



Judicial Council of California

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M E M O R A N D U M

Date

January 13, 2025

Action Requested

Submit Nomination Information

To

Justices of the Supreme Court
Justices of the Courts of Appeal
Judges, Commissioners, and Referees of the
Superior Courts
Clerk/Executive Officer of the Supreme Court
Clerk/Executive Officers of the Courts of Appeal
Court Executive Officers of the Superior Courts
Judicial Council Members
Judicial Council Advisory Body Members
Bar Associations
Law-Related Community Organizations
Interested Others

Deadline

February 14, 2025

Contact

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From

Brad R. Hill, Chair
Executive and Planning Committee

Subject

Invitation for 2025 Judicial Council Membership
Nominations

The Executive and Planning Committee of the Judicial Council of California is soliciting nominations to fill vacancies on the Judicial Council.

As the policymaking body for California's judicial branch, the Judicial Council sets the direction and provides the leadership for improving the quality and advancing the consistent, independent, impartial, and accessible administration of justice. We strive for an experienced, diverse, and inclusive membership to help guide the judicial branch in fulfilling this mission.

The information below details the vacancies to be filled and the application process to be completed by **February 14, 2025**. We welcome your interest and nominations to serve the people of California as a member of the Judicial Council.

Under the leadership of the Chief Justice and in accordance with the California Constitution, the council establishes policies and sets priorities for the judicial branch of government.

Judicial Council Vacancies

Nominations are sought to fill two voting positions:

- Two superior court judges.

Nominations are also sought to fill one nonvoting position:

- One court administrator.

The effective date for the three appointments is September 15, 2025.

Council Membership and Responsibilities

The Chief Justice appoints council members to these positions on recommendations from the Executive and Planning Committee as provided in the California Rules of Court. Prior service on Judicial Council advisory bodies, task forces, and working groups is desirable. A description of the council's mission, guiding principles, membership, and terms of service appears in the California Rules of Court ([title 10, Judicial Administration Rules](#)), rules 10.1 through 10.16. Additional information about the function and membership of the council is available in article VI, section 6 of the California Constitution.

[Rule 10.2\(e\)](#) of the California Rules of Court provides that neither voting council members nor nonvoting advisory council members may concurrently serve on both the Judicial Council and an advisory body unless the provision is waived by the Chief Justice. For example, if you are appointed to the council and you are currently an advisory body member, your membership on the advisory body will conclude on the time of appointment to the council.

Members' Terms and Time Commitment

Voting and advisory members of the Judicial Council serve for three-year terms unless a position is vacated before the term's completion.¹

Members attend approximately 5 one- to three-day council meetings per year. Each member is also appointed to an internal committee of the council, which requires participation in an additional 10 to 20 committee meetings per year (in person or by videoconference). Current members estimate that, in addition to attending meetings, they spend three to four days per month on council-related tasks.

Appointees will be asked to attend an orientation tentatively scheduled on Thursday, July 17, 2025, and invited to observe the Judicial Council meetings on Thursday and Friday, July 17–18.

¹ California Rules of Court, rule 10.2(a)(2) states, in part: "A vacancy is filled by the appointing power for the remainder of the term."

How to Apply

The nomination form has two parts: Part One and Part Two. Part One can be completed by the nominee or nominator. Part Two is to be completed and signed by the nominee. Please note that for multiple nominations, the nominee is required to submit Part Two of the nomination form only once.

Please complete the nomination form [online](#) or at [California Courts Website](#). Alternatively, you may also complete the attached, fillable PDF form and submit it along with the nominee's biography or curriculum vitae by **Friday, February 14, 2025**.

Before nominating someone, please ascertain that the nominee is interested and available to serve if selected. Self-nominations are highly encouraged.

If you have any questions, please contact Judicial Council Support at JCCNominations@jud.ca.gov.

BRH/JYF/KJ

Attachments