



# JUDICIAL COUNCIL OF CALIFORNIA

INFORMATION TECHNOLOGY  
ADVISORY COMMITTEE

[www.courts.ca.gov/itac.htm](http://www.courts.ca.gov/itac.htm)  
[itac@jud.ca.gov](mailto:itac@jud.ca.gov)

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## INFORMATION TECHNOLOGY ADVISORY COMMITTEE **NOTICE AND AGENDA OF OPEN IN-PERSON MEETING**

Open to the Public (Cal. Rules of Court, rule 10.75(c)(1) and (e))

THIS MEETING IS BEING RECORDED

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<b>Date:</b>	December 2, 2019
<b>Time:</b>	10:00 a.m. - 12:10 p.m.
<b>Location:</b>	Ronald M. George State Office Complex William C. Vickrey Judicial Council Conference Center, 3rd Floor Malcolm M. Lucas Board Room 455 Golden Gate Avenue San Francisco, California 94102-3688
<b>Call-in Number:</b>	This is an in-person meeting for ITAC members. A call-in number is being provided for the public.  <b>1 -877-820-7831      Listen Only Code: 1437245 #</b>

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Meeting materials will be posted on the advisory body web page on the California Courts website at least three business days before the meeting.

Members of the public seeking to make an audio recording of the meeting must submit a written request at least two business days before the meeting. Requests can be e-mailed to [itac@jud.ca.gov](mailto:itac@jud.ca.gov).

Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

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### **I. OPEN MEETING (CAL. RULES OF COURT, RULE 10.75(C)(1))**

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#### **Call to Order and Roll Call**

#### **Approval of Minutes**

Approve minutes of the following Information Technology Advisory Committee meeting:

1. October 4, 2019 (teleconference)

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**II. PUBLIC COMMENT (CAL. RULES OF COURT, RULE 10.75(K)(1)-(2))**

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**In-Person Public Comment**

Members of the public requesting to speak during the public comment portion of the meeting must place the speaker's name, the name of the organization that the speaker represents if any, and the agenda item that the public comment will address, on the public comment sign-up sheet. The sign-up sheet will be available at the meeting location at least **1 hour** prior to the meeting start time. The Chair will establish speaking limits at the beginning of the public comment session. While the advisory body welcomes and encourages public comment, time may not permit all persons requesting to speak to be heard at this meeting.

**Written Comment**

In accordance with California Rules of Court, rule 10.75(k)(1), written comments pertaining to any agenda item of a regularly noticed open meeting can be submitted up to one complete business day before the meeting. For this specific meeting, comments should be e-mailed to [itac@jud.ca.gov](mailto:itac@jud.ca.gov) or mailed or delivered to 455 Golden Gate Avenue, 8th Floor, San Francisco 94102, attention: **Jackie Woods**. Only written comments received by **10 a.m. on November 27** will be provided to advisory body members prior to the start of the meeting.

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**III. REPORTS AND POSSIBLE ACTION ITEMS (ITEMS 1-7)**

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**Item 1**

**Chair's Report**

Presenter: Hon. Sheila F. Hanson, Chair

**Item 2**

**Judicial Council Technology Committee (JCTC) Update (Report)**

Update on activities and news coming from this internal oversight committee.

Presenter: Hon. Kyle S. Brodie, Chair, JCTC

**Item 3**

**Small Court Technology Summit (Report)**

Receive a debrief from the Small Court Technology Summit, which was held on October 24, 2019.

Presenters: Hon. Sheila F. Hanson, Executive Sponsor  
Mr. Richard Blalock, Senior Business Systems Analyst, Information Technology

**Item 4**

**FY21/22 Technology Budget Change Proposal Update (Report)**

Overview and input regarding the FY21/22 technology concepts for funding, which precede full BCP development.

Presenters: Ms. Heather Pettit, Chief Information Officer, Judicial Council

**Item 5**

**Privacy Resource Guide – Next Steps (Action Requested)**

Provide suggestions and input on potential ownership and next steps for the guide.

Presenters: Hon. Peter Siggins, Chair, Rules and Policy Subcommittee  
Ms. Andrea Jaramillo, Attorney II, Legal Services

**Item 6**

**Status Report Review & Annual Agenda Discussion (Action Requested)**

Review of December 2019 project status reports and proposals for the *ITAC 2020 Annual Agenda*. The committee will discuss and assess project proposals in the following order:

- (1) Existing Subcommittees
- (2) Futures Commission Directives
- (3) Existing Workstreams
- (4) New Workstreams
- (5) Potential Ideas

Facilitators: Mr. Richard Blalock, Senior Business Systems Analyst, Information Technology  
Ms. Camilla Kieliger, Senior Business Systems Analyst, Information Technology

**Item 7**

**Liaison Reports**

Reports from members appointed as liaisons to/from other advisory bodies.

Presenters:

**Member:**

**Liaison to/from:**

*Member appointed on behalf of ITAC to liaison committee:*

Hon. Sheila F. Hanson	Presiding Judges (TCPJAC)
Mr. David Yamasaki	Court Executives (CEAC)
Hon. Louis R. Mauro	Appellate (AAC)
Hon. Louis R. Mauro	Access
Hon. Samantha P. Jessner	Civil & Small Claims
<i>Vacant</i>	Criminal Law
Hon. Julie R. Culver	Education (CJER)
Hon. Michael S. Groch	Traffic

*Liaison member appointed on behalf of partner committee:*

Hon. Julie R. Culver	Presiding Judges (TCPJAC)
Ms. Bonnie Sloan	Education (CJER)
Hon. Joseph Wiseman	Tribal Court

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**IV. ADJOURNMENT**

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**Adjourn**

ITAC Meetings Schedule for 2020:

- TBD