



INFORMATION TECHNOLOGY ADVISORY COMMITTEE
MINUTES OF ACTION BY EMAIL BETWEEN MEETINGS
JULY 19, 2017

Email Proposal

The Information Technology Advisory Committee (ITAC) was asked to approve recommendations from Joint Appellate Technology Subcommittee for responding to the comments and also regarding adoption of the rules modernization proposal for the Appellate Courts regarding sealed and confidential records including a report to the Judicial Council. Materials consisting of a cover memorandum specifying the proposal, the comment chart, and report to the Judicial Council were distributed to the members and publicly posted on the ITAC website.

Due to the limited availability of ITAC members and the body's other priorities, the ITAC did not have time to consider this request at a meeting in a timely manner. Accordingly, the Chair concluded that prompt action by email was necessary.

Notice

On July 12, 2018 a notice was posted advising that the ITAC was proposing to act by email between meetings under California Rules of Court, rule 10.75(o)(2).

Public Comment

Because the action by email concerned a subject that otherwise must be discussed in an open meeting, the ITAC invited public comment on the proposal under rule 10.75(o)(2). The public comment period began at 8:00 a.m. on July 12, 2018 and ended at 8:00 a.m. on July 17, 2018. No comments were received.

Action Taken

After the public comment period ended, ITAC members were asked to submit their votes by 8:00 a.m. on July 19. Seventeen (17) members voted to approve the request; zero (0) members opposed; four (4) members did not vote. The request was approved.