



JUDICIAL COUNCIL OF CALIFORNIA

INFORMATION TECHNOLOGY
ADVISORY COMMITTEE

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INFORMATION TECHNOLOGY ADVISORY COMMITTEE

MINUTES OF OPEN MEETING

July 28, 2021

12:00 PM to 1:00 PM

Videoconference

Advisory Body Members Present:	Hon. Sheila F. Hanson, Chair; Hon. Louis R. Mauro, Vice Chair; Mr. Jake Chatters; Mr. Brian Cotta; Mr. Adam Creiglow; Hon. Julie R. Culver; Hon. Tara Desautels; Ms. Alexandra Grimwade; Hon. Michael S. Groch; Mr. Paras Gupta; Senator Robert Hertzberg (Alex Barnett); Hon. Samantha P. Jessner; Hon. Kimberly Menninger; Mr. Snorri Ogata; Mr. Darrel Parker; Hon. Bruce Smith; Ms. Jeannette Vannoy; Mr. David H. Yamasaki; and Hon. Theodore Zayner
Advisory Body Members Absent:	Assembly member Marc Berman; Mr. Kevin Lane; Hon. James Mize; Hon. Donald Segerstrom; Mr. Don Willenburg; Hon. Joseph Wiseman
Others Present:	Hon. Kyle Brodie; Ms. Heather Pettit; Mr. Mark Dusman; Ms. Jamel Jones; Ms. Jessica Craven; Ms. Andrea Jaramillo; Ms. Jackie Woods; and other JCC staff present

OPEN MEETING

Call to Order and Roll Call

The chair called the meeting to order at 12:00 PM and took roll.

Approval of Minutes

The advisory body reviewed and approved the minutes of the June 23, 2021, Information Technology Advisory Committee meeting.

There were no public comments received for the July 28, 2021 meeting.

DISCUSSION AND ACTION ITEMS (ITEMS 1-7)

Item 1

Chair's Report

Presenter: Hon. Sheila F. Hanson, Chair

Update: Judge Hanson welcomed members and provided updates since the last meeting. The Technology Committee approved the [Online Dispute Resolution Workstream's final report](#), which can now be found on ITAC's report library on the branch website. Judge Hanson congratulated the workstream.

The Branchwide Information Security Roadmap Workstream will present its final report and recommendations to the Technology Committee in August, and to the Judicial Council in September.

Finally, Judge Hanson congratulated the Data Analytics Workstream with the successful presentation of its final report and recommendations to the Judicial Council on May 21.

Judge Hanson noted that ITAC has accomplished an impressive amount of work in the first half of 2021. She thanked the many workstream volunteers for their dedication and significant contributions to the improvement of access to justice through the use of technology in California.

Item 2

Judicial Council Technology Committee Update

Update on activities and news coming from this internal oversight committee.

Presenter: Hon. Kyle S. Brodie, Chair, Technology Committee

Update: Judge Brodie gave an update on the Technology Committee's activities since the June ITAC meeting.

The committee held one open meeting on June 24, and it included an update on the \$25M Court Technology Modernization Funding. Members also reviewed and approved the final report from ITAC's Online Dispute Resolution Workstream.

The Technology Committee will meet next on August 9 to consider the final report from ITAC's Information Security Workstream. They meet again on August 20 to discuss \$25M Court Technology Modernization Funding and the rule proposals from ITAC's Rules & Policies Subcommittee on today's ITAC agenda.

Lastly, Judge Brodie thanked ITAC members and Judge Hanson for their continuing dedication to improving branchwide technology.

Item 3

E-Filing Workstream: Update Annual Agenda

The workstream is requesting minor edits to its objectives in the 2021 ITAC Annual Agenda.

Presenter: Snorri Ogata, Workstream Sponsor

Action: Mr. Ogata noted the workstream recently met for its kickoff meeting. The workstream requested that its Annual Agenda objectives be changed to better reflect its tasks to evaluate and share findings.

Motion to approve revised Annual Agenda objectives.

Approved.

Item 4

Trial Court Rule Revisions: Proposed Amendments to Add Criminal Cases to the Electronic Filing and Electronic Service Rules of the California Rules of Court

Review public comments and decide whether to recommend the Judicial Council amend the California Rules of Court to add criminal cases to the electronic filing and electronic service rules.

Presenters: Hon. Julie R. Culver, Chair, Rules & Policies Subcommittee
Ms. Andrea Jaramillo, Attorney, Judicial Council of California

Action: Judge Culver noted that six comments were received; however, no service providers responded. Most comments were directed at the waiver of fees for prosecutors and indigent defendants and their legal counsel, while charging other defendants.

Motion to recommend the rules proposal to the Technology Committee for approval by the Judicial Council.

Approved.

Item 5

Trial Court Rule Revisions: Rule Proposal to Add a Rule about Lodged Electronic Exhibits to the California Rules of Court

Review public comments and decide whether to recommend the Judicial Council adopt rule 2.901 of the California Rules of Court to govern lodged electronic exhibits.

Presenters: Hon. Julie R. Culver, Chair, Rules & Policies Subcommittee
Ms. Andrea Jaramillo, Attorney, Judicial Council of California

Action: Judge Culver and Ms. Jaramillo summarized the comments received on the proposal. The advisory committee had a lengthy discussion around wording and suggested a change to the Advisory Committee Comment:

The rule applies only if a court accepts exhibits lodged in electronic rather than physical format. For example, if a party lodged ~~a compact disc~~ an exhibit contained on external storage media (e.g., flash drive or disc), the exhibit would be in physical format and the rule would not apply. ~~If the party instead lodged an .mp3 audio file, the exhibit would be in electronic format, and the rule would apply.~~

Motion to adopt proposal as amended and submit to the Technology Committee for approval by the Judicial Council.

Item 6

Trial Court Statutes Revisions: Legislative Proposal Concerning Vendor Storage of Exhibits and Evidence in Electronic Format

Review subcommittee recommendation that the proposal not proceed to the Judicial Council, but instead be potentially revised and circulated as a rule proposal.

Presenters: Hon. Julie R. Culver, Chair, Rules & Policies Subcommittee
Andrea Jaramillo, Attorney, Judicial Council of California

Action: The subcommittee suggested that ITAC not proceed with this legislative proposal and consider it for a rule proposal in the future. Courts currently follow their local rules regarding vendor storage.

Motion to not proceed with the legislative proposal and consider as a rule proposal for a future rules cycle.

Approved.

Item 7

Judicial Council Information Technology Update

Receive an update of current and ongoing activities.

Presenters: Heather Pettit, CIO

Update: This item was not presented due to meeting time constraints.

A D J O U R N M E N T

There being no further business, the meeting was adjourned at 1:11 PM.

Approved by the advisory body on September 15, 2021.