

**Juvenile Dependency: Court Appointed Counsel Funding Allocation Methodology
Joint Subcommittee
Resources for August 20, 2015 Conference Call**

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Juvenile Dependency • 09a

Data Element Definitions

JUVENILE DEPENDENCY CASES A broad classification of cases filed on behalf of a minor by a social services agency, the parents, the minor, or others interested in the welfare of the minor. Report 09a captures the trial courts' workload generated by juvenile dependency cases. The purpose of this type of proceeding is to provide safety and protection for children who are abused, neglected, exploited, or at risk of harm. All of the social and health services provided to the child(ren) and family require court supervision.

Juvenile dependency case types are reported according to one of two data collection and reporting standards: the Judicial Branch Statistical Information System (JBSIS) and the Regulations on Statistical Reporting (Portal). The JBSIS standards include a detailed breakdown of cases by case type and disposition, and include workload measures, such as the number of hearings. The Portal standards include fewer case types, dispositions and workload measures than JBSIS. The Portal data elements can be mapped to the JBSIS data matrix, defined below.

Data matrix			Definition
Row	Column		
	JBSIS	Portal	
CASE TYPES			
<p>JBSIS: Courts reporting via JBSIS standards report counts for juvenile dependency cases under W&I § 300 (columns 10), W&I § 342 (columns 20), W&I § 387 Notice of Hearing (column 30), and adoptions of dependants of the court (adoptions per Family Code § 8600 are reported separately on family law report 06a).</p> <p>Portal: Courts reporting via Portal standards report counts for juvenile dependency cases under W&I § 300 (columns 05), W&I § 342 (columns 15), and W&I § 387 Notice of Hearing (column 25). W&I § 387 Notice of Hearing (column 25) events are not captured in inventory but only in workload.</p>			
	10	05	<p>Dependency Welf. & Inst. Code, § 300—Original A petition filed by the social worker alleging that a minor comes within the jurisdiction of the juvenile court under one or more subdivisions of Welf. & Inst. Code, § 300.</p> <p>Note: Whether or not the minor was a previously discharged dependent child of the court is not relevant.</p> <p><i>What/how to report:</i> Include minors who were certified from another court and are not dependents of the receiving court on the date the dependency was established.</p> <p>Portal: <i>Regulations on Statistical Reporting</i>, Form 1A, Part III. Juvenile: 300 W&I Original.</p>
	20	15	<p>Dependency Welf. & Inst. Code, § 342—Subsequent A subsequent petition alleging new facts or circumstances relating to a dependent who has been found to be a person described by Welf. & Inst. Code, § 300.</p> <p>Portal: <i>Regulations on Statistical Reporting</i>, Form 1A, Part III. Juvenile: 300 W&I Subsequent.</p>
	30	25	<p>Placement Welf. & Inst. Code, § 387—Supplemental A supplemental petition (Judicial Council form JV-150) filed to remove a minor from physical custody of a parent, guardian, relative, or friend and directing placement in a foster home or placement in a private or county institution</p>

Data matrix			Definition
Row	Column		
	JBSIS	Portal	
			<p>when the previous order has not been effective in protecting the minor.</p> <p>Portal: <i>Regulations on Statistical Reporting</i>, Form 1A, Part III., C. Other data: Supplemental petition hearings.</p>
	40		<p>adoption A petition (Judicial Council form ADOPT-200 et seq.) to adopt a child who is a dependent of the court.</p> <p><i>What/how not to report:</i> Do not include adoptions filed pursuant to Fam. Code, § 8600 et seq., which are reported on Report 06a, Family Law.</p>
<p>CASELOAD/CASEFLOW (unit of count =minor) Each juvenile named in a petition is reported as one case, whether it is an initial, subsequent or supplemental filing and one disposition must be reported for each case. A minor may be reported more than once in a report period if there are multiple petitions filed on the same minor.</p>			
50	Inventory		An accounting of the number of cases filed, disposed, and pending in the reporting period.
100	10 20 30 40		beginning pending The number of petitions awaiting disposition before the beginning of a reporting period.
200	10 20 30 40	05 15	<p>filing (+) (initial, subsequent, or supplemental petitions) The beginning of a court case by formal submission of an initial, subsequent, or supplemental petition alleging the facts and requesting relief or the transfer-in of a case from another jurisdiction.</p> <p>Note: Juvenile dependency case types include is counted upon the filing of an</p> <ul style="list-style-type: none"> initial petition (W&I § 300) or transfer in from another jurisdiction subsequent petition (W&I § 342)—new facts are alleged relating to a child who is a dependent of the court supplemental petition (W&I § 387)—requests removal of the child from current home and recommends placement in foster care or some other institution petition to adopt a child who is a dependent of the court (adoptions per Family Code § 8600 are reported separately on family law report 06a) <p><i>What/how to report:</i></p> <ul style="list-style-type: none"> Each juvenile named in the petition is reported as one initial, subsequent, or supplemental petition filed and is referred to as one case for statistical reporting purposes. Minors may be reported more than once if there are multiple petitions filed on the same minor. For each petition filed (per minor), report one petition disposed. <p>JBSIS: Do not report the filing or workload for petitions for disclosure, expungement, sealing, etc., that are not filed within an existing case. If these petitions are filed within existing cases, report the</p>

Data matrix			Definition
Row	Column		
	JBSIS	Portal	
			<p>hearing under Workload.</p> <p>Portal: <i>Regulations on Statistical Reporting</i>, Form 1A, Part III., Number of juveniles subject of.</p>
250	10 20 30 40		<p>existing petition entered in CMS (+) A juvenile dependency petition that was not previously entered in the case management system (CMS) and therefore was not reported in pending.</p> <p><i>What/how to report:</i> Report such cases at the time an event is calendared and the case is entered in the CMS.</p> <p><i>What/how not to report:</i> Do not report disposed cases where the dependency was terminated or where a dependency was never established. Activity on these cases is considered postdispositional and is reported in Workload.</p>
300	10 20 30 40	05 15	<p>total dispositions (initial, subsequent, or supplemental petitions) (-) See row 500 for definitions.</p>
400	10 20 30 40		<p>end pending (=) The total number of petitions awaiting disposition on the last day of the reporting period.</p> <p>Note:</p> <ul style="list-style-type: none"> In rare instances related to changes in case types, this element may contain negative values. This is the only element for which negative numbers can be reported. End pending for a month does not have to equal beginning pending for the next month. Case type classification changes, technical problems, or delayed data entry can make month-to-month balancing impossible.

