the impacts to the AOC as a whole. Only after such analysis should the Executive Leadership Team make a determination whether the AOC should pursue grant funding. The Judicial Council should exercise oversight to assure that grant-funded programs are undertaken only when consistent with predetermined, branch-wide policy and plans. The fiscal and operational impacts of grant-funded programs on the courts should be considered as part of the fiscal planning process. The Promising and Effective Programs Unit functions are largely discretionary and should be considered for reduction or elimination, resulting in position savings. Consideration should be given to the following. Excerpt: (f) The Fund Development Group concerns itself with training to obtain grants, seeking grants, and grant reporting.

RESPONSE (check applicable boxes)

☐ This directive has been completed and implemented:

File Attachment

☐ This directive is forwarded to the Judicial Council with options for consideration:

File Attachment

☑ Other:

Directives 7-13, 21, 40, 91, and 145 have been combined as part of a broader review and policy discussion relating to the development of a cost-benefit analysis proposal for the AOC which will be provided at a later date.

File Attachment

TIMELINE AND RESOURCES FOR IMPLEMENTATION	
IMPLEMENTATION DATE OR PROJECTED IMPLEMENTATION DATE	
RESOURCES REQUIRED FOR IMPLEMENTATION	

ADDITIONAL IMPLEMENTATION INFORMATION (complete only applicable sections)	
☐ **PROCEDURES/ POLICIES UPDATED OR DEVELOPED**	File Attachment
☐ **TRAINING UPDATED OR DEVELOPED**	File Attachment
☐ **SAVINGS**	File Attachment
☐ **COST**	File Attachment
☐ **EFFICIENCIES**	File Attachment
☐ **SERVICE LEVEL IMPACT**	File Attachment

☐ **OTHER**	File Attachment
ADMINISTRATIVE DIRECTOR OF THE COURTS (ADOC) REVIEW AND APPROVAL	
ADOC REVIEW	Administrative Director of the Courts Review Date: 4/10/2013
EXECUTIVE AND PLANNING (E&P) COMMITTEE REVIEW	
E&P REVIEW	Executive and Planning Review Date: 4/17/2013