

INFORMATION TECHNOLOGY ADVISORY COMMITTEE

RULES AND POLICY SUBCOMMITTEE

**MINUTES OF ACTION BY EMAIL BETWEEN MEETINGS
NOVEMBER 12, 2015**

Email Proposal

The Information Technology Advisory Committee's (ITAC) Rules and Policy Subcommittee was asked to recommend to ITAC that two proposals be circulated for public comment during the winter rules cycle. The proposals would implement Assembly Bill 879 (electronic notice of certain juvenile dependency hearings) and Assembly Bill 1519 (retention of signatures by local child support agencies on e-filed pleadings). They were developed and recommended for circulation by the Family and Juvenile Law Advisory Committee. If approved, the proposals would be sent to ITAC, and then to the Rules and Projects Committee, to determine whether they should be circulated for public comment during the winter rules cycle.

The Rules and Policy Subcommittee did not have a quorum during its meeting on November 9, 2015. Due to timing constraints, the committee did not have the opportunity to schedule another meeting to consider the proposals. Accordingly, the subcommittee's Chair concluded that prompt action by email was necessary.

Notice

On November 9, 2015, a notice was posted advising that the Rules and Policy Subcommittee was proposing to act by email between meetings under California Rules of Court, rule 10.75(o)(1).

Public Comment

Because the action by email concerned a subject that otherwise must be discussed in an open meeting, the Rules and Policy Subcommittee invited public comment on the proposals under rule 10.75(o)(2). The public comment period began at 4:00 p.m., Monday, November 9, 2015, and ended at 4:00 p.m., Tuesday, November 10, 2015. No comments were received.

Action Taken

After the public comment period ended, subcommittee members were asked to submit their votes on the report by 4:00 p.m. on Thursday, November 12, 2015. Five (5) subcommittee members voted to recommend to ITAC that the rules and form proposal to implement AB 879 be circulated for public comment; one (1) member did not vote. In addition, five (5) subcommittee

members voted to recommend to ITAC that the rules proposal to implement AB 1519 be circulated for public comment; one (1) member did not vote. Both proposals were recommended to ITAC for circulation for public comment.