



Judicial Council of California  
Executive and Planning Committee

[courts.ca.gov/epmeetings.htm](https://courts.ca.gov/epmeetings.htm)  
[executiveandplanning@jud.ca.gov](mailto:executiveandplanning@jud.ca.gov)

**EXECUTIVE AND PLANNING COMMITTEE**

**MINUTES OF OPEN MEETING WITH CLOSED SESSION**

November 6, 2025

12:10 to 1:00 p.m.

Videoconference

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**Advisory Body Members Present:** Hon. Brad R. Hill (Chair), Hon. Maureen F. Hallahan (Vice-chair), Ms. Kate Bieker, Hon. Stacy Boulware Eurie, Hon. Ryan Davis, Hon. Judith K. Dulcich, Hon. Maria D. Hernandez, Hon. Patricia L. Kelly, Hon. Ann C. Moorman, Ms. Gretchen M. Nelson, and Ms. Dena Stone

**Advisory Body Members Absent:** Hon. Tamara L. Wood

**Committee Staff Present:** Amber Barnett, Josely Yangco-Fronda, and Donna Ignacio

**Staff Present:** James Barolo, Deborah Brown, Francine Byrne, Randie Chance, Clarissa Cheng, Marshall Comia, Angela Cowan, Daniel Cuevas, Shelley Curran, Alona Daniliuk, Douglas Denton, Jessica Devencenzi, Robert Downs, Michael Etchepare, Michael Garcia, Michael Giden, Lisa Gotch, Jenny Grantz, Kristin Greenway, Jason Haas, Cory Jaspersen, Tracy Kenny, Morgan Lardizabal, Jamie Lau, Eric Long, Anna Maves, Edward Metro, Joe Meyer, Fran Mueller, Donna Newman, Miki Novitski, Sue Olikier, Robert Oyung, Scott Parker, Sal Pipert, Becky Porter, Kara Portnow, Jamie Schechter, Gabrielle Selden, Jagan Singh, Gregory Tanaka, Zlatko Theodorovic, and Oksana Tuk

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**OPEN MEETING**

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**Call to Order and Roll Call**

The chair called the meeting to order at 12:10 p.m. Staff made the opening announcements and took roll call.

**Approval of Minutes**

The committee reviewed the draft minutes of the September 18, 2025, Executive and Planning Committee open meeting.

**Action:** *The committee approved the minutes of September 18, 2025, Executive and Planning Committee open meeting.*

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**DISCUSSION AND ACTION ITEMS (ITEMS 1 – 2)**

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**Item 1**

**Agenda Setting for December 11-12, 2025, Judicial Council Meeting (Action Required)**

Review draft reports and set the agenda for the Judicial Council meeting in December.

***Action: The committee set the agenda for December 11–12, 2025, Judicial Council meeting by approving reports for placement on the business meeting agenda.***

**Item 2**

**Creation of One New Subordinate Judicial Officer Position: Superior Court of San Bernardino County (Action Required)**

Review the recommendation from the Research, Analytics, and Data staff to approve the Superior Court of San Bernardino County’s request for the addition of one new, limited-term subordinate judicial officer position in the court.

***Action: The committee approved the recommendation from the Research, Analytics, and Data staff and confirmed the request from the Superior Court of San Bernardino County to add one new, limited-term subordinate judicial officer position in the court.***

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**A D J O U R N M E N T**

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There being no further open meeting business, the meeting was adjourned at 12:27 p.m.

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**C L O S E D   S E S S I O N**

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**Item 1**

**Pursuant to California Rules of Court, rule 10.75(d)(1)**

***Appointments and Nominations Discussions***

Review and consider subcommittee appointments and out-of-cycle advisory body nominations as required.

***Action: The committee reviewed and considered subcommittee appointments and out-of-cycle advisory body nominations as required.***

Adjourned closed session at 2:00 p.m.

Approved by the committee on \_\_\_\_\_.



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**EXECUTIVE AND PLANNING COMMITTEE**

**MINUTES OF OPEN MEETING**

November 18, 2025

1:00 to 4:00 p.m.