Disposed cases in Ascending Stage and Outcome Hierarchy

500	10 20 30 40	05 15	<p>dispositions (total rows 600, 900, and 1200) A determination by the court regarding the initial, subsequent, supplemental, and adoption petitions.</p> <p><i>What/how to report:</i></p> <ul style="list-style-type: none"> There are two parts to reporting dispositions for juvenile dependency cases: <ol style="list-style-type: none"> The first disposition of an initial, subsequent, or supplemental petition is reported on rows 500-1200. Cases that do not result in the minor being declared a dependent of the court are considered closed. If the first disposition results in dependency (rows 1040 and 1140), the case moves to a second inventory section for tracking (rows 1300-1600). These cases continue under the court's supervision until such time as the dependency is terminated on row 1600 and the case is closed. To better reflect workload, petition dispositions are reported by whether they are before jurisdictional hearing (rows 600) or after jurisdictional hearing (rows 900-1150) and whether the jurisdictional
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Data matrix			Definition
Row	Column		
	JBSIS	Portal	
			<p>hearings are uncontested (rows 1000-1050) or contested (rows 1100-1150).</p> <p>Portal: <i>Regulations on Statistical Reporting</i>, Form 1A, Part III., Disposition Total. The total of rows 600 and 900.</p>
600	10 20 30 40	05 15	<p>disposition before jurisdictional hearing (total from row 650) The petition is disposed before the start of a hearing in which first evidence is presented to the court for a determination of whether there is sufficient evidence to sustain the allegations in the petition (Welf. & Inst. Code, § 355).</p> <p>Note: First evidence is when one or more parties or counsel appear and oral arguments, presentations relevant to the proceedings, witness testimony, and/or documents or tangible objects are submitted to the court.</p> <p><i>What/how to report:</i> If allegations are admitted at a detention or first appearance hearing, and a jurisdiction hearing is waived, report the disposition as “after jurisdictional hearing” even though the hearing was not held (Cal. Rules of Court, rule 5.682).</p> <p>Portal: <i>Regulations on Statistical Reporting</i>, Form 1A, Part III., Juveniles disposed of before hearing. Do not report a disposition for a case transferred out until an order has been signed transferring the juvenile to another jurisdiction. Do not report transfers from the juvenile department to another department within the reporting court. Do not report a disposition for a case dismissed until an order of dismissal is signed by an authorized officer of the court.</p>
650	10 20 30 40		<p>dismissal/transfer (total rows 700 and 800) The petition is disposed before a jurisdictional hearing in which the petition was dismissed or transferred.</p>
700	10 20 30 40		<p>dismissal The petition is disposed before a jurisdictional hearing in which (1) the specific allegations in the petition are not proven or (2) the petition is dismissed because the jurisdictional hearing was not begun within the time limits.</p> <p><i>What/how to report:</i> Include dismissals due to a deceased party.</p>
800	10 20 30 40		<p>change of venue A disposition before jurisdictional hearing in which the venue of a case changes to another county.</p>
900	10 20 30 40	05 15	<p>disposition after jurisdictional hearing (total rows 1000 and 1100) The petition is disposed after the start of a hearing in which first evidence is presented to the court for a determination of whether there is sufficient evidence to sustain the allegations in the petition (Welf. & Inst. Code, § 355).</p> <p>Note: First evidence is when one or more parties or counsel appear and oral arguments, presentations relevant to the proceedings, witness</p>

Data matrix			Definition
Row	Column		
	JBSIS	Portal	
			<p>testimony, and/or documents or tangible objects are submitted to the court.</p> <p><i>What/how to report:</i> If allegations are admitted at a detention or first appearance hearing, and a jurisdiction hearing is waived, report the disposition as “after jurisdictional hearing” even though the hearing was not held (Cal. Rules of Court, rule 5.682).</p> <p>Portal: <i>Regulations on Statistical Reporting, Form 1A, Part III., Juvenile</i> disposed of after hearing uncontested. Do not report a disposition for a case transferred out until an order has been signed transferring the juvenile to another jurisdiction. Do not report transfers from the juvenile department to another department within the reporting court. Do not report a disposition for a case dismissed until an order of dismissal is signed by an authorized officer of the court.</p>
1000	10 20 30 40	05 15	<p>uncontested jurisdictional hearing The petition is disposed after a jurisdictional hearing in which the allegations of the petition are not denied.</p> <p>JBSIS: The total of rows 1005 and 1030.</p> <p>Portal: <i>Regulations on Statistical Reporting, Form 1A, Part III., Juvenile</i> disposed of after hearing uncontested.</p>
1005	10 20 30 40		<p>dismissal/transfer (total rows 1010 and 1020) A disposition after uncontested jurisdictional hearing in which the case was dismissed or transferred.</p>
1010	10 20 30 40		<p>uncontested dismissal The petition is disposed after an uncontested jurisdictional hearing in which the specific allegations in the petition are not proven.</p> <p><i>What/how to report:</i> Include dismissals due to a deceased party.</p>
1020	10 20 30 40		<p>uncontested change of venue A disposition after an uncontested jurisdictional hearing in which the venue of a case changes to another county.</p>
1030	10 20 30		<p>entry of judgment after uncontested jurisdictional hearing (total rows 1040 and 1050) A disposition after an uncontested jurisdictional hearing in which the court has determined that there is sufficient evidence to sustain the allegations in the petition (Welf. & Inst. Code, § 360) or the court has ordered a change or modification to a previous order by removing a minor from the physical custody of a parent, guardian, relative, or friend (Welf. & Inst. Code, § 387).</p>
1040	10 20		<p>dependency A judgment in which the court orders and declares the minor a dependent of the court (Welf. & Inst. Code, § 360(d)).</p> <p><i>What/how to report:</i> After dependency is declared, the case is then reported in the supervision section, row 1400. For every minor declared a dependent in row 1040, a count is reported in row 1400, “dependents</p>

Data matrix			Definition
Row	Column		
	JBSIS	Portal	
			added to supervision.”
1050	10 20		<p>other judgment A judgment in which the court determines that there is sufficient evidence to sustain the allegations in the petition but does not declare the minor to be a dependent of the court.</p> <p><i>What/how to report:</i> Include judgments establishing legal guardianship (Welf. & Inst. Code, § 360(a), (b), (c)).</p> <p><i>What/how not to report:</i> Do not report the case in the supervision section if the minor is not declared a dependent.</p>
1100	10 20 30 40	05 15	<p>contested jurisdictional hearing (total rows 1105 and 1130) The petition is disposed after a jurisdictional hearing in which the allegations of the petition are denied.</p> <p>Note: The submission of a report is not considered a contested hearing.</p> <p>Portal: <i>Regulations on Statistical Reporting</i>, Form 1A, Part III., Juvenile disposed of after hearing contested.</p>
1105	10 20 30 40		<p>dismissal/transfer (total rows 1110 and 1120) A disposition after contested jurisdictional hearing in which the case was dismissed or transferred.</p>
1110	10 20 30 40		<p>contested dismissal The petition is disposed after a contested jurisdictional hearing in which the specific allegations in the petition are not proven.</p> <p><i>What/how to report:</i> Include dismissals due to a deceased party.</p>
1120	10 20 30 40		<p>contested change of venue A disposition after a contested jurisdictional hearing in which the venue of a case changes to another county.</p>
1130	10 20 30		<p>entry of judgment after contested jurisdictional hearing (total rows 1140 and 1150) A disposition after a contested jurisdictional hearing in which the court has determined that there is sufficient evidence to sustain the allegations in the petition (Welf. & Inst. Code, § 360) or the court has ordered a change or modification to a previous order by removing a minor from the physical custody of a parent, guardian, relative, or friend (Welf. & Inst. Code, § 387).</p>
1140	10 20		<p>dependency A judgment in which the court orders and declares the minor a dependent of the court (Welf. & Inst. Code, § 360(d)).</p> <p><i>What/how to report:</i> After dependency is declared, the case is then reported to the supervision section, row 1400. For every minor declared a dependent in row 1140, a count is reported in row 1400, “dependents added to supervision.”</p>

