



Judicial Council of California

Information Technology
Advisory Committee

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INFORMATION TECHNOLOGY ADVISORY COMMITTEE

MINUTES OF OPEN MEETING

December 18, 2024

12:00 - 1:00 p.m.

Videoconference

Advisory Body Members Present: Hon. Sheila F. Hanson, Chair; Hon. Samantha P. Jessner, Vice-Chair; Mr. Mike Baniel; Hon. Benjamin J. Cassady; Hon. Kathy Ciuffini; Mr. Brian Cotta; Mr. Adam Creiglow; Hon. Julie R. Culver; Hon. Tara M. Desautels; Ms. Rebecca Fleming; Mr. Jason Galkin; Ms. Carrie Holmes; Mr. Brett Howard; Hon. Ioana Petrou; Mr. Jake Pison; Mr. Neal Taniguchi

Advisory Body Members Absent: Hon. Damon Connolly; Hon. Michael S. Groch; Hon. Amy Guerra; Mr. A.J. Guzman; Hon. Kimberly Menninger

Others Present: Mr. John Yee; Judicial Council staff

OPEN MEETING

Call to Order and Roll Call

The chair called the meeting to order. Staff took roll call and made opening announcements.

Approval of Minutes

The advisory body reviewed and approved the minutes of the November 11, 2024, Action by Email and the November 20, 2024, Information Technology Advisory Committee meeting.

DISCUSSION AND POSSIBLE ACTION ITEMS (ITEMS 1–5)

Item 1

Chair Report

The committee received an update on activities and news from the Information Technology Advisory Committee chair, Hon. Sheila F. Hanson.

Item 2

Technology Committee Chair Report

This item was deferred to a future committee meeting.

Item 3

Advisory Committee Liaison Reports

The committee received updates on activities and news from advisory committee liaisons Hon. Tara M. Desautels, Liaison, Data Analytics Advisory Committee; Hon. Samantha P. Jessner, Liaison, Trial Court Presiding Judges and Civil & Small Claims Advisory Committee; and Ms. Rebecca J. Flemming, Liaison, Court Executive Advisory Committee. A written update from

Hon. Amy K. Guerra, Liaison, Advisory Committee on Providing Access and Fairness was provided in the meeting materials.

Item 4

Sunset the Advancing the Hybrid Courtroom Phase 1 Workstream

The committee received an overview of the accomplishments of the workstream, which completed its objectives in 2024, from the workstream's executive sponsor, Hon. Samantha P. Jessner.

Action: The committee approved sunsetting the Advancing the Hybrid Courtroom Phase 1 Workstream.

Item 5

2025 Annual Agenda

The committee discussed ideas and reviewed a draft of ITAC's 2025 Annual Agenda, including a review of what may carry over from 2024 and any new business for the committee to consider.

Action: The committee will continue discussing this item at their next meeting.

A D J O U R N M E N T

There being no further business, the meeting was adjourned.

Approved by the advisory body on January 21, 2025.