



# Judicial Council of California

Executive and Planning Committee

[www.courts.ca.gov/epmeetings.htm](http://www.courts.ca.gov/epmeetings.htm)  
[executiveandplanning@jud.ca.gov](mailto:executiveandplanning@jud.ca.gov)

## EXECUTIVE AND PLANNING COMMITTEE

### MINUTES OF OPEN MEETING WITH CLOSED SESSION

December 12, 2023

12:10 to 2:30 p.m.

Videoconference

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**Advisory Body Members Present:** Hon. Brad R. Hill (Chair), Hon. Maureen F. Hallahan (Vice-chair), Hon. Marla O. Anderson, Hon. Judith K. Dulcich, Hon. Samuel K. Feng, Hon. Carin T. Fujisaki, Hon. Maria D. Hernandez, Hon. Ann C. Moorman, Ms. Gretchen Nelson, and Mr. David H. Yamasaki

**Committee Staff Present:** Ms. Amber Barnett, Ms. Josely Yangco-Fronza, and Ms. Donna Ignacio

**Staff Present:** Ms. Karene Alvarado, Mr. James Barolo, Ms. Deborah Brown, Ms. Laura Brown, Mr. Joseph Carozza, Ms. Mary Carter, Ms. Lisa Chavez, Mr. Blaine Corren, Ms. Charlene Depner, Mr. Adam Dorsey, Ms. Sarah Fleischer-Ihn, Mr. Michael Giden, Ms. Jessica Goldstein, Ms. Kristin Greenway, Ms. Kathy Joson, Ms. Tracy Kenny, Ms. Maria Kwan, Mr. Don Lowrie, Mr. Chris Magnusson, Mr. Ray Mata, Ms. Anna Maves, Ms. Kelly Parrish, Ms. Becky Porter, Ms. Elyse Pulley, Mr. Corey Rada, Ms. Sarah Rattanasamay, Ms. Cristina Resendiz-Johnson, Ms. Akilah Robinson, Ms. Anne Ronan, Ms. Leah Rose-Goodwin, Ms. Jennifer Saelee, Mr. Jonathan Sibayan, Ms. Elaine Siega, Ms. Melanie Snider, Ms. Laura Speed, Ms. Lynette Stephens, Mr. Corby Sturges, Mr. Zlatko Theodorovic, Ms. Oksana Tuk, Ms. Sadie Varela, Ms. Shaneen Williams, and Mr. John Wordlaw

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#### OPEN MEETING

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##### **Call to Order and Roll Call**

The chair called the meeting to order at 12:10 p.m. Staff took roll call and made the opening announcements.

##### **Approval of Minutes**

The committee reviewed the draft minutes of the following:

- October 17, 2023, open meeting; and
- October 24, 2023, action by email.

**Action: The committee approved the minutes of the October 17, 2023, open meeting and October 24, 2023, action by email.**

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**DISCUSSION AND ACTION ITEM**

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**Item 1**

**Agenda Setting for January 19, 2024, Judicial Council Meeting (Action Required)**

Review draft reports and set the agenda for the Judicial Council meeting in January.

***Action: The committee set the agenda for the January 19, 2024, Judicial Council meeting by approving reports for placement on the business meeting agenda.***

**Item 2**

**Creation of One New Subordinate Judicial Officer Position: Superior Court of Orange County (Action Required)**

Review and approve a recommendation from the Office of Court Research staff to confirm a request from the Superior Court of Orange County for the creation of one new permanent, full-time subordinate judicial officer (SJO) position to provide increased access to justice to the communities the court serves.

***Action: With two abstentions (Judge Hernandez and Mr. Yamasaki), the committee approved the recommendation from the Office of Court Research staff and confirmed the request from the Superior Court of Orange County for the creation of one new permanent, full-time SJO position.***

**Item 3**

**2024 Annual Agenda: Trial Court Presiding Judges Advisory Committee (Action Required)**

Review the draft annual agenda of the Trial Court Presiding Judges Advisory Committee.

***Action: With one abstention (Judge Hernandez), the committee approved the 2024 annual agenda of the Trial Court Presiding Judges Advisory Committee.***

**Item 4**

**2024 Annual Agenda: Court Executives Advisory Committee (Action Required)**

Review the draft annual agenda of the Court Executives Advisory Committee.

***Action: With one abstention (Mr. Yamasaki), the committee approved the 2024 annual agenda of the Court Executives Advisory Committee.***

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**A D J O U R N M E N T**

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There being no further open meeting business, the meeting was adjourned at 12:28 p.m.

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**C L O S E D   S E S S I O N**

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**Pursuant to California Rules of Court, rules 10.75(d)(1)**

***Nominations for Out-of-Cycle Appointments to Advisory Bodies***

Review nominations and develop recommendations to the Chief Justice regarding out-of-cycle appointments to the following advisory bodies:

- Advisory Committee on Providing Access and Fairness
- Civil and Small Claims Advisory Committee
- Court Facilities Advisory Committee
- Criminal Law Advisory Committee
- Data Analytics Advisory Committee
- Information Technology Advisory Committee
- Legal Services Trust Fund Commission
- Probate and Mental Health Advisory Committee
- Shriver Civil Counsel Act Implementation Committee

***Action: The committee developed recommendations to be submitted to the Chief Justice for out-of-cycle appointments to the advisory bodies listed above.***

Adjourned closed session at 1:18 p.m.

Approved by the advisory body on February 14, 2024.