Data matrix			Definition
Row	Column		
	JBSIS	Portal	
1150	10 20		<p>other judgment A judgment in which the court determines that there is sufficient evidence to sustain the allegations in the petition but does not declare the minor to be a dependent of the court.</p> <p><i>What/how to report:</i> Include judgments establishing legal guardianship (Welf. & Inst. Code, § 360(a), (b), (c)).</p> <p><i>What/how not to report:</i> Do not report the case in the inventory section row 1400 if the minor is not declared a dependent.</p>
1200	40		<p>ruling on adoption petition The disposition of an adoption petition in which the court determines whether to grant or deny the petition.</p>
1290	Inventory (minors under court's supervision)		
1300	10		<p>beginning minors under court's supervision The number of minors awaiting termination of dependency on the first day of a reporting period.</p>
1400	10		<p>dependents added to supervision (+) The number of minors declared dependents of the court during the reporting period.</p> <p><i>What/how to report :</i></p> <ul style="list-style-type: none"> • Include minors declared dependents following the filing of a petition pursuant to Welf. & Inst. Code, § 332 alleging that a previous petition has been sustained and has been ineffective (Welf. & Inst. Code, § 332). • Include supervision cases on change of venue where the minor is a dependent. Add the case on this row and maintain the case in this section until dependency is terminated.
1450	10		<p>existing case entered in CMS (+) A juvenile dependency case under the court's supervision that was not previously entered in the case management system and therefore was not reported in pending.</p> <p><i>What/how to report :</i> Existing cases are reported at the time an event is calendared and the case is entered in the CMS.</p>
1500	10		<p>termination of dependency (-) The court orders termination of the dependency.</p>
1550	10		<p>change of venue (-) A termination in which the venue of a case changes to another county.</p>
1600	10		<p>end minors under court's supervision (=) The number of minors awaiting termination of dependency on the last day of a reporting period.</p>
1690	<p>Case Aging While there is a common perception that juvenile cases are in the court system for extended periods of time, no real data exist to support this perception. Therefore, it was determined that aging would be collected in JBSIS for cases in which the minor became a dependent of the court. Dependencies that are terminated (case closed) are aged on rows 1800-2100; dependencies that are under court supervision (pending) are aged on rows 2300-2600.</p>		
1700	age of terminated cases		

Data matrix			Definition
Row	Column		
	JBSIS	Portal	
1800–2100	10		<p>age of terminated cases The numbers of cases falling into the following time intervals, beginning with the date the initial petition was filed and ending with date of dependency termination:</p> <p style="padding-left: 40px;">0 - LT 18 months 18 months–LT 3 years 3–5 years GT 5 years</p> <p><i>What/how to report :</i></p> <ul style="list-style-type: none"> • Each juvenile named in the initial petition is reported as one case and aged independently. • For cases transferred in, aging is calculated from the date the initial petition was filed in the court of original jurisdiction.
2200	age of cases under court’s supervision		
2300–2600	10		<p>age of cases under court’s supervision The numbers of cases pending termination of dependency at the end of the reporting period that fall into each of the following time intervals from the date the initial petition was filed:</p> <p style="padding-left: 40px;">0 - LT 18 months 18 months–LT 3 years 3–5 years GT 5 years</p> <p><i>What/how to report :</i></p> <ul style="list-style-type: none"> • Each juvenile named in the initial petition is reported as one case and aged independently. • For cases transferred in, aging is calculated from the date the initial petition was filed in the court of original jurisdiction.
<p>WORKLOAD (unit of count = action) Data collected to reflect workload. Report on the last day of the reporting period. Capture the actual number of events occurring during that reporting period.</p> <p>JBSIS: Juvenile contains reporting on an extensive number of hearings, most of which require additional data on whether the hearing was “contested” or “uncontested”. In the case of hearings, contested means that the recommendations of social services were opposed and uncontested means that the recommendations were not opposed.</p> <p>A W&I § 366.26 hearing is the only workload event where the outcome of the hearing is reported in addition to the occurrence of the hearing itself. These hearings are very important as they determine if the parents’ rights should be terminated and the child freed for adoption, placed in a legal guardianship or Planned Permanent Living Arrangement (long-term foster care).</p> <ul style="list-style-type: none"> • occurrence of the hearing, whether it is uncontested or contested, and time period are reported on rows 3150-3175. • outcome of the hearing is reported on rows 5900-6400. 			
2700	10 20 30 40	05 15 25	<p>hearings</p> <p>JBSIS: Formal proceedings held to decide issues of fact or law arising in the course of a court action.</p> <p>Examples: Hearings on motions, OSCs, review hearings, etc.</p>

Data matrix			Definition
Row	Column		
	JBSIS	Portal	
			<p>Note:</p> <ul style="list-style-type: none"> The total from rows 2750, 2790, 2900, 2950–3100, 3150, 3200. A hearing begins when one or more parties or counsel appear and oral arguments, presentations relevant to the proceedings, witness testimony, and/or documents or tangible objects are submitted to the court (i.e., “first evidence”). Hearings are initiated: <ul style="list-style-type: none"> By the official placement of a case on a judicial officer’s calendar <ul style="list-style-type: none"> by the filing of written documents such as motions and OSCs, etc., on the court’s own motion, or at the request of a party to the action or other interested party; or Based on impromptu oral motions presented in court and heard by the judicial officer. <p><i>What/how to report:</i></p> <ul style="list-style-type: none"> Report each hearing that actually takes place. If multiple proceedings are heard at one time (regardless of whether they are initiated by one or more documents), count each proceeding. Hearings that extend over more than one day are counted as separate hearings for each hearing day. If a judicial ruling made at a hearing results in the disposition of a case, count both the hearing and the disposition. <p><i>What/how not to report:</i></p> <ul style="list-style-type: none"> Do not report hearings that are not heard at all and are reset at the request of the parties or on the court’s motion. Count as continuances in the Events section. Do not count ex parte proceedings unless they are calendared and heard. Do not count impromptu oral motions that do not require a presentation and are not heard by the judicial officer. <p>Portal: <i>Regulations on Statistical Reporting</i>, Form 1A, Part III., Other data: supplemental petition hearing (387 W&I), detention hearings and rehearing by judge. For columns 05 and 15, the total of rows 2790 and 3100. For column 25, the total from row 3200.</p>
2750	10 40		adoption/guardianship hearing A hearing at which the court considers, and may rule on, a petition for adoption or a recommendation for guardianship.
2790	10 40	05 15	<p>detention/first appearance hearing The total of detention and first appearance hearings.</p> <p>JBSIS: The total of rows 2800 and 2850.</p> <p>Portal: <i>Regulations on Statistical Reporting</i>, Form 1A, Part III., Other data: detention hearings. Detention hearings held before a judge</p>

