Judicial Council of California . Administrative Office of the Courts

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REPORT TO THE JUDICIAL COUNCIL

For business meeting on June 26, 2013

Title
Trial Courts: Quarterly Investment Report for First Quarter of 2013

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Submitted by
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Executive Summary

This *Trial Court Quarterly Investment Report* provides the financial results for the funds invested by the Administrative Office of the Courts (AOC) on behalf of the trial courts as part of the judicial branch treasury program. The report is submitted under the *Resolutions Regarding Investment Activities for the Trial Courts*, approved by the Judicial Council on February 27, 2004, and report covers the period of January 1, 2013, through March 31, 2013.

Previous Council Action

On February 27, 2004, the Judicial Council approved several resolutions regarding investment activities for the trial courts. The resolutions direct that the AOC develop an investment program for the trial courts, name the director of the AOC Finance Division[1] as the treasurer of invested trial court funds, and authorize the investment of trial court funds into the State of California's Local Agency Investment Fund (LAIF); the Bank of America, N.A., investment funds; or other investments as approved by the Administrative Director of the Courts. They also provide for quarterly reporting of investment results to the Judicial Council, the Administrative Director of the Courts, and the manager of the AOC's Internal Audit Services unit by the director of the AOC Fiscal Services Office.

[1] Effective October 1, 2012, the AOC Finance Division has been renamed the Fiscal Services Office and is part of the Judicial and Court Administrative Services Division.

On June 1, 2009, the Judicial Council's Executive and Planning Committee, acting on behalf of the council, approved the investment of trial court monies in any share class of the two previously approved money market funds—the Bank of America Cash Reserves Fund (CRF; formerly Columbia Cash Reserves Fund) and the Bank of America Treasury Reserves Fund (formerly Columbia Treasury Reserves Fund), and the addition of another money market fund—the Bank of America Government Reserves Fund (formerly Columbia Government Reserves Fund).

Summary of Findings

For purposes of the table below, CRF is the capital share class of the Bank of America Cash Reserves money market fund, LAIF is the Local Agency Investment Fund, and PFIC is the Bank of America Public Funds Interest Checking accounts.

Funds held in the judicial branch treasury: Total investment portfolio

As of the close of business on March 31, 2013, total investment balances held by the trial courts purchased from bank accounts directly managed by the AOC Treasury Services unit of the Fiscal Services Office were as specified in the table below:

Investment Description	CRF	LAIF	PFIC	Total
	All dollar amounts are reported in thousands ($000s)			
Section A, Book Values				
Beginning Balance – 01/01/13	$134,258	$269,261	$47,808	**$551,327**
Net Purchases/(Sales)[2]	2,156	(55,885)	1,614	**(52,115)**
Interest Paid[3]	28	212	91	**331**
Total Change	2,184	(55,673)	1,705	**(51,784)**
Ending Balance – 03/31/13	$136,442	$213,588	$149,513	**$499,543**
Section B, Fair Values				
Ending Balance – 03/31/13	$136,443	$213,805	$149,512	**$499,760**
Net Unrealized Gain/(Loss)[4] in Fair Value – 03/31/13	0	218	0	**218**
Ending Balance Plus Unpaid Interest Earned[5] – 03/31/13	$136,443	$213,965	$149,513	**$499,921**

[2] "Net Purchase/(Sales)" is the net amount of court investment principal purchases and sales completed during the quarterly period.

[3] "Interest Paid" is the total amount of interest paid to the investment account during the quarterly period and is included in the Ending Balance.

[4] "Net Unrealized Gain/(Loss)" is the difference between the investment balance's book value and its fair value at the end of the period. The net gain or loss is "unrealized" because the valuation at fair value is only for assets held by the fund at the end of the period. This Net Unrealized Gain/(Loss) would be "realized" or become an actual gain or loss only in the event that all participants' holdings in each portfolio were liquidated by the end of the period. *Realized* gains and losses are included in the Average Yield of the investment for the period.

Investment Description (cont.)	CRF	LAIF	PFIC	Total
Section C, Earnings and Statistics				
Interest Earned[6]	$28	$160	$92	**$280**
Unpaid Interest Earned[7]	$0	$160	$1	**$161**
Average Yield[8]	0.09%	0.28%	0.25%	**0.22%**
Dollar-Weighted Maturity (Days)	50	213	N/A	**105**
Credit Quality	First Tier[9]	GC 16430[10]	N/A	
Percentage of Investment Portfolio[11]	27.31%	42.76%	29.93%	**100.00%**

The ratio of each investment's fair value to its book value (Fair Value Factor) as of March 31, 2012, was as follows:

- CRF 1.000000000
- LAIF 1.001018600
- PFIC 1.000000000

The Fair Value Factor is 1.000 for CRF because all holdings in CRF are valued at fair value daily, and fair value is the price for all daily redemptions and reinvestment transactions. Because LAIF's operating rules permit the redemption, at any time, of all or a portion of any participating court's LAIF balance at its original purchase price, the court's redemption price is not affected by unrealized gains or losses.

