

Information Technology Advisory Committee (ITAC)

Public Business Meeting
October 26, 2018 Teleconference

Hon. Sheila F. Hanson
Chair, Information Technology Advisory
Committee

Administrative Matters

I. Open Meeting

- Call to Order, Roll Call
- Approve August 27 Minutes

DRAFT Minutes are in the materials e-binder.

II. Public Comment

REPORT

Item 1. Chair Report

Hon. Sheila F. Hanson

Chair, Information Technology Advisory
Committee

Advance to the next slide for this report.

Chair Report

Appointments

New Members

- Judge Donald Segerstrom (Tuolumne)
- Jake Chatters (CEO, Placer)
- Adam Creiglow (CIO, Marin)

Chair Report

Current Liaison Appointments

Member appointed on behalf of ITAC to liaison committee:	
<u>Member:</u>	<u>Liaison to/from:</u>
Hon. Sheila F. Hanson	TC Presiding Judges
Mr. David Yamasaki	Court Executives
Hon. Louis R. Mauro	Appellate
Hon. James M. Mize	Access
Hon. Samantha P. Jessner	Civil & Small Claims
Hon. Alan G. Perkins	Criminal Law
Hon. Julie R. Culver	Education (CJER)
Hon. Michael S. Groch	Traffic
Liaison member appointed on behalf of partner committee:	
<u>Member:</u>	<u>Liaison to/from:</u>
Mr. Jason Galkin	Education (CJER)
Hon. Daniel Buckley	Presiding Judges
Hon. Joseph Wiseman	Tribal Court

Chair Report

Additional Topics

- CCPOR Governance Update
- ITAC Rules Approved by Judicial Council
- ITAC Member Survey



REPORT

Item 2. Judicial Council Technology Committee Update

Hon. Marsha Slough
Chair, JCTC

There are no additional slides for this report.

REPORT

Item 3a. Branch Budget Update

Mr. Zlatko Theodorovic
Director, Budget Services

There are no additional slides for this report.

REPORT

Item 3b. Branch Budget Update

Mr. Robert Oyung

Chief Operating Officer and Interim Chief Information Officer

Advance to the next slide for this report.
Refer to the e-binder for materials.

Technology BCPs

Priority Number	Description	Estimated Amount
1.	Case Management System (CMS) Replacements for Trial Courts– Phase III	\$33.1 million
2.	Implementation of Phoenix System Roadmap–Cloud Migration, Technical Upgrade and Functional Improvements, and Phoenix HR Payroll Deployments	\$9.9 million
5.	Judicial Branch Business Intelligence and Data Analytics, using Identity Management for Data Sharing	\$5.9 million
8.	Digitizing Documents for the Superior and Appellate Courts– Phase I	\$5.8 million
14.	Futures Commission Directives for the Expansion of Technology in the Courts	\$1.2 million

REPORT

Item 4. IT Community Development Workstream Update

Ms. Jeannette Vannoy

Workstream Executive Sponsor

Advance to the next slide for this report.

Primary Goal

Promote a culture that is focused on working together as a branch IT Community to drive technological change through sharing, education, and collaboration.



Key Objectives & Deliverables

- (a) Survey the courts to identify
 - (i) their interest in exploring opportunities to share key technical resources and
 - (ii) IT leadership and resource development needs and priorities; report findings.
- (b) Assess court CEO/CIO interest in an IT peer consulting program and develop recommendations.
- (c) Partner with CJER to develop and implement an annual plan for keeping judicial officers, CEO's, and CIO's abreast of technology trends.
- (d) Identify, prioritize, and report on collaboration needs and tools for use within the branch.
- (e) Evaluate and prioritize possible technologies to improve advisory body and workstream meeting administration; pilot recommended solutions with the committee.
- (f) Coordinate and plan with JCIT regarding operational support, as appropriate.