Data matrix			Definition
Row	Column		
	JBSIS	Portal	
			or referee pursuant to the provisions of section 632 or 637 of W&I code.
2800	10 20 30		<p>detention hearing (in custody) A hearing to advise the minor and/or his or her parent or guardian about why the minor was taken into custody, the nature of the juvenile court proceedings, and the rights of the minor and the parent or guardian, and to determine the minor's predisposition custody status (Welf. & Inst. Code, §§ 316, 319).</p> <p><i>What/how to report:</i> Some courts divide the jurisdictional hearing into two hearings. At the first hearing, the petition is read and advisement of rights given and the party(ies) can contest or admit the allegations or enter no-contest. The second hearing is the evidentiary hearing on the petition. Both hearings are reported in the appropriate category as determined by the court, e.g.. a detention or first appearance hearing (row 2800), and the second reported under other hearing (row 3200).</p>
2850	10 20 30		<p>first appearance hearing (out of custody) A hearing to advise the minor and/or his or her parent or guardian about the nature of the juvenile court proceedings and the rights of the minor and the parent or guardian, and to determine the minor's predisposition custody status (Welf. & Inst. Code, §§ 358(a)(2)).</p> <p><i>What/how to report:</i> Some courts divide the jurisdictional hearing into two hearings. At the first hearing, the petition is read and advisement of rights given and the party(ies) can contest or admit the allegations or enter no-contest. The second hearing is the evidentiary hearing on the petition. Both hearings are reported in the appropriate category as determined by the court, i.e. a detention or first appearance hearing (row 2850), and the second reported under other hearing (row 3200).</p>
2900	10 20 30		<p>disposition hearing (total rows 2910 and 2920) A hearing to determine the proper placement of a minor found to be a person described in Welf. & Inst. Code, § 300 (Welf. & Inst. Code, § 358), and other issues related to the minor's circumstances.</p>
2910	10 20 30		<p>uncontested disposition hearing A disposition hearing in which the recommendations of social services are not opposed.</p>
2920	10 20 30		<p>contested disposition hearing A disposition hearing in which the recommendations of social services are opposed.</p>
2950	10		<p>Welf. and Inst. Code, § 388 hearing A hearing on a motion filed by a parent, the child, or other person with an interest in a child who is a dependent of the juvenile court (Judicial Council form JV-180) seeking to modify, change, or set aside an order or terminate jurisdiction of the court because of a change of circumstance or new evidence.</p>
3000	10 20 30 40		<p>sealing of records hearing A hearing on a petition to seal a minor's dependency records (Welf. & Inst. Code, § 389).</p> <p><i>What/how to report:</i> Report only the hearings that are conducted for petitions filed within existing cases.</p>

Data matrix			Definition
Row	Column		
	JBSIS	Portal	
3050	10 20 30		order to show cause (OSC) hearing A hearing on a court order for a party to appear and present to the court reasons that a particular order should not be confirmed.
3100	10 20 30	05 15	rehearing JBSIS: A hearing on an application by a party requesting that findings/orders made by a subordinate judicial officer be heard de novo by a judge. The total of rows 3110 and 3120. Portal: <i>Regulations on Statistical Reporting</i> , Form 1A, Part III., Other data: Rehearing by judge. Rehearings are held by a judge pursuant to sections 558-560 of the W&I code.
3110	10 20 30		uncontested rehearing A rehearing in which the recommendations of social services are not opposed.
3120	10 20 30		contested rehearing A rehearing in which the recommendations of social services are opposed.
3150	10		Welf. & Inst. Code, § 366.26 hearing (total rows 3160 and 3170) A hearing to determine whether parental rights should be terminated.
3160	10		uncontested (total rows 3162 and 3165) A Welf. & Inst. Code, § 366.26, hearing in which the recommendations of social services for the minor are not opposed.
3162	10		uncontested Welf. & Inst. Code, § 366.26 hearing LE 12 months from disposition hearing A hearing that begins less than or equal to 12 months from the date of the disposition hearing in which the recommendations of social services for the minor are not opposed (Welf. & Inst. Code, § 366.3).
3165	10		uncontested Welf. & Inst. Code, § 366.26 hearing GT 12 months from disposition hearing A hearing that begins more than 12 months from the date of the disposition hearing in which the recommendations of social services for the minor are not opposed (Welf. & Inst. Code, § 366.3).
3170	10		contested (total rows 3172 and 3175) A Welf. & Inst. Code, § 366.26 hearing in which the recommendations of social services for the minor are opposed.
3172	10		contested Welf. & Inst. Code, § 366.26 hearing LE 12 months from disposition hearing A hearing that begins less than or equal to 12 months from the date of the disposition hearing in which the recommendations for the minor are opposed (Welf. & Inst. Code, § 366.3).
3175	10		contested Welf. & Inst. Code, § 366.26 hearing GT 12 months from disposition hearing A hearing that begins more than 12 months from the date of the disposition hearing in which the recommendations for the minor are opposed (Welf. & Inst. Code, § 366.3).

Data matrix			Definition
Row	Column		
	JBSIS	Portal	
3200	10 20 30 40	25	<p>other hearing</p> <p>JBSIS: Hearings not reported in rows 2750–3175 in which the court considers evidence and makes a determination. The total of rows 3210 and 3220.</p> <p>Portal: <i>Regulations on Statistical Reporting</i>, Form 1A, Part III., Other data: Supplemental petition hearings (387 W&I). All supplemental petition hearings related to petition 387 W&I.</p>
3210	10 20 30 40		<p>uncontested other hearing Other hearing in which the recommendations of social services are not opposed.</p> <p><i>What/how to report:</i> Report hearings held on petitions for disclosure, expungement, etc., that are filed within existing cases.</p>
3220	10 20 30 40		<p>contested other hearing Other hearing in which the recommendations of social services are opposed.</p> <p><i>What/how to report:</i> Report hearings held on petitions for disclosure, expungement, etc., that are filed within existing cases.</p>
3300	Events Data collected to measure workload. Capture the actual number of events occurring during the reporting period. Report on the last day of the reporting period.		
3700	10 20 30		<p>pretrial conference A meeting of the opposing parties in a case with the judicial officer, prior to trial, for the purposes of stipulating those things that are agreed upon and thus narrowing the trial to the issues that are in dispute; disclosing the required information about witnesses and evidence; making motions; and generally organizing the presentation of motions, witnesses, and evidence.</p>
3800	10 20 30		<p>settlement conference A calendared conference, before or after the start of trial, of the parties and the judicial officer or other individual given authority by the judge to settle the case, for the specific purpose of settling the case.</p>
3900	10 20 30		<p>mediation conference A meeting of the opposing parties and a neutral third party who attempts to help the parties reach an agreement.</p>
4900	10	05 15	<p>reviews Juvenile law requires review hearings to be held within specific time periods so in addition to reporting contested or uncontested data elements, the time period within which the event occurred is tracked.</p> <p>JBSIS: A hearing following the initial disposition hearing for the purpose of monitoring the progress of the minor's case plan and for making a determination regarding recommendations for change in custody or status of the minor. Report a review as "uncontested" or "contested" based on the actual proceeding that takes place, regardless of how it was initially calendared. Report all reviews in column 10. The total of rows 4990, 5190, 5390, and 5600.</p> <p>Portal: <i>Regulations on Statistical Reporting</i>, Form 1A, Part III., Annual reviews. Hearings for the purpose of periodic or annual reviews of</p>