Section A of the table above provides the investment balances and activity for the period at book value or at original cost plus or minus the straight-line amortization of any applicable discount or premium.

[5] "Ending Balance Plus Unpaid Interest Earned" is the ending balance at fair value plus interest earned that is unpaid as of the end of the period. This figure represents the liquidation value including unpaid interest earned only in the event all participants' holdings in each portfolio were liquidated at the end of the period.

[6] "Interest Earned" is the total amount of interest earned during the quarterly reporting period.

[7] "Unpaid Interest Earned" is the amount of interest earned during the period that is unpaid as of the end of the quarterly reporting period.

[8] "Average Yield" is the simple average of the 30-day yields for each calendar month during the period, including any realized gains and losses, net of the investment's operating expenses. The total Average Yield is a dollar weighted average of the investment components.

[9] "First Tier" money market debt securities are money market debt securities that receive a short-term rating from a nationally recognized statistical rating organization in the highest short-term rating category for debt obligations.

[10] LAIF may invest the money of the fund only in debt obligations as prescribed in Government Code section 16430.

[11] The portfolio balance percentages are calculated using the book values at the end of the quarterly period.

Section B provides the investment balances at their fair value at the end of the period. "Fair Value" is defined as the value at which an asset could be bought or sold in a current transaction between willing parties, other than in a liquidation.

Section C provides the investment earnings, the dollar-weighted average maturity, the credit quality, and each investment's percentage of the total investment portfolio.

The investment balances presented in the table include the combined balances of both trial court operating funds and agency funds.[12]

Investment portfolio components

CRF. The CRF is an overnight money market mutual fund registered with the Securities and Exchange Commission under the federal Investment Company Act of 1940 and operated in accordance with Title 17, Code of Federal Regulations part 270.2a–7. Investment purchases and redemptions of capital shares are transacted when Bank of America's system reviews the account balance daily at 1:30 p.m. PST and invests or returns funds as appropriate to maintain the bank account's established target balance. A purchase transaction takes place if the cash balance in the account exceeds the target balance, and a redemption transaction takes place when the cash balance is less than the target balance.

In accordance with 17 Code of Federal Regulations part 270.2a–7, the CRF must maintain a dollar-weighted average maturity consistent with its objective of maintaining a stable net asset value per share, not to exceed 60 days (formerly 90 days), and must contain only "First Tier" money market debt obligations receiving a short-term rating from a nationally recognized statistical rating organization in the highest short-term rating category for debt obligations.

CRF invests only in high-quality money market instruments, which include bank obligations (including certificates of deposit and time deposits issued by domestic and foreign banks or their subsidiaries or branches), commercial paper, corporate bonds, extendible commercial notes, asset-backed securities, funding agreements, municipal securities, repurchase agreements, and other high-quality short-term obligations. As of March 31, 2013, the CRF portfolio composition was as follows:

[12] Agency funds are balances held in trust pending resolution of civil or criminal court proceedings, and funds held on behalf of state and local agencies before their statutory distribution. Agency funds include the following categories: civil trust, criminal bail trust, Uniform Civil Fees, and criminal fines, fees, and penalties.

CRF Portfolio Composition
As of March 31, 2013

High-Quality Instruments	Percentage of Portfolio
Asset-backed commercial paper	24.91%
Repurchase obligations	23.14
U.S. certificates of deposit	16.77
Commercial paper	14.22
Time deposits	10.20
Variable-rate demand notes	6.22
U.S. government and agency floating-rate obligations	2.15
Euro CDs	1.11
Other	0.73
U.S. agencies	0.35
Floating rate notes	0.20

Bank of America has determined that iMoneyNet's Prime Category Average (iMoneyNet) money market mutual fund is a good proxy of the CRF portfolio composition and performance.[13]

LAIF. LAIF is a money market fund held and managed by the State Treasurer's Office and is part of the Pooled Money Investment Account (PMIA; see Attachment A). The PMIA is the short-term investment pool for the state General Fund; special funds held by state agencies; and monies deposited by cities, counties, and other entities into the LAIF. LAIF is a voluntary program created by statute; it began in 1977 as an investment alternative for California's local governments and special districts. The enabling statute for the LAIF is section 16429.1 et seq. of the Government Code.

By law, PMIA moneys can be invested only in the following categories: U.S. government securities; securities of federally sponsored agencies; domestic corporate bonds; interest-bearing time deposits in California banks, savings and loan associations, and credit unions; prime-rated commercial paper; repurchase and reverse repurchase agreements; security loans; bankers' acceptances; negotiable certificates of deposit; and loans to various bond funds.