Origin of Project: Tactical Plan for Technology 2017-2018

Status/Timeline: March 2019



Workstream Tracks & Leads



Resources (People)

Track Leads

- Jeannette Vannoy
- Darrel Parker



Education

Track Leads

- Judge McNamara
- Mark Dusman



Tools

Track Leads

- Jeannette Vannoy
- Jamel Jones

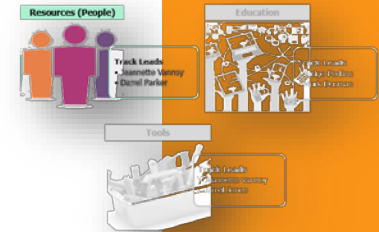
Resources Track

ITAC Annual Agenda

(a) (i) Survey courts regarding interest in exploring opportunities for sharing key technical resources

(b) Solicit interest in an IT peer consulting program

**Related IT Community Activities*



Resources Track

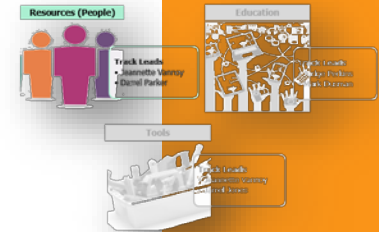
ITAC Annual Agenda

(a) (i) Survey courts regarding interest in exploring opportunities for sharing key technical resources

(b) Solicit interest in an IT peer consulting program

Track Activities

- **Drafting Survey's for CEO's and CIO's** to identify potential resources and priorities
- **Court IT Officer's Consortium (CITOC) Membership** for IT Leaders – National Forum*
- **CourtDev** – Developer's Meetup (50+ attendees)*



**Related IT Community Activities*

Education Track

ITAC Annual Agenda

(a) (ii) Assess IT Leadership Development Needs and Priorities

(c) Partner with CJER to develop and implement an annual plan for keeping court leaders abreast of technology trends (*and training*).

**Related IT Community Activities*



Education Track

ITAC Annual Agenda

(a) (ii) Assess IT Leadership Development Needs and Priorities

(c) Partner with CJER to develop and implement an annual plan for keeping court leaders abreast of technology trends (*and training*).

Track Activities

- **CIO Development Sessions (Court IT Management Forum (CITMF))**
 - Self Assessment*
 - Strategic Thinking*
- **Judicial, Executive, and Operational Education Needs**
 - CJER Participation
 - Focus Groups to Assess and Prioritize needs



**Related IT Community Activities*

Tools Track

ITAC Annual Agenda

(e) Evaluate and prioritize possible technologies to improve advisory body and workstream meeting administration; pilot recommendations with ITAC (Granicus)

(d) Identify, prioritize, and report on collaboration needs and tools for use within the branch

**Related IT Community Activities*



Tools Track

ITAC Annual Agenda

(e) Evaluate and prioritize possible technologies to improve advisory body and workstream meeting administration; pilot recommendations with ITAC (Granicus)

(d) Identify, prioritize, and report on collaboration needs and tools for use within the branch

Track Activities

- **CIO Focus Group** (10 /19) to identify opportunities and priorities
- **Workstream SharePoint site pilot(s)***
 - Interactive Chat
 - IT Community Education Track
- **Gartner for Technical Professionals** - resource for all IT staff branch wide*



**Related IT Community Activities*

Next Steps

- Continue Track Activities
- Outline Final Report Format
- Continue to identify and support related IT Community Activities



Questions or Comments?