Data matrix			Definition
Row	Column		
	JBSIS	Portal	
			the status of dependent children pursuant to sections 365 and 366 of W&I.
4990	10		6-month reviews (total rows 5000 and 5100) A 6-month periodic review pursuant to Welf. & Inst. Code, § 366.
5000	10		uncontested hearing (total rows 5050 and 5075) A 6-month review hearing in which the recommendations of social services for the minor are not opposed.
5050	10		uncontested 6-month review LE 6 months from disposition hearing A review completed less than or equal to 6 months from the date of the disposition hearing and in which the recommendations of social services are not opposed (Welf. & Inst. Code, § 366.21(e)).
5075	10		uncontested 6-month review GT 6 months from disposition hearing A review completed more than 6 months from the date of the disposition hearing and in which the recommendations of social services are not opposed (Welf. & Inst. Code, § 366.21(e)).
5100	10		contested hearing (total rows 5150 and 5175) A 6 month review hearing in which the recommendations of social services for the minor are opposed.
5150	10		contested 6-month review LE 6 months from disposition hearing A review completed less than or equal to 6 months from the date of the disposition hearing and in which the recommendations of social services are opposed (Welf. & Inst. Code, § 366.21(e)).
5175	10		contested 6-month review GT 6 months from disposition hearing A review completed more than 6 months from the date of the disposition hearing and in which the recommendations of social services are opposed (Welf. & Inst. Code, § 366.21(e)).
5190	10		12-month reviews (total rows 5200 and 5300) A 12-month periodic review pursuant to Welf. & Inst. Code, § 366.
5200	10		uncontested hearing (total rows 5250 and 5275) A 12-month review hearing in which the recommendations of social services for the minor are not opposed.
5250	10		uncontested 12-month review LE 12 months from disposition hearing A review completed less than or equal to 12 months from the date of the disposition hearing and in which the recommendations of social services are not opposed (Welf. & Inst. Code, § 366.21(f)).
5275	10		uncontested 12-month review GT 12 months from disposition hearing A review completed more than 12 months from the date of the disposition hearing and in which the recommendations of social services are not opposed (Welf. & Inst. Code, § 366.21(f)).
5300	10		contested hearing (total rows 5350 and 5375) A 12-month review hearing in which the recommendations of social services for the minor are opposed.

Data matrix			Definition
Row	Column		
	JBSIS	Portal	
5350	10		contested 12-month review LE 12 months from disposition hearing A review completed less than or equal to 12 months from the date of the disposition hearing and in which the recommendations of social services are opposed (Welf. & Inst. Code, § 366.21(f)).
5375	10		contested 12-month review GT 12 months from disposition hearing A review completed more than 12 months from the date of the disposition hearing and in which the recommendations of social services are opposed (Welf. & Inst. Code, § 366.21(f)).
5390	10		18-month reviews (total rows 5400 and 5500) An 18-month periodic review pursuant to Welf. & Inst. Code, § 366.
5400	10		uncontested hearing (total rows 5450 and 5475) An 18-month review hearing in which the recommendations of social services for the minor are not opposed.
5450	10		uncontested 18-month review LE 18 months from date of custody A review completed less than or equal to 18 months from the date the child was originally taken from the physical custody of his or her parent or guardian (date the court order for custody was issued) and in which the recommendations of social services are not opposed (Welf. & Inst. Code, § 366.21(g)).
5475	10		uncontested 18-month review GT 18 months from date of custody A review completed more than 18 months from the date the child was originally taken from the physical custody of his or her parent or guardian (the date the court order for custody was issued) and in which the recommendations of social services are not opposed (Welf. & Inst. Code, § 366.21(g)).
5500	10		contested hearing (total rows 5550 and 5575) An 18-month review hearing in which the recommendations of social services for the minor are opposed.
5550	10		contested 18-month review LE 18 months from date of custody A review completed less than or equal to 18 months from the date the child was originally taken from the physical custody of his or her parent or guardian (date the court order for custody was issued) and in which the recommendations of social services are opposed (Welf. & Inst. Code, § 366.21(g)).
5575	10		contested 18-month review GT 18 months from date of custody A review completed more than 18 months from the date the child was originally taken from the physical custody of his or her parent or guardian (the date the court order for custody was issued) and in which the recommendations of social services are opposed (Welf. & Inst. Code, § 366.21(g)).
5600	10		other periodic reviews (total rows 5700 and 5800) Periodic reviews in which the court considers evidence and makes a determination. <i>What/how to report:</i> Rows 5700 and 5800 should be used only if a proceeding was not reported on rows 4990–5575.

