



# Judicial Council of California

Information Technology  
Advisory Committee

[www.courts.ca.gov/itac.htm](http://www.courts.ca.gov/itac.htm)  
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## INFORMATION TECHNOLOGY ADVISORY COMMITTEE

### MINUTES OF OPEN MEETING

September 25, 2024  
12:00 p.m. to 1:00 p.m.  
Videoconference

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**Advisory Body Members Present:** Hon. Sheila F. Hanson, Chair; Hon. Samantha P. Jessner, Vice-Chair; Mr. Mike Baniel; Hon. Benjamin J. Cassady; Hon. Kathy Ciuffini; Mr. Adam Creiglow; Hon. Julie R. Culver; Hon. Tara M. Desautels; Mr. Jason Galkin; Hon. Michael S. Groch; Mr. A.J. Guzman; Mr. Brett Howard; Hon. Kimberly Menninger; Mr. Jake Pison; Mr. Neal Taniguchi

**Advisory Body Members Absent:** Hon. Damon Connolly; Mr. Brian Cotta; Ms. Rebecca Fleming; Hon. Amy Guerra; Ms. Carrie Holmes; Hon. Ioana Petrou

**Others Present:** Hon. Kyle S. Brodie; Mr. John Yee; Judicial Council staff

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#### OPEN MEETING

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##### Call to Order and Roll Call

The chair called the meeting to order, and roll call was taken.

##### Approval of Minutes

The committee reviewed the minutes of the July 17, 2024, Information Technology Advisory Committee meeting.

**Action:** *The committee approved the minutes of the July 17, 2024, open meeting.*

No public comments were received for this meeting.

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#### DISCUSSION AND ACTION ITEMS (ITEMS 1 – 4)

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##### Item 1

###### Chair Report (No Action – Information Only)

The committee received an update on activities and news from the Information Technology Advisory Committee chair.

##### Item 2

###### Technology Committee Chair Report (No Action – Information Only)

The committee received an update on activities and news from the Technology Committee chair.

**Item 3**

**Language Access Signage and Technology Grant Program (Action Required)**

At its August 12, 2024, meeting, this committee approved the proposed awards for the Language Access Signage and Technology Grant Program, Cycle 6, Fiscal Year 2024-25. However, in light of budget constraints, the committee will reconsider the recommended allocations, prior to submission to the Judicial Council Technology Committee and then Judicial Council for approval

***Action: The committee approved the revised recommended allocations for the Language Access Signage and Technology Grants, Cycle 6, FY 2024–25.***

**Item 4**

**Judicial Branch Technology: Rules for Adoption of Technological and Data Security Standards (Action Required)**

Review draft invitation to comment on the proposal to revise California Rules of Court, rule 10.172 and adopt rule 10.405, which allow the Judicial Council to adopt standards for technological and data security for the courts. Consider approval to circulate proposal for public comment.

***Action: The committee approved circulating the proposal for public comment.***

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**A D J O U R N M E N T**

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There being no further business, the meeting was adjourned.