JUDICIAL COUNCIL
OF CALIFORNIA



REPORT

Item 5. Tactical Plan Workstream Update

Hon. Sheila F. Hanson

Chair, Information Technology Advisory
Committee

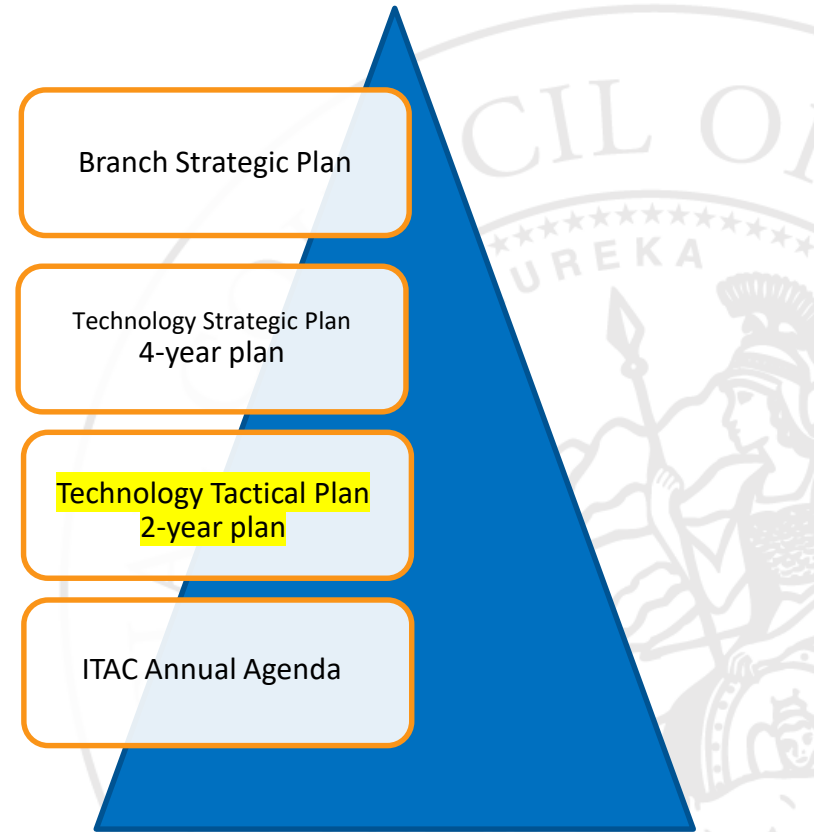
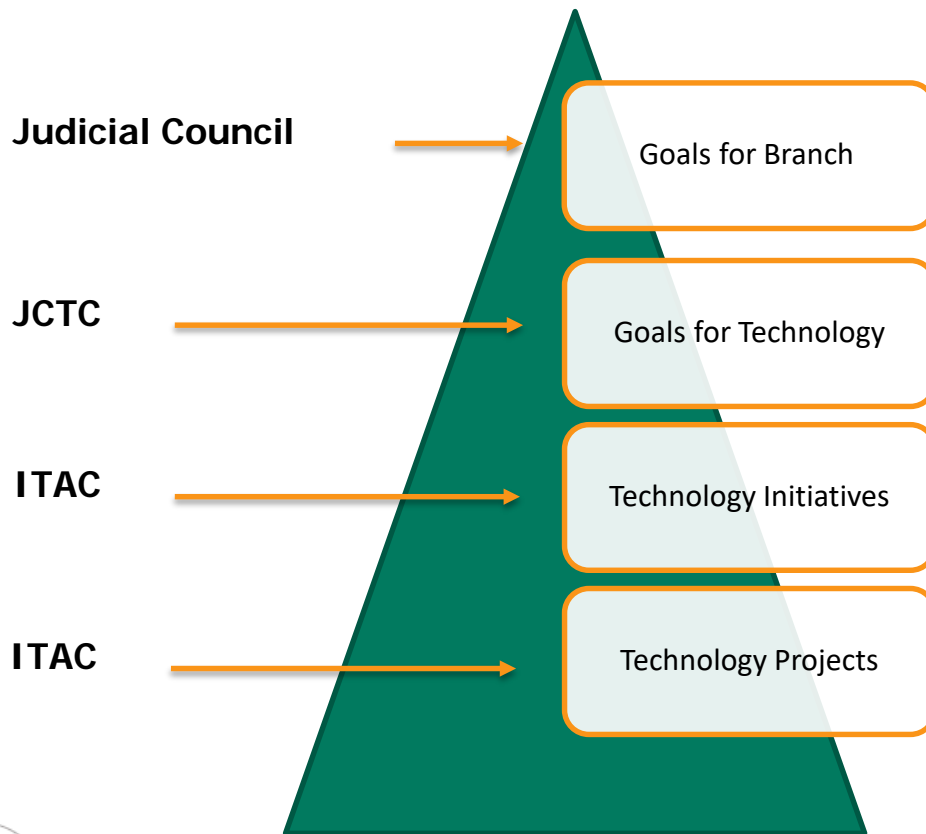
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Tactical Plan Workstream

Governance

Business Goals

Guiding Documents



Workstream Progress

Since last report:

