



# JUDICIAL COUNCIL OF CALIFORNIA

JUDICIAL BRANCH BUDGET  
COMMITTEE

[www.courts.ca.gov/jbbc.htm](http://www.courts.ca.gov/jbbc.htm)  
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## JUDICIAL BRANCH BUDGET COMMITTEE

### MINUTES OF OPEN MEETING

April 6, 2022

3:30 p.m. to 5:00 p.m.

<http://jcc.granicus.com/player/event/1656>

**Advisory Body Members Present:** Hon. David. M. Rubin, Chair; Hon. Ann Moorman, Vice Chair; Hon. C. Todd Bottke, Hon. Brad R. Hill; Hon. Harold W. Hopp; Mr. Kevin Harrigan

**Advisory Body Members Absent:** Hon. Carin T. Fujisaki

**Others Present:** Mr. John Wordlaw, Mr. Zlatko Theodorovic, Ms. Fran Mueller; Hon. Jonathan Conklin, Ms. Angela Cowan, Ms. Brandy Olivera, Mr. Joseph Glavin, Mr. Catrayel Wood, Mr. Douglas Denton, Ms. Anna Maeve

#### OPEN MEETING

##### Call to Order and Roll Call

The chair called the meeting to order at 3:32 p.m. and took roll call.

##### Approval of Minutes

The advisory body reviewed and approved the minutes from the March 9, 2022, Judicial Branch Budget Committee (Budget Committee) meeting.

#### DISCUSSION AND POSSIBLE ACTION ITEMS (ITEM 1-4)

##### Item 1 - Minimum Operating and Emergency Reserve Policy (Action Required)

Consideration of a Trial Court Budget Advisory Committee (TCBAC) recommendation related to the suspension of the Minimum Operating and Emergency Fund Balance Policy.

Presenter(s)/Facilitator(s): Hon. Jonathan B. Conklin, Chair, Trial Court Budget Advisory Committee  
Mr. Joseph Glavin, Analyst, Judicial Council Budget Services

**Action:** *The Budget Committee unanimously voted to approve the TCBAC recommendation, to be considered by the Judicial Council at its May 12-13, 2022 business meeting, to extend the suspension of the minimum operating and emergency fund balance policy for an additional two fiscal years until June 30, 2024—or earlier if Government Code 77203 is amended.*

**Item 2- Trial Court Trust Fund Funds Held on Behalf of the Trial Courts Reporting Frequency (Action Required)**

Consideration of a TCBCAC recommendation to revise the current Fund Held on Behalf (FHOB) policy requiring courts to report to TCBCAC each quarter on projects completed within the last 90 days.

Presenter(s)/Facilitator(s): Hon. Jonathan B. Conklin, Chair, Trial Court Budget Advisory Committee  
Mr. Catrayel Wood, Senior Analyst, Judicial Council Budget Services

**Action:** *The Budget Committee unanimously approved the following recommendations from the TCBCAC to be considered by the Judicial Council at its May 12-13, 2022 business meeting:*

- 1. Revise the current FHOB policy, requiring that courts report to the TCBCAC within 90 days of completion of a project or planned expenditure regarding how the funds were expended, from a quarterly to an annual reporting of all projects or planned expenditures completed in a fiscal year;*
- 2. Include a requirement on the annual reporting to include status updates on projects or planned expenditures not completed; and*
- 3. Make language corrections to the current policy as appropriate.*

**Item 3 - Senate Bill 170 One-time \$30 Million Court Interpreter Employee Incentive Grant (CIEIG) Allocation Methodology (Action Required)**

Consideration of a TCBCAC recommendation on an allocation methodology to distribute CIEIG funding to the trial courts approved to receive funding through the grant application process.

Presenter(s)/Facilitator(s): Hon. Jonathan B. Conklin, Chair, Trial Court Budget Advisory Committee  
Mr. Douglas Denton, Principal Manager, Judicial Council Center for Families, Children & the Courts

**Action:** *The Budget Committee unanimously approved the following recommendations from the TCBCAC to be considered by the Judicial Council at its May 12-13, 2022 business meeting:*

- 1. Approve the proposed allocations for the Court Interpreter Employee Incentive Grant for 2021–22;*
- 2. Direct Judicial Council Budget Services staff to distribute grant awards to courts no later than the June 2022 distribution; and*
- 3. Direct Judicial Council Budget Services and Language Access Services staff to initiate a future grant application cycle for 2022-23.*

**Item 4 - 2022-23 Assembly Bill 1058 Allocations (Action Required)**

Consideration of a TCBAC recommendation on the 2022-23 allocations for the child support commissioner and family law facilitator programs.

Presenter(s)/Facilitator(s):      Hon. Jonathan B. Conklin, Chair, Trial Court Budget Advisory Committee  
   Ms. Anna Maves, Supervising Attorney, Judicial Council Center for  
   Families, Children & the Courts

**Action:** *The Budget Committee unanimously approved the following recommendations from the TCBAC to be considered by the Judicial Council at its May 12-13, 2022 business meeting:*

- 1. Approve the allocation for the child support commissioner side of the program for fiscal year 2022–23 as set forth in Attachment A. This allocation maintains the current workload-based methodology approved by the Judicial Council in July 2021; and*
- 2. Approve the allocation for the family law facilitator side of the program for fiscal year 2022– 23 as set forth in Attachment B. This allocation maintains the current population-based methodology approved by the Judicial Council in July 2021.*

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**A D J O U R N M E N T**

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There being no further business, the meeting was adjourned at 3:55 p.m.

Approved by the advisory body on May 18, 2022.