



EXECUTIVE AND PLANNING COMMITTEE

MINUTES OF OPEN MEETING

October 10, 2024
12:10 to 1:00 p.m.
Videoconference

Advisory Body Members Present: Hon. Brad R. Hill (Chair), Hon. Maureen F. Hallahan (Vice-chair), Hon. Judith K. Dulcich, Hon. Carin T. Fujisaki, Hon. Maria D. Hernandez, Hon. Joan K. Irion, Hon. Ann C. Moorman, Hon. Lisa M. Rogan, Hon. Tamara L. Wood, and Mr. David H. Yamasaki

Advisory Body Members Absent: Ms. Gretchen Nelson

Invited Guest Present: Hon. C. Todd Bottke, Chair, Real Estate Policies Subcommittee

Committee Staff Present: Ms. Amber Barnett, Ms. Josely Yangco-Frona, and Ms. Donna Ignacio

Staff Present: Ms. Deanna Adams, Ms. Karene Alvarado, Ms. Irene Balajadia, Mr. Chris Belloli, Ms. Deborah Brown, Ms. Mary Bustamante, Mr. Kyle Capuli, Ms. Lisa Chavez, Ms. Salena Chow, Ms. Angela Cowan, Mr. Daniel Cuevas, Mr. Douglas Denton, Ms. Kerry Doyle, Mr. Jeremy Ehrlich, Mr. Ed Ellestad, Ms. Audrey Fancy, Mr. Michael Giden, Ms. Frances Ho, Mr. Cory Jasperson, Ms. Kathleen Kunitake, Mr. Eric Long, Ms. Anna Maves, Ms. Pella McCormick, Ms. Fran Mueller, Ms. Donna Newman, Ms. Sayuri Okamoto, Mr. Scott Parker, Ms. Sal Pipert, Ms. Leah Rose-Goodwin, Mr. Jagan Singh, Ms. Marymichael Smrdeli, Ms. Melanie Snider, Ms. Laura Speed, Mr. Greg Tanaka, Mr. Zlatko Theodorovic, Mr. Stephen Michael Tow, Ms. Oksana Tuk, Ms. Sadie Varela, Ms. Viktoriya Volzhenina, Mr. Kevin Walker, Mr. Steven Warner, and Ms. Shaneen Williams

OPEN MEETING

Call to Order and Roll Call

The chair called the meeting to order at 12:10 p.m. Staff took roll call and made the opening announcements.

Approval of Minutes

The committee reviewed the following draft minutes:

- August 15, 2024, open meeting
- September 5, 2024, action by email

Action: *The committee approved the minutes of the August 15, 2024, open meeting, and September 5, 2024, action by email.*

DISCUSSION AND ACTION ITEMS (ITEMS 1-2)

Item 1

Real Estate Policies Subcommittee: Policy for Third-Party Uses of Court Facilities (Action Required)

Review and recommend the Judicial Council adopt the *Policy for Third-Party Uses of Court Facilities*.

Action: The committee approved the recommendation for the Judicial Council to adopt the Policy for Third-Party Uses of Court Facilities.

Item 2

Agenda Setting for November 15, 2024, Judicial Council Meeting (Action Required)

Review draft reports and set the agenda for the Judicial Council meeting in November.

Action: The committee set the agenda for the November 15, 2024, Judicial Council meeting by approving available reports for placement on the business meeting agenda.

ADJOURNMENT

There being no further business, the meeting was adjourned at 12:50 p.m.

Approved by the committee on _____.



EXECUTIVE AND PLANNING COMMITTEE

MINUTES OF ACTION BY EMAIL

Friday, October 18, 2024

3:42 p.m.

Advisory Body Members Present: Hon. Brad R. Hill (Chair), Hon. Maureen F. Hallahan (Vice-chair), Hon. Judith K. Dulcich, Hon. Carin T. Fujisaki, Hon. Joan K. Irion, Hon. Ann C. Moorman, Hon. Lisa M. Rogan, Hon. Tamara L. Wood, Ms. Gretchen Nelson, and Mr. David H. Yamasaki

Advisory Body Members Absent: Hon. Maria D. Hernandez

Others Present: Mr. Robert Oyung, Ms. Laura Speed, Ms. Amber Barnett, Ms. Josely Yangco-Frona, and Ms. Donna Ignacio

ACTION BY EMAIL

As provided in the California Rules of Court, rule 10.75 (o)(1)(B), the chair concluded that prompt action was needed. This action by email concerned matters that would otherwise be discussed in an open meeting; therefore, in accordance with rule 10.75(o)(2), public notice and the proposal were posted on Thursday, October 17, 2024, to allow at least one complete business day for public comment before the committee took action. No public comments were received.