Videoconference

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**Advisory Body Members Present:** Hon. Brad R. Hill (Chair), Hon. Maureen F. Hallahan (Vice-chair), Ms. Kate Bieker, Hon. Stacy Boulware Eurie, Hon. Ryan Davis, Hon. Judith K. Dulcich, Hon. Maria D. Hernandez, Hon. Patricia L. Kelly, Hon. Ann C. Moorman, Hon. Tamara L. Wood, Ms. Gretchen M. Nelson, and Ms. Dena Stone

**Advisory Body Leadership Present:** Hon. Abby Abinanti, Hon. Kevin C. Brazile, Hon. Donald C. Byrd, Mr. Jake Chatters, Hon. William F. Highberger, Hon. Pahoua C. Lor, Hon. Darrell S. Mavis, Hon. Shama Hakim Mesiwala, Hon. Charlaire F. Olmedo, Hon. Maurice Sanchez, Hon. Gary Slossberg, and Hon. Charles A. Smiley, III

**Committee Staff Present:** Amber Barnett, Josely Yangco-Fronda, Donna Ignacio, and Kelly Parrish

**Staff Present:** Tamer Ahmed, Karene Alvarado, Rebekah Askew, Deborah Brown, Vida Castenada, Emily Chirk, Karyn Chung, Penny Davis, Douglas Denton, Jessica Devencenzi, Ed Ellestad, Diana Glick, Kristin Greenway, Saskia Kim, Youn Kim, Chris Magnusson, Ray Mata, Joe Meyer, Corey Rada, Leah Rose-Goodwin, Mustafa Sagir, Jonathan Sibayan, Jagan Singh, Melanie Snider, Steven Warner, and Carrie Zoller

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**OPEN MEETING**

**Call to Order and Roll Call**

The chair called the meeting to order at 1:00 p.m. Staff made the opening announcements and took roll call.

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**DISCUSSION AND ACTION ITEM**

**Item 1**

**Advisory Body Annual Agendas (Action Required)**

The committee reviewed and considered new and amended annual agendas with advisory body chairs and staff for the following advisory bodies:

- Advisory Committee on Audits and Financial Accountability for the Judicial Branch;
- Advisory Committee on Providing Access and Fairness;
- Center for Judicial Education and Resources Advisory Committee;
- Collaborative Justice Courts Advisory Committee;

- Court Executives Advisory Committee (Amend 2025 and 2026);
- Court Facilities Advisory Committee;
- Court Interpreters Advisory Panel;
- Court Security Advisory Committee;
- Data Analytics Advisory Committee;
- Sargent Shriver Civil Counsel Act Implementation Committee;
- Trial Court Facility Modification Advisory Committee;
- Trial Court Presiding Judges Advisory Committee (Amend 2025 and 2026); and
- Tribal Court–State Court Forum.

***Action: The committee approved the amendments of two 2025 annual agendas and the thirteen 2026 annual agendas for the advisory bodies listed above.***

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#### **A D J O U R N M E N T**

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There being no further open meeting business, the meeting was adjourned at 3:37 p.m.

Approved by the committee on \_\_\_\_\_.



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**EXECUTIVE AND PLANNING COMMITTEE**

**MINUTES OF ACTION BY EMAIL**

November 25, 2025

12:00 p.m.

**Advisory Body Members Present:** Hon. Brad R. Hill (Chair), Hon. Maureen F. Hallahan (Vice-chair), Ms. Kate Bieker, Hon. Stacy Boulware Eurie, Hon. Ryan Davis, Hon. Judith K. Dulcich, Hon. Maria D. Hernandez, Hon. Patricia L. Kelly, Hon. Ann C. Moorman, Hon. Tamara L. Wood, Ms. Gretchen M. Nelson, and Ms. Dena Stone

**Others Present:** Mr. Robert Oyung, Ms. Amber Barnett, Ms. Josely Yangco-Fronda, and Ms. Donna Ignacio

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**ACTION BY EMAIL**

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As provided in the California Rules of Court, rule 10.75 (o)(1)(B), the chair concluded that prompt action was needed. This action by email concerned matters that would otherwise be discussed in an open meeting; therefore, in accordance with rule 10.75(o)(2), public notice and the proposal were posted on Monday, November 24, 2025, to allow at least one complete business day for public comment before the committee took action. No public comments were received.

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**ACTION ITEM (ITEM 1)**

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**Item 1**

**Agenda Setting for December 11–12, 2025, Judicial Council Meeting (Action Required)**

Review and consider the following draft council reports listed below for placement on the December 12, 2025, Judicial Council business meeting agenda.

- 25-182 (Consent): Allocations and Reimbursements to Trial Courts | Fiscal Year 2025–26 Increased Transcript Rate Allocations (Action Required)
- 25-190 (Consent): Rules and Forms | Family Law: Certification and Use of Computer Software Used to Assist in Determining Support (Action Required)
- 25-043 (Consent): Trial Court Budget | Fiscal Year 2024–25 Final Adjustments for Year-End Fund Balances (Action Required)
- 25-179 (Discussion): Uniform Bail and Penalty Schedules | 2026 Edition for Traffic, Boating, Forestry, Fish and Game, Public Utilities, Parks and Recreation, Business Licensing (Action Required)

**Action:** *The committee approved the reports above for placement on the December 12, 2025, Judicial Council business meeting agenda.*

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**CLOSURE OF ACTION**

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The action by email concluded at 5:06 p.m. on November 25, 2025.

