



JUDICIAL COUNCIL OF CALIFORNIA

INFORMATION TECHNOLOGY
ADVISORY COMMITTEE

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INFORMATION TECHNOLOGY ADVISORY COMMITTEE

MINUTES OF OPEN MEETING

May 25, 2022

10:00 AM to 2:00 PM

Ronald M. George State Office Complex

William C. Vickrey Judicial Council Conference Center, 3rd Floor

Malcolm M. Lucas Board Room

455 Golden Gate Avenue San Francisco, CA 94102-3688

Advisory Body Members Present: Hon. Sheila F. Hanson, Chair; Hon. Louis R. Mauro, Vice Chair; Mr. Mike Baniel; Mr. Jake Chatters; Mr. Brian Cotta; Mr. Adam Creiglow; Hon. Tara Desautels; Hon. Truc T. Do; Hon. Michael S. Groch; Hon. Samantha P. Jessner; Hon. Kimberly Menninger; Hon. James Mize; Mr. Snorri Ogata; Mr. Darrel Parker; Hon. Donald Segerstrom; Hon. Bruce Smith; Ms. Jeannette Vannoy; Mr. Don Willenburg; Mr. David H. Yamasaki, and Hon. Theodore Zayner

Advisory Body Members Absent: Assembly Member Marc Berman; Hon. Julie R. Culver; Ms. Alexandra Grimwade; Senator Robert Hertzberg; and Mr. Anh Tran

Others Present: Hon. Kyle S. Brodie; Ms. Heather Pettit; Mr. Zlatko Theodorovic; Mr. Mark Neuburger; Ms. Jamel Jones; Ms. Camilla Kieliger; and other JCC staff present

OPEN MEETING

Call to Order and Roll Call

The chair called the meeting to order at 12:00 PM and took roll call.

Approval of Minutes

The advisory body reviewed and approved the minutes of the February 25, 2022, Information Technology Advisory Committee meeting. Hon. Truc T. Do abstained.

There were no public comments submitted for this meeting.

DISCUSSION AND ACTION ITEMS (ITEMS 1 – 8)

Item 1

Chair's Report

Presenter: Hon. Sheila F. Hanson, Chair

Update: Members were welcomed to the first in-person ITAC meeting since December 2, 2019. ITAC has remained busy: At the March 11 Judicial Council meeting, the Electronic Evidence workstream, sponsored by Hon. Kimberly Menninger, provided a demonstration of the electronic evidence project being implemented in the Superior Court of Orange County. Additionally, Mr. Rick Walery demonstrated the Voice-to-Text language translation service pilot program in the Superior Court of San Mateo County. The program is currently used in 13 courts. Lastly, the public comment period has ended for three Rules & Policy Subcommittee proposals related to e-filing and remote access to records. ITAC will review the proposals again before they go to the Judicial Council for approval. If approved, the amended rules will become effective January 1, 2023.

Item 2

Judicial Council Technology Committee Update

Update on activities and news coming from this internal oversight committee.

Presenter: Hon. Kyle S. Brodie, Chair, Technology Committee.

Update: The branchwide Court Technology Modernization Funding Workstream reviewed the progress reports for March; June reports are due soon. Future funding for FY 2022-23 will be discussed later in this meeting by Ms. Heather Pettit. In preparation for approval of the Governor's Budget, the Technology Committee will solicit for a new workstream to help in the review of new court project proposals. The Technology Committee meets again on June 1, 2022.

Item 3

Liaison Updates

Updates from appointed liaisons on activities and news coming from other advisory bodies.

Update: Liaisons reviewed key technology-related subjects being discussed at the respective partnering bodies, specifically to:

Hon. Louis R. Mauro

Appellate Advisory Committee

- Increase transmissions of court reporter's electronic transcripts, making it easier to send and use.
- Extend time for Court of Appeals in felony appeals cases to store cases from 20 to 75 years. The committee will meet to review public comment on June 28.

- Increase remote access to appellate court records on various items and update related rules of court based on trial court rules. A working group will be established.
- Reduce appellate indexing to better protect public privacy.
- Monitor inmate e-filing pilot in the Third Appellate District.