OPEN DISCUSSION AND ACTION ITEM

Agenda Setting for the November 15, 2024, Judicial Council Meeting (Action Required)

Review and consider the following draft council reports listed below for placement on the November 15, 2024, Judicial Council business meeting agenda.

1. 24-186 (Consent): Allocations and Reimbursements to Trial Courts | Firearm Relinquishment Grant Program for 2024–25 Through 2025–26 (Action Required)
2. 24-174 (Consent): Allocations and Reimbursements to Trial Courts | Funding for Increased Transcript Costs (Action Required)
3. 24-033 (Consent): Language Access Plan | Allocations for Signage and Technology Grant Program, Cycle 6, Fiscal Year 2024–25 (Action Required)
4. 24-178 (Consent): Sargent Shriver Civil Counsel Act | Midcycle Allocation to Current Projects (Action Required)
5. 24-172 (Consent): Trial Court Budget | 2023-24 Final Adjustments for Year-End Fund Balances (Action Required)

6. 24-041 (Consent): Trial Courts | Trial Court Trust Fund Funds Held on Behalf of the Trial Courts for 2023– 24 (Action Required)

Action: The committee approved the reports above for placement on the November 15, 2024, Judicial Council business meeting agenda.

CLOSURE OF ACTION

The action by email concluded at 9:20 a.m. on October 21, 2024.

Approved by the committee on _____.

DRAFT



EXECUTIVE AND PLANNING COMMITTEE

MINUTES OF ACTION BY EMAIL

Wednesday, October 30, 2024

1:17 p.m.

Advisory Body Members Present: Hon. Brad R. Hill (Chair), Hon. Maureen F. Hallahan (Vice-chair), Hon. Judith K. Dulcich, Hon. Maria D. Hernandez, Hon. Joan K. Irion, Hon. Ann C. Moorman, Hon. Lisa M. Rogan, Hon. Tamara L. Wood, Ms. Gretchen Nelson, and Mr. David H. Yamasaki

Advisory Body Members Absent: Hon. Carin T. Fujisaki

Others Present: Mr. Robert Oyung, Ms. Laura Speed, Ms. Amber Barnett, Ms. Josely Yangco-Frona, and Ms. Donna Ignacio

ACTION BY EMAIL

As provided in the California Rules of Court, rule 10.75 (o)(1)(B), the chair concluded that prompt action was needed. This action by email concerned matters that would otherwise be discussed in an open meeting; therefore, in accordance with rule 10.75(o)(2), public notice and the proposal were posted on Tuesday, October 29, 2024, to allow at least one complete business day for public comment before the committee took action. No public comments were received.

OPEN DISCUSSION AND ACTION ITEM

Agenda Setting for the November 15, 2024, Judicial Council Meeting (Action Required)

Review and consider the following draft council report listed below for placement on the November 15, 2024, Judicial Council business meeting agenda.

1. 24-124 (Consent): Judicial Branch Technology | IT Modernization Funding, Fiscal Year 2024–25 (Action Required)

Action: The committee approved the report above for placement on the November 15, 2024, Judicial Council business meeting agenda.

CLOSURE OF ACTION

The action by email concluded at 5:00 p.m. on October 31, 2024.

Approved by the committee on _____.



EXECUTIVE AND PLANNING COMMITTEE

MINUTES OF CLOSED MEETING

November 14, 2024

9:00 to 10:30 a.m.

Advisory Body Members Present: Hon. Brad R. Hill (Chair), Hon. Maureen F. Hallahan (Vice-chair), Hon. Judith K. Dulcich, Hon. Carin T. Fujisaki, Hon. Maria D. Hernandez, Hon. Joan K. Irion, Hon. Ann C. Moorman, Hon. Lisa M. Rogan, Hon. Tamara L. Wood, Ms. Gretchen Nelson, Mr. Darrel E. Parker, and Mr. David H. Yamasaki

Staff Present: Ms. Amber Barnett, Ms. Salena Chow, Ms. Michelle Curran, Ms. Donna Ignacio, Ms. Maria Kwan, Mr. Robert Oyung, and Ms. Laura Speed

CLOSED SESSION

Call to Order and Roll Call

The chair called the meeting to order at 9:00 a.m. and staff took roll call.

