



# JUDICIAL COUNCIL OF CALIFORNIA

INFORMATION TECHNOLOGY  
ADVISORY COMMITTEE

[www.courts.ca.gov/itac.htm](http://www.courts.ca.gov/itac.htm)  
[itac@jud.ca.gov](mailto:itac@jud.ca.gov)

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## INFORMATION TECHNOLOGY ADVISORY COMMITTEE

### NOTICE AND AGENDA OF OPEN MEETING

Open to the Public (Cal. Rules of Court, rule 10.75(c)(1) and (e)(1))

THIS MEETING IS BEING CONDUCTED BY ELECTRONIC MEANS

THIS MEETING IS BEING RECORDED

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**Date:** January 26, 2022  
**Time:** 12:00 – 1:00 PM  
**Connection Info:** [Webcast](#)

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Meeting materials will be posted on the advisory body web page on the California Courts website at least three business days before the meeting.

Members of the public seeking to make an audio recording of the meeting must submit a written request at least two business days before the meeting. Requests can be e-mailed to [itac@jud.ca.gov](mailto:itac@jud.ca.gov).

Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

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#### **I. OPEN MEETING (CAL. RULES OF COURT, RULE 10.75(C)(1))**

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##### **Call to Order and Roll Call**

##### **Approval of Minutes (Action Required)**

Approve minutes of the following Information Technology Advisory Committee meetings:

- November 30, 2021

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#### **II. PUBLIC COMMENT (CAL. RULES OF COURT, RULE 10.75(K)(1))**

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This meeting will be conducted by electronic means with a listen only conference line available for the public. As such, the public may submit comments for this meeting only in writing. In accordance with California Rules of Court, rule 10.75(k)(1), written comments pertaining to any agenda item of a regularly noticed open meeting can be submitted up to one complete business day before the meeting. For this specific meeting, comments should be e-mailed to [itac@jud.ca.gov](mailto:itac@jud.ca.gov). Only written comments received by **12 p.m. on January 25** will be provided to advisory body members prior to the start of the meeting.

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**III. REPORTS AND POSSIBLE ACTION ITEMS (ITEMS 1 – 6)**

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**Item 1**

**Chair's Report**

Presenter: Hon. Sheila F. Hanson, Chair

**Item 2**

**Judicial Council Technology Committee Update**

Update on activities and news coming from this internal oversight committee.

Presenter: Hon. Kyle S. Brodie, Chair, Technology Committee

**Item 3**

**Data Advisory Body**

Update on creation of new advisory body focused on data and information governance.

Presenter: Hon. Kyle S. Brodie, Chair, Technology Committee

**Item 4.**

**2022 Annual Agenda Amendment (Action Required)**

Consider a proposal to amend the 2022 Annual Agenda to add an item for the Rules & Policy Subcommittee.

Presenter: Hon. Julie R. Culver, Chair

**Item 5**

**Budget Update for Fiscal Year 2022-23**

Update on the Governor's proposed FY2022-23 budget for the judicial branch.

Presenters: Zlatko Theodorovic, Deputy Director, Budget Services  
Heather Pettit, Chief Information Officer

**Item 6**

**Statewide E-Filing Program Review Workstream Preview**

Receive a preview of the workstream's findings and recommendations.

Presenter: Snorri Ogata, Executive Sponsor

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**IV. ADJOURNMENT**

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**Adjourn**



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## INFORMATION TECHNOLOGY ADVISORY COMMITTEE

November 30, 2021  
12:00 PM to 2:00 PM  
Videoconference

**Advisory Body Members Present:** Hon. Sheila F. Hanson, Chair; Hon. Louis R. Mauro, Vice Chair; Mr. Mike Baliet; Mr. Jake Chatters; Mr. Brian Cotta; Hon. Julie R. Culver; Hon. Tara Desautels; Hon. Truc T. Do; Hon. Samantha P. Jessner; Hon. James Mize; Hon. Kimberly Menninger; Mr. Snorri Ogata; Mr. Darrel Parker; Hon. Donald Segerstrom; Mr. Anh Tran; Ms. Jeannette Vannoy; Mr. Don Willenburg; and Mr. David H. Yamasaki

