



# JUDICIAL COUNCIL OF CALIFORNIA

JUDICIAL BRANCH WORKERS'  
COMPENSATION PROGRAM  
ADVISORY COMMITTEE

[www.courts.ca.gov/jbwcp.htm](http://www.courts.ca.gov/jbwcp.htm)  
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## JUDICIAL BRANCH WORKERS' COMPENSATION PROGRAM ADVISORY COMMITTEE OPEN MEETING MINUTES

Open to the Public (Cal. Rules of Court, rule 10.75(c)(1))

THIS MEETING WAS CONDUCTED BY ELECTRONIC MEANS

THIS MEETING HAD BEEN RECORDED

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**Date:** April 22, 2020  
**Time:** 3:30 p.m. – 4:00 p.m.  
**Public Call-in Number:** 1-877-820-7831, Listen Only Code: 2695552

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**Advisory Body Members Present:**

Ms. Tania Ugrin-Capobianco, Ms. Kim Bartleson, Hon. Matthew Brower, Ms. Colette M. Bruggman, Ms. Heather Capps, Mr. Joseph Carruesco, Ms. Stephanie Cvitkovich, Ms. Krista LeVier, Ms. Michelle Martinez, Mr. James Owen, Ms. Bryna Smith, Mr. Hugh Swift, Mr. Brian Taylor, Ms. Kimberlie Turner, Ms. Shelby Wineinger, Mr. T. Michael Yuen

**Advisory Body Members Absent:**

None

**Others Present:**

Mr. Patrick Farrales, Mr. Greg Keil, Ms. Maria Kato, Mr. Edward Metro, Ms. Miki Katsuyama Novitski

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### I. OPEN MEETING (CAL. RULES OF COURT, RULE 10.75(C)(1))

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**Call to Order and Roll Call**

Ms. Tania Ugrin-Capobianco, Chair, called the meeting to order at 3:30 P.M. and Mr. Patrick Farrales was asked to take roll call.

**Approval of Minutes**

The advisory body reviewed and was asked to approve the Judicial Branch Workers' Compensation Program Advisory Committee minutes of the March 23, 2020 Action by Email meeting.

Motion: Mr. Hugh Swift motioned to approve, and Ms. Shelby Wineinger seconded.

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**II. PUBLIC COMMENT (CAL. RULES OF COURT, RULE 10.75(K)(1))**

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Mr. Farrales reported that there were no written comments received.

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**III. DISCUSSION AND POSSIBLE ACTION ITEMS (ITEMS 1-2)**

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**Item 1**

**Changes to the Judicial Branch Workers' Compensation Program (JBWCP) Premium Deposit Schedule (Action Required)**

Ms. Tania Ugrin-Capobianco reported that she had met with the Judicial Council of California's financial team to review and update the proposal to consolidate 12 monthly workers' compensation premium payments for trial court members of the JBWCP. After reviewing courts' cash flow, a two-payment structure was proposed beginning in August and September. The analysis concluded that this payment process will be sustainable.

**Question Asked:** Was there a conversation with the Budget Director for each Court?

**Response:** The information was given to each member of the Court Executive Advisory Committee and the Trial Court Presiding Judges Advisory Committee. Each court's Presiding Judge and Court Executive Officer was given the information and was expected to distribute this information to the responsible parties within their court. By allocating the funds at the beginning of the year based on historical expenditures, there should not be any issues.

With no further discussion or comments, Ms. Ugrin-Capobianco asked for a motion to approve the new JBWCP Premium Deposit Schedule.

Motion: Ms. Krista LeVier and Mr. Hugh Swift had moved to approve the payment of August and September. Ms. Shelby Wineinger seconded, and Ms. Heather Capps abstained.

**Item 2**

**Modifications to the JBWCP Confidence Level (Action Required)**

Ms. Tania Ugrin-Capobianco asked Mr. Patrick Farrales to present the update on the JBWCP Confidence Level proposal to increase the JBWCP's confidence level from 50 percent to 70 percent and include timing considerations.

Mr. Farrales reported that he had sent out two reports to the Court Executive Advisory Committee and Trial Court Presiding Judges Advisory Committee to get feedback on the confidence level

change. He noted that some courts were concerned about the current financial picture of the state, which may cause a revision to the judicial branch budget.

Although the proposal is able to create more solvency within the Program, Ms. Ugrin-Capobianco suggested that the committee review the confidence levels in August. Several members of the Advisory Committee had agreed that this is not the time to put forth this issue.

Motion: Ms. Kimberly Bartleson motioned to approve to defer and re-discuss.  
Mr. T. Michael Yuen seconded the motion.

Action: Mr. Farrales was asked to convene an Advisory Meeting to revisit this item in August or September 2020.

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#### **IV. ADJOURNMENT**

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**Meeting was adjourned at 3:56 P.M.**