Item 1

Pursuant to California Rules of Court, rule 10.75(d)(1)

2024 Out-of-Cycle Judicial Council Nominations Discussions

Review nominations and develop recommendations to be submitted to the Chief Justice regarding an appointment to the Judicial Council.

Action: The committee developed recommendations to be submitted to the Chief Justice for an appointment to the Judicial Council.

Item 2

Pursuant to California Rules of Court, rule 10.75(d)(1)

2024 Out-of-Cycle Advisory Body Nominations Discussions

Review nominations for the following advisory bodies and develop recommendations to be submitted to the Chief Justice:

- Advisory Committee on Providing Access and Fairness
- Center for Judicial Education and Research Advisory Committee
- Civil and Small Claims Advisory Committee
- Family and Juvenile Law Advisory Committee
- Shriver Civil Counsel Act Implementation
- Trial Court Budget Advisory Committee

Action: The committee developed recommendations to be submitted to the Chief Justice for appointments to the advisory bodies listed above.

ADJOURNMENT

There being no further business, the meeting was adjourned at 10:40 a.m.

Approved by the committee on _____.

DRAFT



EXECUTIVE AND PLANNING COMMITTEE

MINUTES OF OPEN MEETING

December 5, 2024

1:00 to 4:00 p.m.

Videoconference

Advisory Body Members Present: Hon. Brad R. Hill (Chair), Hon. Maureen F. Hallahan (Vice-chair), Hon. Judith K. Dulcich, Hon. Carin T. Fujisaki, Hon. Maria D. Hernandez, Hon. Joan K. Irion, Hon. Ann C. Moorman, Hon. Lisa M. Rogan, Hon. Tamara L. Wood, Ms. Gretchen Nelson, Mr. Darrel E. Parker, and Mr. David H. Yamasaki

Advisory Body Leadership Present: Hon. Victor Rodríguez, Hon. Maurice Sanchez, Hon. Abby Abinanti, Hon. Lawrence G. Brown, Hon. Donald C. Byrd, Hon. William F. Highberger, Hon. Joyce D. Hinrichs, Hon. Darrell S. Mavis, and Hon. Charlaïne F. Olmedo

Committee Staff Present: Ms. Amber Barnett, Ms. Josely Yangco-Frona, and Ms. Donna Ignacio

Staff Present: Ms. Deanna Adams, Ms. Karene Alvarado, Mr. Nicholas Armstrong, Ms. Francine Byrne, Ms. Mary Carter, Ms. Emily Chirk, Ms. Salena Chow, Mr. Douglas Denton, Ms. Charlene Depner, Mr. Ed Ellestad, Ms. Audrey Fancy, Ms. Ann Gilmour, Ms. Lisa Gotch, Ms. Kristin Greenway, Mr. Chris Magnusson, Mr. Ray Mata, Ms. Pella McCormick, Mr. Robert Oyung, Mr. Corey Rada, Mr. Jagan Singh, Ms. Melanie Snider, Ms. Laura Speed, Ms. Elizabeth Tam-Helmuth, Mr. Greg Tanaka, Ms. Sadie Varela, Mr. Steven Warner, and Ms. Carrie Zoller

OPEN MEETING

Call to Order and Roll Call

The chair called the meeting to order at 1:00 p.m. Staff made the opening announcements and took roll call.

DISCUSSION AND ACTION ITEM

Item 1

2025 Advisory Body Annual Agendas (Action Required)

The committee reviewed the following draft 2025 annual agendas with advisory body chairs and staff in the order listed:

- Shriver Civil Counsel Act Implementation Committee
- Tribal Court-State Court Forum
- Center for Judicial Education and Research Advisory Committee
- Court Security Advisory Committee

- Court Facilities Advisory Committee
- Trial Court Facility Modification Advisory Committee
- Advisory Committee on Providing Access and Fairness
- Collaborative Justice Courts Advisory Committee
- Advisory Committee on Audits and Financial Accountability for the Judicial Branch
- Data Analytics Advisory Committee
- Court Interpreters Advisory Panel
- Court Executives Advisory Committee
- Trial Court Presiding Judges Advisory Committee

Action: The committee approved the 2025 advisory body annual agendas listed above, with abstentions from Judge Moorman on the Advisory Committee on Audits and Financial Accountability for the Judicial Branch, Mr. Yamasaki and Mr. Parker on the Data Analytics Advisory Committee, and Judge Rogan on the Trial Court Presiding Judges Advisory Committee.