**Advisory Body Members Absent:** Assembly Member Marc Berman; Ms. Alexandra Grimwade; Hon. Michael S. Groch; Senator Robert Hertzberg (Alex Barnett); Hon. Bruce Smith; Hon. Joseph Wiseman; and Hon. Theodore Zayner

**Others Present:** Judge Kyle Brodie; Ms. Heather Pettit; Mr. Mark Dusman; Ms. Jamel Jones; Ms. Jessica Craven; Ms. Andrea Jaramillo; Ms. Jackie Woods and other JCC staff present

### OPEN MEETING

#### Call to Order and Roll Call

The chair called the meeting to order and took roll call.

#### Approval of Minutes

The advisory body reviewed and approved the minutes with one correction of the October 27, 2021, Information Technology Advisory Committee meeting.

There were no public comments received for the November 30, 2021, meeting.

### DISCUSSION AND ACTION ITEMS (ITEMS 1-5)

#### Item 1

##### Chair's Report

Presenter: Hon. Sheila F. Hanson, Chair

**Update:** Judge Hanson welcomed ITAC members to the final meeting of the year. She reviewed the many projects the committee has completed and thanked members for their dedicated work and that of the branch community who helped bring those projects to a successful completion.

## Item 2

### Judicial Council Technology Committee Update

Update on activities and news coming from this internal oversight committee.

Presenter: Hon. Kyle S. Brodie, Chair, Technology Committee

**Update:** Judge Brodie provided an update on the Technology Committee's work since the October ITAC meeting. The committee held one open meeting at which ITAC's new workstream, Advancing the Hybrid Courtroom, was approved. Judge Brodie reported to the Judicial Council at the November 18 meeting on the work of ITAC and the Technology Committee, which included workstream accomplishments, Court Technology Modernization Funding successes, the California Courts Connected Framework, and the Court Technology Inventory projects.

The next Technology Committee meeting will be held December 13; the agenda will include ITAC's 2022 Annual Agenda.

## Item 3

### Work Group on Homelessness: Final Report

Update on the work group's final report and recommendations.

Presenter: Hon. Louis Mauro, Chair, Work Group on Homelessness

**Presentation:** Justice Mauro presented the work group's final report and recommendations that was presented to the Judicial Council at its October 1 meeting. The work group focused on four areas for action and developed recommendations for each. Justice Mauro highlighted the action area discussing how technology can be applied to increase access for court users, regardless of their housing situation. The final report has been published to the [branch website](#).

## Item 4

### 2022 Annual Agenda (Action Required)

Review, discuss and approve the 2022 Annual Agenda.

Presenter: Hon. Sheila Hanson, Chair

**Discussion:** Judge Hanson reviewed the proposed and continuing ITAC projects. The committee made a few edits to the Advancing the Hybrid Courtroom workstream:

1. Revise objective (c) to read "and hybrid ~~access~~ services and proceedings"
2. Add an objective to review the California Rules of Court to identify any needed revisions

**Action:** **Motion to approve the 2022 Annual Agenda as amended and recommend it to the Technology Committee for approval.**

**Approved.**

**Item 5**

**Identity & Access Management Workstream: Final Report (Action Required)**

Review, discuss and recommend the final report to the Technology Committee.

Presenter: Snorri Ogata, Executive Sponsor

**Update:** Mr. Ogata presented the workstream's final report and explained the charge of the workstream, their process, and recommendations for the judicial branch. Currently, more than 20 courts use the branchwide identity management solution. Recommendations include establishing governance and a process for policy and technology decisions; developing and deploying a branchwide platform and program; and establishing branchwide funding for support.

**Action:** **Motion to approve the Identity & Access Management report, recommend it to the Technology Committee for approval by the Judicial Council, and to sunset the workstream pending Judicial Council approval.**

**Approved.**

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**A D J O U R N M E N T**

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There being no further business, the meeting was adjourned.

Approved by the advisory body on .

