



JUDICIAL COUNCIL OF CALIFORNIA

JUDICIAL BRANCH WORKERS'
COMPENSATION PROGRAM
ADVISORY COMMITTEE

www.courts.ca.gov/jbwcp.htm
jbwcp@jud.ca.gov

JUDICIAL BRANCH WORKERS' COMPENSATION PROGRAM ADVISORY COMMITTEE

OPEN MEETING WITH CLOSED SESSION AGENDA

Open to the Public Unless Indicated as Closed (Cal. Rules of Court, rule 10.75(c) and (d))

OPEN PORTION OF THIS MEETING IS BEING RECORDED

Date: February 18, 2020
Time: 8:30 a.m. to 3:30 p.m.
Location: Judicial Council of California, Sacramento
Public Call-in Number: 1-877-820-7831, Listen Only Code: 2695552

Meeting materials for open portions of the meeting will be posted on the advisory body web page on the California Courts website at least three business days before the meeting.

Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

I. OPEN MEETING (CAL. RULES OF COURT, RULE 10.75(C)(1))

Call to Order and Roll Call

Approval of Minutes

Approve minutes of the April 30, 2019, Judicial Branch Workers' Compensation Program (JBWCP) Advisory Committee meeting.

II. PUBLIC COMMENT (CAL. RULES OF COURT, RULE 10.75(K)(1)-(2))

In-Person Public Comment

Members of the public requesting to speak during the public comment portion of the meeting must place the speaker's name, the name of the organization that the speaker represents if any, and the agenda item that the public comment will address, on the public comment sign-up sheet. The sign-up sheet will be available at the meeting location at least one hour prior to the meeting start time. The Chair will establish speaking limits at the beginning of the public comment session. While the advisory body welcomes and encourages public comment, time may not permit all persons requesting to speak to be heard at this meeting.

Written Comment

In accordance with California Rules of Court, rule 10.75(k)(1), written comments pertaining to any agenda item of a regularly noticed open meeting can be submitted up to one complete business day before the meeting. For this specific meeting, comments should be e-mailed to jbwcp@jud.ca.gov or mailed or delivered to Judicial Council of California, 455 Golden Gate Avenue, San Francisco, CA 94102, attention: Mr. Patrick Farrales. Only written comments received by 10:00 a.m. on February 14, 2020, will be provided to advisory body members prior to the start of the meeting.

III. DISCUSSION AND POSSIBLE ACTION ITEMS (ITEMS 1-10)

- 9:00 a.m. Item 1**
JBWCP Advisory Committee Meeting Agenda (No Action Required)
Overview of the agenda topics for this meeting.
Presenter: *Ms. Tania Ugrin-Capobianco, Chair*
- 9:10 a.m. Item 2**
Committee Member Responsibilities and Committee Charge (No Action Required)
Presentation and discussion on committee member duties and the committee's charge.
- 9:30 a.m. Item 3**
JBWCP Updates (No Action Required)
Presentation and discussion on program progress and updates.
Presenter: *Ms. Tania Ugrin-Capobianco, Chair*
 Mr. Patrick Farrales, Lead Staff
 Ms. Beth Harville, Program Manager
- 10:00 a.m. Item 4**
Workers' Compensation Metrics & Performance Indicators (No Action Required)
Review of the JBWCP (Trial Courts and Judiciary) metrics.
Presenter: *Ms. Beth Harville, Program Manager, AIMS*
- 10:15 a.m. Item 5**

Data Analysis and Identifying Program-wide Trends (No Action Required)
Open discussion on developing workers' compensation reporting metrics for committee members.

Presenter: *Ms. Tania Ugrin-Capobianco, Chair*
Mr. Patrick Farrales, Lead Staff

10:30 a.m. BREAK

10:45 a.m. Item 6

Excess Insurance Market (No Action Required)

Overview of the Excess Insurance Market for FY 2020-2021.

Presenter: *Ms. Ingrid Merriwether, Client Executive, Merriwether & Williams*

11:15 a.m. Item 7

Presentation of Draft Actuarial Report and Allocation Results for FY 2020-21 (Action Required)

Review of the Outstanding Liabilities and Allocation Report for FY 2020-21.

Presenter: *Ms. Becky Richard, Manager, Bickmore Actuarial*

12:00 p.m. LUNCH

1:00 p.m. Item 8

Recommendations from the Settlement Authority Working Group (Action Required)

Consideration of recommendations regarding the Settlement Authority Policy and Settlement Authority Request Form.

Presenter: *Ms. Heather Capps, Chair*
Ms. Stephanie Cvitkovich, Co-Chair

1:30 p.m. Item 9

Recommendations from the Deficit Reduction Alternatives Working Group (Action Required)

Consideration of recommendations and informational items.

Presenter: *Mr. Hugh Swift, Chair*
Mr. Edward Metro, Senior Analyst
Ms. Becky Richard, Senior Manager, Bickmore Actuarial

2:00 p.m.

Item 10

Third-Party Administrator Annual Audit (Action Required)

Review the results of the Annual Audit for FY 2019-2020.

Presenter: *Ms. Jacquelyn Miller, Sedgwick*

Ms. Beth Harville, Program Manager, AIMS

IV. ADJOURNMENT TO CLOSED SESSION

2:30 p.m.

Adjourn to Closed Session

V. CLOSED SESSION (CAL. RULES OF COURT, RULE 10.75(D))

Item 11

This portion of the meeting is closed as it relates to Rule 10.75(d)(6)

Meetings or portions of meetings to discuss content and responses to audit reports that are not yet final. Confidentiality is maintained at these meetings, until an audit is completed and the auditor's report becomes final, to ensure that the auditor's investigation is conducted as efficiently and effectively as possible.

Discussion regarding the fiscal year 2018-2019 and 2019-2020 third party administrator audit and service guidelines.

Item 12

This portion of the meeting is closed as it relates to Rule 10.75(d)(3)

Meetings or portions of meetings to discuss negotiations concerning a contract, labor issue or legislation.

Discussion regarding the workers' compensation brokerage/risk consulting, audit and actuarial services Request for Proposals.

VI. ADJOURNMENT TO OPEN SESSION

Adjourn Closed Session and Commence Open Session

VII. DISCUSSION ITEM

- 3:00 p.m. Item 13**
Presentation of Draft Annual Agenda (No Action Required)
Discuss and summarize annual agenda items for FY 2020-21.
Presenter: *Ms. Tania Ugrin-Capobianco, Chair*

VIII. ADJOURNMENT

- 3:30 p.m. Adjourn**