A D J O U R N M E N T

There being no further business, the meeting was adjourned at 3:18 p.m.

Approved by the committee on _____.



Judicial Council of California

Meeting Agenda

Judicial Council

Please visit
courts website:
www.courts.ca.gov
to view live meeting on
February 21, 2025.

Meeting materials
are available through
the hyperlinks in
this document.

Friday, February 21, 2025

San Francisco

CLOSED SESSION (RULE 10.6(b))—PLANNING, PERSONNEL, AND DISCUSSION PROTECTED BY THE ATTORNEY-CLIENT PRIVILEGE

Session: 9:00–10:00 a.m.

OPEN SESSION (RULE 10.6(a))—MEETING AGENDA

A link to the live videostream will be available in the Meeting Information Center at the start of the open session. If the closed session adjourns late, the start time of the open session may be delayed.

Open Session Begins: 10:15 a.m.

Call to Order

10 minutes

Swearing in of New Judicial Council Member

The Chief Justice will administer the oath of office to the newly appointed council member.

10 minutes

Public Comment

10 minutes

The Judicial Council welcomes public comment on general matters of judicial administration. Written comments are encouraged in advance of the meeting for specific agenda items so council members can consider them prior to the council meeting.

For more information about meeting attendance and public comment procedures, visit:

<http://www.courts.ca.gov/28045.htm>

Submit advance requests to speak and written comments for this meeting by 12:00 p.m. on Thursday, February 20, by email to:

judicialcouncil@jud.ca.gov

Chief Justice's Report

15 minutes

Administrative Director's Report

25-001 Administrative Director's Report

15 minutes

CONSENT AGENDA

5 minutes

A council member may request an item be moved from the Consent Agenda to the Discussion Agenda. Please notify Josely Yangco-Fronza at 415-865-7626 at least 48 hours before the meeting.

[25-006](#) Minutes of November 15, 2024, Judicial Council Meeting

25-020: Judicial Council report pending and will be considered by the Executive and Planning Committee at a later date.

25-020 Allocations and Reimbursements to Trial Courts | Mid-year Reallocation of Court Reporter Funding (Action Required)

Summary: The Trial Court Budget Advisory Committee (TCBAC) recommends that the Judicial Council approve the mid-year reallocation of court reporter funding for 2024-25. At its July 12, 2024, business meeting, the Judicial Council directed staff to survey the courts for a one-time redistribution of unspent funds in 2024-25 to ensure the full appropriation is maximized.

[25-052](#) Court Interpreters | Professional Standards and Ethics for California Court Interpreters (Action Required)

Summary: Significant changes in the courts and the interpreting profession, including the rise of remote and hybrid courtrooms and the pervasive influence of social media, led the Court Interpreters Advisory Panel to revise the *Professional Standards and Ethics for California Court Interpreters*. These revisions ensure that interpreters are equipped to uphold impartiality, confidentiality, and professionalism in the evolving judicial landscape.

[25-027](#) Rules and Forms | Calculation of Earnings Withholding Period (Action Required)

Summary: Assembly Bill 2837 (Stats. 2024, ch. 514), enacted September 24, 2024, created an address verification requirement for service by the levying officer of documents related to enforcement of a judgment for personal debt and changed the start of the withholding period for an earnings withholding order. Judicial Council staff recommend revising five Judicial

Council forms to implement the bill. The forms will be circulated for post-approval public comment as part of a larger proposal to implement AB 2837. The current changes are needed to ensure that the forms are not stating incorrect law in the meantime.

[25-011](#)**Rules and Forms | Jury Instructions: Criminal Jury Instructions (2025 Edition) (Action Required)****Summary:**

The Advisory Committee on Criminal Jury Instructions recommends approving for publication the revised criminal jury instructions prepared by the committee under rule 2.1050 of the California Rules of Court. These changes will keep the instructions current with statutory and case authority. Once approved, the revised instructions will be published in the 2025 edition of *Judicial Council of California Criminal Jury Instructions*.

