



# JUDICIAL COUNCIL OF CALIFORNIA

INFORMATION TECHNOLOGY  
ADVISORY COMMITTEE

[www.courts.ca.gov/itac.htm](http://www.courts.ca.gov/itac.htm)  
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## INFORMATION TECHNOLOGY ADVISORY COMMITTEE

### NOTICE AND AGENDA OF OPEN IN-PERSON MEETING

Open to the Public (Cal. Rules of Court, rule 10.75(c)(1) and (e))

THIS MEETING IS BEING RECORDED

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<b>Date:</b>	August 19, 2019
<b>Time:</b>	10:00 a.m. - 12:10 p.m.
<b>Location:</b>	Ronald M. George State Office Complex William C. Vickrey Judicial Council Conference Center, 3rd Floor Malcolm M. Lucas Board Room 455 Golden Gate Avenue San Francisco, California 94102-3688
<b>Call-in Number:</b>	This is an in-person meeting for ITAC members. A call-in number is being provided for the public.  <b>1 -877-820-7831      Listen Only Code: 1437245 #</b>

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Meeting materials will be posted on the advisory body web page on the California Courts website at least three business days before the meeting.

Members of the public seeking to make an audio recording of the meeting must submit a written request at least two business days before the meeting. Requests can be e-mailed to [itac@jud.ca.gov](mailto:itac@jud.ca.gov).

Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

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#### **I. OPEN MEETING (CAL. RULES OF COURT, RULE 10.75(C)(1))**

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##### **Call to Order and Roll Call**

##### **Approval of Minutes**

Approve minutes of the following Information Technology Advisory Committee meetings:

1. June 21, 2019 (teleconference)
2. July 10, 2019 (teleconference)

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**II. PUBLIC COMMENT (CAL. RULES OF COURT, RULE 10.75(K)(1)-(2))**

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**In-Person Public Comment**

Members of the public requesting to speak during the public comment portion of the meeting must place the speaker's name, the name of the organization that the speaker represents if any, and the agenda item that the public comment will address, on the public comment sign-up sheet. The sign-up sheet will be available at the meeting location at least **1 hour** prior to the meeting start time. The Chair will establish speaking limits at the beginning of the public comment session. While the advisory body welcomes and encourages public comment, time may not permit all persons requesting to speak to be heard at this meeting.

**Written Comment**

In accordance with California Rules of Court, rule 10.75(k)(1), written comments pertaining to any agenda item of a regularly noticed open meeting can be submitted up to one complete business day before the meeting. For this specific meeting, comments should be e-mailed to [itac@jud.ca.gov](mailto:itac@jud.ca.gov) or mailed or delivered to 455 Golden Gate Avenue, 8th Floor, San Francisco 94102, attention: **Jackie Woods**. Only written comments received by **10 a.m. on August 16** will be provided to advisory body members prior to the start of the meeting.

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**III. REPORTS AND POSSIBLE ACTION ITEMS (ITEMS 1-7)**

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**Item 1**

**Chair's Report**

Presenter: Hon. Sheila F. Hanson, Chair

**Item 2**

**Judicial Council Technology Committee Update (Report)**

Update on activities and news coming from this internal oversight committee.

Presenter: Hon. Marsha Slough, Chair, JCTC

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*Note: Times are estimated. Actual start and end times may vary.*

**Item 3**

**Futures Commission Directive: Intelligent Chat for Self Help Services – Status and Final Report (Action Requested)**

Review and discuss the draft report to the Judicial Council on the potential of a pilot project using intelligent chat technology to provide information and self-help services. Decide the report's readiness to recommend to the Judicial Council Technology Committee for acceptance and submission of the report to the Judicial Council.

Presenters: Hon. Michael Groch, Executive Sponsor  
Mr. John Yee, Enterprise Architect, Information Technology

**Item 4**

**Futures Commission Directive: Remote Video Appearances for Most Non-Criminal Hearings – Status and Final Report (Action Requested)**

Review and discuss the draft report to the Judicial Council on the feasibility of and resource requirements for developing and implementing a pilot project to allow remote appearances by parties, counsel, and witnesses for most noncriminal court proceedings. Decide the report's readiness to recommend to the Judicial Council Technology Committee for acceptance and submission of the report to the Judicial Council.

Presenters: Hon. Samantha Jessner, Executive Sponsor  
Mr. Jake Chatters, Business Lead  
Mr. Alan Crouse, Project Manager

**Item 5**

**2019-2020 Language Access Signage and Technology (Action Requested)**

Consider approval of a grant program to disburse \$2.55 million for language access signage, technology infrastructure support, and equipment needs for the trial courts and the Judicial Council for 2019-2020 and ongoing.

Presenters: Mr. Don Will, Assistant Director, Center for Families, Children & the Courts  
Mr. Douglas Denton, Supervising Analyst, Center for Families, Children & the Courts

**Item 6**

**Rule and Legislative Proposals (Discussion)**

Provide suggestions and input on potential topics for rule or legislative amendment proposals for the next rules cycle, in partnership with other advisory bodies.

Facilitator: Hon. Louis Mauro, Chair, Joint Appellate Technology Subcommittee  
Hon. Peter Siggins, Chair, Rules and Policy Subcommittee

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*Note: Times are estimated. Actual start and end times may vary.*

**Item 7**

**Comments and Questions Regarding Written Workstream and Subcommittee Reports**

**Futures Commission Directive: Voice-to-Text Language Services Outside the Courtroom**

Hon. James Mize, Executive Sponsor

**E-Filing Strategy Workstream**

Hon. Sheila F. Hanson, Executive Sponsor

**Identity and Access Management Strategy Workstream**

Mr. Snorri Ogata, Executive Sponsor

**IT Community Development Workstream**

Ms. Jeannette Vannoy, Executive Sponsor

**Digital Evidence: Management – Phase 2 Workstream**

Hon. Kimberly Menninger, Executive Sponsor

**Data Analytics: Assess and Report – Phase 1 Workstream**

Hon. Tara Desautels and Mr. David Yamasaki, Executive Sponsors

**Disaster Recovery Framework Pilot – Phase 2 Workstream**

Mr. Paras Gupta, Executive Sponsor

**Branchwide Information Security Roadmap Workstream**

Mr. Brian Cotta, Executive Sponsor

**Rules & Policy Subcommittee**

Hon. Peter Siggins, Chair

**Joint Appellate Technology Subcommittee**

Hon. Louis Mauro, Chair

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**Item 8**

**Liaison Reports**

Reports from members appointed as liaisons to/from other advisory bodies.

Presenters:

**Member:**

**Liaison to/from:**

*Member appointed on behalf of ITAC to liaison committee:*

Hon. Sheila F. Hanson	Presiding Judges (TCPJAC)
Mr. David Yamasaki	Court Executives (CEAC)
Hon. Louis R. Mauro	Appellate (AAC)
<i>Vacant</i>	Access
Hon. Samantha P. Jessner	Civil & Small Claims
Hon. Alan G. Perkins	Criminal Law
Hon. Julie R. Culver	Education (CJER)
Hon. Michael S. Groch	Traffic

*Liaison member appointed on behalf of partner committee:*

Hon. Julie R. Culver	Presiding Judges (TCPJAC)
Ms. Bonnie Sloan	Education (CJER)
Hon. Joseph Wiseman	Tribal Court

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**IV. ADJOURNMENT**

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**Adjourn**

ITAC Meetings Schedule for 2019:

- October 4, 2019 (teleconference)
- December 2, 2019 (in person)

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