



# Judicial Council of California

Information Technology  
Advisory Committee

[www.courts.ca.gov/itac.htm](http://www.courts.ca.gov/itac.htm)  
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## INFORMATION TECHNOLOGY ADVISORY COMMITTEE

### MINUTES OF OPEN MEETING

November 20, 2024

12:00 p.m. - 1:00 p.m.

Videoconference

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**Advisory Body Members Present:** Hon. Sheila F. Hanson, Chair; Hon. Samantha P. Jessner, Vice-Chair; Mr. Mike Baliet; Mr. Brian Cotta; Mr. Adam Creiglow; Hon. Julie R. Culver; Hon. Tara M. Desautels; Ms. Rebecca Fleming; Mr. Jason Galkin; Mr. A.J. Guzman; Ms. Carrie Holmes; Mr. Brett Howard; Hon. Kimberly Menninger; Hon. Ioana Petrou; Mr. Jake Pison; Mr. Neal Taniguchi

**Advisory Body Members Absent:** Hon. Benjamin J. Cassady; Hon. Kathy Ciuffini; Hon. Damon Connolly; Hon. Michael S. Groch; Hon. Amy Guerra

**Others Present:** Hon. C. Todd Bottke; Hon. Maria D. Hernandez; Mr. Charles Johnson; Mr. Darrel E. Parker; Mr. Craig M. Peters; Mr. John Yee; Judicial Council staff

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#### OPEN MEETING

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##### Call to Order and Roll Call

The chair called the meeting to order. Staff took roll call and made opening announcements.

##### Approval of Minutes

The advisory body reviewed and approved the minutes of the September 25, 2024, Information Technology Advisory Committee meeting.

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#### DISCUSSION ITEMS (NO ACTION REQUIRED) (ITEMS 1-4)

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##### Item 1

###### Chair Report

The committee received an update on activities and news from the Information Technology Advisory Committee chair, Hon. Sheila F. Hanson.

##### Item 2

###### Technology Committee Chair Report

This item was deferred to a future committee meeting.

##### Item 3

###### 2025-2026 Tactical Plan for Technology Preview

Tactical Plan Workstream Executive Sponsor, Judge Hanson and member, Brian Cotta presented a preview of the 2025-2026 Tactical Plan for Technology.

**Item 4**

**2025 Annual Agenda Discussion**

Judge Hanson facilitated a discussion with the committee to seek ideas for the ITAC's 2025 Annual Agenda. This included a review of what may carry over from 2024 and any new business for the committee to consider.

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**A D J O U R N M E N T**

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There being no further business, the meeting was adjourned.

Approved by the advisory body on December 18, 2024.