25-028: Judicial Council report pending and will be considered by the Executive and Planning committee at a later date.

[25-028](#)**Rules and Forms | Technical Form Changes to Reflect Federal Poverty Guidelines (Action Required)****Summary:**

Judicial Council staff recommend the revision of four Judicial Council forms containing figures that are based on the federal poverty guidelines. The federal government recently published updates to these guidelines, and the revised forms reflect these changes.

[25-026](#)**Trial Court Budget | Allocations from the Trial Court Trust Fund for Fiscal Year 2024-25 (Action Required)****Summary:**

The Trial Court Budget Advisory Committee recommends a \$1.5 million increase to the fiscal year 2024-25 approved allocation from the Trial Court Trust Fund for the Judicial Council's Audit Services and Budget Services offices.

DISCUSSION AGENDA

25-029: Judicial Council report pending and will be considered by the Executive and Planning Committee at a later date.

[25-029](#)**Report to the Legislature | Superior Court Lactation Rooms Funding and Expenditures (Action Required)****Summary:**

Government Code Section 69894.2 requires the Judicial Council to submit a report to the Legislature regarding how all funds appropriated by the Legislature for the purpose of compliance with Government Code Section 69894, which requires superior courts to provide any court user access to a lactation room in any courthouse in which a lactation room is also provided to court employees have been expended by the superior courts. The Facilities Services office recommends the Judicial Council approve the report and direct staff to submit it to the Legislature.

Speakers:

Hon. Stacy Boulware-Eurie, Chair, Legislation Committee

Mr. Tamer Ahmed, Facilities Services

10 minutes

[25-050](#)**Trial Court Budget | Use of Court Interpreters Program Savings to Augment 2024-25 and 2025-26 Allocations for Trial Courts (Action Required)****Summary:**

High rates charged by independent contractors is one of several factors that has led to the recent marked increase in court interpreter expenses. The Trial Court Budget Advisory Committee recommends that Court Interpreters Program (CIP) allocations for fiscal years 2024-25 and 2025-26 from the Trial Court Trust Fund (TCTF) be augmented with CIP program savings to address funding shortfalls due to increasing interpreter costs and expenses. The allocations will help maintain current levels of interpreter services for court users.

Speakers:

Hon. Jonathan B. Conklin, Chair, Trial Court Budget Advisory Committee
Mr. Douglas Denton, Center for Families, Children & the Courts

10 minutes

[25-055](#)**Court Interpreters | Guidelines for Approval of Certification Programs for Interpreters for Deaf and Hard-of-Hearing Persons (Action Required)****Summary:**

California faces a shortage of qualified American Sign Language (ASL) court interpreters and, at present, there is only one entity in the United States that tests for ASL court interpreter certification. The Court Interpreters Advisory Panel recommends approval of revised *Guidelines for Approval of Certification Programs for Interpreters for Deaf and Hard-of-Hearing Persons* and an accompanying application form. The revisions will modernize the application process for program certification, support the recognition of additional ASL court interpreter testing entities as they become available, and maintain rigorous certification standards while expanding the pool of qualified interpreters.

Speakers:

TBD

10 minutes

[25-056](#)**Judicial Branch Administration | Trial Court Caseflow Management (No Report. No Action Required)****Summary:**

This presentation from the Trial Court Presiding Judges Advisory Committee and the Court Executives Advisory Committee will focus on the implementation of effective caseflow management to improve access to justice and efficiency in the courts.

Speakers:

Hon. Lisa M. Rogan, Chair, Trial Court Presiding Judges Advisory Committee
Mr. Darrel E. Parker, Chair, Court Executives Advisory Committee

15 minutes

25-044 Judicial Branch Administration | Judicial Council Model Policy for Use of Generative Artificial Intelligence (No Report. No Action Required.)

Summary: This presentation will provide a summary of the Judicial Council Model Policy for Use of Generative Artificial Intelligence, which has been developed by the Artificial Intelligence Task Force. The model policy creates requirements to ensure the responsible and safe use of generative AI in court administration and can be adopted or modified by courts as needed. The presentation will also provide an overview of the ongoing work of the AI Task Force, including plans to develop a rule of court regarding the adoption of use policies by courts permitting internal use of generative AI.