Approved by the committee on \_\_\_\_\_.

DRAFT



# Judicial Council of California

## Meeting Agenda

### Judicial Council

Please visit  
courts website:  
[courts.ca.gov](http://courts.ca.gov)  
to view live meeting on  
February 20, 2026.

Meeting materials  
are available through  
the hyperlinks in  
this document.

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(Cal. Rules of Court, rule 10.6(a))*

*Requests for ADA accommodation should be directed to  
[JCCAccessCoordinator@jud.ca.gov](mailto:JCCAccessCoordinator@jud.ca.gov)*

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Friday, February 20, 2026

San Francisco

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#### **CLOSED SESSION (RULE 10.6(b))—PLANNING, PERSONNEL, AND DISCUSSION PROTECTED BY THE ATTORNEY-CLIENT PRIVILEGE**

Session: 9:00–9:45 a.m.

#### **OPEN SESSION (RULE 10.6(a))—MEETING AGENDA**

*A link to the live videostream will be available in the Meeting Information Center at the start of the open session. If the closed session adjourns late, the start time of the open session may be delayed.*

**Open Session Begins: 10:00 a.m.**

#### **Call to Order**

10 minutes

#### **Public Comment**

10 minutes

*The Judicial Council welcomes public comment on general matters of judicial administration or specific agenda items. Written comments are encouraged in advance of the meeting for specific agenda items so council members can consider them prior to the council meeting.*

*For more information about meeting attendance and public comment procedures, visit:*

<http://courts.ca.gov/28045.htm>

*Submit advance requests to speak and written comments for this meeting by 12:00 p.m. on Thursday, February 19, by email to:*

[judicialcouncil@jud.ca.gov](mailto:judicialcouncil@jud.ca.gov)

**Chief Justice's Report***15 minutes***Administrative Director's Report****26-001 Administrative Director's Report***15 minutes***Judicial Council Internal Committee Reports****26-061 Legislation Committee****Speakers:**

Hon. Stacy Boulware Eurie, Chair, Legislation Committee

Hon. Maria Lucy Armendariz, Vice-Chair, Legislation Committee

*10 minutes***26-062 Written Reports****CONSENT AGENDA***5 minutes*

*A council member may request an item be moved from the Consent Agenda to the Discussion Agenda. Please notify Josely Yangco-Fronda at 415-865-7626 at least 48 hours before the meeting.*

**26-006 Minutes of December 11-12, 2025, Judicial Council Meeting****26-030 Equal Access Fund | Distribution of Funds for Equal Access Fund Program (Action Required)****Summary:**

The Legal Services Trust Fund Commission recommends that the Judicial Council approve the distribution of \$100,000 to the Legal Services Trust Fund Commission of the State Bar of California for the Equal Access Fund program as authorized by Assembly Bill 170 (Stats. 2024, ch. 51) to distribute to qualified legal services providers and support centers to improve equal access and the fair administration of justice.

**26-025 Jury Instructions | Criminal Jury Instructions (2026 Edition) (Action Required)****Summary:**

The Advisory Committee on Criminal Jury Instructions recommends approving for publication the new and revised criminal jury instructions prepared by the committee under rule 2.1050 of the California Rules of Court. These changes will keep the instructions current with statutory and case authority. Once approved, the revised instructions will be published in the 2026 edition of *Judicial Council of California Criminal Jury Instructions*.



[26-027](#)**Report to the Legislature | Superior Court Lactation Rooms Funding and Expenditures (Action Required)****Summary:**

Under Government Code section 69894.2, the Judicial Council is required to submit a report to the Legislature by March 1 of each year on how funds previously appropriated by the Legislature for superior court lactation rooms have been expended. To date, a total of 128 lactation room projects are planned for completion with the expenditure of all \$20.4 million in funds previously appropriated by the Legislature: \$15 million through the passage of the Budget Act of 2022 and \$5.4 million through the passage of the Budget Act of 2025. Judicial Council staff recommends the Judicial Council approve the report to the Legislature.

