



JUDICIAL COUNCIL OF CALIFORNIA

INFORMATION TECHNOLOGY
ADVISORY COMMITTEE

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itac@jud.ca.gov

INFORMATION TECHNOLOGY ADVISORY COMMITTEE

OPEN MEETING AGENDA

Open to the Public (Cal. Rules of Court, rule 10.75(c)(1))

THIS MEETING IS BEING RECORDED

Date:	December 4, 2017
Time:	10:00 a.m. - 3:00 p.m.
Location:	Ronald M. George State Office Complex William C. Vickrey Judicial Council Conference Center, 3rd Floor Malcolm M. Lucas Board Room 455 Golden Gate Avenue San Francisco, California 94102-3688
Call-In Number	This is an in-person meeting for ITAC members. A call-in number is being provided for presenters and the public. 1 -877-820-7831 Participant Code: 1437245 #

Meeting materials will be posted on the advisory body web page on the California Courts website at least three business days before the meeting.

Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

I. OPEN MEETING (CAL. RULES OF COURT, RULE 10.75(C)(1))

Call to Order and Roll Call 10:00 a.m. – 10:05 a.m.

Approval of Minutes

Approve minutes of the October 27, 2017 Information Technology Advisory Committee meeting.

II. PUBLIC COMMENT (CAL. RULES OF COURT, RULE 10.75(K)(2))

Public Comment

Members of the public requesting to speak during the public comment portion of the meeting must place the speaker's name, the name of the organization that the speaker represents if any, and the agenda item that the public comment will address, on the public comment sign-up sheet. The sign-up sheet will be available at the meeting location at least **1 hour** prior to the meeting start time. The Chair will establish speaking limits at the

beginning of the public comment session. While the advisory body welcomes and encourages public comment, time may not permit all persons requesting to speak to be heard at this meeting.

Written Comment

In accordance with California Rules of Court, rule 10.75(k)(1), written comments pertaining to any agenda item of a regularly noticed open meeting can be submitted up to one complete business day before the meeting. For this specific meeting, comments should be e-mailed to itac@jud.ca.gov or mailed or delivered to the Judicial Council at 455 Golden Gate Avenue, 8th Floor, San Francisco 94102, attention: Jackie Woods. Only written comments received by **10 a.m. on December 1** will be provided to advisory body members prior to the start of the meeting.

III. DISCUSSION AND POSSIBLE ACTION ITEMS (ITEMS 1–9)

Item 1 **10:05 a.m. – 10:10 a.m.**

Chair’s Report

Presenter: Hon. Sheila F. Hanson, ITAC Chair

Item 2 **10:10 a.m. – 10:15 a.m.**

Judicial Council Technology Committee Update (Report)

Update on activities and news coming from this internal oversight committee.

Presenter: Hon. Marsha Slough, Chair, JCTC

Item 3 **10:15 a.m. – 10:25 a.m.**

Next Generation Hosting Strategy Workstream (Action Requested)

Review final deliverables and decide whether to recommend for acceptance by the Judicial Council Technology Committee. The deliverables include a next-generation hosting framework guide, recommendations, and spreadsheet tools.

Presenters: Hon. Jackson Lucky, Workstream Executive Co-Sponsor
 Mr. Brian Cotta, Workstream Executive Co-Sponsor
 Ms. Heather Pettit, Workstream Project Manager/Court Lead

Note: Times are estimated. Actual start and end times may vary.

Item 4 10:25 a.m. – 12:00 p.m.

Annual Agenda Discussion (Action Requested)

Review of proposals for the ITAC 2018 annual agenda. The committee will discuss and assess proposals in the following order:

- (1) Existing Subcommittees
- (2) Existing Workstreams
- (3) Newly Expected Workstreams (directives, phase 2, tactical plan additions)
- (4) Potential Ideas

The committee will be requested to vote to approve the contents of the final agenda.

Presenters: Mr. Robert Oyung, Chief information Officer, Judicial Council
 Information Technology
 Ms. Jamel Jones, Supervisor, Judicial Council Information Technology

B R E A K 12:00 p.m. – 12:45 p.m.

Item 4 (cont'd) 12:45 p.m. – 1:45 p.m.

(Continuation of annual agenda discussion above.)

Item 5 1:45 p.m. – 1:55 p.m.

Branch Budget Update (Report)

Update on the status of the branch budget, along with any technology-related discussions with the Department of Finance and/or with Legislators.

Presenter: Mr. Zlatko Theodorovic, Director, Judicial Council Budget Services

Item 6 1:55 p.m. – 2:30 p.m.

Budget Change Proposal (BCP) Discussion

Review in progress BCPs for FY18-19. Gather committee input on BCPs for FY19-20.

Presenter: Mr. Robert Oyung, Chief Information Officer, Judicial Council
 Information Technology

Note: Times are estimated. Actual start and end times may vary.

Item 7 2:30 p.m. – 2:40 p.m.

Update on IT Security Framework (Report)

Present update on the current review cycle for the judicial branch IT security framework, and provide a summary of proposed updates.

Presenters: Mr. Michael Derr, Principal Manager, Judicial Council Information Technology

Item 8 2:40 p.m. – 3:00 p.m.

Judicial Council Information Technology—Statewide Initiative Update (Report)

Present update on the status of various branch/enterprise technology initiatives.

Presenters: Ms. Virginia Sanders-Hinds, Principal Manager, Judicial Council Information Technology
 Mr. Mark Gelade, Supervisor, Judicial Council Information Technology

Item 9 (Time Permitting)

Liaison Reports

Reports from members appointed as liaisons to/from other advisory bodies.

Presenters:

Member:

Liaison to/from:

Member appointed on behalf of ITAC to liaison committee:

Hon. Sheila F. Hanson	TC Presiding Judges
Mr. David Yamasaki	Court Executives
Hon. Louis R. Mauro	Appellate
Hon. James M. Mize	Access
Hon. Samantha P. Jessner	Civil & Small Claims
Hon. Alan G. Perkins	Criminal Law
Hon. Julie R. Culver	Education (CJER)
Hon. Michael S. Groch	Traffic

Liaison member appointed on behalf of partner committee:

Hon. Jackson Lucky	Education (CJER)
Hon. Daniel Buckley	Presiding Judges
Hon. Joseph Wiseman	Tribal Court

Note: Times are estimated. Actual start and end times may vary.

IV. ADJOURNMENT

Adjourn

ITAC Meeting Schedule for 2018

- TBD

Important Dates:

- January 8, JCTC Meeting

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