



JUDICIAL COUNCIL OF CALIFORNIA

INFORMATION TECHNOLOGY
ADVISORY COMMITTEE

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INFORMATION TECHNOLOGY ADVISORY COMMITTEE

MINUTES OF OPEN MEETING

February 25, 2022

12:00 PM to 1:30 PM

Videoconferencing

Advisory Body Members Present: Hon. Sheila F. Hanson, Chair; Hon. Louis R. Mauro, Vice Chair; Mr. Mike Balie; Mr. Brian Cotta; Mr. Adam Creiglow; Hon. Julie R. Culver; Hon. Tara Desautels; Hon. Michael S. Groch; Hon. Kimberly Menninger; Hon. James Mize; Mr. Snorri Ogata; Hon. Bruce Smith; Mr. Anh Tran; Ms. Jeannette Vannoy; Mr. Don Willenburg; Mr. David H. Yamasaki; and Hon. Theodore Zayner

Advisory Body Members Absent: Assembly Member Marc Berman; Mr. Jake Chatters; Hon. Truc T. Do; Ms. Alexandra Grimwade; Senator Robert Hertzberg; Hon. Samantha P. Jessner; Mr. Darrel Parker; and Hon. Donald Segerstrom

Others Present: Mr. Jason Galkin; Ms. Heather Pettit; Ms. Jamel Jones; Ms. Camilla Kieliger; Ms. Andrea Jaramillo; Ms. Jamie Schechter, and other JCC staff present

OPEN MEETING

Call to Order and Roll Call

The chair called the meeting to order at 12:00 PM and took roll call.

Approval of Minutes

The advisory body reviewed and approved the minutes of the January 26, 2022, Information Technology Advisory Committee meeting.

There were no public comments submitted for this meeting.

DISCUSSION AND ACTION ITEMS (ITEMS 1-7)

Item 1

Chair's Report

Presenter: Hon. Sheila F. Hanson, Chair

Update: Judge Hanson welcomed members and reminded liaisons to let the ITAC chairs know if their assigned committee discusses items of interest to ITAC. Future ITAC meetings will have a liaison update item on the agenda, during which the liaisons are asked to report out on relevant activities.

Item 2

Joint Security Governance Subcommittee: Amend 2022 Annual Agenda (Action Required)

Consider an amendment of ITAC's Annual Agenda to initiate a Joint Security Governance Subcommittee with the Court Executive Advisory Committee.

Presenter: Heather Pettit, Chief Information Officer

Action: ITAC members approved the revised Annual Agenda for the Joint Security Governance Subcommittee with the following amendments:

Change the name of the subcommittee to "Joint Information Security Governance Subcommittee"

Add "Branchwide Information Security Workstream" as an origin for the subcommittee.

Item 3

Rules & Policy Subcommittee: Remove Requirement to Submit E-Filing Program Reports

Consider an amendment of California Rules of Court, rule 2.253, to remove a requirement that a trial court with mandatory electronic filing submit reports about its electronic filing program to the Judicial Council.

Presenter: Hon. Julie R. Culver, Chair

Action: ITAC members approved the proposed amendment for circulation for public comment and recommended it to the Technology Committee for approval.

Item 4

Rules & Policy Subcommittee: Remote Access to Electronic Records

Consider a proposed new rule and amendments to the California Rules of Court to authorize trial courts to provide remote access to electronic records by administrators contracted to run appellate appointed counsel programs, the Courts of Appeal, and the Habeas Corpus Resource Center.

Presenter: Hon. Julie R. Culver, Chair

Action: ITAC members approved the proposed amendment for circulation for public comment, and recommended it to the Technology Committee for approval.

Item 5

Rules & Policy Subcommittee: Remote Access to Electronic Records by Private Criminal Defense Attorneys

Consider proposed amendments to the California Rules of Court to authorize trial courts to provide private criminal defense attorneys remote access to criminal electronic records.

Presenter: Hon. Julie R. Culver, Chair

Action: ITAC members approved the proposed amendment for circulation for public comment and recommended it to the Technology Committee for approval with the following amendment:
Rule 2.519(d)(1):
An attorney may remotely access the electronic records only for the purpose of assisting a party with ~~the~~ that party's court matter.

Item 6

Traffic Advisory Committee: Amend California Rules of Court, Rule 4.336 to Support *MyCitations*

Provide feedback on a proposed rule to address online options for ability-to-pay determinations and confidentiality of financial information.

Presenter: Jamie Schechter, Attorney, Criminal Justice Services

Action: The Traffic Advisory Committee asked ITAC members for their feedback on proposed amendments to rule 4.336 which would grant the online form the same confidentiality as the current paper form.
For clarity, members suggested reducing or reorganizing wording; potentially combine subdivisions; and to simply refer to "data" whether captured electronically or in paper form. Another suggestion was to omit using the current tool name *MyCitations*, so the rule would not have to be amended should the name or the tool change.

Item 7

Traffic Advisory Committee: Remote Proceedings for Infractions

Provide feedback on a proposal to amend California Rules of Court, rule 4.220, to standardize remote proceedings for infractions.

Presenter: Jamie Schechter, Attorney, Criminal Justice Services

Action: ITAC members discussed the proposed rule changes and would like to review them further. They suggested that this item be moved to another rules cycle allowing the committee time to review and help with drafting changes before public comment.

A D J O U R N M E N T

There being no further business, the meeting was adjourned at 1:15 PM.

Approved by the advisory body on enter date.