



# JUDICIAL COUNCIL OF CALIFORNIA

INFORMATION TECHNOLOGY  
ADVISORY COMMITTEE

[www.courts.ca.gov/committee.htm](http://www.courts.ca.gov/committee.htm)  
[committee@jud.ca.gov](mailto:committee@jud.ca.gov)

## INFORMATION TECHNOLOGY ADVISORY COMMITTEE

### MINUTES OF OPEN MEETING

August 9, 2023  
12:00 PM to 1:00 PM  
Videoconference

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**Advisory Body  
Members Present:**

Hon. Sheila F. Hanson, Chair; Hon. Louis R. Mauro, Vice- Chair; Mr. Mike Baniel; Mr. Brian Cotta; Mr. Adam Creiglow; Hon. Julie Culver; Hon. Tara Desautels; Mr. Jason Galkin; Hon. Michael S. Groch; Hon. Samantha P. Jessner; Hon. Kimberly Menninger; Hon. James Mize; Mr. Jake Pison; Hon. Bruce Smith; Mr. Neal Taniguchi; Ms. Jeannette Vannoy; Mr. Don Willenburg; and Mr. David H. Yamasaki; and Hon. Theodore Zayner

**Advisory Body  
Members Absent:**

Assembly Member Damon Connelly; Hon. Truc T. Do; Ms. Alexandra Grimwade; Hon. Amy Guerra; and Mr. Anh Tran

**Others Present:**

Hon. Kyle S. Brodie; Ms. Heather Pettit; and Judicial Council staff

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#### OPEN MEETING

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**Call to Order and Roll Call**

The chair called the meeting to order and took roll call.

**Approval of Minutes**

The advisory body reviewed and approved the minutes of the June 5, 2023 meeting.

There were no public comments received for this meeting.

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#### DISCUSSION AND ACTION ITEMS (ITEMS 1-5)

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**Item 1**

**Chair's Report**

**Update:**

Hon. Sheila F. Hanson welcomed members, informed them that the calendar years 2023-24 Tactical Plan for Technology was approved by the Judicial Council on July 21, and thanked Tactical Plan Workstream members for their hard work and commitment to ensuring the plan incorporated metrics for each initiative, and aligned with the California Courts Connected framework. The chair also informed the committee members the Judicial Council approved the IT Modernization Funding program allocations to the courts for fiscal year (FY) 2023-24. Finally, the chair reviewed the topics on today's agenda.

## Item 2

### Judicial Council Technology Committee

**Update:** Hon. Kyle S. Brodie also recognized the approvals of the IT Modernization Funding program and the Tactical Plan for Technology; and discussed the effectiveness of the workstreams. The Technology Committee's goal in the coming months is to inform the Judicial Council and other advisory committees about the work of ITAC and the Technology Committee. The Technology Committee will meet next on August 14, 2023 to consider the proposed allocations for the Language Access Services Signage and Technology Grant program, and the IT Modernization Funding FY 2023-24 Branchwide programs, as well as an update to the California Courts Connected Framework Judge Brodie thanked Judge Hanson and ITAC for its work and partnership with the Technology Committee.

## Item 3

### Language Access Services Signage and Technology Grant Program (Action Required)

**Update:** Hon. Victor A. Rodriguez, Co-Chair, Advisory Committee on Providing Access & Fairness / Chair, Language Access Subcommittee presented the proposed allocations for the FY 2023-24 Language Access Services Signage and Technology Grant program.

**Action:** ITAC members approved the FY 2023-24 Language Access Services Signage and Technology Grant program allocations and recommended providing to the Technology Committee for consideration.

## Item 4

### Hybrid Courtroom Workstream Update

**Update:** Hon. Samantha P. Jessner, Workstream Executive Sponsor, Mr. Adam Creiglow, Workstream Co-Sponsor, and Ms. Heather L. Pettit, CIO/IT Director, Judicial Council presented an update on the Hybrid Courtroom workstream activities, including a preview of the final report.

**Action:** ITAC members received the update and Judge Hanson thanked the presenters for their work on the Hybrid Courtroom activities.

## Item 5

### Liaisons Reports

**Update:** Hon. Sheila F. Hanson, Hon. Louis R. Mauro, and Hon. Kimberly Menninger provided updates on partnering committee activities in their roles as liaisons from ITAC to partnering bodies.

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**ADJOURNMENT**

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There being no further business, the meeting was adjourned.

Approved by the advisory body on enter date.