Data matrix			Definition
Row	Column		
	JBSIS	Portal	
5700	10		uncontested other periodic review Other periodic review in which the recommendations of social services are not opposed.
5800	10		contested other periodic review Other periodic review in which the recommendations of social services are opposed.
5900	10		Welf. & Inst. Code, § 366.26 hearing outcomes (total rows 6000 and 6100) The results of a Welf. & Inst. Code, § 366.26, hearing.
6000	10		parents' rights terminated (total rows 6010 and 6030) A result of a Welf. & Inst. Code, § 366.26, hearing in which the parents' rights are terminated and the outcome is identification of adoption as a permanent placement goal, appointment of a legal guardian, or placement in Planned Permanent Living Arrangement (long-term foster care).
6010	10		legal guardianship A result of a Welf. & Inst. Code, § 366.26, hearing in which the court finds that legal guardianship is the appropriate permanent plan and appoints the guardian.
6020	10		Planned Permanent Living Arrangement (long-term foster care) A result of a Welf. & Inst. Code, § 366.26, hearing in which the court orders the care, custody, and control of the child transferred to a licensed foster family agency.
6030	10		adoption as permanent placement goal A result of a Welf. & Inst. Code, § 366.26, hearing in which the court identifies adoption as a permanent placement goal and orders the public agency responsible for seeking adoptive parents to make efforts to locate an appropriate adoptive family.
6100	10		parents' rights not terminated (total rows 6200–6400) A result of a Welf. & Inst. Code, § 366.26, hearing in which the parents' rights are not terminated; rather, the outcome is identification of adoption as a permanent placement goal, appointment of a legal guardian, or placement in Planned Permanent Living Arrangement (long-term foster care).
6200	10		legal guardianship A result of a Welf. & Inst. Code, § 366.26, hearing in which the court finds that legal guardianship is the appropriate permanent plan and appoints the guardian.
6300	10		Planned Permanent Living Arrangement (long-term foster care) A result of a Welf. & Inst. Code, § 366.26, hearing in which the court orders the care, custody, and control of the child transferred to a licensed foster family agency.
6400	10		adoption as permanent placement goal A result of a Welf. & Inst. Code, § 366.26, hearing in which the court identifies adoption as a permanent placement goal and orders the public agency responsible for seeking adoptive parents to make efforts to locate an appropriate adoptive family.
6700	10 20 30 40		continuances (total rows 6800 and 6900) A hearing set on a calendar and recalendared to a future date for the same proceedings, at the request of a party or on the court's own motion, before any proceedings take place—i.e., before first evidence is presented.

Data matrix			Definition
Row	Column		
	JBSIS	Portal	
			<p><i>What/how to report:</i></p> <ul style="list-style-type: none"> Report all continuances whether handled by the clerk's office or in court. Include stipulated continuance as "continuance—party's motion."
6800	10 20 30 40		<p>continuance—court's motion A hearing set on a calendar and recalendared to a future date, on the court's own motion, before any proceedings take place (before the first evidence is introduced).</p> <p><i>What/how to report:</i> Report all continuances, whether handled by the clerk or in court.</p>
6900	10 20 30 40		<p>continuance—party's motion A hearing set on a calendar and recalendared to a future date, on a party's motion, before any proceedings take place (before the first evidence is introduced).</p> <p><i>What/how to report:</i> Report all continuances, whether handled by the clerk or in court. Include stipulated continuances.</p>
<p>CASE CHARACTERISTICS (unit of count = minor) Capture once per case, regardless of how long the case is pending. Report on the last day of the month in which the characteristic was entered in the CMS, unless specified otherwise. Do not capture attributes of postdisposition cases.</p>			
7100	10		<p>Indian Child Welfare Act cases The number of petitions that involve the federal Indian Child Welfare Act (25 U.S.C. § 1901 et seq.).</p> <p><i>What/how to report:</i> Involvement begins upon notification to the Indian custodian or tribe.</p>
7200	10		<p>interstate compact cases The number of juveniles returned and accepted between states pursuant to Welf. & Inst. Code, § 1300.</p> <p><i>What/how to report:</i> Report only if the minor is the subject of a pending Welf. & Inst. Code, § 300 petition.</p>
7300	10		<p>pro per parent The parent or de facto parent (Cal. Rules of Court, rule 5.534 (e)) is not represented by an attorney at the time the initial petition is disposed.</p>
7400	10		<p>court-appointed counsel for parent A juvenile dependency case in which the court appoints counsel to represent the dependent's parent(s) or de facto parent(s).</p> <p><i>What/how to report:</i> Report separately each time counsel is appointed.</p>

Associate, Assistant or Deputy County Counsel Salary Information

County website searches August 2015

COUNTY	Class I or II Min	Class I or II Max	Class III or IV Min	Class III or IV Max	Midrange Class I or II	Workload Model Estimate
Alameda	81,224	122,595	107,827	175,115	101,910	95,892
Alpine						79,539
Amador	80,080	115,440	96,720	126,880	97,760	79,539
Butte	49,920	78,000	67,600	91,520	63,960	67,143
Calaveras	64,480	104,000	101,920	124,800	84,240	79,539
Colusa	66,936	85,728			76,332	67,143
Contra Costa	87,010	126,078	129,293	146,283	106,544	114,800
Del Norte	51,800	93,026	66,112	102,561	72,413	67,143
El Dorado	90,209	129,480	123,614	150,259	109,845	79,539
Fresno	45,708	74,976	70,452	107,604	60,342	67,143
Glenn	80,340	97,676			89,008	79,539
Humboldt	51,240	77,525	71,223	107,208	64,383	67,143
Imperial	59,400	88,236	79,428	112,452	73,818	67,143
Inyo	68,304	87,240	77,232	101,004	77,772	79,539
Kern	62,868	88,248	88,532	132,888	75,558	79,539
Kings	58,284	82,596	82,596	108,048	70,440	67,143
Lake	47,839	67,314	64,109	81,821	57,576	79,539
Lassen	58,240	84,240	66,560	99,720	71,240	67,143
Los Angeles	65,590	117,064	102,219	167,398	91,327	95,892
Madera	63,646	89,401	81,266	134,574	76,524	79,539
Marin	83,034	119,392	131,310	169,125	101,213	114,800
Mariposa	59,785	79,936	81,792	99,422	69,861	67,143
Mendocino	57,075	72,841	62,940	84,323	64,958	79,539
Merced	58,282	70,907			64,594	67,143
Modoc						67,143
Mono	92,880	108,684			100,782	79,539
Monterey	61,560	100,920	124,272	175,572	81,240	95,892
Napa	80,101	116,917	114,899	138,154	98,509	95,892
Nevada	78,254	105,553	95,532	148,171	91,904	79,539
Orange	69,835	125,756	120,643	161,860	97,796	95,892
Placer	85,051	114,192	103,792	142,147	99,622	95,892
Plumas	52,140	69,948	63,312	76,992	61,044	67,143
Riverside	68,936	121,620	109,284	172,218	95,278	95,892
Sacramento	92,498	106,362	96,278	130,248	99,430	79,539
San Benito	56,856	84,036	76,212	112,140	70,446	79,539
San Bernardino	59,717	80,246	102,565	141,440	69,982	79,539
San Diego	62,754	96,075	106,059	164,882	79,414	95,892
San Francisco	104,546	183,144			143,845	114,800
San Joaquin	63,379	93,676	96,460	135,705	78,528	79,539
San Luis Obispo	67,870	95,514	90,896	138,341	81,692	79,539