Speakers: Hon. Mary J. Greenwood, Member, Artificial Intelligence Task Force
Ms. Jessica Devencenzi, Policy & Research
Ms. Jenny Grantz, Legal Services

30 minutes

INFORMATION AGENDA (NO ACTION REQUIRED)

25-049 Equal Access Fund | Reports to the Department of Finance

Summary: The Budget Act of 2023 included appropriations to be distributed by the Judicial Council to the Legal Services Trust Fund Commission, which were then awarded by the Commission as grants to legal services programs in these areas: (1) Interest on Lawyer's Trust Accounts Formula, Partnership Grants, and Consumer Debt Grants; (2) Homelessness Prevention Grants funded by the federal Coronavirus Fiscal Recovery Fund of 2021; (3) Homeless Prevention Grants funded by the state General Fund; and (4) Homeless Prevention Grants funded by the National Mortgage Special Deposit Fund. The State Bar of California was also directed to provide to the Judicial Council an annual report on the allocations, expenditures and outcomes of these programs, and the Judicial Council is required to provide that report to the California Department of Finance. The Judicial Council submitted this report to the Department of Finance on December 31, 2024, in the form of the four program reports included in Attachment A.

25-053 Judicial Council Update | Compliance Requirements for Certified Court and Registered Interpreters (Action Required)

Summary: This report provides updates to the *California Compliance Requirements for Certified Court and Registered Interpreters*. The revisions to the requirements, effective January 1, 2025, were developed by the Court Interpreters Advisory Panel to make the compliance process more efficient, clearer to interpreters, and aligned with operational improvements.

[25-054](#)**Judicial Council Update | Trial Court Facility Modifications Report for Quarter 1 of Fiscal Year 2024-25****Summary:**

This informational report to the Judicial Council outlines the allocations of facility modification funding made to improve trial court facilities in the first quarter (July through September) of fiscal year 2024-25. To determine allocations, the Trial Court Facility Modification Advisory Committee reviews and approves facility modification requests from across the state in accordance with the council's *Trial Court Facility Modifications Policy*.

[25-022](#)**Report to the Legislature | Allocation of New Judgeships Funding in 2023-24****Summary:**

Under the Budget Act of 2007 (Stats. 2007, ch. 171), the Judicial Council is required to report annually to the Legislature on the allocation of funding for support of new judgeships authorized in fiscal year 2007-08 until all the judgeships are appointed and new staff are hired. On or before December 13, 2024, Judicial Council staff submitted *Report on Allocation of Funding in 2023-24 for Support of New Judgeships Authorized in 2007-08*.

[25-046](#)**Report to the Legislature | Electronic Recording Equipment Purchased or Leased by Superior Courts (January 1 through June 30, 2024)****Summary:**

Under Government Code section 69958, the Judicial Council is required to report to the Legislature semiannually on the purchase and lease of any electronic recording equipment that will be used to record superior court proceedings. For the reporting period of January 1 through June 30, 2024, six courts reported a combined total of \$1,184,376 for the purchase of electronic recording equipment or related items. On or before December 31, 2024, the Judicial Council's Executive Office staff submitted the *Report of Electronic Recording Equipment Purchased or Leased by Superior Courts (January 1 through June 30, 2024)* to the Legislature.

[25-019](#)**Report to the Legislature | Fiscal Year 2023-24 Court Facilities Trust Fund Expenditures****Summary:**

Pursuant to Government Code section 70352(c), the Judicial Council is required to submit a report on the actual expenditures from the Court Facilities Trust Fund to the Legislature after the end of each fiscal year. On or before December 31, 2024, Judicial Council staff submitted *Fiscal Year 2023-24 Court Facilities Trust Fund Expenditures*, which reported that \$192.8 million was expended in fiscal year 2023-24.

[25-016](#)**Report to the Legislature | Online Infraction Adjudication and Ability-to-Pay Determinations****Summary:**

The *Online Infraction Adjudication and Ability-to-Pay Determinations* report to the Legislature describes actions taken to expand online ability-to-pay determination requests for infraction violations statewide as authorized by Assembly Bill 143 (Stats. 2021, ch. 79). As of June 26, 2024, all of California's

58 superior courts have made online ability-to-pay determination requests available through the MyCitations tool, California's online system to allow individuals with eligible infraction violations to request reductions in their court-ordered debt if they do not have the ability to pay it. Between the program's launch in April 2019 through December 2024, approximately 227,241 ability-to-pay requests were submitted through the MyCitations tool by over 166,106 defendants. These cases accounted for over \$119,188,805 in outstanding fines and fees that, after judicial review, were reduced by more than \$59,979,883. Consistent with research presented in previous reports, case-level analyses collected from requests made through MyCitations demonstrate that defendants are more likely to pay when offered a reduced amount.