New or One-Time Project	
<b>6.2 Trial Court Rules: Amend Rules on Remote Access to Electronic Records</b>	<i>Priority 1(e)</i> <sup>1</sup>
	<i>Scope category:</i> <b>Policy</b>
<p><b>Project Summary:</b> Amend the California Rules of Court on remote access to electronic records to authorize remote access by appellate courts, and appellate projects contracted to run appointed appellate counsel programs, and the Habeas Corpus Resource Center.</p> <p><b>Origin of Project:</b> Member of the Appellate Advisory Committee.</p> <p><b>Status/Timeline:</b> Project will follow the regular rule cycle in 2022 for a January 1, 2023 effective date for the amendment.</p> <p><b>Fiscal Impact:</b> Committee staff.</p> <p><input type="checkbox"/> This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</p> <p><b>Resources:</b></p> <ul style="list-style-type: none"> <li>• <i>ITAC:</i> Rules &amp; Policy Subcommittee, Chair: Hon. Julie R. Culver</li> <li>• <i>Judicial Council Staffing:</i> Legal Services, Information Technology</li> <li>• <i>Collaborations:</i> Appellate Advisory Committee, Joint Rules Subcommittee of the Trial Court Presiding Judges Advisory Committee and Court Executives Advisory Committee</li> </ul>	

<sup>1</sup> For rules and forms proposals, the following priority levels apply: 1(a) The proposal is urgently needed to conform to the law; 1(b) The proposal is urgently needed to respond to a recent law change; 1(c) A statute or council decision requires a doption or amendment of rules or forms by a specified date; 1(d) The proposal will provide significant cost savings and efficiencies, generate significant revenue, or a void a significant loss of revenue; 1(e) The change is urgently needed to remedy a problem that is causing significant cost or inconvenience to the courts or the public; or 1(f) The proposal is otherwise urgent and necessary, such as a proposal that would mitigate exposure to immediate or severe financial or legal risk; 2(a) Useful, but not necessary, to implement changes in law; 2(b) Responsive to identified concerns or problems; or 2(c) Helpful in otherwise advancing Judicial Council goals and objectives.

**New or One-Time Project**

**6.3 Trial Court Rules: Amend Rules on Remote Access to Criminal Electronic Records**

*Priority 1(e)<sup>2</sup>*

*Scope category:*  
**Policy**

**Project Summary:** Consider amending the California Rules of Court on remote access to criminal electronic records to provide parity between private defense attorneys and public defenders.

**Origin of Project:** California Attorneys for Criminal Justice

**Status/Timeline:** If amendment project proceeds, it will follow the regular rule cycle in 2022 for a January 1, 2023 effective date for the amendment.

**Fiscal Impact:** Committee staff.

This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.

**Resources:**

- *ITAC:* Rules & Policy Subcommittee, Chair: Hon. Julie R. Culver
- *Judicial Council Staffing:* Legal Services, Information Technology
- *Collaborations:* Appellate Advisory Committee, Joint Rules Subcommittee of the Trial Court Presiding Judges Advisory Committee and Court Executives Advisory Committee, Criminal Law Advisory Committee

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Ongoing Project	
<b>6.34 Review and Provide Input on Pending Legislation</b>	<i>Priority 1</i>
	<i>Scope category:</i> <b>Policy</b>
<p><b><i>Project Summary:</i></b> Review pending legislation related to court technology and provide input on the impact the legislation may have on the courts.</p> <p><b><i>Origin of Project:</i></b> Judicial Council Office of Governmental Affairs.</p> <p><b><i>Status/Timeline:</i></b> Ongoing.</p> <p><b><i>Fiscal Impact:</i></b> Committee staff.</p> <p><input type="checkbox"/> This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</p> <p><b><i>Resources:</i></b></p> <ul style="list-style-type: none"> <li>• <i>ITAC:</i> Rules &amp; Policy Subcommittee, Chair: Hon. Julie R. Culver</li> <li>• <i>Judicial Council Staffing:</i> Legal Services, Information Technology, Governmental Affairs</li> </ul>	