[26-019](#)**Rules and Forms | Criminal Law: Miscellaneous Technical Changes (Action Required)****Summary:**

Judicial Council staff recommend revising *Findings and Orders for Pretrial Release or Detention* (form CR-104) and *Retail Crime Restraining Order-Criminal* (form CR-164) to make technical revisions. The revisions are necessary to avoid causing confusion for courts.

**26-020: Judicial Council report pending and will be considered by the Executive and Planning Committee at a later date.**

**26-020****Rules and Forms | Technical Form Revisions to Reflect Federal Poverty Guidelines (Action Required)****Summary:**

Judicial Council staff recommend the revision of four Judicial Council forms containing figures that are based on the federal poverty guidelines. The federal government recently published updates to these guidelines, and the revised forms reflect these changes.

**Break: 11:05-11:15 a.m.**

**DISCUSSION AGENDA****26-056****Department of Finance Presentation (No Action Required. There are no materials for this item.)****Speakers:**

TBD

45 minutes

[26-054](#)**Judicial Branch Technology | Second IT Modernization Funding Allocation, Fiscal Year 2025-26 (Action Required)****Summary:**

For fiscal year (FY) 2025-26, the Judicial Council Technology Committee recommends allocating IT Modernization Local Court Project funding to an additional two courts for technology projects by utilizing funds returned from a court unable to proceed with its approved initiative. Secondly, the committee recommends an allocation of IT Modernization Branchwide funding to continue hosting and maintenance of a branchwide technology solution. All recommended allocations align with the judicial branch's strategic goals and reflect the IT Modernization program's continued commitment to advancing court operations through innovative technology.

**Speakers:** TBD

*15 minutes*

**26-028      Judicial Branch Education | Fiscal Years 2026-28 Education Plan  
(Action Required)**

**Summary:** The Center for Judicial Education and Resources Advisory Committee recommends approval of a two-year education plan that will authorize the development and delivery of high-quality education programming and resources to enhance the ability of all individuals serving in the judicial branch to achieve high standards of professionalism, ethics, and performance for the benefit of the public they serve.

**Speakers:** Hon. Carrie McIntyre Panetta, Vice-Chair, Center for Judicial Education and Resources Advisory Committee  
Ms. Karene Alvarado, Center for Judicial Education and Resources

*20 minutes*

**26-023      Report to the Legislature | Use of Remote Technology in Civil and  
Criminal Actions by the Trial Courts (No Action Required.)**

**Summary:** Code of Civil Procedure section 367.8 requires the Judicial Council to submit a report to the Legislature on or before December 31 of each year until January 1, 2027, on the use of remote technology in trial court civil and criminal proceedings. This report provides county-specific data mandated by the bill, which includes (1) the number of proceedings conducted with the use of remote technology; (2) any superior court in which technology issues or problems occurred; (3) the superior courts in which remote technology was used; (4) the types of trial court conferences, hearings, or proceedings in which remote technology was used; (5) the cost of purchasing, leasing, or upgrading remote technology; (6) the type of technology and equipment purchased or leased; and (7) any other information necessary to evaluate the use of remote proceedings by the courts. This report fulfills these legislative reporting requirements and includes data for a 12-month period, from September 1, 2024, through August 31, 2025.

**Speakers:** TBD

*15 minutes*

**26-060      Judicial Council of California 100th Anniversary Video  
(No Action Required. No Report.)**

**Summary:** Video recognizing 100 years of the Judicial Council and how its role in improving the statewide administration of justice has helped transform the court user-experience in California.

*15 minutes*

**INFORMATION AGENDA (NO ACTION REQUIRED)**[26-029](#)**Equal Access Fund | Reports to the Department of Finance****Summary:**

On December 31, 2025, the Judicial Council's Center for Families, Children & the Courts submitted to the Department of Finance, *Equal Access Fund Evaluation Report: Reporting Period January 1, 2024-December 31, 2024*. The report highlights activities, outcomes, and expenditures of IOLTA (Interest on Lawyers' Trust Accounts) formula grants, competitive partnership grants, and consumer debt grants and was provided to the Judicial Council by the Legal Services Trust Fund Commission of the State Bar of California as required by the Budget Act of 2021 (Sen. Bill 129; Stats. 2021, ch. 69).

[26-031](#)**Judicial Council Update | Trial Court Facility Modifications Report for Quarter 1 of Fiscal Year 2025-26****Summary:**

This informational report to the Judicial Council outlines the allocations of facility modification funding made to improve trial court facilities in the first quarter (July through September) of fiscal year 2025-26. To determine allocations, the Trial Court Facility Modification Advisory Committee reviews and approves facility modification requests from across the state in accordance with the council's *Trial Court Facility Modifications Policy*.

