Judicial Council of California
Judicial Branch Workers' Compensation Program Advisory Committee

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jbwcp@jud.ca.gov

JUDICIAL BRANCH WORKERS' COMPENSATION PROGRAM ADVISORY COMMITTEE

MINUTES OF OPEN MEETING WITH CLOSED SESSION

February 22, 2023
1:00 PM- 3:40 PM
Public Videocast

Advisory Body Members Present:	Ms. Shelby Wineinger Ms. Heather Capps Ms. Sulakshna Chauhan Ms. Stephanie Cvitkovich Mr. Charles Johnson Ms. Krysta Levier Mr. James Owen Ms. Nocona Soboleski Mr. Hugh Swift
Advisory Body Members Absent:	Hon. Matthew Brower Ms. Arline Lisinski Mr. Brandon Riley Ms. Kimberlie Turner
Others Present:	Mr. Edward Metro Mr. Patrick Farrales Ms. Maria Kato Ms. Jade Vu Ms. Miki Novitski Ms. Shirley Mohammed Ms. Sayuri Okamoto Ms. Jacquelyn Miller Ms. Becky Richard Ms. Amanda Garcia Mr. Christopher Perez Ms. Candace Maibes Ms. Heather Allen Mr. Alan Turnipseed

OPEN MEETING

Call to Order and Roll Call
The chair called the meeting to order at 1:00 PM and took roll call.

Approval of Minutes
The advisory body reviewed and approved the minutes of the March 28, 2022, Judicial Branch Workers' Compensation Program Advisory Committee meeting. *(Motion: Johnson, Second: LeVier)*

DISCUSSION AND ACTION ITEMS (ITEMS 1 – 3)

Item 1

Third Party Administrator Annual Audit

A detailed audit report was presented by Marsh. Significant attention was given to the performance of Sedgwick, the third-party administrator, which received an overall performance score of 84.4. The report highlighted areas of strong performance and areas needing improvement.

Action: The advisory committee voted to approve the audit report.

(Motion: Johnson, Second: Capps)

Item 2

Strategic Planning Five-Year Plan: Review Changes to Memorandum of Coverage

In Sedgwick Risk's presentation on the Memorandum of Coverage, he highlighted key updates and clarifications. The focus was on ensuring members' understanding and receipt of the document, introducing an annual confirmation process via email, and detailing content updates. The presentation addressed specific sections of the MOC, language revisions for legal alignment, definitions of key terms like 'occurrence' and 'loss', coverage specifics for various groups, and member responsibilities in claim notification and dispute handling.

Action: **The advisory committee voted to approve the memorandum of coverage updates that apply to the Judiciary as well as the trial courts with the understanding that it will be further reviewed by legal counsel.**

(Motion: LeVier, Second: Chauhan)

Item 3

Presentation of Draft Actuarial Report and Premium Allocation Results for Fiscal Year 2023-2024

The presentation focused on reviewing the outstanding liabilities as of June 30, 2023, and funding guidelines. She discussed various financial aspects including the components of appropriate loss, reserve calculations, and adjustments based on actual versus expected outcomes. The presentation also covered the analysis of incurred losses, updates on liabilities, and funding needs for the trial courts and judiciary. She emphasized the decrease in overall reserves and the favorable development of the program, concluding with details on the allocation methodology for funding distribution.

Action: The advisory committee voted to approve the program year 2023-2024 premium allocation and actuarial report.

(Motion: Riley, Second: Johnson)

ADJOURNMENT

There being no further open meeting business, the meeting was adjourned at 3:40 PM.

CLOSED SESSION

The Advisory Committee agreed to review the closed session items over email due to the lack of time.

Item 1
Pursuant to California Rules of Court, rule 10.75(D)(2)
Strategic Planning Five-Year Plan: Risk Assessment
Discussion on program data and sharing practices.

Item 2
Pursuant to California Rules of Court, rule 10.75(D)(7)
Strategic Planning Five-Year Plan: Next Steps
Discussion on phase one of the five-year plan.