



JUDICIAL COUNCIL OF CALIFORNIA

INFORMATION TECHNOLOGY
ADVISORY COMMITTEE

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INFORMATION TECHNOLOGY ADVISORY COMMITTEE

MINUTES OF OPEN MEETING

May 5, 2017
12:00 PM to 1:00 PM
Teleconference

Advisory Body Members Present:	Hon. Sheila F. Hanson, Chair; Hon. Louis R. Mauro, Vice Chair; Mr. Brian Cotta; Hon. Julie R. Culver; Hon. Michael S. Groch; Hon. Samantha P. Jessner; Hon. Jackson Lucky; Mr. Terry McNally; Hon. Kimberly Menninger; Hon. James Mize; Mr. Snorri Ogata; Hon. Alan G. Perkins; Hon. Joseph Wiseman; Ms. Jeannette Vannoy; Mr. David H. Yamasaki
Advisory Body Members Absent:	Ms. Alexandra Grimwade; Mr. Darrel Parker; Hon. Peter J. Siggins Ms. Allison Merrilees in for Hon. Mark Stone; Mr. Don Willenburg; Chief Judge Wiseman
Others Present:	Hon. Daniel Buckley; Mr. Robert Oyung; Mr. Jake Chatters; Mr. Mark Dusman; Ms. Virginia Sanders-Hinds; Ms. Kathy Fink; Ms. Jamel Jones; Mr. Patrick O'Donnell; Ms. Fati Farmanfarmaian; Ms. Andrea Jaramillo; Ms. Jackie Woods; Ms. Marcela Eggleton; JCC Staff

OPEN MEETING

Call to Order and Roll Call

The chair called the meeting to order at 12:01 PM, and took roll call.

Approval of Minutes

The advisory body reviewed and approved the minutes of the March 17, 2017, Information Technology Advisory Committee meeting.

There were no written comments received.

DISCUSSION AND ACTION ITEMS (ITEMS 1-5)

Item 1

Opening Remarks and Chair Report

Provide general update on activities relevant to the committee.

Presenter: Hon. Sheila F. Hanson, Chair

Update: Judge Sheila F. Hanson welcomed members to the May 5 ITAC meeting and called for roll. She formally announced the departure of Justice Terence L. Bruiniers from ITAC and thanked him for his leadership as a former ITAC chair and vice-chair as well as his commitment to membership since 1999. Justice Bruiniers led ITAC through the

transition from CTAC, adopting the successful workstreams model, and served as the executive sponsor for the Tactical Plan Update and Video Remote Interpreting workstreams. He has also been a champion and leader of the appellate courts implementation of e-filing statewide. He will be missed on ITAC, but will remain connected in his ongoing role and leadership of the Video Remote Interpreting pilot program and the Technological Subcommittee of the Language Access Plan Implementation Task Force, which he chairs.

Judge Hanson has included with your materials an update of subcommittee members, liaison assignments, and workstream sponsors. Please reach out to her or Justice Louis R. Mauro if you have questions or concerns.

Lastly, ITAC is currently seeking membership nominations. There are currently appellate and trial court judicial officer positions, as well as two new court information officer positions available for appointment. All members are encouraged to reapply, as well as nominate colleagues in the branch. Nominations are due May 12.

Chair report concluded.

Item 2

Judicial Council Information Technology (JCIT) Update

Present for discussion the activities and news coming from the Judicial Council's Information Technology (JCIT) office, including an organizational update.

Presenter: Mr. Robert Oyung, Chief Information Officer/Director

Update: Mr. Robert Oyung provided an update on the direction of JCIT. The focus of JCIT is to align with the four-year branch strategic plan goals. Which is broken into individual technology initiatives and then broken down into the two-year tactical plan. Aligning will help JCIT to support these goals by 1. Promote the digital court, 2. Optimize the infrastructure, 3. Optimize branch resources, and 4. Promote rule and legislative changes. The strategic plan generates individual initiatives over the next four years to support those goals in the tactical plan. More detail can be found in the slide deck included with your materials.

