

JUDICIAL COUNCIL HR METRICS BY OFFICE
DATA AS OF August 29, 2024
(End of August Pay Period)

| STAFFING | Executive Division | | | | Leadership Services Division | | Operations & Programs Division | | | | | Administrative Division | | | | Judicial Council |
|---|--------------------|------------------|----------------------|----------------|------------------------------|----------------|--------------------------------|--|--|---------------------------|------------------------|---------------------------------|-----------------|---------------------|-----------------|------------------|
| | Audit Services | Executive Office | Governmental Affairs | Public Affairs | Leadership Support Services | Legal Services | Business Mgmt Services | Center for Families, Children and the Courts | Center for Judicial Education & Research | Criminal Justice Services | Information Technology | Branch Accounting & Procurement | Budget Services | Facilities Services | Human Resources | |
| Authorized Position (FTE) | 14.00 | 13.00 | 10.00 | 9.00 | 66.00 | 62.00 | 25.00 | 99.13 | 57.50 | 31.00 | 211.00 | 155.00 | 33.00 | 147.00 | 61.00 | 993.63 |
| Filled Authorized Position (FTE) | 11.00 | 9.00 | 9.00 | 7.00 | 57.50 | 47.50 | 21.00 | 82.75 | 48.00 | 27.00 | 134.00 | 144.00 | 24.00 | 131.00 | 56.00 | 808.75 |
| Headcount - Employees | 11 | 9 | 9 | 7 | 58 | 48 | 21 | 83 | 48 | 27 | 134 | 144 | 24 | 131 | 56 | 810.00 |
| Vacancy (FTE) | 3.00 | 4.00 | 1.00 | 2.00 | 8.50 | 14.50 | 4.00 | 16.38 | 9.50 | 4.00 | 77.00 | 11.00 | 9.00 | 16.00 | 5.00 | 184.88 |
| Vacancy Rate (FTE) | 21.4% | 30.8% | 10.0% | 22.2% | 12.9% | 23.4% | 16.0% | 16.5% | 16.5% | 12.9% | 36.5% | 7.1% | 27.3% | 10.9% | 8.2% | 18.61% |
| Judicial Council Temp Employee (909) | 0 | 3 | 0 | 0 | 0 | 1 | 1 | 2 | 1 | 6 | 0 | 0 | 0 | 0 | 0 | 14.00 |
| Employment Agency Temporary Worker (FTE) | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 8 | 0 | 0 | 0 | 0 | 0 | 1 | 2 | 12.00 |
| Contractors (FTE) | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 4.6 | 0.0 | 0.0 | 0.0 | 51.8 | 0.0 | 0.0 | 0.0 | 1.0 | 57.40 |
| TOTAL WORKFORCE (based on FTE, 909s, Agency Temps & Contractors) | 11.00 | 13.00 | 9.00 | 7.00 | 57.50 | 48.50 | 26.60 | 92.75 | 49.00 | 33.00 | 185.80 | 144.00 | 24.00 | 132.00 | 59.00 | 892.15 |

Definitions:

- Authorized Position (FTE) All regular ongoing positions approved in the Budget Act for that year. The number is based on the position's approved full-time equivalency.
- Filled Authorized Position (FTE) The number of authorized positions filled based on the employee's full-time equivalency.
- Headcount The actual count of persons employed by the Judicial Council, regardless of FTE. This number could be more than the FTE count due to part-time employees being counted as "1." This count does not include Judicial Council Temporary Employees (909) or Employment Agency Temporary Workers.
- Vacancy (FTE) The number of authorized positions minus the number of filled authorized positions.
- Vacancy Rate (FTE) The number of authorized positions divided by the number of vacant authorized positions, excluding temporary employees ("909" funded employees). See Judicial Council Temporary Employees, below.
- Judicial Council Temporary Employees (909) An employee whose salary is not funded through the Budget Act and who may receive benefits if employed at least half-time and the term of employment is for more than six months. A 909 position is categorized by the Office of the State Controller as a temporary position used in the absence of an authorized position. 909 positions may be occupied by regular full-time employees because of the unavailability of an authorized vacant position. Types of "909" Temporary Employees include retired annuitants, who are hired by their former employer or by another employer that participates in the same retirement system as the former employer. This includes a former participant in a state retirement system who has previously retired and who is currently receiving retirement benefits. Temporary: Employees employed on a temporary basis; they do not receive full benefits (but do receive CalPERS retirement service credit).
- Employment Agency Temporary Workers (FTE) Workers from/employees of an employment agency who provide short-term support.
- Contractor (FTE) Individuals augmenting the work of the organization and providing services for a limited period of time or on a specific project, where a particular skill set is required that is either (1) not within an existing classification and/or job description or (2) where recruitment issues require the use of a contractor.
- Full Time Equivalency (FTE) The number of total maximum compensable hours designated in a year divided by actual hours worked in a year. For example, the work year is defined as 2,080 hours; one employee occupying a paid full-time job all year would consume one FTE. One employee working for 1,040 hours each year would consume .5 FTE.
- Time Base Full time: Employee is scheduled to work 40 hours per week. Receives full benefits.
Part time: Employee is scheduled to work less than 40 hours per week. Employees that work more than 20 hours per week receive full benefits.
Intermittent: Employee has no established work schedule and works on an as-needed basis that varies from one pay period to the next. Eligibility for certain benefits may be limited for these employees.
- Regular Employee Commonly referred to as "permanent employees." They receive full benefits.
- Limited Term A position that is funded through the Budget Act with a specific end date. The position is counted as an authorized position. Employees in limited-term positions may be regular or temporary.