



JUDICIAL COUNCIL OF CALIFORNIA

INFORMATION TECHNOLOGY
ADVISORY COMMITTEE

www.courts.ca.gov/itac.htm
itac@jud.ca.gov

INFORMATION TECHNOLOGY ADVISORY COMMITTEE

MINUTES OF OPEN MEETING

December 4, 2015

10:45 AM to 3:00 PM

Ronald M. George State Office Complex

William C. Vickrey Judicial Council Conference Center

Malcolm M. Lucas Board Room

455 Golden Gate Avenue San Francisco, California 94102-3688

Advisory Body Members Present: Hon. Terence L. Bruiniers, Chair; Hon. Robert B. Freedman, Vice Chair; Hon. Kyle S. Brodie; Mr. Jake Chatters; Mr. Brian Cotta; Hon. Julie R. Culver; Hon. Michael S. Groch; Hon. Sheila F. Hanson; Hon. Samantha P. Jessner; Hon. Jackson Lucky; Hon. Louis R. Mauro; Ms. Alison Merrilees in for Hon. Mark Stone; Hon. James Mize; Mr. Snorri Ogata; Mr. Robert Oyung; Mr. Darrel Parker; Mr. Pat Patterson; Hon. Alan G. Perkins; Hon. Peter J. Siggins; Mr. Don Willenburg; Mr. David H. Yamasaki

Advisory Body Members Absent: Prof. Dorothy J. Glancy; Mr. Terry McNally

Others Present: Mr. Mark Dusman; Ms. Renea Stewart; Ms. Kathy Fink; Ms. Fati Farmanfarmaian; Ms. Jamel Jones; Mr. Patrick O'Donnell; Ms. Tara Lundstrom; Mr. Manny Floresca; Ms. Jackie Woods; Ms. Jessica Craven

OPEN MEETING

Call to Order and Roll Call

The chair called the meeting to order at 10:45 AM, and took roll call.

Approval of Minutes

The advisory body reviewed and approved the minutes of the October 30, 2015, Information Technology Advisory Committee meeting.

DISCUSSION AND ACTION ITEMS (ITEMS 1-3)

Item 1

Chair Report

Provide general update on activities relevant to the committee.

Presenter: Hon. Terence L. Bruiniers, Chair

Update: Hon. Terence L. Bruiniers welcomed members to the public portion of the ITAC meeting. There were no public comments received, but there was one person from the public in attendance.

He stated that there has been significant progress on e-filing and data exchange workstreams. Expect recommendations forthcoming from both.

Justice Bruiniers asked Ms. Renea Stewart to begin her annual agenda review.

Item 2

Annual Agenda Planning Session

Update on the progress of this workstream (Annual Agenda Project #1).

Presenter: Ms. Renea Stewart

Review: Ms. Renea Stewart facilitated the annual agenda review planning session. She started with the review of the four areas of proposals for review: Rules & Policy Subcommittee; Joint Appellate Technology Subcommittee (JATS); Workstreams; and Tactical Plan.

ITAC must align its annual agenda to the Tactical Plan. Updates since the October 30, 2015 meeting included: JATS' two appellate forms projects were folded into the Rules Modernization project; ITAC chairs met with JCIT and assessed committee and workstream staffing; and ITAC chairs provided initial prioritization/ranking of workstreams.

Discussion: Ms. Stewart facilitated the discussion for the purpose to review and clarify proposals and understanding by members; decide whether to defer or remove any proposals; and approve the contents of the annual agenda for Judicial Council Technology Committee (JCTC) review.

The members discussed attributes of the rules modernization project and approved project at the current phase two. Mr. Patrick O'Donnell advised that JC Legal Office worked with other advisory committees on this project and he also responded to individual questions by ITAC members.

There was a suggestion to better clarify purpose in the Data Exchange title to reflect local justice partner access to court records.

Action Item: **Motion to Approve ITAC Annual Agenda to move forward to JCTC.**

1st Hon. James Mize 2nd Mr. David Yamasaki

Motion approved.

Justice Bruiniers concluded the workstream ranking, see list below:

1. CMS Data Exchanges – Effort is wrapping up; will conclude in March 2016
2. E-Filing Strategy – Effort is wrapping up; will conclude in July 2016
3. Next Generation Hosting Strategy – Needs to be completed by end of CCTC contract (6/2018)
4. Video Remote Interpreting (VRI) Pilot – LAP has timeframe with which to align
5. SRL E-Services Portal – In the process of forming
6. Disaster Recovery: Framework and Pilot

Next steps include convert proposals into annual agenda format. Circulate draft annual agenda to members and impacted advisory committees for input. Finally submit to JCTC for approval.

Item 3

New Business and Closing Remarks

Justice Bruiniers thanked members for their continued work, remarkable progress and successes. He's looking forward to the future and a sharing model.

A D J O U R N M E N T

There being no further business, the meeting was adjourned at 2:00 pm.

Approved by the advisory body on March 18, 2016.