[25-025](#)**Report to the Legislature | Receipts and Expenditures from Local Courthouse Construction Funds for Fiscal Year 2023-24****Summary:**

Under Government Code section 70403(d), the Judicial Council is required to submit a report accounting for all receipts and expenditures from local courthouse construction funds to the Legislature and the state Department of Finance by January 1 of each year. On December 27, 2024, Judicial Council staff submitted *Receipts and Expenditures From Local Courthouse Construction Funds for Fiscal Year 2023-24*.

[25-017](#)**Report to the Legislature | Report on California Rules of Court, Rule 10.75 (Meetings of Advisory Bodies)****Summary:**

The *Supplemental Report of the 2013 -2014 Budget Package* requires that the Judicial Council report to the Joint Legislative Budget Committee on implementation of the open meetings rule, rule 10.75 of the California Rules of Court. Under subdivision (p) of the rule, the Judicial Council must review the rule's impact periodically to determine whether amendments are needed. No amendments are needed at this time.

[25-045](#)**Report to the Legislature | Report on the Use of Remote Technology in Civil Actions by the Trial Courts****Summary:**

Senate Bill 133 (Stats. 2023, ch. 34, § 5) requires the Judicial Council to submit a report to the Legislature on or before December 31, 2024, on the use of remote technology in civil actions by the trial courts. The report provides county-specific data that includes (1) the number of proceedings conducted with the use of remote technology; (2) any superior court in which technology issues or problems occurred; (3) the superior courts in which remote technology was used; (4) the types of trial court conferences, hearings, or proceedings in which remote technology was used; (5) the cost of purchasing, leasing, or upgrading remote technology; (6) the types of technology and equipment purchased or leased; and (7) any other information necessary to evaluate the use of remote proceedings by the courts. The attached report fulfills these legislative reporting requirements.

[25-023](#)**Report to the Legislature | State Trial Court Improvement and Modernization Fund Expenditures for Fiscal Year 2023-24****Summary:**

Under Government Code section 77209(i), the Judicial Council is required to report annually on the use of the State Trial Court Improvement and Modernization Fund to the Legislature. On or before December 31, 2024, Judicial Council staff submitted the *State Trial Court Improvement and Modernization Fund Expenditures in Fiscal Year 2023-24* report.

[25-024](#)**Report to the Legislature | Statewide Collection of Court-Ordered Debt for Fiscal Year 2023-24****Summary:**

Under Penal Code section 1463.010(c), by December 31 of each year, the Judicial Council is required to submit a report to the Legislature and the Department of Finance on the information to be collected and reported as specified in Government Code section 68514(a). On or before December 27, 2024, Judicial Council staff submitted *Report on Statewide Collection of Court-Ordered Debt for Fiscal Year 2023-24*.

[25-048](#)**Report to the Legislature | Trial Court Trust Fund Revenue, Expenditure, and Fund Balance Constraints for FY 2023-24****Summary:**

As required by Government Code sections 68502.5(b) and 77202.5(b), this Judicial Council report to the Legislature presents trial court financial information for fiscal year (FY) 2023-24, including revenues; expenditures at the program, component, and object levels; and fund balance constraints. Judicial Council staff compiled the data from the FY 2023-24 fourth quarter Quarterly Financial Statements submitted by the trial courts.

[25-047](#)**Trial Courts | Public Notice of Court Closures or Reduced Clerks' Office Hours****Summary:**

This informational report lists notices of six court closures and/or reduced services under Government Code section 68106 that were submitted since July 2024: the Superior Courts of California, counties of Fresno, Riverside (two notices), San Luis Obispo, Santa Barbara, and Ventura. Government Code section 68106 directs (1) trial courts to notify the public and the Judicial Council before closing courtrooms or clerks' offices or reducing clerks' regular office hours; and (2) the council to post all such notices on its website and relay them to the Legislature.

Judicial Council Internal Committee Reports**Circulating Orders****25-057****Circulating Orders since the last business meeting.**

Appointment Orders

25-060

Appointment Orders since the last business meeting.

Adjournment

DRAFT