- New ideas prioritized, 3 selected
- Subject Matter Experts (SMEs) drafted descriptions for each initiative
- Drafts circulated to workstream members for comment



Tactical Plan Workstream

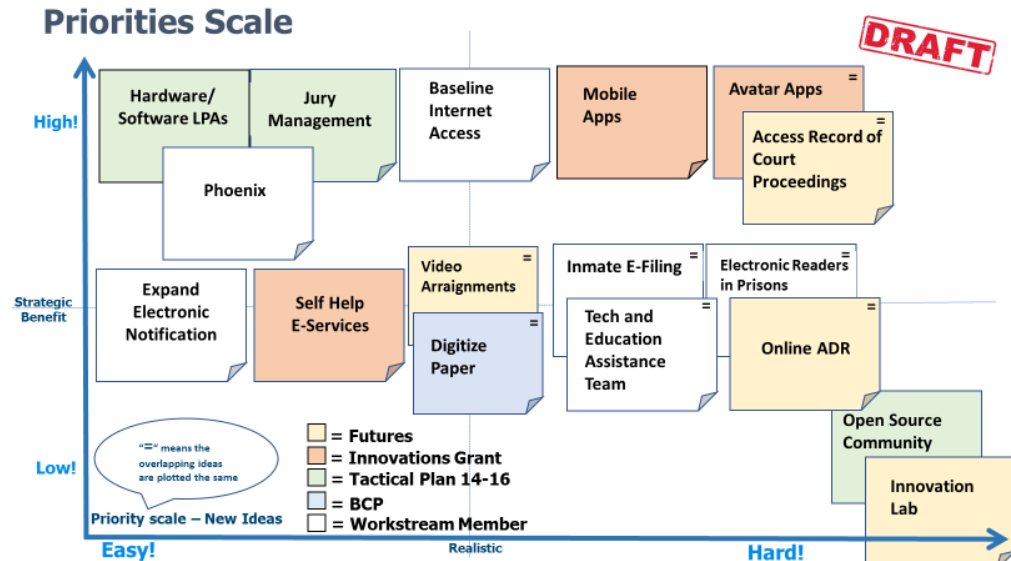
New Ideas - Prioritized

- **Strategic Benefit (y-axis)**

- aligned with new Goals;
- aligned with an area of focus;
- greater benefit to courts, public, justice partners

- **Realistic (x-axis)**

- needs scarce resources;
- political challenges;
- costly;
- lengthy timeline;
- technically challenging



New Ideas - Selected

Enterprise Resource Management

- Provide upgrades and new services to enable the courts to manage their staff, financial, and facilities resources.

Online Dispute Resolution

- Explore policies, techniques, and technology to enable online resolution for disputes.

Security Roadmap

- Advance branchwide IT security.



Tactical Plan Workstream

Timeline



Next Steps:

October - November	Workstream refining draft
November	Previews, copy-editing, branch comment
December	Public comment
January	Committee Review/Approval
March	Judicial Council Review/Approval



ADMINISTRATIVE

Item 6. 2018 Annual Agenda - Date Extensions

Workstream	Original Completion Date	New Completion Date
Futures Commission Directive: Remote Video Appearances for Most Non-Criminal Hearings	July 2018	December 2018
Digital Evidence	July 2018	December 2018

There are no additional slides for this report.