Associate, Assistant or Deputy County Counsel Salary Information

County website searches August 2015

COUNTY	Class I or II	Class I or II	Class III or	Class III or	Midrange	Workload
	Min	Max	IV Min	IV Max	Class I or II	Model Estimate
San Mateo	83,677	144,141	136,321	202,858	113,909	114,800
Santa Barbara	70,404	94,980	90,348	149,376	82,692	95,892
Santa Clara	101,419	129,164	142,085	214,976	115,291	114,800
Santa Cruz	63,168	106,764	94,620	148,032	84,966	95,892
Shasta	64,524	89,040	82,344	113,640	76,782	67,143
Sierra						67,143
Siskiyou	44,244	63,812	59,291	87,601	54,028	67,143
Solano	67,186	110,516	104,556	146,203	88,851	95,892
Sonoma	83,986	112,162	106,130	145,305	98,074	95,892
Stanislaus	73,960	110,070	90,237	133,834	92,015	79,539
Sutter	73,960	110,070	90,237	133,834	92,015	79,539
Tehama	62,172	83,580	75,720	101,844	72,876	67,143
Trinity	62,800	88,157	81,395	101,891	75,479	67,143
Tulare	56,412	77,457	74,124	112,783	66,935	67,143
Tuolumne	62,801	88,157	81,396	110,891	75,479	79,539
Ventura	70,868	110,675	101,421	129,534	90,772	95,892
Yolo	66,965	105,142	101,421	129,524	86,054	79,539
Yuba	61,368	72,072	84,948	86,052	66,720	79,539

Table 8: Caseload Model: Basic Standard						
	CWS/CMS Frequencies Not Already Accounted for in Structured Estimation Data	Hearing Classification Attorney Time Requirements: Child Client (in hours)	Hearing Classification Attorney Time Requirements: Parent Client (in hours)	Proportion of Caseload in Year One, Year Two, Year Three	Weighted Annual Hour Requirement by Case Type: Child Client	Weighted Annual Hour Requirement by Case Type: Parent Client
Year One						
Detention		3.04	3.50			
Disposition		4.49	5.35			
Permanency (6 month review)		4.15	3.17			
Year One Hours per Case		11.69	12.02	47.19%	5.52	5.67
Year Two						
12 month review	35.60%	2.96	2.26			
18 month review	15.00%	1.25	0.95			
.26 Hearing		2.59	4.67			
First PPH		1.92	0.57			
Year Two Hours per Case		8.72	8.44	36.50%	3.18	3.08
Year Three						
Second PPH		1.92	0.57			
Third PPH		1.92	0.57			
Year Three Hours per Case		3.84	1.14	16.31%	0.63	0.19
Total Annual Work Hours		1778	1778			
Annual Dependency Casework Hours / Annual Hours per Composite Case		1476	1476		9.32	8.94
Available Work Hours per Year per Case Composite (Year One+Year Two+Year Three)		158.29	165.13			
One 39.1B Writ per Year		11.25	13.22			
Revised Annual Dependency Casework Hours (Reflecting One 39.1B Writ per Year)		1464.75	1462.78			
Available Work Hours per Year Minus Writ per Case Composite (Year One+Year Two+Year Three)		157.08	164.00			
Travel Hours per Year per Case		3.20				
Child Cases with Travel Hours per Year/Travel Hours per Year/Other Case Service Time		117				
		374				
		1091				
RECOMMENDED CASELOAD		141				

Table 9: Caseload Model: Optimal Standard

	CWS/CMS Frequencies Not Already Accounted for in Structured Estimation Data	Hearing Classification Attorney Time Requirements: Child Client (in hours)	Hearing Classification Attorney Time Requirements: Parent Client (in hours)	Proportion of Caseload in Year One, Year Two, Year Three	Weighted Annual Hour Requirement by Case Type: Child Client	Weighted Annual Hour Requirement by Case Type: Parent Client
Year One						
Detention		5.00	7.06			
Disposition		10.28	12.95			
Permanency (6 month review)		8.33	5.82			
Year One Hours per Case		23.62	25.83	47.19%	11.15	12.19
Year Two						
12 month review	35.60%	6.14	4.14			
18 month review	15.00%	2.59	1.74			
.26 Hearing		6.04	6.39			
First PPH		2.15	1.08			
Year Two Hours per Case		16.93	13.35	36.50%	6.18	4.87
Year Three						
Second PPH		2.15	1.08			
Third PPH		2.15	1.08			
Year Three Hours per Case		4.31	2.16	16.31%	0.70	0.35
Total Annual Work Hours		1778	1778			
Annual Dependency Casework Hours / Annual Hours per Composite Case		1476	1476		18.03	17.41
Available Work Hours per Year per Case Composite (Year One+Year Two+Year Three)		81.88	84.77			
One 39.1 B Writ per Year		11.25	13.22			
Revised Annual Dependency Casework Hours (Reflecting One 39.1B Writ per Year)		1464.75	1462.78			
Available Work Hours per Year minus Writ per Case Composite (Year One+Year Two+Year Three)		81.25	84.01			
Travel Hours per Year per Case		3.20				
Child Cases with Travel Hours per Year/Travel		69				
Hours per Year/Other Case Service Time		221				
RECOMMENDED CASELOAD		1255				
		77				

The Caseload Study for Court-Appointed Dependency Counsel

APPENDIX 1B

Hearing Classification: Beginning Through Initial/Detention Hearing			
			Minutes to Complete: From Workload Data
<i>Phase A. Before Hearing</i>		N	Mean
Activity 1. Case Preparation			
Document review and Obtain and review discovery		770	:15
Notes to file and Draft orders		107	:10
Legal research		10	:38
Communicate with client (in person)		465	:20
Communicate with client (other)		153	:20
Communicate with child welfare worker		165	:11
Communicate with other counsel		191	:10
Communicate with others		123	:13
Other investigation or case management activity		71	:09
Activity 2. Motions and Other Hearings		82	:21
Activity 3. Detention Hearing Trial Preparation		82	:28
Phase B. At Initial/Detention Hearing			
Conduct hearing (witnesses testify)		90	:20
Conduct hearing (witnesses do not testify)		1146	:15
Phase C. File Writ			
Prepare and file notice of appeal			
Prepare/file/respond to/argue writ			

The Caseload Study for Court-Appointed Dependency Counsel

APPENDIX 1B

Hearing Classification: Post-Detention Hearing Through Disposition		Minutes to Complete: From Workload Data	
<i>Phase A. Before Hearing</i>		N	Mean
Activity 1. Case Preparation			
Document review and Obtain and review discovery		2083	:15
Notes to file and Draft orders		577	:10
Legal research		115	:33
Communicate with client (in person)		952	:22
Communicate with client (other)		695	:17
Communicate with child welfare worker		647	:10
Communicate with other counsel		833	:14
Communicate with others		588	:14
Other investigation or case management activity		324	:11
Activity 2. Motions and Other Hearings		415	:20
Activity 3. Juris/Dispo Trial Preparation		407	:35
			1:13
Phase B. At Hearing: Juris-Dispo Combined			
Conduct hearing (witnesses testify)		326	:45
Conduct hearing (witnesses do not testify)		2590	:14
Phase C. File Writ			
Prepare/file/respond to/argue writ		3	2:49
			2:49

