



JUDICIAL COUNCIL
OF CALIFORNIA

INFORMATION TECHNOLOGY
ADVISORY COMMITTEE

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INFORMATION TECHNOLOGY ADVISORY COMMITTEE

OPEN MEETING AGENDA

Open to the Public (Cal. Rules of Court, rule 10.75(c)(1))
THIS MEETING IS BEING CONDUCTED BY ELECTRONIC MEANS
THIS MEETING IS BEING RECORDED

Date:	February 2, 2018	
Time:	10:00 a.m. to 12:00 p.m.	Open Meeting
Call-In Number:	1-877-820-7831	Participant Code 1437245 #

Meeting materials for open portions of the meeting will be posted on the advisory body web page on the California Courts website at least three business days before the meeting.

Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

I. OPEN MEETING (CAL. RULES OF COURT, RULE 10.75(C)(1))

Call to Order and Roll Call 10:00 a.m. – 10:05 a.m.

Approval of Minutes (Action Required)

- Approve minutes of the December 4, 2017 Information Technology Advisory Committee public meeting.

II. PUBLIC COMMENT (CAL. RULES OF COURT, RULE 10.75(K)(2))

Written Comment

In accordance with California Rules of Court, rule 10.75(k)(1), written comments pertaining to any agenda item of a regularly noticed open meeting can be submitted up to one complete business day before the meeting. For this specific meeting, comments should be e-mailed to itac@jud.ca.gov or mailed or delivered to 455 Golden Gate Avenue, 8th Floor, San Francisco 94102, attention: Jackie Woods, Judicial Council. Only written comments received by **10 a.m. at February 1** will be provided to advisory body members prior to the start of the meeting.

III. DISCUSSION AND POSSIBLE ACTION ITEMS (ITEMS 1-10)

Item 1 10:05 a.m. – 10:10 a.m.

Opening Remarks and Chair Report

Provide general update on activities relevant to the committee.

Presenter: Hon. Sheila F. Hanson, Chair

Item 2 10:10 a.m. – 10:20 a.m.

Judicial Council Technology Committee Update (Report)

Update on activities and news coming from this internal oversight committee.

Presenter: Hon. Marsha Slough, Chair, JCTC

Item 3 10:20 a.m. – 10:30 a.m.

Branch Budget Update (Report)

Update on the status of the branch budget, along with any technology-related discussions with the Department of Finance and/or with Legislators.

Presenter: Mr. Zlatko Theodorovic, Director, Judicial Council Budget Services

Item 4 10:30 a.m. – 10:40 a.m.

Judicial Council Operations & Programs Division Update (Report)

Update on the activities and news coming from the Chief Operating Officer, including branch technology initiatives and collaborations.

Presenter: Mr. Robert Oyung, Chief Operating Officer, Judicial Council of California

Note: Times are estimated. Actual start and end times may vary.

Item 5 10:40 a.m. – 10:45 a.m.

Modernization Project Rules Proposal— Proposed Amendments to Title 2, Division 3, Chapter 2 (Action Requested)

Consider whether to recommend circulating proposed amendments to title 2, division 3, chapter 2 of the California Rules of Court for public comment. The proposed amendments respond to new requirements in Code of Civil Procedure section 1010.6, amend definitions in the rules, and ensure indigent filers are not required to have a payment mechanism to create an account with electronic filing service providers. comment.

Presenters: Hon. Peter J. Siggins, Chair, Rules & Policy Subcommittee
 Mr. Patrick O'Donnell, Managing Attorney, Legal Services
 Ms. Andrea Jaramillo, Attorney II, Legal Services

Item 6 10:45 a.m. – 11:10 a.m.

Modernization Project: Form Proposal, Withdrawal of Consent to Electronic Service (Action Requested)

Consider whether to recommend circulating proposed Judicial Council form EFS-006-CV, *Withdrawal of Consent to Electronic Service*. The purpose of the proposal is to comply with Code of Civil Procedure section 1010.6(a)(6), which requires the Judicial Council to create such a form by January 1, 2019. This is a joint proposal with the Civil and Small Claims Advisory Committee.

Presenters: Hon. Peter J. Siggins, Chair, Rules & Policy Subcommittee
 Mr. Patrick O'Donnell, Managing Attorney, Legal Services
 Ms. Andrea Jaramillo, Attorney II, Legal Services

Note: Times are estimated. Actual start and end times may vary.

Item 7 11:10 a.m. – 11:15 a.m.

Remote Access for Government Entities, Parties, Attorneys Rules Proposal—Proposed Amendments to Title 2, Division 1, Chapter 2 of the California Rules of Court

(Action Requested)

Consider whether to recommend circulating proposed amendments to title 2, division 1, chapter 2 of the California Rules of Court. The proposed amendments facilitate remote access to trial court records by state, local, and tribal government entities, parties, parties', attorneys, and court-appointed persons.

Presenters: Hon. Peter J. Siggins, Chair, Rules & Policy Subcommittee
 Mr. Patrick O'Donnell, Managing Attorney, Legal Services
 Ms. Andrea Jaramillo, Attorney II, Legal Services

Item 8 11:15 a.m. – 11:50 a.m.

Project Spotlight (Reports)

Featured reports from workstreams or subcommittees providing project status, discussion items, and milestones.

Intelligent Forms Strategy: Research & Scope (Phase 1)

Hon. Jackson Lucky, Executive Sponsor
Ms. Camilla Kieliger, Senior Analyst, and Workstream Project Manager

Self-Represented Litigants (SRL) E-Services

Hon. James Mize and Hon. Michael Groch, Executive Sponsors
Mr. Brett Howard, Court Lead
Mr. Mark Gelade, Supervisor, Web Services and Workstream SME

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Item 9 11:50 a.m. – 11:55 a.m.

Liaison Reports

Reports from members appointed as liaisons to/from other advisory bodies.

Presenters:

Member:

Liaison to/from:

Member appointed on behalf of ITAC to liaison committee:

Hon. Sheila F. Hanson	TC Presiding Judges
Mr. David Yamasaki	Court Executives
Hon. Louis R. Mauro	Appellate
Hon. James M. Mize	Access
<i>Vacant</i>	Civil Jury Instructions
Hon. Samantha P. Jessner	Civil & Small Claims
Hon. Alan G. Perkins	Criminal Law
Hon. Julie R. Culver	Education (CJER)
Hon. Michael S. Groch	Traffic

Liaison member appointed on behalf of partner committee:

Mr. Jason Galkin	Education (CJER)
Hon. Daniel Buckley	Presiding Judges
Hon. Joseph Wiseman	Tribal Court

Item 10 11:55 a.m. – 12:00 p.m.

General Updates/New Business (time permitting)

Members are invited to highlight key accomplishments since the December meeting or other new business.

IV. ADJOURNMENT

Adjourn

ITAC Meeting Schedule for 2018

- April 30 (in person)
- June 22 (teleconference)
- August 27 (in person)
- October 26 (teleconference)
- December 3 (in person)

Note: Times are estimated. Actual start and end times may vary.