LAIF's primary objectives are to maintain the safety of principal and provide daily liquidity. These objectives are met by investing in high credit-quality debt instruments, maintaining an average maturity between 120 days and 18 months, and providing daily availability of the entire invested balance. LAIF's investment yield is consistent with these very conservative objectives.

[13] The most recent monthly fact sheet for the Bank of America Cash Reserves Capital Fund can be found at the following URL at Bank of America's website: www.bofacapital.com/Publish/Content/application/pdf/GWMOL/CashReserves_Cap_Factsheet.pdf.

The *LAIF Performance Report*—including the portfolio's composition as of March 31, 2013, as reported by the State Treasurer's Office—is attached. The State Treasurer's Office has not identified a money market fund suitable for benchmark comparison to LAIF.

PFIC. Public Funds Interest Checking accounts are Bank of America interest-bearing checking accounts that earn interest at a rate of 0.25 percent per annum. PFIC accounts are insured by the Federal Deposit Insurance Corporation (FDIC) and are fully collateralized at 110 percent of PFIC balances with securities (per Government Code section 53651), purchased by Bank of America, and held in a collateral pool pledged to public deposits. Since PFIC accounts are FDIC insured, they are subject to FDIC insurance assessments of 0.13 percent per annum.[14]

Attachments

1. Attachment A: *LAIF Performance Report*

[14] The FDIC assessment fee is the direct result of maintaining PFIC balances on deposit with Bank of America. FDIC fees are assessed on the average PFIC balance for the period.

ATTACHMENT A

Bill Lockyer, State Treasurer

Inside the State Treasurer's Office

Local Agency Investment Fund (LAIF)

PMIA Performance Report

Date	Daily Yield*	Quarter to Date Yield	Average Maturity (in days)
4/1/2013	0.27	0.27	213
4/2/2013	0.28	0.28	216
4/3/2013	0.28	0.28	218
4/4/2013	0.28	0.28	219
4/5/2013	0.28	0.28	217
4/6/2013	0.28	0.28	217
4/7/2013	0.28	0.28	217
4/8/2013	0.28	0.28	216
4/9/2013	0.28	0.28	213
4/10/2013	0.28	0.28	215
4/11/2013	0.27	0.28	216
4/12/2013	0.27	0.28	213
4/13/2013	0.27	0.28	213
4/14/2013	0.27	0.28	213

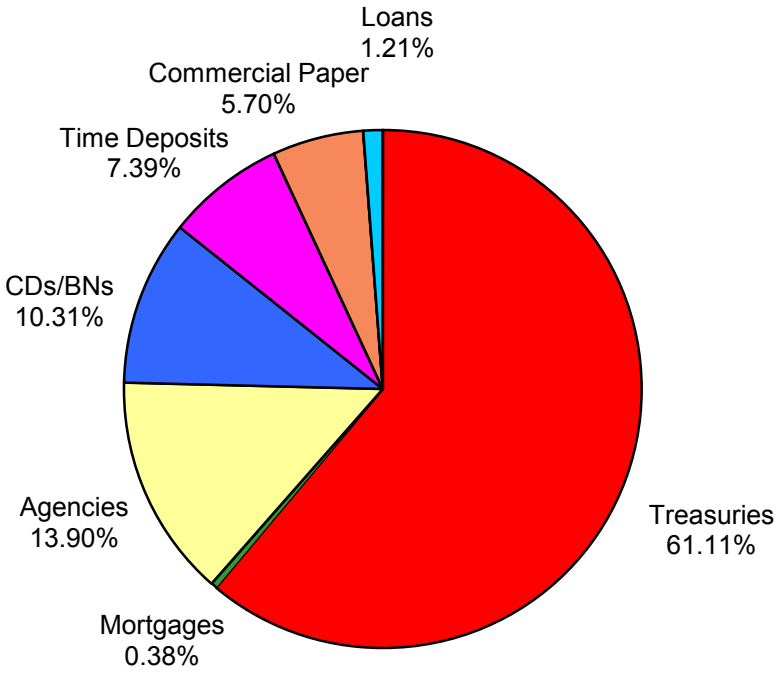
*Daily yield does not reflect capital gains or losses

LAIF Performance Report

Quarter ending 03/31/2013

Apportionment Rate:	0.28%
Earnings Ratio:	.00000773831888202
Fair Value Factor:	1.0010186
Daily:	0.27%
Quarter To Date:	0.29%
Average Life:	213

PMIA Average Monthly Effective Yields

MARCH	**0.285%**
FEBRUARY	0.286%
JANUARY 2013	0.300%

Pooled Money Investment Account
Portfolio Composition
$58.7 Billion
03/31/13