



Judicial Council of California

Judicial Branch Budget Committee

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JUDICIAL BRANCH BUDGET COMMITTEE

MINUTES OF OPEN MEETING

September 18, 2023

1:45 p.m. – 3:15 p.m.

<https://jcc.granicus.com/player/event/2945>

Boardroom, 3rd floor, 455 Golden Gate Ave. San Francisco, CA 94012

**Advisory Body
Members Present:**

Hon. Ann C. Moorman, Chair; Mr. David H. Yamasaki, Vice Chair; Hon. Carin T. Fujisaki; Hon. Brad R. Hill; Hon. Maria Lucy Armendariz; Hon. C. Todd Bottke; Hon. Charles S. Crompton; Ms. Rachel W. Hill

**Advisory Body
Members Absent:**

n/a

Others Present:

Hon. Jonathan B. Conklin, Mr. John Wordlaw, Mr. Zlatko Theodorovic, Ms. Fran Mueller, Ms. Angela Cowan, Ms. Melanie Snider, Ms. Karene Alvarado, Ms. Heather Pettit, Ms. Laura Brown

OPEN MEETING

Call to Order and Roll Call

The chair called the meeting to order at 1:47 p.m. and took roll call.

Approval of Minutes

The advisory body reviewed and approved the minutes of the August 7, 2023 Judicial Branch Budget Committee (Budget Committee) meeting and the August 10, 2023 action by email between meetings. There were seven members who voted to approve and one member who abstained.

DISCUSSION AND ACTION ITEMS (ITEMS 1-4)

Item 1: Model Self-Help Pilot Program Update (Action Required)

Consideration of a Trial Court Budget Advisory Committee (TCBAC) recommendation for 2023-24 allocation of the ongoing \$191,400 for the Model Self-Help Pilot Program.

Presenter(s)/Facilitator(s):

Hon. Jonathan B. Conklin, Chair, Trial Court Budget Advisory Committee

Ms. Melanie Snider, Supervising Attorney, Judicial Council Center for Families, Children & the Courts

Action: The Budget Committee unanimously voted to approve the following TCBAC recommendation for consideration by the Judicial Council at its November 17, 2023 business meeting:

Approve the proposed one-time funding allocations for the 2023-24 Model Self-Help Program – Technology as set forth below:

Court	Project	Amount
Calaveras	Community Outreach/Off-Site Services	\$6,500
Calaveras	Expanding Technology Resources	3,700
Inyo	Self-Help Computer Replacement	9,869
Merced	Self-Help Remote Stations	4,550
San Benito	Public Computers for Self-Help Center	6,600
San Benito	Television for Self Help Center & Instruction Videos	4,000
San Francisco	SRL WayFinder Project – Phase III Program Development	62,530
Santa Cruz	Improving Remote Document Review Process and Staff Efficiency	1,727
Solano	Qmatic Expansion for Criminal-Traffic and Self-Help	75,175
Ventura	Self-Help Center On-Demand Video	16,749
	Total Allocations to the Courts	\$191,400

Item 2: 2023-24 State Trial Court Improvement and Modernization Fund (IMF) Allocation Adjustment for the Judicial Council Center for Judicial Education and Research (CJER) (Action Required)

Consideration of a TCBAC recommendation to increase the 2023-24 IMF allocation for CJER by \$150,000 related to conducting additional new judge orientation sessions to address an increased number of judicial officer appointments.

Presenter(s)/Facilitator(s): Hon. Jonathan B. Conklin, Chair, Trial Court Budget Advisory Committee
 Ms. Karene Alvarado, Director, Judicial Council Center for Judicial Education and Research

Action: The Budget Committee unanimously voted to approve the following TCBAC recommendation for consideration by the Judicial Council at its November 17, 2023 business meeting:

Increase the approved 2023-24 IMF allocation for the Judicial Education Program by \$150,000 to provide the Judicial Council CJER with the resources to offer six additional New Judge Orientation training programs and to increase the capacity for each of the Primary Assignment Orientations being held in 2023-24. This will ensure that newly appointed judicial officers can meet the education requirements for new judges as required by California Rule of Court 10.462.

Item 3: 2023-24 IMF Allocation Adjustment for the Judicial Council Information Technology (IT) Office (Action Required)

Consideration of a TCBCAC recommendation to increase the 2023-24 IMF allocation by \$721,490 for IT to renew an Interbranch Agreement with the Madera Court to complete a digitization project.

Presenter(s)/Facilitator(s): Hon. Jonathan B. Conklin, Chair, Trial Court Budget Advisory Committee
Ms. Heather Pettit, Director, Judicial Council Information Technology

Action: The Budget Committee unanimously voted to approve the following TCBCAC recommendation for consideration by the Judicial Council at its November 17, 2023 business meeting:

Increase the approved 2023-24 IMF allocation for the Judicial Council IT office by \$721,490 to provide the Madera Court with funding to complete their goal of digitizing over 13.4 million pages of court records and transform the court that relies on paper files into a digital court.

Item 4: 2023-24 Trial Court Trust Fund (TCTF) Allocation Adjustment for Center for Families, Children & the Courts, Sargent Shriver Civil Counsel Pilot Program Grant Allocations (Action Required)

Consideration of a TCBCAC recommendation to increase the 2023-24 TCTF allocation for the Center for Families, Children & the Courts (CFCC), Sargent Shriver Civil Council Program by \$3.567 million to fund additional grant allocations from existing program fund reserves, approved by the Shriver Civil Counsel Act Implementation Committee.

Presenter(s)/Facilitator(s): Hon. Jonathan B. Conklin, Chair, Trial Court Budget Advisory Committee
Ms. Laura Brown, Senior Analyst, Judicial Council Center for Families, Children & the Courts

Action: The Budget Committee unanimously voted to approve the following TCBCAC recommendation for consideration by the Judicial Council at its November 17, 2023 business meeting:

Increase the approved 2023-24 TCTF allocation for the Judicial Council CFCC by \$3.567 million from existing Shriver program reserves to fund the Shriver Civil Counsel Act Implementation Committee approved grants totaling \$15.832 million.

A D J O U R N M E N T

There being no further business, the meeting was adjourned at 2:12 p.m.

Approved by the advisory body on November 15, 2023.