The Caseload Study for Court-Appointed Dependency Counsel

APPENDIX 1B

Hearing Classification: 39.1B Writ Preparation through Completion of the Selection and Implementation (-26) Hearing		Minutes to Complete: From Workload Data	
<i>Phase A. Before Hearing</i>		N	Mean
Activity 1. Case Preparation			
Document review and Obtain and review discovery		757	:15 :26
Notes to file and Draft orders		223	:10 :13
Legal research		62	:39 1:11
Communicate with client (in person)		165	:15 :30
Communicate with client (other)		248	:16 :25
Communicate with child welfare worker		217	:11 :15
Communicate with other counsel		267	:14 :20
Communicate with others		309	:15 :24
Other investigation or case management activity		128	:12 :18
Activity 2. Motions and Other Hearings		179	:23 :54
Activity 3. 39.1B Writs			
Prepare and file notice of intent to file		4	:42 :53
Request preparation and/or augmentation of record		5	:38 :41
Review record		21	1:12 2:49
Preparation and filing of pleadings		6	2:25 5:05
Oral argument			0
Draft settlement/order language		1	:15 :15
Activity 4. .26 Hearing Trial Preparation		89	:37 :51
Phase B. At .26 Hearing			
Conduct hearing (witnesses testify)		127	:53 1:24
Conduct hearing (witnesses do not testify)		881	:10 :17
Phase C. File Notice of Appeal or Writ			
Prepare and file notice of appeal		26	:35 :58
Prepare/file/respond to/argue writ		46	3:00 4:46

The Caseload Study for Court-Appointed Dependency Counsel

APPENDIX 1B

Hearing Classification: Post-Disposition Through End of Reunification Services and/or End of In-Home Dependency Period		Minutes to Complete: From Workload Data		
		N	Median	Mean
Phase A. Before Hearing				
Activity 1. Case Preparation				
Document review and Obtain and review discovery		3661	:12	:18
Notes to file and Draft orders		1099	:10	:13
Legal research		122	:30	:43
Communicate with client (in person)		1291	:18	:24
Communicate with client (other)		1323	:15	:21
Communicate with child welfare worker		1291	:10	:15
Communicate with other counsel		1178	:10	:16
Communicate with others		1319	:14	:22
Other investigation or case management activity		530	:10	:18
Activity 2. Motions and Other Hearings				
		819	:17	:34
Activity 3. Review Hearing Trial Preparation				
		362	:32	:57
Phase B. Statutory Review Hearing				
At Hearing, Services Ongoing				
Conduct hearing (witnesses testify)		372	:30	1:00
Conduct hearing (witnesses do not testify)		3878	:10	:15
At Hearing, Services Terminating				
Conduct hearing (witnesses testify)		19	1:15	1:40
Conduct hearing (witnesses do not testify)		141	:13	:17
Phase C. File Notice of Appeal or Writ				
Prepare and file notice of appeal		12	:34	2:47
Prepare/file/respond to/argue writ		8	:40	2:16

The Caseload Study for Court-Appointed Dependency Counsel

APPENDIX 1B

Hearing Classification: Post-Permanent Plan		Minutes to Complete: From Workload Data	
Phase A. Before Hearing		N	Mean
Activity 1. Case Preparation			
Document review and Obtain and review discovery		2323	:10
Notes to file and Draft orders		736	:08
Legal research		69	:29
Communicate with client (in person)		519	:18
Communicate with client (other)		778	:15
Communicate with child welfare worker		783	:10
Communicate with other counsel		498	:11
Communicate with others		1056	:14
Other investigation or case management activity		416	:07
Activity 2. Motions and Other Hearings		390	:20
Activity 3. Review Hearing Trial Preparation		85	:28
Phase B. At Post Perm Plan Hearing			
Conduct hearing (witnesses testify)		173	:15
Conduct hearing (witnesses do not testify)		2469	:10
Phase C. File Notice of Appeal or Writ			
Prepare and file notice of appeal		15	:29
Prepare/file/respond to/argue writ		14	:48
			3:42

Court Appointed Counsel Caseload Model Components
Attorney time per event estimates (2002)
compared to median times reported by DRAFT programs (2013-2015)
Case Phase 1: Pre detention and detention hearing

	Model % freq. per case	Model Event Minutes	Model Total Minutes	DRAFT Event Minutes	DRAFT Total Minutes
Activity 1: Case Preparation					
Document review	100%	20	20	24	24
Notes to file and drafting	64%	10	6	21	13
Legal research	9%	34	3	42	4
Communicate with client in person	88%	41	35	30	26
Communication with client other	31%	14	4	21	7
Communicate with social worker	74%	22	16	15	11
Communicate with other counsel	89%	22	19	15	13
Communicate with others	65%	37	24	15	10
Other	96%	19	18	30	29
Activity 2: Motions and Other Hearings					
	2%	22	0	48	1
Activity 3: Detention Hearing					
Hearing preparation	28%	126	35	48	13
Conduct hearing (Witnesses)	11%	20	2		
Conduct hearing (No witnesses)	90%	15	13		
Conduct hearing (both types DRAFT)	100%	16		36	36
Total minutes			197		187

Sources. Court-Appointed Counsel: Caseload Standards, Service Delivery Models, and Contract Administration. Judicial Council of California, June 15, 2004

Judicial Council of California, Dependency Representation, Administration, Funding and Training (DRAFT administrative data, 2013-2015).

Court Appointed Counsel Caseload Model Components
Attorney time per event estimates (2002)
compared to median times reported by DRAFT programs (2013-2015)
Case Phase 2: End of Detention through Juris/Dispo

	Model % freq. per case	Model Event Minutes	Model Total Minutes	DRAFT Event Minutes	DRAFT Total Minutes
Activity 1: Case Preparation					
Document review	90%	39	35	24	22
Notes to file and drafting	77%	16	12	24	18
Legal research	28%	29	8	42	12
Communicate with client in person	84%	39	33	24	20
Communication with client other	40%	16	6	18	7
Communicate with social worker	79%	21	16	12	9
Communicate with other counsel	85%	16	13	18	15
Communicate with others	67%	36	24	18	12
Other	45%	35	15	30	13
Activity 2: Motions and Other Hearings	53%	82	43	30	16
Activity 3: Juris Dispo Hearing					
Hearing preparation	34%	189	63	60	20
Juris only					
Conduct hearing (Witnesses)	5%	45	2		
Conduct hearing (No witnesses)	18%	14	3		
Conduct hearing (JCATS all)	23%			30	7
Dispo only					
Conduct hearing (Witnesses)	19%	45	8		
Conduct hearing (No witnesses)	13%	14	2		
Conduct hearing (JCATS all)	32%			30	10
Juris/Dispo combined					
Conduct hearing (Witnesses)	22%	45	10		
Conduct hearing (No witnesses)	18%	14	3		
Conduct hearing (both types DRAFT)	40%			48	19
Total minutes			274		201

Sources. Court-Appointed Counsel: Caseload Standards, Service Delivery Models, and Contract Administration. Judicial Council of California, June 15, 2004
Judicial Council of California, Dependency Representation, Administration, Funding and Training (DRAFT administrative data, 2013-2015).