Advisory Committee on Providing Access and Fairness

- Align language access data analytics with branchwide data analytics.
- Share interpreter and multilingual instructions on remote appearances.
- Improve access and fairness through technology.

Hon. Michael S. Groch

Center for Judicial Education and Research Advisory Committee (CJER)

- No current technology needs.

Traffic Advisory Committee

- Rule 4.220 Remote Proceedings: Based on feedback from ITAC at their February 25, 2022 meeting, the Traffic Advisory Committee moved to repeal rule 4.220. Changes were made to rule 4.336, Ability to Pay tool, and the revised rule is out for public comment.

Hon. Samantha P. Jessner

Civil & Small Claims Advisory Committee

- The committee provided feedback on SB 241, which codifies remote appearances.

Hon. Kimberly Menninger

Criminal Law Advisory Committee

- Helping define special civil case types in Civil Remote Proceedings, so that every case type doesn't have to be listed in the rules.

Mr. David Yamasaki

Court Executives Advisory Committee

- Looking for alternative solutions for court reporter shortages. Using data analytics to generate information to describe local court challenges. Sharing information generated by modernization funding projects.

Item 4

Strategic Plan Workstream Update

Update on the workstream's activities and schedule.

Presenter: Hon. Kyle S. Brodie, Chair, Technology Committee

Hon. Tara M. Desautels

Update: Members were given an update on the progress of the workstream. The committee provided feedback on the addition of Goal 5: Promote Equal Access to the Digital Court. The draft plan will be completed late June and go out for public comment in July. Between August and October, the draft will be refined and presented to the Technology Committee. Subject to the Technology Committee's approval, the plan will then be presented to the Judicial Council for adoption.

Item 5

Court Technology Modernization Funding Update

Update on activities on the FY 2021-22 and FY 2022-23 Court Technology Modernization Funding cycles.

Presenters: Hon. Kyle S. Brodie, Chair, Technology Committee

Heather Pettit, Chief Information Officer

Update: Members received an update on the proposed changes to the Guiding Principles and Project Requirements for the Court Technology Modernization Funding for FY 2022-23. The committee provided feedback on the proposed priorities. These updates and ITAC's feedback will be presented to the Technology Committee at its June 1 meeting. The request for funding application period opens mid-June.

Item 6

Budget Update

Update on the FY 2022-23 state budget.

Presenters: Zlatko Theodorovic, Deputy Director, Budget Services

Heather Pettit, Chief Information Officer

Update: Members received an update on the current status of the state budget. The May Governor's budget still includes all submitted branch BCPs. The final budget must pass the legislature by June 15 after which the Governor has 12 days to sign.

Item 7

Annual Agenda Update: Recommendations from the Ad Hoc Workgroup on Post-Pandemic Initiatives (Action Required)

Review and amend ITAC's annual agenda to include the workgroup's recommendations.

Update: The addition to the Annual Agenda includes the Ad Hoc Workgroup's recommendations that ITAC 1) review and address any California Rules of Court or legislation that may hinder the filing of documents at any courthouse, and 2) monitor the continued optimization of the California Courts Self-Help Center and creation of chatbots and live chat options.

Presenter: Hon. Sheila F. Hanson, Chair

Action: Members approved the revised Annual Agenda and recommended it to the Technology Committee for approval.

Item 8

Advancing the Hybrid Courtroom Workstream and Remote Proceedings

Update on the Advancing the Hybrid Courtroom Workstream and other remote proceedings activities.

Presenter: Hon. Samantha Jessner, Executive Co-Sponsor
Adam Creiglow, Executive Co-Sponsor
Heather Pettit, Chief Information Officer

Update: The workstream meets weekly and is comprised of various court staff and court sizes. Members have defined and completed interviews with different court user types to identify needs in remote appearances. Next steps will be to have separate tracks on operations/report, technology/facilities, and legislative impacts.

A D J O U R N M E N T

There being no further business, the meeting was adjourned.

Approved by the advisory body on June 29, 2022.