Feedback from customers has been good. Courts would like JCIT to provide more leadership for enterprise services and initiatives, master service agreements (MSAs), leveraged purchases are of value, and more should be negotiated. Small courts desire more assistance and consulting from JCIT due to limited court IT staff. Additionally, JCIT needs transparency regarding processes, costs, and services; low resources result in slow responses to their requests; and that the costs for some services were too expensive. Finally, courts felt that sometimes JCIT was hesitant to make recommendations or explain rationale clearly.

Mr. Oyung wants to make sure his staff can do their best work. JCIT will be providing enterprise IT leadership. The transformation will focus on five major activities: baseline services, new services, innovation, acting as trusted IT advisor, and establishing a program management office. Expected results are better business alignment with

branch; improved partnerships; IT services sized and funded to match business demand; and improved employee engagement.

JCIT is in the process of gathering a complete list of MSAs to share with courts.

Item 3

Branch Technology Summit Planning

Brainstorming session on potential topics for the branch Technology Summit being held in August 2017.

Facilitator: Mr. Robert Oyung, Chief Information Officer/Director

Update:

Mr. Oyung gave an update on the upcoming technology summit. It will be held August 23 (afternoon) – 24 (morning) in Sacramento. Attendees will include CEOs, Appellate courts, technology advisory committees, as well as others. This summit is a chance to identify next steps for the branch. Share any topics you think might be important for this meeting with Mr. Oyung. This effort will help with the next strategic and branch plans. ITAC members had the following suggestions for potential topics: E-services expansion or services that do not require a court visit, demo at summit of self-represented litigants (SRL) kiosks, look into uniform fee applications, there seems to be various workflows at different courts and it seems that it should be statewide, consensus on data capture for family law and civil case processing systems, unique opportunity to do a session on local technology governance models, and trial courts transcripts in relation to transcript assembly platform (TAP).

Mr. Oyung will share these brainstorm ideas he has received as well as topics discussed at the 2012 summit post meeting.

Item 4

Annual Agenda Amendment Consideration: Digital Evidence (Action Required)

Revisit the “digital evidence” placeholder initiative included on ITAC’s current annual agenda. Discuss potential scope of work and consider whether to initiate a workstream in the current year.

Facilitators: Hon. Sheila F. Hanson, Chair

Mr. Snorri Ogata, Member and Chief Information Officer, Superior Court of Los Angeles County

Action:

Judge Hanson noted this item became a placeholder during the annual agenda discussion at December 2016 meeting. The decision to wait until after the adoption of the Tactical Plan and ITAC was able to scope out their role. She wants ITAC to review and gauge if there is enough interest and an executive sponsor to lead a workstream this year. If so, there will be a motion to amend the annual agenda and authorize the workstream.

Mr. Snorri Ogata supports this item. Law enforcement agencies are using a lot of digital evidence. The current challenge is around rules and guidelines being updated to

include this type of evidence. Justice Louis R. Mauro understood from the e-Courts conference that there are no standards for this medium and this could be an opportunity to develop a single branch solution. Judge Kimberly Menninger would like to sponsor this workstream and Mr. Oyung is able to offer a JCIT co-lead with a trial or appellate court person. Mr. Patrick O'Donnell believes Court Executives Advisory Committee (CEAC) is working on this issue as well so it might be helpful to work with them. Mr. David Yamasaki is a CEAC liaison and assigned to a working group with this focus, he will share updates with ITAC going forward.

Request a Motion to Amend the Annual Agenda authorizing ITAC to form a Digital Evidence (Phase I, exploratory) Workstream that would investigate and define aspects of digital evidence to be addressed by the committee for the first three tasks.

Approved

Item 5

Innovation Grants Update

Review the grants awarded for technological innovations by the Judicial Council, and provide an update on the coordination with related initiatives and branch IT governance.

Presenters: Mr. Robert Oyung, Chief Information Officer/Director

Ms. Marcela Eggleton, Senior Analyst, Special Projects

Update: Due to time constraints, Mr. Oyung asked members to review the materials and consider ideas that will help. Deferred to June 9 in-person meeting.

A D J O U R N M E N T

There being no further business, the meeting was adjourned at 12:00 p.m.

Approved by the advisory body on June 9, 2017.