DISCUSSION

Item 7. 2019 Annual Agenda Planning

Ms. Jamel Jones
Supervisor, IT

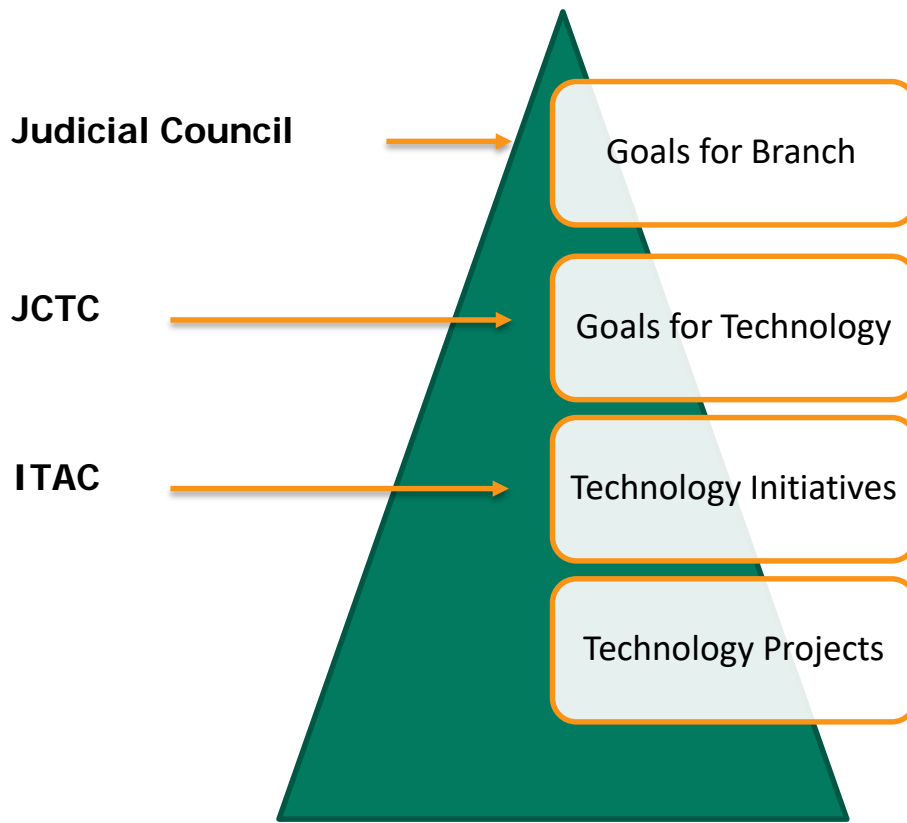
Mr. Richard Blalock
Senior Business Systems Analyst, IT

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2019 Annual Agenda Discussion

