



INFORMATION TECHNOLOGY ADVISORY COMMITTEE

MINUTES OF OPEN MEETING

July 17, 2024

12:00 p.m. to 1:00 p.m.

Videoconference

Advisory Body Members Present: Hon. Sheila F. Hanson, Chair; Hon. Samantha P. Jessner, Vice- Chair; Mr. Brian Cotta; Mr. Adam Creiglow; Hon. Tara Desautels; Mr. A.J. Guzman; Mr. Jake Pison; Mr. Mike Balie; Hon. Julie Culver; Mr. Neal Taniguchi; Mr. Brett Howard; Ms. Carrie Holmes; Hon. Kimberly Menninger

Advisory Body Members Absent: Chief Judge Wiseman; Hon. Kyle S. Brodie; Hon. Truc Do; Ms. Rebecca Fleming; Mr. Jason Galkin; Hon. Michael S. Groch; Hon. Amy Guerra; Hon. Ioana Petrou; Hon. Bruce Smith

Others Present: Mr. John Yee; Mr. Douglas G. Denton; and Judicial Council staff

OPEN MEETING

Call to Order and Roll Call

The chair called the meeting to order and took roll call.

Approval of Minutes

The following Information Technology Advisory Committee meeting minutes were approved:

- May 15, 2024

There were no written comments from members of the public received for this meeting.

DISCUSSION AND ACTION ITEMS (ITEMS 1-2)

Item 1

Chair's Report

Update: Hon. Sheila F. Hanson welcomed the committee members and provided updates on the following:

- **State Budget:** Governor Gavin Newsom signed the 2024 State Budget Act on June 29. Due to a projected budget shortfall of over \$46 million, the committee will suspend in-person meetings until further notice. Meetings will be held monthly via videoconference. The Judicial Branch Technology Summit will be postponed. The committee will receive updates on how the new state budget impacts ITAC.
- **Tactical Plan for Technology:** This workstream has held five successful meetings and meets biweekly. They are reviewing feedback on each initiative

and plan to share a draft of the 2025–2026 Tactical Plan for Technology with the branch for public comment in October.

- **California Trial Court Facility Standards:** The updated draft of the Facilities Standards will be presented to the Court Facilities Advisory Committee for approval on August 9 and is scheduled to be presented to the Judicial Council in September for consideration.

Item 2

Language Access Signage and Technology Grant Program (Action Requested)

Update: Mr. Douglas G. Denton, Principal Manager, Language Access Services Program, Judicial Council, presented the proposed awards for the Language Access Signage and Technology Grants Program, Cycle 6, Fiscal Year 2024-25. He informed the committee that the signed 2024 State Budget Act allocated \$2.55 million to the program for language access and technology projects requested by the courts. The maximum funding for qualifying signage projects is \$200,000, and \$270,000 for technology projects. The grant program received 18 requests for the maximum amounts for this cycle. The program has approved funding for all 18 requests, with \$603,811.54 allocated to the signage projects and \$1,746,188.46 to technology projects. After ITAC approval, these proposed awards will be reviewed by the Technology Committee and then submitted to the Judicial Council for final approval.

Action: The committee unanimously approved the proposed awards for the Language Access Signage and Technology Grants Program, Cycle 6, Fiscal Year 2024-25.

ADJOURNMENT

There being no further business, the meeting was adjourned.