[26-022](#)**Report to the Legislature | Court Reporter Fees Collected and Expenditures for Court Reporter Services in Superior Court Civil Proceedings for 2024-25****Summary:**

Under Government Code section 68086(f), the Judicial Council is required to submit a report on the statewide court reporter fees collected and expenditures for court reporter services in superior court civil proceedings to the Joint Legislative Budget Committee by February 1 of each year. Judicial Council staff submitted *Report of Court Reporter Fees Collected and Expenditures for Court Reporter Services in Superior Court Civil Proceedings for 2024-25*, in January 2026.

[26-057](#)**Report to the Legislature | Disposition of Criminal Cases According to Race and Ethnicity of Defendant****Summary:**

Penal Code section 1170.45 directs the Judicial Council to report annually on the statewide disposition of criminal cases according to defendants' race and ethnicity. The attached report fulfills that mandate. The data used in this report come from the Automated Criminal History System, a data repository maintained by the California Department of Justice. This report describes and analyzes patterns seen in criminal case dispositions of adult felony arrests by race/ethnicity and tests whether any available legal or demographic information can account for the observed patterns.

[26-021](#)**Report to the Legislature | Electronic Recording Equipment****Summary:**

Under Government Code section 69958, the Judicial Council is required to report to the Legislature semiannually on the purchase and lease of any electronic recording equipment that will be used to record superior court proceedings. For the reporting period of January 1 through June 30, 2025, 10 superior courts reported a combined total of \$729,435 for the purchase or lease of electronic recording equipment or related items. On or before December 31, 2025, the Judicial Council staff submitted the *Report of Electronic Recording Equipment Purchased or Leased by Superior Courts* (January 1 through June 30, 2025) to the Legislature.

[26-018](#)**Report to the Legislature | Receipts and Expenditures from Local Courthouse Construction Funds for Fiscal Year 2024-25****Summary:**

Under Government Code section 70403(d), the Judicial Council is required to submit a report accounting for all receipts and expenditures from local courthouse construction funds to the Legislature and the Department of Finance by January 1 of each year. On December 18, 2025, Judicial Council staff submitted *Receipts and Expenditures From Local Courthouse Construction Funds for Fiscal Year 2024-25*.

[26-017](#)**Report to the Legislature | Report on Statewide Collection of Court-Ordered Debt for Fiscal Year 2024-25****Summary:**

Under Penal Code section 1463.010(c), by December 31 of each year, the Judicial Council is required to submit a report to the Legislature and the Department of Finance on the information collected and reported as specified in Government Code section 68514(a). On December 29, 2025, Judicial Council staff submitted *Report on Statewide Collection of Court-Ordered Debt for Fiscal Year 2024-25*.

26-032: Judicial Council report pending and will be considered by the Executive and Planning Committee at a later date.

**26-032****Report to the Legislature | Trial Court Operational Metrics: 2026 Report****Summary:**

Government Code section 68515(a) requires the Judicial Council to annually report to the Legislature on the operations of each trial court and include various specified operational and budgetary metrics. *Trial Court Operational Metrics: 2026 Report* is included as Attachment A to this report.

[26-016](#)**Report to the Legislature | Trial Court Trust Fund Revenue, Expenditure, and Fund Balance Constraints FY 2024-25****Summary:**

As required by Government Code sections 68502.5(b) and 77202.5(b), this Judicial Council report to the Legislature presents trial court financial information for fiscal year (FY) 2024-25, including revenues; expenditures at the program, component, and object levels; and fund balance constraints. Judicial Council staff compiled the data from the FY 2024-25 fourth quarter Quarterly Financial Statements submitted by the trial courts.

[26-026](#)**Trial Courts | Public Notice of Court Closures or Reduced Clerk's Office Hours****Summary:**

Government Code section 68106 directs trial courts to notify the public and the Judicial Council before closing courtrooms or clerks' offices or reducing clerks' regular office hours and the council to post all such notices on its website and relay them to the Legislature. This report lists the latest court notices received by the council under this statutory requirement. Since the previous report, one superior court--the Superior Court of Santa Barbara County--has issued a new notice.

[26-024](#)**Trial Courts | Quarterly Investment Report for First Quarter Fiscal Year 2025-26****Summary:**

This quarterly investment report covers the period from July 1, 2025, through September 30, 2025, and provides the financial results for the funds invested by the Judicial Council on behalf of the trial courts as part of the judicial branch treasury program. The report is submitted under the Resolutions Regarding Investment Activities for the Trial Courts, approved by the Judicial Council on February 27, 2004.

**Adjournment**