INFORMATION TECHNOLOGY ADVISORY COMMITTEE

October 27, 2021
12:00 PM to 1:00 PM
Videoconference

Advisory Body Members Present:	Hon. Sheila F. Hanson, Chair; Hon. Louis R. Mauro, Vice Chair; Mr. Mike Baliel; Mr. Jake Chatters; Mr. Brian Cotta; Mr. Adam Creiglow; Hon. Julie R. Culver; Hon. Tara Desautels; Hon. Truc T. Do; Hon. Michael S. Groch; Hon. Kimberly Menninger; Hon. James Mize; Mr. Snorri Ogata; Mr. Darrel Parker; Hon. Donald Segerstrom; Hon. Bruce Smith; Mr. Anh Tran; Ms. Jeannette Vannoy; Mr. David H. Yamasaki
Advisory Body Members Absent:	Assembly Member Marc Berman; Ms. Alexandra Grimwade; Senator Robert Hertzberg (Alex Barnett); Hon. Samantha P. Jessner; Mr. Don Willenburg; Hon. Joseph Wiseman; Hon. Theodore Zayner
Others Present:	Hon. Kyle Brodie; Ms. Heather Pettit; Mr. Mark Dusman; Ms. Jamel Jones; Ms. Jessica Craven; Ms. Andrea Jaramillo; Ms. Jackie Woods and other JCC staff present

OPEN MEETING

Call to Order and Roll Call
The chair called the meeting to order and took roll call.

Approval of Minutes
The advisory body reviewed and approved the minutes of the September 15, 2021, Information Technology Advisory Committee meeting.

There were no public comments received for the October 27, 2021, meeting.

DISCUSSION AND ACTION ITEMS (ITEMS 1–7)

Item 1

Chair's Report
Presenter: Hon. Sheila F. Hanson, Chair

Update: Hon. Sheila F. Hanson welcomed ITAC members. At the Judicial Council's October meeting she introduced the Branchwide Information Security Roadmap report, which was approved by the council at a closed meeting.

Judge Hanson thanked members assigned as liaisons to other advisory committees and invited any other members interested in volunteering to contact her or Justice Mauro.

Item 2

Judicial Council Technology Committee Update

Update on activities and news coming from this internal oversight committee.

Presenter: Hon. Kyle S. Brodie, Chair, Technology Committee

Update: Judge Brodie advised that the Ad Hoc Work Group on Post-Pandemic Initiatives is working on its final report. The Work Group was created by the Chief Justice to review court practices during the pandemic that might be implemented as regular practices.

Item 3

Remote Appearances: Update and Next Steps

Receive an update on the status of SB 241 (Remote Appearances) and next steps.

Presenter: Ms. Andrea Jaramillo, Legal Services

Update: Ms. Jaramillo provided an update on SB 241, which will take effect January 1, 2022 and requires the Judicial Council to make rules related to notices and procedures. The Chief Justice established an ad hoc working group to develop the rules; the draft proposal will be posted for comment shortly, ending on November 15. ITAC members were encouraged to review and respond to the draft rules.

Item 4

Court Technology Inventory

Review the branch technology inventory.

Presenter: Ms. Heather Pettit, CIO

Update: Ms. Pettit shared data collected from the courts of their core systems, public/partners services, and enterprise solutions. This data will be collected annually and will provide insight into branchwide technology needs and priorities.

Item 5

Information Security Office

Receive an update on the next steps for the Information Security Office.

Presenter: Ms. Heather Pettit, CIO

Update: Ms. Pettit provided an overview of next steps for the new Judicial Council Information Security Office. Tasks overseen by this office include increasing awareness, incident reporting and monitoring processes, operations center, identity and access standards, data classification standards, governance, and investigating cybersecurity insurance for the branch. The goal is to obtain permanent funding for this office.

Item 6

Potential New Workstream: Courthouse of the Future (Action Required)

Consider a proposal to add a new workstream to the 2021 Annual Agenda.

Presenter: Ms. Heather Pettit, CIO

Ms. Pettit asked ITAC to add a new workstream to the 2021 Annual Agenda. The proposed workstream will work on developing standards for the courtroom of the future, a hybrid courtroom that allows for in-person and remote access use.

Action: **Motion to approve a revision of the 2020 Annual Agenda to add a new workstream. Approved.**

Item 7

2022 Annual Agenda

Discuss ITAC's 2022 Annual Agenda.

Presenters: Hon. Sheila Hanson, Chair

Hon. Louis Mauro, Vice-Chair

This item was deferred to the November ITAC meeting.

ADJOURNMENT

There being no further business, the meeting was adjourned.

Approved by the advisory body on November 30, 2021.