



# JUDICIAL COUNCIL OF CALIFORNIA

INFORMATION TECHNOLOGY  
ADVISORY COMMITTEE

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## INFORMATION TECHNOLOGY ADVISORY COMMITTEE

### MINUTES OF OPEN MEETING

February 22, 2016

4:15 PM to 5:00 PM

Teleconference

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**Advisory Body Members Present:** Hon. Terence L. Bruiniers, Chair; Hon. Robert B. Freedman, Vice Chair; Hon. Kyle S. Brodie; Mr. Brian Cotta; Hon. Julie R. Culver; Hon. Samantha P. Jessner; Hon. Jackson Lucky; Hon. Louis R. Mauro; Ms. Alison Merrilees in for Hon. Mark Stone; Mr. Terry McNally; Hon. James Mize; Mr. Snorri Ogata; Mr. Robert Oyung; Mr. Darrel Parker; Hon. Alan G. Perkins; Hon. Peter J. Siggins; Mr. Don Willenburg; Mr. David H. Yamasaki

**Advisory Body Members Absent:** Prof. Dorothy J. Glancy; Hon. Michael S. Groch; Hon. Sheila F. Hanson

**Others Present:** Hon. Daniel J. Buckley; Mr. Mark Dusman; Ms. Kathy Fink; Ms. Fati Farmanfarmaian; Ms. Jamel Jones; Mr. Patrick O'Donnell; Ms. Tara Lundstrom; Ms. Jackie Woods; Ms. Jessica Craven

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#### OPEN MEETING

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##### **Call to Order and Roll Call**

The chair called the meeting to order at 4:15 PM, and took roll call.

##### **Approval of Minutes**

The advisory body reviewed and approved the minutes of the December 4, 2015, Information Technology Advisory Committee meeting.

Public Comment received from Mr. Jeff Karotkin, Executive Director, Coalition For Improving Court Access. Will discuss later in the appropriate agenda item.

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#### DISCUSSION AND ACTION ITEMS (ITEMS 1 – 3)

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##### **Item 1**

##### **Review Rules and Form Proposal to Implement Assembly Bill 879 (Action Required)**

Review and decide whether to recommend a rules and form proposal that would implement AB 879, which authorized electronic notices of hearing in certain juvenile dependency hearings. This proposal would amend California Rules of Court, rules 5.524, 5.534, 5.550, 5.708, and 5.815, and would create a new Judicial Council form.

Presenters: Hon. Peter Siggins, Chair, Rules and Policy Subcommittee

Ms. Tara Lundstrom, Attorney, Legal Services

Ms. Diana Glick, Attorney, Center for Families, Children, and the Courts

**Update:**

Hon. Peter J. Siggins and Ms. Tara Lundstrom provided an update on Assembly Bill 879. This rule has circulated for approval to Family and Juvenile Advisory Committee. It needs to go to RUPRO in March. To amend several rules in title 5. Ms. Lundstrom explained further details of the changes to the form and rule AB 879. All comments and approved materials included in the ITAC materials. This request for approval is asking for ITAC to approve to send to RUPRO.

**Motion to Approve the recommendation to send to RUPRO to the council adopt the rule amendments and forms to implement AB 879**

1<sup>st</sup> Hon. Louis R. Mauro

2<sup>nd</sup> Hon. Kyle S. Brodie

Approved

**Item 2**

**Review Rules Proposal to Implement Assembly Bill 1519 (Action Required)**

Review and decide whether to recommend a rules proposal that would amend California Rules of Court, rule 2.257, to implement AB 1519. AB 1519 created two exceptions for local child support agencies to the statutory authority governing the retention of original signatures on e-filed pleadings by local child support agencies.

Presenters: Hon. Peter Siggins, Chair, Rules and Policy Subcommittee

Ms. Tara Lundstrom, Attorney, Legal Services

Ms. Diana Glick, Attorney, Center for Families, Children, and the Courts

**Update:**

Justice Siggins and Ms. Lundstrom explained this update allows the change of signatures on electronic documents for AB 1519. This is a modest change, introduces to exceptions. Comments were pro rule change, with only one slight modification. **Motion to Approve the recommendation to send to RUPRO for the council adopt the rule amendments to implement AB 1519**

1<sup>st</sup> Hon. Robert B. Freedman

2<sup>nd</sup> Hon. Kyle S. Brodie

Approved

**Item 3**

### **E-Filing Workstream**

Provide an update on the progress of the E-Filing Workstream along with a preliminary discussion of their recommendations. Final recommendations are expected to be considered as part of the March ITAC meeting.

Presenters: Hon. Sheila Hanson, E-Filing Workstream Executive Co-Sponsor  
Mr. Rob Oyung, E-Filing Workstream Executive Co-Sponsor  
Mr. Snorri Ogata, E-Filing Workstream Project Manager

**Update:** Mr. Snorri Ogata provided status update on this workstream tasked with researching E-Filing Manager (EFM) and E-Filing Service Provider (EFSP) \_ selection/certification options.

EFM Recommendations: To issue an RFP for an E-Filing Manager that:

- Selects more than one statewide EFM
- Covers all litigation types
- Integrates with “core” Case Management Systems (statewide vendors and other CMS)
- Requires EFM vendors to describe their *approach for integration* with “non standard” CMSs including a free-standing e-Delivery option
- Integrates with Judicial Council approved Financial gateway vendors
- Supports electronic payment types beyond credit card
- Provides a zero cost e-filing option for indigent and government filers
- Allows individual courts to retain authority as to which EFM they want
- Clearly discloses costs and services to EFSPs
- Requires compliance with NIEM/ECF as the new State of CA e-filing standard
- Requires option of electronic service of court generated documents

EFSP Recommendations: Create a framework for that:

- Requires all EFSPs to work with all “statewide” EFMs
- Requires all EFSPs to sign an agreement with JCC, individual trial courts, and EFMs
- Requires all EFSPs to integrate with JCC approved Financial gateway vendors
- Requires all EFSPs to be the entity to collect all monies due and distribute to: EFSP (convenience fees), EFM, and the court

Other E-Filing Recommendations:

- All e-filing in the state must adhere to a “consistent framework”
- EFM(s) must maintain and freely share “service list” for all cases
- EMFs may also be EFSPs.

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#### **A D J O U R N M E N T**

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There being no further business, the meeting was adjourned at 4:51pm.

Approved by the advisory body on March 18, 2016.