Governance

Business Goals

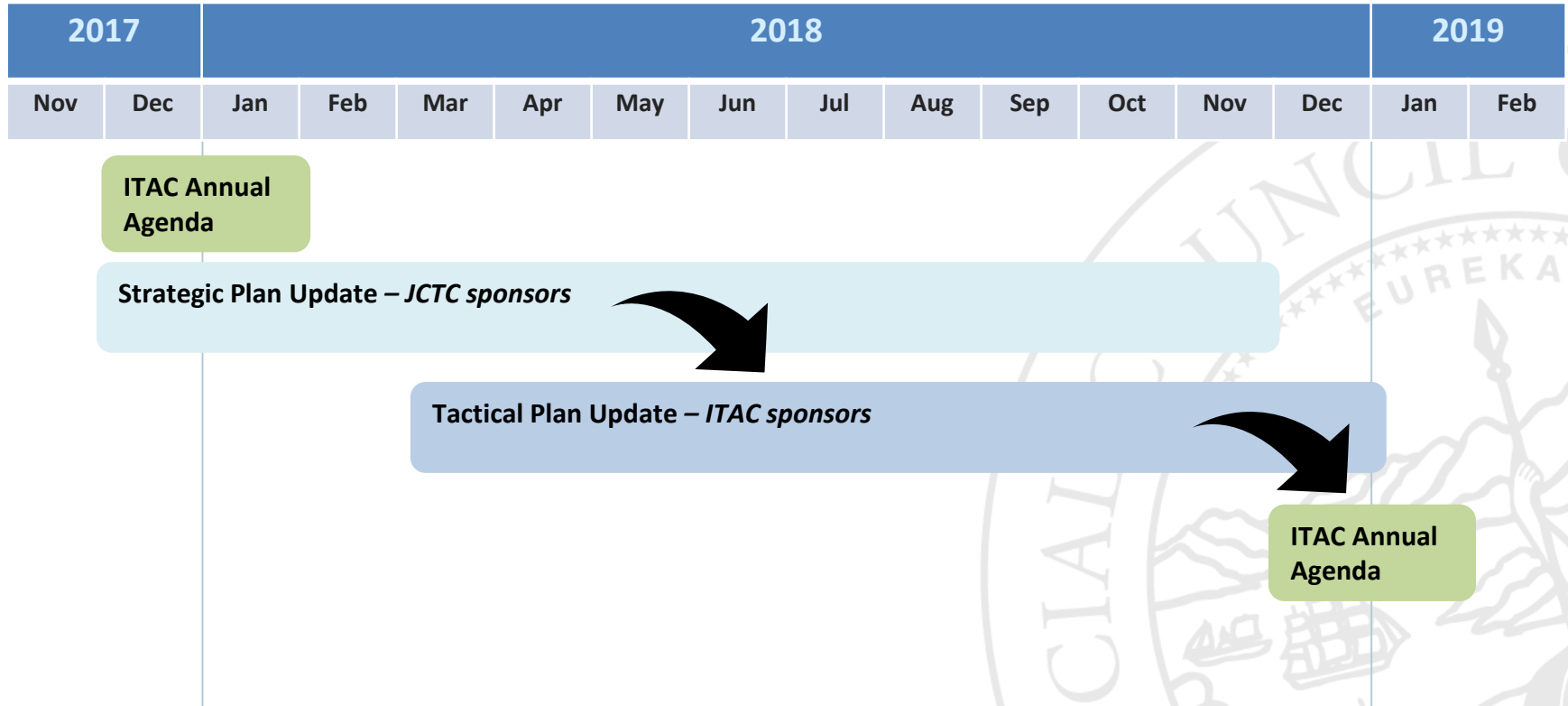


Guiding Documents



2019 Annual Agenda Discussion

Governance Planning Timeline



Approach

Based on the **proposed tactical plan**, identify and categorize initiatives:

- 1. JCIT Managed → Not for Annual Agenda
- 2. ITAC Managed
 - (a) Completed/ing 2018 → Close by December
 - (b) Continuing into 2019 → Include for 2019
- 3. Remaining from Plan → Consider for 2019



1. JCIT Managed

- Case Management Systems Migration
- LAN/WAN
- (New) Enterprise Resource Management
- Intelligent Forms*

→ Not on ITAC Annual Agenda



2a. ITAC Managed, ending 2018



Completed

- Intelligent Forms Ph. 1
(Completed 4/2018)
- Disaster Recovery Ph. 1
(Completed 4/2018)
- Next-Generation Hosting Strategy Ph. 1
(Completed 4/2018)
- RPS & JATS proposals
(Completed 9/2018)

Nearly Complete

- Futures Commission Directive –
Remote Video Appearances Ph. 1
(Est. Completion 12/2018)
- Digital Evidence Ph. 1
(Est. Completion 12/2018)
- Electronic Filing
(Est. Completion 12/2018)

→ Not on 2019 Annual Agenda

2b. ITAC Managed, cont'd 2019

Futures Commission Directives

- Remote Video Appearances for Most Non-Criminal Hearings (Ph. 2)
- Voice-To-Text Language Services (finish Phase 1, begin Ph. 2)
- Intelligent Chat (finish Ph. 1, begin Ph. 2)

Subcommittees

- Rules & Policy Projects
- Joint Appellate Technology Projects

Workstreams

1. Tactical Plan for Technology Update
2. Video Remote Interpreting
3. Data Analytics (Ph. 1)
4. IT Community Development
5. Self-Represented Litigant E-Services
6. Identity & Access Management Strategy
7. Disaster Recovery (Ph. 2)
8. Next Generation Hosting (Ph. 2)
9. (?) Digital Evidence (Ph. 2)

→ Basis for 2019 Annual Agenda



3. Remaining from Tactical Plan

- Expansion of Electronic Record Management
- Online Dispute Resolution
- Enterprise Security Roadmap

Options:

- JCIT Managed
- ITAC Managed – add to 2019 Annual Agenda
- Hold until Tactical Plan discussions conclude (approvals expected in March)



Anything else?



Next Steps

Early November	Staff to work with leads to draft annual agenda project descriptions
Late November	Full draft circulated for ITAC members' review
December 3 (ITAC Meeting)	Members to discuss and finalize proposed 2019 Annual Agenda
January	Judicial Council Technology Committee (JCTC) to review proposed agenda for approval





Adjourn